



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **MINUTES**

**15 NOVEMBER 2017**

The Committee Recommendations contained within these minutes were adopted at the Council meeting on 21 November 2017, excluding the following:  
Item 8.2 - Request from Diggers Memorial Bowls Club for an Extension to Lease Term and Boundary Adjustment

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 15 NOVEMBER 2017 COMMENCING AT 12.36PM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Acting Mayor, Councillor A P Williams (Chairperson)  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr R Cheesman – Acting Chief Executive Officer  
Mr B Hunton – Manager Parks  
Mr B Nicholls – Coordinator Parks Planning and Projects  
Ms S Czarkowski – Senior Sports and Education Advisor  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Cherie Rutherford and Councillor Rose Swadling.

Councillor Neil Fisher has tendered his apology and was not in attendance.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 20 September 2017 be taken as read and adopted as a correct record.

**Moved by: Councillor Wickerson**

**Seconded by: Councillor Smith**

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 REPORT ON OPPORTUNITIES FOR SKATE PARK EVENTS FOR ROCKHAMPTON REGIONAL COUNCIL

**File No:** 8044  
**Attachments:** Nil  
**Authorising Officer:** Blake Hunton - Manager Parks  
Colleen Worthy - General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor

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#### SUMMARY

*At the August 2017 meeting of Parks, Recreation and Sport Committee an urgent business item was raised regarding training and activities at skate parks with a further report detailing a number of options to be presented.*

#### COMMITTEE RECOMMENDATION

1. THAT the report on opportunities for skate park events for Rockhampton Regional Council be received; and
2. THAT a Working Group be established to commence discussion around opportunities for skate park events.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**8.2 REQUEST FROM DIGGERS MEMORIAL BOWLS CLUB FOR AN EXTENSION TO LEASE TERM AND BOUNDARY ADJUSTMENT**

<b>File No:</b>	<b>4231</b>
<b>Attachments:</b>	<b>1. Letter from Diggers Memorial Bowls Club 2. Map of Janet Pajolas Park 3. Survey plan identifying leased areas for Diggers Memorial Bowls Club 4. Map identifying Diggers Memorial Bowls Club boundaries</b>
<b>Authorising Officer:</b>	<b>Blake Hunton - Manager Parks Colleen Worthy - General Manager Community Services</b>
<b>Author:</b>	<b>Sophia Czarkowski - Sports and Education Supervisor</b>
<b>Previous Items:</b>	<b>9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm</b>

**SUMMARY**

*Diggers Memorial Bowls Club Inc holds a Trustee Lease over part of Janet Pajolas Park that expires on 02 February 2018. The Club is seeking an extension to the term of the lease and an increased lease area.*

**12:52PM**

In accordance with s173(6) of the *Local Government Act 2009*, Acting Mayor Councillor Tony Williams declared a perceived conflict of interest in respect of Item 8.2 – Request from Diggers Memorial Bowls Club for an Extension to Lease Term and Boundary Adjustment as he is Patron of Capricornia District Country Music Association. Councillor Williams considered that he could participate in the debate and vote on the matter in the public interest.

**COMMITTEE RECOMMENDATION**

THAT:

1. Council extend the Trustee Lease term for Diggers Memorial Bowls Club Inc from five years to nine years with the new expiry date being 30 June 2027;
2. Council decline the request for a Trustee Lease boundary realignment to include an area for exclusive car parking for Diggers Memorial Bowls Club Inc as detailed in the report; and
3. Council approve that the land surplus to the Diggers Memorial Bowls Club Inc requirements connecting to Berserker Street not be included in the Trustee Lease area.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

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### 8.3 THE CATHEDRAL COLLEGE DEVELOPMENT OF KETTLE PARK

<b>File No:</b>	<b>374</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li>1. Proposed scheduled of use proposed by The Cathedral College</li><li>2. Plans for the development of Kettle Park</li><li>3. Letter of support from Brothers AFL</li><li>4. Letter of support from Brothers Rugby League</li><li>5. Letter of support from Brothers Rugby Union</li><li>6. Letter of Support from CQ Touch Football Association</li><li>7. Letter of support from Rockhampton Oztag</li><li>8. Copy of report presented to Committee in November 2016</li><li>9. Copy of report presented in August 2017</li></ol>
<b>Authorising Officer:</b>	<b>Blake Hunton - Manager Parks Colleen Worthy - General Manager Community Services</b>
<b>Author:</b>	<b>Sophia Czarkowski - Sports and Education Supervisor</b>
<b>Previous Items:</b>	<b>9.5.4 - The Cathedral College request for support for development of Kettle Park - Parks, Recreation and Sport Committee - 16 Nov 2016 12.30 pm 9.5.3 - The Cathedral College development of Kettle Park - Parks, Recreation and Sport Committee - 16 Aug 2017 12.30 pm</b>

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#### SUMMARY

*On 16 November 2016 the Parks, Recreation and Sport Committee considered a request from The Cathedral College Rockhampton (TCC), trading as Roman Catholic Trust Corporation Diocese of Rockhampton. Council committed to provide 'in principle' approval to enter into a tenure agreement for 20 years over Kettle Park, 12 Elizabeth Street, Allenstown (being Lot 450 on R2665).*

*A further report was submitted to the Parks, Recreation and Sport Committee on 16 August 2017 and the matter was laid on the table. This report contains additional information regarding the proposal specifically in relation to hours of use and shared use arrangements.*

#### COMMITTEE RECOMMENDATION

##### THAT:

1. Council enter into a Trustee Lease with The Cathedral College Rockhampton, trading as Roman Catholic Trust Corporation Diocese of Rockhampton, for a period of 20 years as outlined in the report;
2. Council approve the demolition of the clubhouse as the asset is no longer required and is surplus to the requirements of the proposed tenant and that such demolition is carried out by The Cathedral College Rockhampton;
3. Council approve the demolition of the amenities block as the asset is no longer required and is surplus to the requirements of the proposed tenant and that such demolition is carried out by The Cathedral College Rockhampton;
4. Council dispose of the following assets to The Cathedral College Rockhampton:
  - (a) Shade shelter and seating structures Numbers 1, 2, 3, 4 and 5;
  - (b) Park lighting and associated switchboards;



- (c) Park furniture and fixtures including park benches and tap;
- (d) Disused underground irrigation and water tanks;
- (e) Cricket pitches and practice nets;
- (f) Bollards and gates; and

5. Any secondary use after daylight hours will be subject to Council approval.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**8.4 GRANT APPLICATION - QUEENSLAND GOVERNMENT'S FEMALE FACILITIES PROGRAM**

<b>File No:</b>	<b>12534</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>1. Proposed facility for Rockhampton Netball Association Option One</b></li><li><b>2. Proposed facility for Rockhampton Netball Association Option Two</b></li><li><b>3. Proposed facility for Rockhampton BMX</b></li><li><b>4. Proposed site layout for Rockhampton Cricket Grounds - change room upgrade</b></li><li><b>5. Proposed floor plan for change room upgrades for Rockhampton Cricket Grounds</b></li></ol>
<b>Authorising Officer:</b>	<b>Blake Hunton - Manager Parks Colleen Worthy - General Manager Community Services</b>
<b>Author:</b>	<b>Sophia Czarkowski - Sports and Education Supervisor</b>
<b>Previous Items:</b>	<b>11.4 - Grant Application - Queensland Government's Female Facilities Program - Ordinary Council - 12 Sep 2017 9.00 am</b>

**SUMMARY**

*Queensland Government released the Female Facilities Program, which aims to assist sport and recreation organisations and local government to develop functional and inclusive female change rooms and amenities that meet the current and future needs of sport and recreation participants. Council Officers sought support from Council to further investigate opportunities for an application from Council, this included:*

- 1. Saleyards Park – upgrade to amenities and kiosk and construction of change facilities.*
- 2. Rockhampton Cricket Grounds – upgrades to existing change facilities.*
- 3. Jardine Park – upgrade of amenities to include baby change facilities.*
- 4. Underwood Park – development of change facilities.*
- 5. Norbridge Park – upgrades to amenities and change rooms.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the submission of an application for the Female Facilities Program for up to \$500,000 for the Rockhampton Netball Association.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**8.5 FORMALISING THE PLANTING PALETTE FOR THE ROCKHAMPTON REGION**

**File No:** 5918

**Attachments:**

1. Planting Palette - Strategy
2. Planting Palette - Master Species List

**Authorising Officer:** Blake Hunton - Manager Parks  
Brett Nicholls - Coordinator Parks Planning and Projects

**Author:** Christine Bell - Coordinator Natural Resource Management

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**SUMMARY**

*Our streets, parks and open spaces are living assets that have the potential to improve the character, identity and liveability of our Region. The Planting Palette provides a practical guide for long-term planting improvements that will help to deliver cool and shady landscapes with a splash of colour.*

This item was not dealt with and will be presented to the Parks Recreation and Sport Committee meeting on 6 December 2017.

**8.6 SPORT, PARKS, ACTIVE RECREATION AND COMMUNITY STRATEGY**

**File No:** 12379  
**Attachments:** 1. Draft SPARC Strategy  
**Authorising Officer:** Blake Hunton - Manager Parks  
Brett Nicholls - Coordinator Parks Planning and  
Projects  
**Author:** Christine Bell - Coordinator Natural Resource  
Management

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**SUMMARY**

*This report tables the draft 'Sport, Parks, Active Recreation and Community (SPARC) Strategy 2018-2028'.*

This item was not dealt with and will be presented to the Parks Recreation and Sport Committee meeting on 6 December 2017.

**8.7 PARKS OPERATIONAL REPORT - SEPTEMBER - OCTOBER 2017**

**File No:** 1464  
**Attachments:** 1. Parks Monthly Report September- October  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Blake Hunton - Manager Parks

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**SUMMARY**

*This report provides information on the activities and services of Parks section for September and October 2017.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks Section for September and October 2017 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

## **9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS\QUESTIONS**

**11 CLOSURE OF MEETING**

There being no further business the meeting closed at 1:55pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE