



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **MINUTES**

**19 OCTOBER 2016**

The Committee Recommendations contained within these Minutes were adopted at the Council meeting on 25 October 2016.

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 19 OCTOBER 2016 COMMENCING AT 12.30 PM**

**THAT** in accordance with s267(3) of the *Local Government Regulation 2012*, and s8(1) *Council meeting Procedures*, Mayor Margaret Strelow be appointed Chairperson of the Parks, Recreation and Sport Committee for the period of Councillor Rutherford's absence.

## **1 OPENING**

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor R A Swadling  
Councillor C E Smith

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Ms T Sweeney – Manager workforce and Strategy  
Ms M Barrett – Manager Parks  
Ms J O'Neil – Marketing and Media Officer  
Ms S Friske – Acting Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Cherie Rutherford.

Leave of Absence for the meeting was previously granted to Councillor Drew Wickerson appointed by Council to attend the LGAQ Annual Conference at Broadbeach.

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher appointed by Council to attend the LGAQ Annual Conference at Broadbeach.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RECOMMENDATION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 21 September 2016 be taken as read and adopted as a correct record.

**Moved by: Councillor Smith**

**Seconded by: Mayor Strelow**

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

12:31PM Chief Executive Officer attended the meeting

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - SEPTEMBER 2016

**File No:** 1464

**Attachments:** 1. Parks and Open Space Operations Report -  
September 2016

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Margaret Barrett - Manager Parks

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#### SUMMARY

*This report provides information on the activities and services of Parks and Open Space Unit for the month of September 2016.*

#### COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for September 2016 be received.

**Moved by:** Councillor Swadling

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

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**8.2 2015-16 ANNUAL OPERATIONS REPORT FOR 2ND WORLD WAR MEMORIAL AQUATIC CENTRE AND MT MORGAN SWIMMING POOL**

**File No:** 1464  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*Council entered into a new operating agreement with Lane 4 Aquatics for the operation and management of 2<sup>nd</sup> World War Memorial Aquatic Centre and Mount Morgan Swimming Pool. This report summarises the annual operations for the facilities.*

1:07PM Chief Executive Officer left the meeting

**COMMITTEE RECOMMENDATION**

THAT the Annual Operations Report for 2<sup>nd</sup> World War Memorial Aquatic Centre and Mt Morgan Swimming Pool be received.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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**8.3 REQUEST FOR PERMISSION TO ENTER INTO A FREEHOLD LEASE WITH GLENMORE BULLS AUSTRALIAN FOOTBALL CLUB INC AT STENLAKE PARK**

**File No:** 374  
**Attachments:** 1. Map showing proposed Lease area for Glenmore Bulls  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor

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**SUMMARY**

*This report presents background to a request for approval to enter into a Freehold Lease with Glenmore Bulls Australian Football Club Inc over part of Stenlake Park as detailed in the report.*

**COMMITTEE RECOMMENDATION**

THAT Council accedes to the request to enter into a Freehold Lease with Glenmore Bulls Australian Football Club Inc over part of Stenlake Park, 20 McLaughlin Street, Kawana (being part of Lot 1 on RP612169) for a period of five (5) years.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**



**8.4 POLICY - CEMETERIES**

**File No:** 11979

**Attachments:**

1. Draft Cemeteries Policy
2. FACT SHEET Cemetery Memorial Guide

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Vincent Morrice - Coordinator Parks and Visitor Services

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**SUMMARY**

*A policy has been developed as part of a framework for the management and operation of Council's cemeteries. It aims to provide clarity and consistency in decision making and to promote a safe and respectful environment for all users.*

1:19PM Chief Executive Officer returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT The Cemeteries Policy be adopted.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS\QUESTIONS**

**11 CLOSURE OF MEETING**

There being no further business the meeting closed at 1:30pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE