



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **MINUTES**

**20 JULY 2016**

The Committee Recommendations contained within these Minutes were adopted at the Council meeting on 26 July 2016.

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 20 JULY 2016 COMMENCING AT 12.35PM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Mr P Owens – Acting General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Ms M Barrett – Manager Parks  
Mr R Palmer – Manager Economic Development  
Mr M Borg – Coordinator Fleet Services  
Mr A Wratten – Communication and Marketing Supervisor  
Ms F McRae – Marketing and Media Officer  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RECOMMENDATION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 22 June 2016 be as taken and adopted as a correct record.

**Moved by: Councillor Swadling**

**Seconded by: Councillor Smith**

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

### **12:35PM**

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Rutherford declared a conflict of interest in respect of Item 8.1 – Request for permission to enter into a Freehold Licence and Trustee Permit with Rockhampton Police Citizens Youth Welfare Association over part of Stapleton Park due to her involvement with the PCYC and will leave the meeting when the matter is discussed.

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## 6 BUSINESS OUTSTANDING

### 6.1 LIFTING MATTERS FROM THE TABLE

**File No:** 4229  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Peter Owens - Acting General Manager Community Services

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#### SUMMARY

*Items lying on the table require a report to be lifted from the table before being dealt with. This report is designed to lift all necessary reports from the table to be dealt with at the current meeting 20 July 2016.*

#### COMMITTEE RECOMMENDATION

THAT the following matter "lying on the table" be lifted from the table and be dealt with accordingly:

- Request for Permission to Enter into a Freehold Licence and Trustee Permit with Rockhampton Police Citizens Youth Welfare Association Over Part of Stapleton Park.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

12:36PM

Councillor Rutherford declared an interest in Item 8.1 – Request for permission to enter into a Freehold Licence and Trustee Permit with Rockhampton Police Citizens Youth Welfare Association over part of Stapleton Park due to her involvement with the PCYC and left the meeting.

Mayor Strelow assumed the Chair.

### 8.1 REQUEST FOR PERMISSION TO ENTER INTO A FREEHOLD LICENCE AND TRUSTEE PERMIT WITH ROCKHAMPTON POLICE CITIZENS YOUTH WELFARE ASSOCIATION OVER PART OF STAPLETON PARK

**File No:** 4229

**Attachments:**

1. Overview of Stapleton Park, Bridge Street, Berserker
2. Map indicating ownership of land at Stapleton Park
3. Map indicating proposed Trustee Permit and Freehold Licence area

**Authorising Officer:** Margaret Barrett - Manager Parks  
Peter Owens - Acting General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

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#### SUMMARY

*Rockhampton Police Citizens Youth Welfare Association (PCYC) has a Freehold Lease over part of Stapleton Park. It is requested that the Club be issued with a Freehold Licence and Trustee Permit over parts of Stapleton Park for its events and activities as consistent with the purpose of the land and the constitution of the organisation. The proposed agreements do not remove the public's right to the land nor hinder a third party's ability to hire the land.*

*A report on this matter was presented to Parks, Recreation and Sport Committee on 18 May 2016 and was laid on the table pending further information.*

#### COMMITTEE RECOMMENDATION

THAT Council not accede to the request to enter into a Trustee Permit and Freehold Licence over part of Stapleton Park, Bridge Street, Berserker (being part of Lot 2 on SP262805 and part of Lot 3 on SP262805).

THAT Council commend PCYC on the work they continue to do in our community and look forward to working with them in any future development.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

12:47PM Councillor Rutherford returned to the meeting and resumed the Chair.

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**8.2 REQUEST TO ENTER INTO A TRUSTEE PERMIT WITH PEACE INTERNATIONAL ARCHERY CLUB INC AT ROSEL PARK**

**File No:** 374

**Attachments:**

1. Background Information on Peace International Archery Club Inc
2. Proposed Trustee Permitted Area at Rosel Park
3. Proposed Layout of Peace International Archery area at Rosel Park

**Authorising Officer:** Margaret Barrett - Manager Parks  
Peter Owens - Acting General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

**Previous Items:** 17.1 - Request for assignment of Trustee Lease from Neil Collins to Magnum Paintball - Ordinary Council - 12 May 2015 9.00 am

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**SUMMARY**

*Peace International Archery Club Inc currently uses a portion of the Rockhampton Clay Target Club Inc's Leased area at Weinholt Paddock, Dargel Road and it is proposed that the Club be provided with land at Rosel Park for its activities including archery, crossbow and medieval re-enactments.*

12:53PM Councillor Fisher attended the meeting

**COMMITTEE RECOMMENDATION**

THAT as Magnum Paintball has not entered into a Trustee Lease with Council, Council approve the request to enter into a Trustee Permit with Peace International Archery Club Inc at Rosel Park, 504 Quay Street (being part of Lot 439 on LN2827) subject to the conditions listed in the report.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**12:54PM**

Councillor Rutherford declared a conflict of interest in regard to Item 8.3 – Extension to Leased Area for Victoria Park Gymnastic and Trampoline Club Inc due to previous involvement with the Club and left the meeting.

Mayor Strelow assumed the Chair.

**8.3 EXTENSION TO LEASED AREA FOR VICTORIA PARK GYMNASTIC AND TRAMPOLINE CLUB INC**

**File No:** 4203

**Attachments:**

1. Proposed Drainage Channel Around the Club House
2. Proposed Trustee Lease Area

**Authorising Officer:** Margaret Barrett - Manager Parks  
Peter Owens - Acting General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

**SUMMARY**

*Victoria Park Gymnastic and Trampoline Club Inc hold a Trustee Lease over part of Victoria Park, 1A Lion Creek Road (being part of Lot 40 on SP240869) until 31 December 2020 for the purposes of conducting gymnastics and trampoline activities. It is proposed that the Trustee Lease area be extended to include the proposed drainage improvements on Victoria Park as detailed in the report.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Council approve the extension to the Trustee Leased area of Victoria Park Gymnastic and Trampoline Club Inc over part of Victoria Park, 1A Lion Creek Road (being part of Lot 40 on SP240869), and that the following condition be added to the Trustee Lease's Special Conditions:
  - The Trustee Lessee is responsible for the general maintenance and upkeep of its Leased area including the drainage channel. This includes regular mowing and litter management as required.
2. Council cover the expenses related to re-issuing the Trustee Lease and that the expiry date be amended to 30 June 2021, as detailed in the report.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

12:55PM Councillor Rutherford returned to the meeting and resumed the Chair.

**8.4 THIRD PARTY SIGNAGE ON PARKLAND POLICY**

**File No:** 11979  
**Attachments:** 1. Third Party Signage on Parkland Policy  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Peter Owens - Acting General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor

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**SUMMARY**

*A new policy has been drafted for Third Party Signage on Parkland as detailed in the report.*

**COMMITTEE RECOMMENDATION**

THAT Council not adopt the Signage Policy and instead ask for a fact sheet to be established to allow signage of an acceptable size and format to be installed to allow fundraising for our sporting organisations.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

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**8.5 CQ SPORTS PRECINCT INC**

**File No:** 5660

**Attachments:** 1. Proposed CQ Sports Precinct

**Authorising Officer:** Margaret Barrett - Manager Parks  
Peter Owens - Acting General Manager Community Services

**Author:** Brett Nicholls - Coordinator Parks Planning and Projects  
Rick Palmer - Manager Economic Development

**Previous Items:** 5.3.1 Fitzroy River Aquatic Sports Facility - Sport and Recreation Committee – 8 September 2009 9.00am

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**SUMMARY**

*CQ Sports Precinct Inc has requested Council contribute funds towards a feasibility study for a proposed specialist sporting precinct on the northern side of Lion Creek.*

1:22PM Chief Executive Officer left the meeting  
1:26PM Chief Executive Officer returned to the meeting

**COMMITTEE RECOMMENDATION**

1. THAT Council contribute \$10,000 towards a feasibility study for sports development (in multiple locations around the region) subject to:
  - The active and ongoing involvement of Regional Development Australia in the development of the proposal;
  - The outcomes of the Regional Sport, Recreation and Open Space Strategy;
  - Central Queensland University contributing a similar amount and be involved where necessary;
  - Council Officers developing the scope of the feasibility study; and
  - Council engaging and instructing Central Queensland University for the parts of the feasibility study.
2. THAT Council is clear in its statement that we support augmentation of the rowing and other aquatic facilities on the Fitzroy River; and
3. THAT the proposed West Rockhampton site is only suitable for aquatic based facilities.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED UNANIMOUSLY**

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**8.6 NAMING OF PARKS AND RESERVES**

**File No:** 1313  
**Attachments:** 1. Feedback in Response to Public Notice  
**Authorising Officer:** Peter Owens - Acting General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*Two reserves are to be named to reflect the contribution of local residents to the Region's communities.*

**COMMITTEE RECOMMENDATION**

THAT Council approve naming of the area:

1. between the Somerset Connection Rd and Gracemere Industrial Access Road as 'Bruce Russell Reserve'; and
2. at the junction of Poison Creek Road and Razorback Road as 'Ken Rowley Reserve'.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED UNANIMOUSLY**

**8.7 DOG OFF LEASH AREAS**

**File No:** 7437, 1464  
**Attachments:** Nil  
**Authorising Officer:** Peter Owens - Acting General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*This report recommends the process be commenced to establish additional dog off leash areas in Parks.*

**COMMITTEE RECOMMENDATION**

THAT Council approve the following area be advertised as a future dog off leash area:

- Eddie Baker Park, Norman Gardens (access via Currawong Street and Rosella Court) but limited to the areas designated as a dog off leash area by signpost.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**8.8 PARKS AND OPEN SPACE OPERATIONS REPORT - JUNE 2016**

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Operations Report - June 2016  
**Authorising Officer:** Peter Owens - Acting General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space Unit for the month of June 2016.*

2:21PM Councillor Fisher left the meeting  
2:23PM Councillor Fisher returned to the meeting

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks and Open Space Unit for June 2016 be received.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**9 NOTICES OF MOTION**

Nil

## 10 URGENT BUSINESS\QUESTIONS

### 10.1 VERBAL REPORT ON ROWING COURSE

**File No:** 11460

**Responsible Officer:** Margaret Barrett – Manager Parks

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#### SUMMARY

*Manager Parks presenting a verbal report on the Fitzroy River rowing course.*

2:28PM Councillor Fisher left the meeting  
2:30PM Councillor Fisher returned to the meeting  
2:43PM Chief Executive Officer left the meeting  
2:45PM Chief Executive Officer returned to the meeting  
2:47PM Chief Executive Officer left the meeting

#### COMMITTEE RECOMMENDATION

THAT the verbal report on the rowing course be received.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11 CLOSURE OF MEETING**

There being no further business the meeting closed at 2:54pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE