



PARKS, RECREATION AND SPORT COMMITTEE MEETING

MINUTES

15 MARCH 2017

The Committee Recommendations contained within these Minutes are due to be adopted at the next Council meeting on 21 March 2017.

These Minutes are due to be confirmed at the next Parks, Recreation and Sport Committee meeting on 19 April 2017.

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 15 MARCH 2017 COMMENCING AT 12.34PM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms M Barrett – Manager Parks
Mr W Clark – Acting Supervisor Media and Engagement Team
Ms K West – Acting Governance Support Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to the Mayor, Councillor Margaret Strelow.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks, Recreation and Sport Committee held on 15 February 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

Moved by: Councillor Swadling
Seconded by: Councillor Fisher

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

UNCONFIRMED

8 OFFICERS' REPORTS

8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - FEBRUARY 2017

File No: 1464
Attachments: 1. Parks and Open Space Operations Report - February 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Section for the month of February 2017.

1:14PM Councillor Swadling left the meeting
1:15PM Councillor Swadling returned to the meeting

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for February 2017 be received.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

8.2 CEMETERIES POLICY: SUPPLEMENTARY REPORT

File No: 11979
Attachments: 1. Cemeteries Policy
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Vincent Morrice - Coordinator Park and Visitor Services
Previous Items: 9.6.5 - Policy - Cemeteries - Parks, Recreation and Sport Committee - 19 Oct 2016 12.30 pm

SUMMARY

Following adoption of the Cemeteries Policy (October 2016) further information was requested on the background and implications of clauses 5.2.4 and 5.2.6. It was also requested that Officers investigate the establishment of a "maintenance trust" for Cemeteries. This report addresses that request.

1:49PM Councillor Fisher left the meeting

COMMITTEE RECOMMENDATION

THAT:

1. The supplementary report on the Cemeteries Policy be received;
2. A further report be prepared on the impacts and implications of a Cemetery Maintenance Trust for the Gracemere Cemetery; and
3. A further report be presented in regard to the reservation and pre-purchase of burial plots at Gracemere Cemetery.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford
MOTION CARRIED

8.3 REQUEST FOR TENURE FROM ROCKHAMPTON MOUNTAIN BIKE CLUB INC AT FIRST TURKEY**File No:** 374**Attachments:**

1. Rockhampton Mountain Bike Club Trail Overview
2. Map showing proposed Freehold Licence area and current Trustee Permit area

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor**SUMMARY**

Rockhampton Mountain Bike Club Inc hold a Trustee Permit over part of Mount Archer (being Lot 41 LN2859 and Lot 2 LN2858) and are requesting to extend the tenured area to include adjacent freehold parcels Lot 1 RP618495 and Lot 83 LN2079.

COMMITTEE RECOMMENDATION

THAT Council accede to the request from Rockhampton Mountain Bike Club Inc for a Freehold Licence over Lot 1 RP618495 and Lot 83 LN2079 for a period of three (3) years for the purposes of mountain bike riding and the creation, maintenance and upkeep of trails as detailed in the report.

Moved by: Councillor Swadling**Seconded by:** Councillor Smith**MOTION CARRIED**

9 NOTICES OF MOTION

Nil

UNCONFIRMED

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Update on Tenure at Norbridge Park

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

COMMITTEE RESOLUTION

1:59PM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

2:00PM Councillor Smith left the meeting
2:00PM Councillor Smith returned to the meeting
2:06PM Councillor Fisher returned to the meeting
2:10PM Chief Executive Officer left the meeting

COMMITTEE RESOLUTION

2:19PM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

12 CONFIDENTIAL REPORTS

12.1 UPDATE ON TENURE AT NORBRIDGE PARK

File No:	4247
Attachments:	<ol style="list-style-type: none">1. Letter from Football Rockhampton seeking consideration for a further tenure period2. Football Rockhampton's Lease/Licence Renewal Application Form
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Sophia Czarkowski - Sports and Education Supervisor
Previous Items:	9.5.3 - Freehold Lease and Trustee Lease renewals for Parks until 30 June 2018 - Parks, Recreation and Sport Committee - 22 Jun 2016 12.30 pm

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Football Rockhampton hold a Freehold Lease and Freehold Licence over Norbridge Park and this report provides an update on dealings with Football Rockhampton and Football Central Queensland.

COMMITTEE RECOMMENDATION

THAT Council renew the Freehold Lease and Freehold Licence with Football Rockhampton over Norbridge Park (Lot 1 RP613517) from 19 March 2016 to 31 January 2018.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

10 URGENT BUSINESS\QUESTIONS

UNCONFIRMED

13 CLOSURE OF MEETING

There being no further business the meeting closed at 2:25pm.

SIGNATURE

CHAIRPERSON

DATE

UNCONFIRMED