



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **MINUTES**

**19 APRIL 2017**

These Committee Recommendations contained within these minutes were adopted at the Council Meeting on 26 April 2017.

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY 19 APRIL 2017 COMMENCING AT 10:09AM**

**COMMITTEE RESOLUTION**

That the meeting be adjourned until 10:15AM

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

10:14AM The meeting resumed

**1 OPENING****2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Ms M Barrett – Manager Parks  
Mr V Morrice – Coordinator Parks and Visitor Services  
Ms F McRae – Media Officer  
Ms S Friske – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE****4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 15 March 2017 be taken as read and adopted as a correct record.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

10:15AM Chief Executive Officer returned to the meeting following the adjournment

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - MARCH 2017

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Operations Report - March 2017  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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#### SUMMARY

*This report provides information on the activities and services of Parks and Open Space Section for the month of March 2017.*

#### COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for March 2017 be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**8.2 SPRINGERS LAGOON GRACEMERE**

**File No:** 2051

**Attachments:**

1. Site Map
2. Site Assessment Photos

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Christine Bell - Parks Planning and Land Management Officer

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**SUMMARY**

*In December 2016, Council requested that Springers Lagoon be included in the regular Parks maintenance program and that the condition and potential use of the Reserve be further investigated. This report provides an overview of the current situation and provides a range of potential options for ongoing management and maintenance of Springers Lagoon.*

10:33AM Councillor Swadling left the meeting

10:34AM Councillor Swadling returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT Council stabilises the area and enhances the site as a nature-based recreation area as outlined in option 3 of the report as the management and maintenance plan for Springers Lagoon, with consideration to be given to a road closure limiting access through the area.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**8.3 REVEGETATION PROJECTS****File No:** 2488**Attachments:**

1. Summary list of recommended sites and area
2. Moores Creek - Sites 1-7
3. Frenchmans Creek - Sites 1 - 23
4. Thozet Creek - Sites 1 - 3
5. Yeppen Lagoon sites

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Peter Cluff - Coordinator Parks Operations

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**SUMMARY**

*Council has requested a report identifying suitable Council maintained land for revegetation projects. This report addresses that request and provides information and recommendations on sites suitable for revegetation works.*

**COMMITTEE RECOMMENDATION**

THAT Council approve the criteria for selection of sites and the recommended revegetation sites as outlined in the report.

**Moved by:** Councillor Wickerson**Seconded by:** Councillor Fisher**MOTION CARRIED**



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**8.4 WORKS IN PARKS AND PUBLIC AREAS (INCLUDING "ADOPT A PARK")**

**File No:** 11979  
**Attachments:** 1. Application Form - DRAFT  
2. Standard Conditions - DRAFT  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Vincent Morrice - Coordinator Park and Visitor Services  
Margaret Barrett - Manager Parks

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**SUMMARY**

*Council is seeking to establish an open and transparent framework which will allow it to deal fairly and consistently with requests from individuals or organisations wishing to make contributions through activities on public land. This report discusses the issues and suggests an approach which might be used to address these requests.*

11:00AM Councillor Williams attended the meeting

11:01AM Councillor Williams left the meeting

**COMMITTEE RECOMMENDATION**

THAT Council:

1. Approve the introduction of the activities outlined in the report; and
2. Approve the use of the form and agreement as outlined subject to amendment of reporting period.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**8.5 FEEDING OF WILDLIFE: ROCKHAMPTON BOTANIC GARDENS**

**File No:** 11979  
**Attachments:** 1. Information Signage  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Vincent Morrice - Coordinator Park and Visitor Services

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**SUMMARY**

*This report considers the legislative framework and other information available regarding the feeding of wildlife at Rockhampton Botanic Gardens.*

11:13AM Mayor Strelow left the meeting and did not return

**COMMITTEE RECOMMENDATION**

THAT the report be received.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**8.6 REQUEST FOR EXTENSION OF LEASED AREA FOR ROCKHAMPTON TOUCH FOOTBALL ASSOCIATION, REANEY STREET**

**File No:** 3718

**Attachments:** 1. Request from Rockhampton Touch Football Association for an extension to its leased area

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

**Previous Items:** 9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm  
11.4 - Fees associated with registration of leases, licence and permits for Parks - Ordinary Council - 27 Sep 2016 9.00 am

**SUMMARY**

*Rockhampton Touch Football Association holds a Freehold Lease and Freehold Licence over Cyril Connell Fields at Reaney Street, The Common (Lot 2 RP613517). The Association is seeking an extension to its Freehold Lease area for the purposes of completing a building extension.*

