



# **PARKS & RECREATION COMMITTEE MEETING**

## **MINUTES**

**4 AUGUST 2015**

The Committee Recommendations contained within these Minutes were adopted at the Council meeting on 11 August 2015.

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**REPORT OF THE PARKS & RECREATION COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 4 AUGUST 2015 COMMENCING AT 9:03AM**

**1 OPENING****2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor S J Schwarten

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – General Manager Corporate Services  
Mr V Morrice – Coordinator Parks Restoration Projects  
Ms M Barrett – Manager Parks  
Ms F McRae – Marketing and Media Officer  
Ms T Jacobsen – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE****4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Parks & Recreation Committee held on 7 July 2015 be taken as read and adopted as a correct record.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Parks and Recreation Committee  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.*

9:08AM Councillor Schwarten attended the meeting.

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 ZOO COLLECTION - RADIATED TORTOISES

**File No:** 3066  
**Attachments:** 1. Image of Radiated tortoise  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Coordinator Parks Recreation Services

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#### SUMMARY

*An opportunity has become available for Rockhampton Regional Council to become involved in the importation of confiscated Radiated Tortoises (Astrochelys Radiata) from Kadoorie Botanic Gardens and Zoo, Hong Kong.*

9:13AM Chief Executive Officer left the meeting.

9:17AM Chief Executive Officer returned to the meeting.

#### COMMITTEE RESOLUTION

THAT the report be referred to the next Council meeting 11 August 2015.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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**8.2 SUPPORT FOR REGIONAL AFL HUB AT STENLAKE PARK**

**File No:** 4323

**Attachments:**

1. AFL QLD - Capricornia Infrastructure Strategy
2. 3D Render of Proposed New Clubhouse
3. Current Design Plans for New Clubhouse

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Parks Recreation Services

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**SUMMARY**

*AFL Queensland has been in discussions with Rockhampton Regional Council regarding the development of a Regional AFL Hub at Stenlake Park, 20 McLaughlin Street, Kawana. AFL Queensland is seeking Council's support of its proposed projects associated with the Centre of Excellence.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Council support AFL Queensland's proposal to develop a Regional AFL Hub at Stenlake Park, 20 McLaughlin Street, Kawana;
2. Council support AFL Queensland's initial proposal for the development and construction of a new club house and lighting upgrade;
3. The Manager Parks be authorised to negotiate the final proposal for the new clubhouse and lighting upgrade with AFL Queensland; and
4. Any requests from AFL Queensland for financial support for the project be presented to Parks and Recreation Committee for consideration.

**Moved by:** Councillor Schwarten**Seconded by:** Councillor Swadling**MOTION CARRIED**



**8.3 APPROVAL TO APPLY FOR FUNDING THROUGH THE STATE GOVERNMENT'S GET OUT, GET ACTIVE PROGRAM**

**File No:** 1033  
**Attachments:** 1. Get Out Get Active Funding Information  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Coordinator Parks Recreation Services

**SUMMARY**

*The Department of National Parks, Sport and Racing (Queensland Government) has released the Get Out, Get Active funding program. Funding of up to \$20,000 is available to Local Governments for projects that encourage women and girls to participate in sport and recreation. Programs are to be conducted between 2 November 2015 and 31 October 2016. This report outlines proposed projects in Council's grant application for the KickStartCQ – Get Out! Get Active! Initiative.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Council approves the submission of an application to the Department of National Parks, Sport and Racing under the Get Out, Get Active funding program.
2. Council provides approval for a financial contribution in the event that the application is successful.
3. A program similar to the 'Active Parks Program' in Brisbane City Council be piloted.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

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**8.4 REQUEST TO AMEND LEASE BOUNDARIES - ATHELSTANE TENNIS CLUB AND ROCKHAMPTON MALLET SPORTS CLUB**

**File No:** 5488

**Attachments:**

1. Copy of letters from Athelstane Tennis Club and Rockhampton Mallet Sports Club
2. Overview of area
3. Map showing Leased areas

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Coordinator Parks Recreation Services

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**SUMMARY**

*Athelstane Tennis Club and Rockhampton Mallet Sports Club hold Trustee Leases over part of the Botanic Gardens Reserve. Athelstane Tennis Club is seeking permission to construct an accessible toilet block outside of its Leased area. Permission is being sought to amend the leased areas of both Clubs to enable the development.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Council accede to the request to surrender a portion of the Rockhampton Mallet Sport Club's Leased area to allow Athelstane Tennis Club to construct its toilet block; and
2. Council accede to the request from Athelstane Tennis Club to increase its Leased area to allow for the construction of an accessible toilet block in line with the conditions listed in the report.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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**8.5 REUSE OF TIMBER SALVAGED FROM ROCKHAMPTON BOTANIC GARDENS AND KERSHAW GARDENS**

**File No:** 1464  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks  
**Previous Items:** L.2 - Reuse of Timber Salvaged from Rockhampton Botanic Gardens and Kershaw Gardens - Ordinary Council - 14 Apr 2015 9.00 am

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**SUMMARY**

*As part of the Clear and Salvage phase post Tropical Cyclone Marcia, a significant amount of timber has been stockpiled to allow the opportunity for future unspecified uses. This report outlines the result of a Sale by Tender process and proposes additional uses for and disposal of the stockpiled timber.*

**COMMITTEE RECOMMENDATION**

THAT Council approves:

1. Accepting the offers to purchase specified amounts from Simon McCubbin and from Roundyard Rocking Horses.
2. An application be made to RADF for funding to conduct community arts workshops to create items from the timber, with the participants to own any made pieces.
3. Inclusion of a sculptural or public art piece within the scope of the Riverside Park/ Quay Street redevelopment.
4. A contract arrangement to be made to process the timber and manufacture souvenir and/or household items, including the provision of stools for story-time at the City Child Care Centre.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Schwarten

**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 PARKS AND OPEN SPACE OPERATIONS REPORT - JUNE 2015

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Operations Report - June 2015  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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#### SUMMARY

*This report provides information on the activities and services of Parks and Open Space Unit for the month of June 2015.*

#### COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for June 2015 be received.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**10 NOTICES OF MOTION**

Nil

## 11 URGENT BUSINESS QUESTIONS

### COMMITTEE RESOLUTION

That the following matter be lifted from the table to be dealt with:

- Restoration of the Rockhampton Botanic Gardens Post Tropical Cyclone Marcia

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

### 11.1 RESTORATION PLAN FOR ROCKHAMPTON BOTANIC GARDENS POST TROPICAL CYCLONE MARCIA

**File No:** 805

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Vincent Morrice - Coordinator Parks Restoration Project

### SUMMARY

*Destructive winds associated with Tropical Cyclone Marcia (20 February 2015) caused extensive damage to botanical collections at one of the region's premier attractions, Rockhampton Botanic Gardens. This report outlines the program of work to be implemented to progress restoration of the Gardens.*

### COMMITTEE RESOLUTION

That pursuant to s34(1)(f) and s40 Council Meeting Procedures the matter be referred to the next Council Meeting 11 August 2015 for consideration.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 Kershaw Gardens Remediation and Restoration Project - progress report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

### COMMITTEE RESOLUTION

**10:15AM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

10:16AM Councillor Williams left the meeting.

10:16AM Councillor Williams returned to the meeting.

10:55AM Chief Executive Officer left the meeting and did not return.

### COMMITTEE RESOLUTION

**11:03AM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 13 CONFIDENTIAL REPORTS

### 13.1 KERSHAW GARDENS REMEDIATION AND RESTORATION PROJECT - PROGRESS REPORT

**File No:** 1464

**Attachments:** Nil

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Margaret Barrett - Manager Parks

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### SUMMARY

*Kershaw Gardens has been closed to the public since February; a remediation project commenced works on site on 21 April 2015, this report is an update on progress.*

#### COMMITTEE RECOMMENDATION

THAT:

- The verbal briefing on progress of remediation at Kershaw Gardens be received.
- Master plans for the entire site be developed and presented to Council.
- Detailed planning for the area of Knight Street area be commenced as soon as possible.
- An update on remediation be made to the Community and a new sign be made as soon as the Master Plan is available.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

11:07AM Councillor Williams left the meeting



**14 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:07am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE