



PARKS, RECREATION AND SPORT COMMITTEE MEETING

AGENDA

21 SEPTEMBER 2016

Your attendance is required at a meeting of the Parks, Recreation and Sport Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 21 September 2016 commencing at 12.30pm for transaction of the enclosed business.

A handwritten signature in black ink, appearing to be the initials "C R" followed by a long horizontal stroke.

CHIEF EXECUTIVE OFFICER
13 September 2016

Next Meeting Date: 19.10.16

Please note:

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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1 OPENING

2 PRESENT

Members Present:

Acting Mayor, Councillor C R Rutherford (Chairperson)
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Margaret Strelow - Leave of Absence from 13 September 2016 to 4 October 2016

Councillor Rose Swadling - Leave of Absence from 29 August 2016 to 3 October 2016

4 CONFIRMATION OF MINUTES

Minutes of the Parks, Recreation and Sport Committee held 17 August 2016

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - AUGUST 2016

File No: 1464
Attachments: 1. Parks and Open Space Operations Report - August 2016
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the month of August 2016.

OFFICER'S RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for August 2016 be received.

COMMENTARY

The Parks and Open Space Unit is responsible for the following areas:

1. Park Visitor Services
 - Kershaw Gardens
 - Rockhampton Botanic Gardens
 - Rockhampton Zoo
 - Cemeteries
2. Park Operations
 - Park and Landscape Maintenance
 - Street & Park Tree management
 - Public Amenity and Cleansing
3. Park Planning and Projects
 - Sport and Recreation
 - Sport and Education Services
 - Aquatic Facilities
 - Park Facilities construction and maintenance
 - Planning and Design

The attached report contains information on the activities and services of these areas for August 2016.

PARKS AND OPEN SPACE OPERATIONS REPORT - AUGUST 2016

Parks and Open Space Operations Report - August 2016

Meeting Date: 21 September 2016

Attachment No: 1

**MONTHLY OPERATIONS REPORT
PARKS AND OPEN SPACE SECTION
Period Ended 31 August 2016**

VARIATIONS, ISSUES AND INNOVATIONS

Innovations

Improvements / Deterioration in Levels of Services or Cost Drivers

LINKAGES TO OPERATIONAL PLAN

1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS

The response times for completing the predominant customer requests in the reporting period for Parks are as below:

	Balance BIF	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and
			Received	Completed									
Cemeteries - Complaint	0	0	0	0	0	0	0	0.00	8	● 8.00	● 4.25	● 4.67	1.50
Cemeteries - General Enquiry	1	1	3	3	0	0	0	-0.48	2	● 0.67	● 0.78	● 3.17	0.78
Sport & Recreation - General Enquiry	1	1	9	5	4	0	0	158.41	10	● 3.80	● 7.40	● 10.04	7.44
Parks Booking Services Request ***Notification***	0	0	0	0	0	0	0	0.00	5	● 0.00	● 0.00	● 9.25	0.67
Tree and Stump Removal - Request	30	24	40	16	30	1	0	3.65	50	● 5.06	● 15.67	● 17.83	13.71
Parks General - Request	36	23	92	54	51	11	0	15.15	10	● 3.31	● 9.88	● 10.38	6.86
Tree Trimming - Request	20	16	125	110	19	0	0	21.94	40	● 1.28	● 6.52	● 9.20	6.89
Council Owned Swimming Pools - General Enquiry	0	0	1	1	0	0	0	0.00	10	● 1.00	● 1.00	● 1.75	1.75

2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS

Safety Statistics

The safety statistics for the reporting period are:

	FIRST QUARTER		
	Jul	Aug	Sept
Number of Lost Time Injuries	0	0	
Number of Days Lost Due to Injury	19	3	
Total Number of Incidents Reported	4	6	
Number of Incomplete Hazard Inspections	4	4	

Risk Management Summary

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Animal housing at the Zoo does not meet the required standard (inclusive of; animal husbandry, record keeping, staffing & asset renewal) resulting in: Loss of zoo licences / closure of facility; Injury or death to an animal; Negative public perception; Staff turnover; Injury or death to zookeepers.	Moderate 6	1. Documented procedures rolling review. 2. Develop, implement, and annually review development plan (linkage to budget required) to upgrade exhibitions and achieve implementation of the approved/ultimate zoo master plan. 3. Staff to monitor and contribute to review/formation of industry guidelines standards.	30/06/16	20	<i>Procedure Manual</i> review/update is continuing. Budget approval for further construction deferred to 2016-17 On-going
Lack of a holistic fire mitigation plan for the region detailing responsibilities within Council.	High 4	Manager Parks to finalise development and implementation of a regional fire mitigation strategy in collaboration with state government agencies and property owners.	31/12/14	95	Regional strategy and Mt Archer sub-plan completed. MoU drafted, returned to QPWS for final review.
Tree fails resulting in: injury/death; damage to property; damage to Council's reputation; negative financial impact.	Low 7	1. Review, update and submit Street and Parks Tree Master Plan for approval to	31/12/15	60	Policy review/update commenced

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
		implement. 2. Programmed maintenance works to be implemented to full capacity. 3. Ergon Service Level Agreement is to be in place and implemented.			Programs drafted, implementation commenced; to be monitored.
Loss of significant/ historic/ iconic botanical collections resulting in negative publicity and loss of: reputation; region's "green" status; iconic material; and research opportunities.	Moderate 6	1. Review, update and implement existing land & conservation management & succession plans. 2. Complete the identification of the current collection as part of the succession plan.	30/06/16	40	Botanical Collection Management Strategy for Botanic Gardens drafted. GPS still to be completed for some plantings plus indexing of all.
Inadequate/ inappropriate open space does not meet the community's requirements/ expectations resulting in lack of: standardised infrastructure charges; consistency and quality of the asset including land; lack of benchmark for Council/ developer Standards; unwanted contributed assets; leading to reputational damage; social problems and; financial impacts.	Moderate 5	1. Develop & implement a Parks Infrastructure Strategy for conditioning of new development. 2. Develop a local parks contribution policy. 3. Complete & implement Landscape Guidelines (as part of CMDG). 4. Open Space Strategy to be reviewed and implemented (inc service levels).	31/12/16	70	Scoping for review of Open Space Strategy commenced; programmed to be completed in 2016/17 financial year
Integrity of land-fill caps, where Council is now using the space for public use (eg parks), is impacted through an event occurring causing exposure of toxins, hazards etc (eg TC Marcia causing tree fall and erosion) resulting in public health and safety; financial and environmental repercussions	Moderate 7	1. Continuous review and updating of Site Management Plan 2. Site remediation priorities to be determined, planned and implemented	30/06/17	15	

Legislative Compliance & Standards

Legislative Compliance Matter	Due Date	% Completed	Comments
BioSecurity Qld (Zoo) Three year license renewed in 2016 Self-audit and reporting	May 2019 As required	Current	
Births, Deaths & Marriages (Cemeteries) Burials reporting	Within 7 days of burial	100%	
Heritage Act (Various sites) General exemption certificate applications <ul style="list-style-type: none"> • Applications lodged • Applications approved • Applications pending 	Three (2 x Cemeteries & 1 RBG) One (RBG) Two		
Land Act Land Management Plans			Revised draft Land Management Plan for Kershaw Gardens submitted to DNRM for review and support to release for public consultation.

3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Detailed project scoping, estimating and procurement proceeding as appropriate. The budget column includes the carry-overs which are now part of the approved budget for 2016-17.

The following abbreviations have been used within the table below:

<i>WIP</i>	<i>Work in progress</i>
<i>NYC</i>	<i>Not yet commenced</i>
<i>PC</i>	<i>Practical Completion</i>
<i>C</i>	<i>Works Complete</i>

Project	Start Date	Expected Completion Date	Status	Budget	YTD actual (inc committals)
PARKS CAPITAL WORKS PROGRAM					
Upgrade field surface			NYC	70,000	
Comment: Sites prioritised, scopes and estimates being determined.					
Cedric Archer Reserve			WIP	1,553,599	289,224
Comment: ITQ for decommissioning of the old skatepark closed. Contract awarded for supply of the three shelters. Contract awarded for the lighting. Detailed designs for Touch of Paradise are due by mid-September.					
Mt Archer activation plan implementation			WIP	305,000	

Project	Start Date	Expected Completion Date	Status	Budget	YTD actual (inc committals)
Comment: Building Our Regions Round 2 submission lodged.					
Playground Equipment renewal program			WIP	86,895	54,055
Comment: Renewing playground equipment at end of life.					
Mount Morgan streetscape improvements			WIP	230,000	
Comment: Revised concept design incorporating community feedback to be finalized by end of September for Council's consideration. Commonwealth Government has allocated funds from Stronger Communities Program towards the project with an additional \$10k approved under this fund towards the refurbishment and relocation of the Mafeking Bell.					
Playground Shade Construction program			WIP	118,500	
Comment: Three shade structures being programmed, following receipt of quotes: Ski Gardens (Stonemasons playground), Leanne Hinchliffe Memorial Park and Joseph Harrison Park.					
Parkhurst (Olive St) – planning, design and development			WIP	60,000	18,850
Comment: Feasibility for development of proposed multi-sport precinct at Olive St is underway.					
Gracemere Cemetery			WIP	135,099	455
Comment: Ashes Garden detailed landscape plan finalised. Works to be scheduled.					
Redevelopment 42 nd Battalion Memorial Pool	July 2015	Nov 2016	WIP	2,182,490	2,087,550
Comment: Contract works on wet deck and new treatment plant, equipment and reticulation underway. Timeframes for the works (due to later than anticipated contract award) mean that pool will open early November. Project received funding from LGGSP over two years – 2015-16 and 2016-17.					
BBQ Renewal			NYC	64,000	
Comment:					
Rockhampton Botanic Gardens – pathways			WIP	175,440	89,513
Comment: Construction commenced of a new concrete pathway along the eastern fence line of the Zoo, linking to pedestrian entry from Ann Street.					
Zoo – renewal of internal pathways			NYC	20,000	
Comment:					
Botanic Gardens – Japanese Garden pond restoration			NYC	30,000	

Project	Start Date	Expected Completion Date	Status	Budget	YTD actual (inc committals)
Comment:					
Victoria Park – drainage (trampoline/ gym/ bowls)			WIP	100,000	4,063
Comment: Scheduling of works to be negotiated with Civil Operations and lessees.					
Div 6 Parks Project			WIP	15,000	
Comment: Improvements for Col Brown Park - plants being procured and works timing determined.					
Div 7 Queens Park Mosaic			NYC	50,000	
Comment: Scope definition sought from Councillor. Quotes being obtained for full restoration.					
Div 7 Kershaw Gardens swings				20,000	
Comment: Allocation is directed at swing as part of playground redevelopment					
Div 10 – Stage 2 Frenchmans Creek			WIP	22,268	5,764
Comment:					
Div 2 – Revegetation of Frenchmans Creek				20,000	
Comment: Works will continue from allocation in 2015-16 (Div 10 – Stage 2 Frenchmans Creek)					
Irrigation Renewal			WIP	474,000	71,115
Comment: Scoping and determination of priorities, quotes being sought					
Tables – Picnic Renewal			NYC	60,000	
Comment: Proposed works to be scheduled.					
Fencing / Gates / Bollards Renewal			NYC	69,400	
Comment: Proposed works to be scheduled.					
Footpaths Renewal			NYC	25,500	
Comment:					
TCM: Zoo aviary			WIP	358,427	
Comment: Restoration and repair of cyclone damage in Rockhampton Zoo. Tender for new aviaries closed. Contract to be awarded, estimated program of 3 months.					
TCM – RBG Road/ Pathways/ bridges and car-			WIP	344,983	15,130

Project	Start Date	Expected Completion Date	Status	Budget	YTD actual (inc committals)
parks					
Comment:					
TCM RBG - Fernery & Visitor Centre entry			WIP	266,466	9,237
Comment: Restoration and repair of cyclone damage in Parks.					
TCM – Kershaw remediation/ restoration	Apr 2015		WIP	7,290,799	761,431
Comment: Restoration and repair of cyclone damage in Parks. Funding approved under Special NDRRA Category for clean-up costs.					
Botanic Gardens strategic framework			WIP	51,000	
Comment: Scope for this is being drafted.					
Major Project seed funding – improved sport facilities			WIP	400,000	400,000
Comment: Council allocated funding to Rockhampton Hockey Association to support application for State funding for second artificial playing surface. Funding agreement to be drafted.					
Div 3 Shade Sail Elizabeth Park and Play equipment			WIP	30,000	
Comment: Quote provided to Councillor for consideration.					
Div 5 Zoo Improvements			NYC	142,500	
Comment: \$70,000 of this allocation is included in the budget for new aviaries. Contract to be awarded, estimated program of 3 months.					
Div 1 Parks Improvement in Div 1 (Currajong Park and others)			WIP	70,000	
Comment: Scope discussions with Councillor, estimates being obtained in order for priorities to be assigned.					
Div 2 Playground equipment			NYC	15,000	
Comment: Councillor to advise on allocation.					
Enhancement Program for (new) Local Parks			WIP	89,656	
Comment: Proposed works to be scheduled.					
Parks – Plant & Equipment			WIP	245,000	
Comment: Procurement underway for additional equipment for Operational maintenance.					

Project	Start Date	Expected Completion Date	Status	Budget	YTD actual (inc committals)
RBG Cenotaph switchboards and irrigation	May 2016	Aug 2016	C	70,000	33,689
Comment: Works complete to replace switchboards and irrigation in Cenotaph area of Botanic Gardens.					
Yeppen Roundabout		Oct 2016	WIP	12,645	6,785
Comment: TMR approval received. Work to be completed in September.					

4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Project	Revised Budget	Actual (incl. committals)	% budget committed	Explanation
Median restoration	\$90,000	\$4,409	5%	Scoping completed and plants procured for next stage of Gladstone Road
Open Space strategy review	\$60,000			Brief being prepared.
Tree renewals/ planting	\$90,000	\$7,400	8%	Tree replacements in Gracemere and Yaamba Road
Project	Explanation			
Policy Reviews:				
• Street Tree Policy	Current version being reviewed and overall scope for revised policy drafted. Aligning policy with Planning Scheme policy requirements			
• Cemetery Policy	Current version being reviewed and updated.			

Kershaw Gardens

Parts of Kershaw Gardens remain closed to the public. Council has endorsed the design elements and staging plan for construction of the earthworks, services and embellishments in the Central Precinct. Urbis will now progress to "for construction plans", seek relevant statutory approvals and proceed to issue of tender/s.

Restoration works have continued in the southern section. Tenders are being finalised for the supply and delivery of 6,500 tonnes of soil for remediation in this area. Approximately 50% of the Gardens is available for public access.

Rockhampton Botanic Gardens

Visitor activity has increased noticeably as expected during this time of year. Installation of a new concrete pathway along the Eastern fence line of the Zoo commenced. This will link the main Zoo entrance to the Ann St pathway and the Lagoon Rd. Tree maintenance was undertaken throughout the tropical fruit orchard.

Frequency of the egg and nest removal element of the Australian White Ibis management program has been increased in response to an early start to the breeding season and significantly higher activity levels.

Rockhampton Zoo

Several media requests regarding the Kangaroo Joeys have been accommodated. The Cassowaries have been observed laying eggs (Rockhampton Zoo has previously transferred progeny to other Zoological institutions from our captive breeding program).

Australasian Training and Conditioning Workshop 2016

Planning continues for the workshop to be hosted by Rockhampton Zoo during October 2016. Registrations are strong given that the event will not be held until late October.

Regional Cemeteries

Maintenance of sites across the region was conducted in accordance with requirements.

A new beam was installed in the Mount Morgan Lawn Cemetery to provide an additional 15 sites.

Tenure Renewal

78 agreements due to expire prior to 30 June 2018 are currently being progressed:

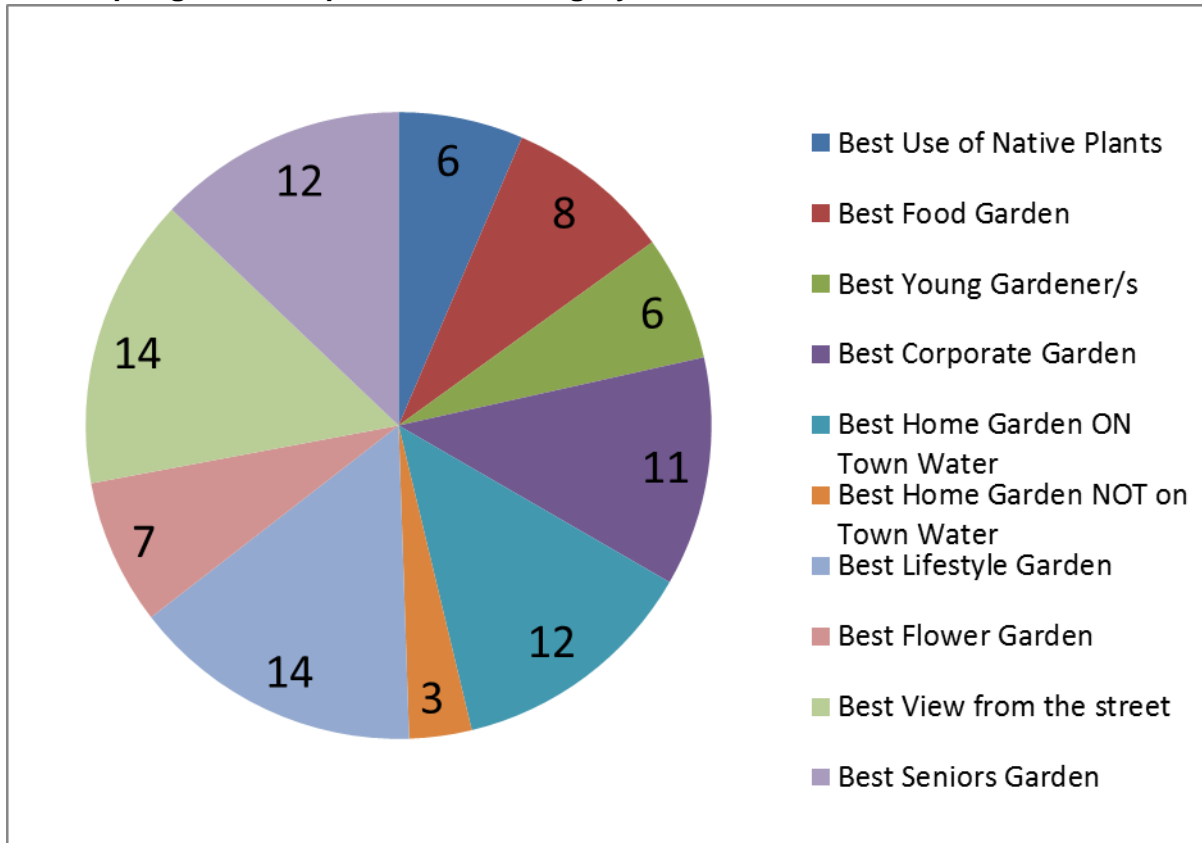
- 7 are completed.
- 19 are waiting on the Club to return / finalise documentation.
- 21 are waiting on Council including approvals or updated plans.
- 31 have not yet expired, however, the renewal process has commenced.

Spring Garden Spectacular

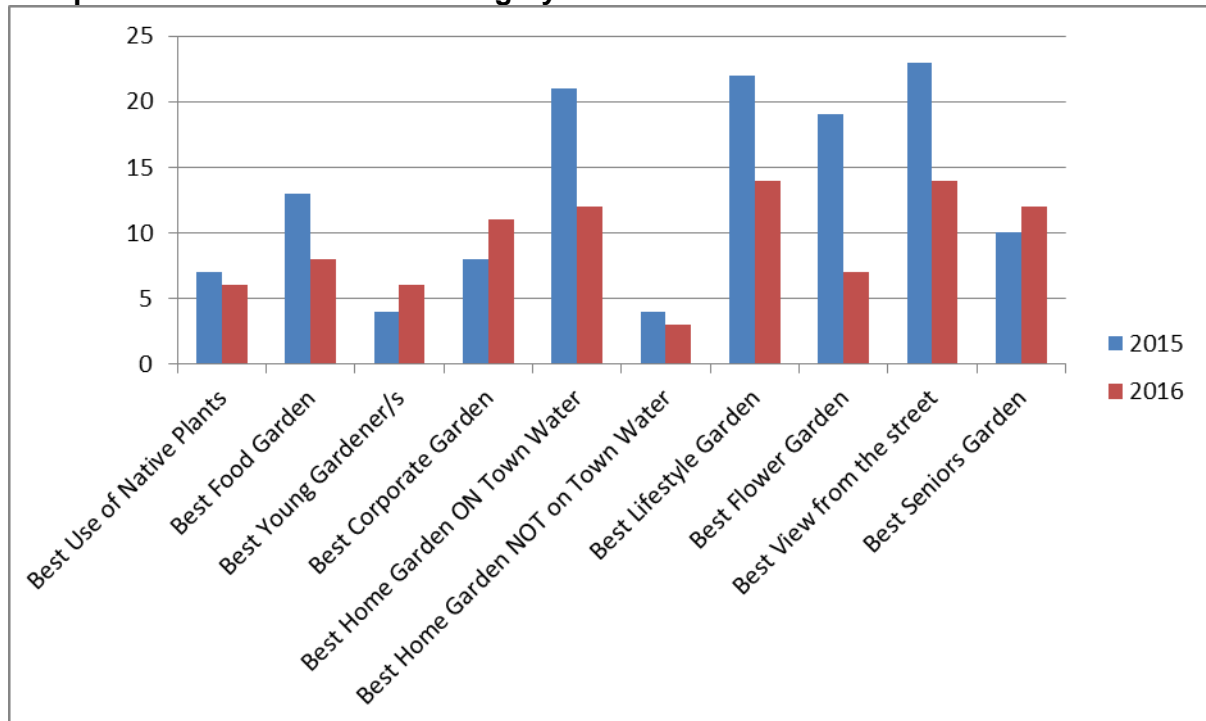
The annual Spring Garden Spectacular aims to promote gardening, environmental sustainability and community development. The competition closed on 25 August 2016 and judging was completed the following week.

A total of 93 category entries across 44 unique addresses were received and the presentations to winning gardens will be held on 10 September 2016. This compares to 131 category entries across 48 unique addresses in 2015 showing a greater decline this year in category entries than the decline in unique addresses.

2016 Spring Garden Spectacular – Category entries breakdown



Comparison of 2015 and 2016 Category Entries:



2016 Tropicana (Topical and Sustainable Gardening Expo)

2016 Tropicana preparations continue with a tropical and sustainable gardening expo to be held at Rockhampton Botanic Gardens on Saturday 10 September 2016.

22 site holders have registered for the event from a range of organisations and a number of guest speakers and presenters have been secured.

Advertising is underway with radio and Facebook advertising being the primary media used.

2017 Sports and Health Expo

Planning for the event is underway with the following particulars set:

Event Date: Sunday 12 February 2017

Event Time: 9am to 1:30pm

Location: Robert Schwarten Indoor and Outdoor Pavilions

Sporting clubs, health service providers, gyms, personal trainers and sport retailers will again be invited to attend the 2017 Sports and Health Expo. Current preparations will see a call for sponsors by mid to late September and applications for sites will be released on 3 October 2016. Save the date and marketing collateral is currently being developed.

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

These service levels are not formally adopted but are operational standards to show overall progress across the Parks section.

Service Delivery Standard	Target	Current Performance
Pool Operator reporting (Rec'd by 7 th of Month)	On-time	Achieved
Tenure Renewals – Resolved in the current financial year	78	7 (FYTD)
Playground Inspections completed (month of August)	14	14

Progressive Measures / Indicators	Previous Period	Current Period
Pool Patronage (previous period is same month last year)	4,867	5,483
Burials (previous period is same month last year)	13	14
Ashes Interments (previous period is same month last year)	1	6
Chapel/ other Services (previous period is same month last year)	3	6
Zoo visitors (previous period is same month last year)	10,950	8,688
Zoo donations (previous period is same month last year)	\$1,296.95	\$1,833.70
Parks bookings (number of events and celebrations in month / FYTD) (previous period is same month last year)	54 / 93	94 / 168
Volunteer Participation (hours) – Zoo (previous period is same month last year)	332	534
Volunteer Participation (hours) – Regional Cemeteries (previous period is same month last year)	63	0

FINANCIAL MATTERS

As at period ended 31 August 2016 – 16.7% of year elapsed.

	Adopted Budget \$	Revised Budget	Adopted Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target 16.7% of Year Gone
PARKS							
Parks Operations							
1 - Revenues	(47,000)	0	(7,833)	0	0	0%	*
2 - Expenses	5,193,007	0	865,501	862,209	977,937	17%	✓
3 - Transfer / Overhead Al	1,446,238	0	241,040	258,247	261,847	18%	*
Total: Parks Operations	6,592,245	0	1,098,708	1,120,457	1,239,784	17%	*
Parks Planning & Projects							
1 - Revenues	(160,000)	0	(26,667)	(36,508)	(36,508)	23%	✓
2 - Expenses	2,695,244	0	449,207	427,801	1,558,044	16%	✓
3 - Transfer / Overhead Al	481,546	0	80,258	86,195	86,195	18%	*
Total: Parks Planning & Projects	3,016,790	0	502,798	477,488	1,607,732	16%	✓
Parks Management							
1 - Revenues	(55,900)	0	(9,317)	(2,931)	(2,931)	5%	*
2 - Expenses	5,330,359	0	888,393	451,949	461,740	8%	✓
3 - Transfer / Overhead Al	64,608	0	10,768	11,031	11,031	17%	*
Total: Parks Management	5,339,066	0	889,844	460,049	469,840	9%	✓
Parks Visitor Services							
1 - Revenues	(292,020)	0	(48,670)	(74,378)	(74,106)	25%	✓
2 - Expenses	4,520,847	0	753,474	619,663	731,139	14%	✓
3 - Transfer / Overhead Al	494,841	0	82,474	75,315	75,315	15%	✓
Total: Parks Visitor Services	4,723,668	0	787,278	620,599	732,348	13%	✓
Total:	19,671,770	0	3,278,628	2,678,593	4,049,703	14%	✓

8.2 MOUNT ARCHER ACTIVATION MASTER PLAN TASKFORCE UPDATE NO 1

File No: 5918
Attachments: 1. Taskforce Meeting No 1 Mount Archer
Activation Master Plan 4 August Meeting
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Wade Clark - Community Engagement Officer

SUMMARY

The Mount Archer Activation Master Plan Taskforce group has met for the first time and an update is provided to Council on various projects that are being progressed by this group.

OFFICER'S RECOMMENDATION

THAT the report on the Mount Archer Activation Master Plan Taskforce be received.

COMMENTARY

The Mount Archer Activation Master Plan Taskforce Group (the taskforce group) met for the first time on 4 August 2016.

The mission for the taskforce group is to discuss, plan and implement associated projects within the Activation Master Plan as it is relevant to their respective authority and responsibility.

Current Mount Archer Projects

Council officers and representatives of the taskforce group provided the following updates:

- Fraser Park Restoration – Landscape Architecture Design Project

Council officers are drafting a concept landscape design for Fraser Park that includes pathways, a canopy walk, viewing platforms, helipad, amphitheatre, car park, multi-use café, interpretive signage, site furniture and shade structures, observatory and a high ropes course. A work in progress design was discussed with taskforce group members and feedback obtained.

It is anticipated that this draft concept design will be discussed with Council before the end of the year.

Council at the Ordinary Council Meeting, 27 January 2016 directed the drafting of a National Stronger Regions Fund / Building Better Regions Fund application for the Mount Archer Activation Master Plan.

Item 11.6 National Stronger Regions Fund Round Three, Council Resolution:

“THAT the Chief Executive Officer be instructed to prepare documentation to allow for a later application for the Mount Archer project, and the matter be returned to the Council table.”

It is envisaged that components of the Fraser Park Restoration project may be incorporated into this draft application for Council's consideration.

- Darumbal Interpretive Signage Project

Darumbal representative Malcolm Mann gave an overview of the Darumbal Interpretive Project. An onsite meeting between Council officers and Darumbal representatives was held at Fraser Park to map out where cultural stories should be located. It is anticipated that the draft designs for the interpretive signs will be discussed with the Parks, Recreation and Sports Committee and the Darumbal Elders in the new year.

- Whip Snake Mountain Bike Trail Project

Rockhampton Mountain Bike Club representative Steve Wilcock outlined the official opening of the Whip Snake Mountain Bike Trail was to be held on 27 August 2016. This event proceeded with the Member of Keppel, Mayor and Councillors along with Rockhampton Mountain Bike Club President and members in attendance.

Steve Wilcock also indicated that the Mountain Bike Club was successful in obtaining \$20,000 through the Federal Government's Stronger Communities Program and this will be focused on additional trail construction.

- Pilbeam Walk / Car Park Design Project

Council officers outlined that the Federal Government provided an election commitment of \$1,500,000 towards the Pilbeam Walkway project.

Note that the Federal Government has now confirmed this election commitment of for the Pilbeam Walkway Stage 1 – Mount Archer.

The taskforce group was asked for its feedback on this project and the group was unanimous in its support for the funding to concentrate on pinch points where there was the highest risk (between the base and saddle).

A preliminary draft design for a car park at the base of Pilbeam Drive has been completed. The current design is within the road reserve off Pilbeam Drive away from houses. The design outlines that the car park would be constructed in two stages providing a total of approx. 87 car parks.

- Bushwalking Trail Design Project

Queensland Parks & Wildlife Service (QPWS) has been investigating various bushwalking options to allow walkers to travel from the Pilbeam Drive saddle (approx. half way up the Mountain) go through the Mount Archer National Park and arrive at Fraser Park. A meeting between QPWS and Council officers is planned to explore several options including: linking a new trail from the Pilbeam Drive saddle with the Zamia trail and establishing a new trail from the Pilbeam Drive saddle to Fraser Park.

It is envisaged that this project will require some time to design and deliver. Whilst the majority of the trail will be in the Mount Archer National Park, Council will need to consider the trail heads and parking that are on Council controlled land.

- Environmental Audit Project

- Bret Heath (Discipline Leader Biological & Environmental Sciences) from Central Queensland University (CQU) provided a detailed overview of the research methodology that would be employed by CQU to undertake the environmental audit of the German Street Bushland area.

Council is partnering with CQU to undertake the study and has provided \$20,000 towards this research. The outcomes of this project will be a vertebrate fauna and flora species lists (by plot and habitat type) including seasonal birds, information regarding threatened species, species of regional interest, GPS data, physicochemical site data and *BioCondition* evaluation data.

Note that CQU will utilise this information for co-authored published journal articles.

Funding Updates

Council has submitted a detailed application through the State Government's Building Our Region Program (BOR) for the First Turkey Mountain Bike Reserve. This includes the construction of additional mountain bike trails, an outdoor learning centre, composting toilet, a causeway over Moore's Creek and signage throughout. Council has allocated \$250,000 in 2016-17 approved budget towards the project on the basis that an additional \$250,000 is obtained through the BOR.

BACKGROUND

In June 2014, Council made the decision to create an Activation Master Plan for Mount Archer with the aim to achieve a range of social, environmental and economic outcomes.

The engagement process for the plan involved consultation with key user groups, residents, government agencies and the general public and was delivered over a ten month period November 2014 to August 2015.

Council approved the Mount Archer Activation Master Plan on the 13 October 2015 and authorised an implementation plan be prepared.

An initial implementation plan was endorsed by Council on the 8 December 2015.

A governance framework and priority projects for the 2016/17 period was endorsed by Council on the 28 June 2016.

CORPORATE/OPERATIONAL PLAN

Provide and maintain an open space parks network and recreation facilities, to meet community expectations and enhance community wellbeing, by:

- planning for appropriate open space within the region
- providing developmental programs for sporting and recreational groups
- maintaining the region's sports fields, parks, gardens, playgrounds and open spaces

CONCLUSION

Numerous Mount Archer Activation Master Plan priority projects are progressing well. There were many highlights for the period including the confirmation of the Federal Government's election commitment of \$1,500,000 to the Pilbeam Walk project, the opening of the Whip Snake Mountain Bike Trail and the meeting with Darumbal Elders to discuss cultural stories for the interpretive signage project.

**MOUNT ARCHER ACTIVATION
MASTER PLAN TASKFORCE
UPDATE NO 1**

**Taskforce Meeting No 1 Mount Archer
Activation Master Plan
4 August Meeting**

Meeting Date: 21 September 2016

Attachment No: 1



Mount Archer Activation Master Plan Taskforce Group Meeting

Minutes from meeting - 4 August 2016, 10.00am to 12.00noon Location: Fitzroy Room Rockhampton Library, Rockhampton

Apologies: Martin Crow (RRC) and Neil Kershaw (QPWS)

Attendance: Wayne Houston (CQU), Bret Heath (CQU), Dan Witten (QPWS), Peter Moore (QPWS), David Sansom (QPWS), Stephen Dendle (NPSR), Jason Landford (Rockhampton Mountain Bike Club), Steve Wilcock (Rockhampton Mountain Bike Club), Brett Nicholls (RRC), Damon Richardson (RRC) Sophia Czarkowski (RRC), Michael Ramsay (RRC), Michael Ryan (Justice and Attorney Generals Office), Yme Dwarshuis (Capricornia Corrections Centre), Dave Russell (Capricornia Corrections Centre), Mary Carroll (Cap Enterprise), Michael McCabe (Capricornia Conservation Council) and Wade Clark (RRC)

Minutes

1. Meet and greet
 - a. All participants introduced themselves and their roles.
2. Mount Archer Taskforce Mission and governance framework (10mins)
 - a. Wade Clark (Community Engagement Officer at RRC) outlined that the Council had endorsed the governance framework and implementation plan for the Mount Archer Activation Master Plan.

The mission of the taskforce group being:

"This Taskforce Group will be required to discuss, plan and implement associated projects within the Activation Master Plan as it is relevant to their respective authority and responsibility".

All attendees agreed with this focus and there were no further questions.

3. Project Updates (60mins)
 - a. Fraser Park restoration incl Park Architecture, tracks (Parks)
 - i. Michael Ramsay (Landscape Architect at RRC) outlined his progression with the Fraser Park Architecture project.

Michael has an initial design of pathways, canopy walk, viewing platforms, helipad, amphitheatre, car park, multi-use café, interpretive signage, site furniture and shade structures, observatory and high ropes course.

Michael outlined that this was a work in progress and he will continue to work on this design.
 - b. Dharumbal Interpretive signage (Dharumbal)
 - i. Malcolm Mann (Dharumbal representative) gave an overview of the Dharumbal Interpretive signage project and examples of other interpretive signage that they have completed.

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- ii. Action: Undertake a meeting between RRC and Dharumal onsite at Fraser Park to discuss locations for interpretive signage and stories. Wade Clark (RRC) to organise meeting.
 - c. Whipsnake Mountain bike Trail (RMBC)
 - i. Steve Wilcock (President, Mountain Bike Club) gave a presentation outlining that works completed by the Rockhampton Mountain Bike over the last several years have resulted in the time doubling of club membership.
 - ii. Steve also outlined that further trails have been planned in the First Turkey Mountain Bike Master Plan. This would add 30KM of trails to the existing network.
 - iii. The Whip Snake trail is the latest trail to be built and the Mountain Bike Club acquired significant funding from the State and Council to fund the trail. This trail will be officially opened on the 27 August.
 - iv. Lastly, Steve pointed out that the Federal Government also provided funding to the Mountain Bike Club through the Stronger Communities program.
 - d. Pilbeam Walk / Car Park design (CE)
 - i. Wade Clark provided an overview (on behalf of Martin Crow) of the design for the Pilbeam Walk car park. The current design is located on the road reserve off Pilbeam Drive away from houses. The design outlines that the car park would be constructed in two stages and provide approx. 87 car parks.
 - ii. Wade provided a high level overview of the Pilbeam Walk project and the challenges of constructing a trail from the base of Pilbeam Drive to the Saddle. During the Federal election \$1.5M was promised by the LNP towards the project.

The current design is located in the road corridor off Pilbeam Drive and is estimated at around \$8.7M however detailed designs are required for more precise costings.

A key question for the group was where this \$1.5M should be allocated. The taskforce group on Pilbeam Drive pathway project the group was unanimous in its support for the funding to concentrate on pinch points where there was the highest risk (between the base and saddle).
 - e. Bushwalking Trail design (QPWS)
 - i. Peter Moore (Parks Ranger, QPWS) outlined that National Parks has been looking at various bushwalking options to allow walkers to travel from the saddle through the Mount Archer National Park and arrive at Fraser Park.

Action: National Parks and Council to meet to discuss options. Wade Clark (RRC) to organise meeting.
 - ii. Peter also provided some details of the Mount Archer Ridge and Range walk and that this trail will be potentially a category 5 type of trail with markers to direct walkers on the right direction.
 - f. Environmental Audit (CQU)
 - i. Bret Heath (CQU) provided a detailed overview of the research methodology that would be employed by CQU to undertake the environmental audit of the German Street Bushland area.

Council is partnering with CQU to undertake the study and has provided 20K towards this research.
4. Discuss 2016/17 Priority Projects (30 mins)
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- a. First Turkey Mountain Bike Reserve BOR application (Parks)
 - i. Council has been invited to submit a detailed application for the First Turkey Mountain Bike Reserve – the construction of additional mountain bike trails, an outdoor learning centre, composting toilet and a causeway over Moore's creek. Council has placed 250K toward the project on the basis that 250K is obtained through the BOR.
 - b. Animal & Bird Interpretive signage (CE)
 - i. This project requires the input from BirdLife Capricornia and a variety of other bodies. Council will facilitate this project early 2017.
5. Potential funding / partnering opportunities (10mins)
- i. Wade Clark asked the group for potential funding / partnering opportunities. Mary Carroll from Capricorn Enterprise indicated that there might be tourism oriented funding opportunities that Council and Capricorn Enterprise could work together on. She suggested the best opportunity might be the Federal government's TDDI funding (Tourism Demand Driver Infrastructure fund) whereby Federal funds are passed on to the State government (DTESB).
 - ii. Action: Council to review potential opportunities within the plan and discuss these with Capricorn Enterprise for potential funding applications. Wade Clark to organise meeting with Brett Nicholls and RRC grants officer to discuss.
6. Any Other Business (5mins)
- a. Wade Clark asked the group for its permission to invite the Councillors that have Mount Archer within their division to future meetings. This was agreed to by all.

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS/QUESTIONS

Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.

11 CLOSURE OF MEETING