**COMMITTEE RECOMMENDATION**

THAT Council accede to Rockhampton Touch Football Association's request to increase its Freehold Leased area by approximately 10.3m<sup>2</sup> to cater for an extension to its building.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**8.7 REQUEST FOR EXTENSION TO LEASED AREA FOR ROCKHAMPTON AND DISTRICT MOTOCROSS CLUB INC - 370 SIX MILE ROAD****File No:** 7456**Attachments:**

1. Email from RAD Motocross re Request for extension to increase leased area
2. Map identifying current leased area, fenced area and proposed leased area for the Club
3. Report to Council - Request for permanent closure of Six Mile Reserve
4. Report to Council - Outcome of community consultation on Six Mile Reserve

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor**Previous Items:** 9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm

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**SUMMARY**

*Rockhampton and District Motocross Club Inc hold an expired Trustee Lease over part of the Six Mile Reserve (Lot 139 LN2098) and is seeking an extension to its leased area.*

**COMMITTEE RECOMMENDATION**

THAT Council agree to extend the Trustee Leased area to include the Rockhampton and District Motocross Club's entire fenced area to ensure it has tenure over the entire track to meet licencing requirements.

**Moved by:** Councillor Wickerson**Seconded by:** Councillor Swadling**MOTION CARRIED**

**8.8 REQUEST FROM ATHELSTANE TENNIS CLUB REGARDING RETENTION OF EXISTING TOILET BLOCK****File No:** 5488**Attachments:**

1. Letter from Athelstane Tennis Club requesting to retain old amenities block
2. Map identifying location of amenities
3. Site layout indicating position of new toilet block
4. Photo identifying location of new toilet block
5. Photos of old amenities block
6. Copy of report to Parks and Recreation Committee - Request to amend lease boundaries - Athelstane Tennis Club and Rockhampton Mallet Sports Club

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor**SUMMARY**

*On 4 August 2015, the Parks and Recreation Committee considered a report to amend the Leased area of Athelstane Tennis Club Inc and Rockhampton Mallet Sports Club to accommodate a new toilet block to be built and maintained by Athelstane Tennis Club. Part of the condition of approval by the Committee was that Athelstane Tennis Club be responsible for the demolition of the existing amenities block and all associated permits. Athelstane Tennis Club has subsequently requested to retain the old amenities block.*

**COMMITTEE RECOMMENDATION**

THAT Council accedes to the request from the Athelstane Tennis Club to retain the old amenities block, providing the Club agrees to incur survey and lease costs as outlined in the report.

**Moved by:** Councillor Wickerson**Seconded by:** Councillor Swadling**MOTION CARRIED**

**8.9 REQUEST FOR RENEWAL OF FOUR (4) TRUSTEE LEASES****11:44AM**

In accordance with s173(2) of the Local Government Act 2009, Councillor Swadling disclosed a conflict of interest in respect of *Item 8.9 – Request for Renewal of Four (4) trustee Leases* in particular the Lions Club of Rockhampton Mt Archer Inc due to her membership at the Club. The Councillor considered her position, did not take part in the debate and left the meeting.

**File No:** 374  
**Attachments:** Nil  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor  
**Previous Items:** 9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm

**SUMMARY**

*In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the renewal of the following Trustee Leases:*

- *Lions Club of Rockhampton Mt Archer Inc;*
- *Gracemere Men's Shed Inc;*
- *The Rockhampton Bridge Club Inc; and*
- *Fitzroy Gracemere Rugby League Club Inc.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)* Council approve the renewal of the Trustee Leases as identified in the report; and
2. Council authorises the Chief Executive Officer (Sports and Education Supervisor) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

**Moved by:** Councillor Fisher**Seconded by:** Councillor Smith**MOTION CARRIED**

11:45AM Councillor Swadling returned to the meeting

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**8.10 REQUEST FOR WAIVING OF GENERAL ENTRY FEES FOR PUBLIC SWIMMING POOLS ON 27 MAY 2017 IN RESPONSE TO THE 50TH ANNIVERSARY OF THE 1967 REFERENDUM**

**File No:** 349  
**Attachments:** 1. Email request to Mayor to waive entry fees  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor

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**SUMMARY**

*It has been requested that Council consider waiving all entry fees for its public swimming pools on 27 May 2017 in recognition of the 50<sup>th</sup> anniversary of the 1967 Referendum.*

**COMMITTEE RECOMMENDATION**

THAT Council waive the general entry fee to the 2<sup>nd</sup> World War Memorial Aquatic Centre on 27 May 2017 in recognition of the 50<sup>th</sup> anniversary of the 1967 Referendum.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**9 NOTICES OF MOTION**

Nil



**10 URGENT BUSINESS\QUESTIONS**

**11 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:53am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE