



PARKS, RECREATION AND SPORT COMMITTEE MEETING

MINUTES

16 AUGUST 2017

These Committee Recommendations contained within these minutes were adopted
at the Council Meeting on 22 August 2017.

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 16 AUGUST 2017 COMMENCING AT 12.30PM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Mr B Hunton – Manager Parks
Mr R Holmes – Coordinator Parks Operations
Mr V Morrice – Coordinator Parks and Visitor Services
Mr B Nicholls – Coordinator Parks Planning and Projects
Ms C Steinberger – Media Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Rose Swadling tendered her apology and was not in attendance

12:32PM Mayor Strelow attended the meeting

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks, Recreation and Sport Committee held on 19 July 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Fisher
Seconded by: Councillor Rutherford

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE

AGENDA
These Committee Recommendations contained within these minutes were adopted at the Council Meeting on 22 August 2017.

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

Moved by: Councillor Fisher
Seconded by: Councillor Wickerson

MOTION CARRIED

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7 PUBLIC FORUMS/DEPUTATIONS

Nil

These Committee Recommendations contained within these minutes were adopted at the Council Meeting on 22 August 2017.

8 OFFICERS' REPORTS

8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - JULY 2017

File No: 1464
Attachments: 1. Parks Monthly Report July 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Blake Hunton - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Section for July 2017.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for July 2017 be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

These Committee Recommendations contained within these minutes were adopted at the Council Meeting on 22 August 2017.

8.2 THE CATHEDRAL COLLEGE DEVELOPMENT OF KETTLE PARK

File No: 374
Attachments: 1. Plans for the development of Kettle Park
Authorising Officer: Blake Hunton - Manager Parks
Michael Rowe - General Manager Community Services
Author: Sophia Czarkowski - Sports and Education Supervisor
Previous Items: 9.5.4 - The Cathedral College request for support for development of Kettle Park - Parks, Recreation and Sport Committee - 16 Nov 2016 12.30 pm

SUMMARY

On 16 November 2016 the Parks, Recreation and Sport Committee considered a request from The Cathedral College Rockhampton (TCC), trading as Roman Catholic Trust Corporation Diocese of Rockhampton. Council committed to provide in principle approval to enter into a tenure agreement for 20 years over Kettle Park, 12 Elizabeth Street, Allentown (being Lot 450 R2665).

COMMITTEE RECOMMENDATION

THAT this matter lay on the table pending further discussions.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

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8.3 APPLICATION FOR WORKS IN PARKS AND PUBLIC AREAS: ROTARY CLUB OF ROCKHAMPTON

File No:	11979
Attachments:	1. Report to Parks, Recreation and Sport Committee April 2017 2. Standard Conditions 3. Application: Rotary Club of Rockhampton 4. Location Map
Authorising Officer:	Michael Rowe - General Manager Community Services
Author:	Vincent Morrice - Coordinator Park and Visitor Services
Previous Items:	9.3.5 - Works in Parks and Public Areas (including "Adopt a Park") - Parks, Recreation and Sport Committee - 19 Apr 2017 12.30 pm

SUMMARY

The Rotary Club of Rockhampton has lodged a Works in Parks and Public Areas Application Form nominating proposed works and other undertakings in Rigarlsford Park and Ollie Smith Park. Bill Crane Park is also mentioned as a "possible extension" to the proposal.

COMMITTEE RECOMMENDATION

THAT:

- I. the Works in Parks and Public Areas Application Form submitted by the Rotary Club of Rockhampton not be approved as it is not consistent with the intended scope of activities; and
- II. Council Officers continue to work with the club to frame an application aligned with the scope and intent of typical "Adopt a Park" activities outlined in the April 2017 report to Council.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

These Committee Recommendations contained within these minutes were adopted at the Council Meeting on 22 August 2017.

8.4 GRACEMERE CEMETERY - RESERVATION AND PRE-PURCHASE OF BURIAL PLOTS

File No: 11979
Attachments: 1. Staging Gracemere - Lawn Cemetery
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Vincent Morrice - Coordinator Park and Visitor Services
Previous Items: 9.5.3 - Cemeteries Policy: Supplementary Report - Parks, Recreation and Sport Committee - 15 Mar 2017 12.30 pm

SUMMARY

Following the presentation of the "Cemeteries Policy: Supplementary Report" (March 2017) Council resolved that a further report be prepared in regard to the reservation of and pre-purchase of burial plots at Gracemere Cemetery. This report addresses that resolution.

COMMITTEE RECOMMENDATION

THAT Council makes provision for the reservation and pre-sale of plots at Gracemere Cemetery including required changes to the Cemeteries Policy and schedule of fees and charges, and such amended Policy be returned to Council for consideration. This policy will apply to Gracemere Cemetery only due to space constraints in other cemeteries.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

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9 NOTICES OF MOTION

Nil

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10 URGENT BUSINESS QUESTIONS

10.1 TRAINING AND ACTIVITIES AT SKATE PARKS

File No: 1464

Responsible Officer: Blake Hunton – Manager Parks

SUMMARY

Council is keen to see a bigger uptake and professional training for skaters in the Rockhampton Region.

COMMITTEE RECOMMENDATION

THAT a report detailing a number of options that would see training and activities at our skate parks, including costings, be brought back to the table.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

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10.2 ADOPT-A-PARK WIDER ROLLOUT**File No:** 11979**Responsible Officer:** Vincent Morrice – Coordinator Parks and Visitor Services

SUMMARY

Council is keen to see Adopt-a-Park rolled out to a wider community and review previous schemes that have existed in Rockhampton.

COMMITTEE RECOMMENDATION

THAT documents on previous schemes that may have operated in the Rockhampton Region be included in a review to inform the wider Adopt-a-Park rollout.

Moved by: Councillor Fisher**Seconded by:** Mayor Strelow**MOTION CARRIED**

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11 CLOSURE OF MEETING

There being no further business the meeting closed at 1:52pm.

SIGNATURE

CHAIRPERSON

DATE

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