



PARKS & RECREATION COMMITTEE MEETING

MINUTES

2 DECEMBER 2014

The Committee Recommendations contained within these Minutes are due to be adopted at the next Council meeting on 9 December 2014.

These Minutes are due to be confirmed at the next Parks and Recreation Committee meeting on 3 February 2015.

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**REPORT OF THE PARKS & RECREATION COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY 2 DECEMBER 2014 COMMENCING AT 9.00AM**

1 OPENING**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher
Councillor S J Schwarten

Observer:

Councillor C E Smith

In Attendance:

Ms M Barrett – Acting General Manager Community Services (Executive Officer)
Mr R Cheesman – Acting Chief Executive Officer
Mr A Collins – Special Projects Officer
Ms F McRae – Marketing and Media Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Mayor Strelow has tendered her apology and will not be in attendance.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COMMITTEE RESOLUTION**

THAT the minutes of the Parks & Recreation Committee held on 4 November 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Fisher
Seconded by: Councillor Schwarten

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table for Parks and Recreation Committee
Responsible Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Moved by: Councillor Swadling
Seconded by: Councillor Schwarten
MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

UNCONFIRMED

8 OFFICERS' REPORTS

8.1 OCTOBER CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT

File No: 1484

Attachments: 1. Facilities Capital Progress Report for October 2014

Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services

Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information on progress during October 2014 with Parks and Recreation capital projects being undertaken by the Communities and Facilities Section.

COMMITTEE RECOMMENDATION

THAT the October Progress Report from the Communities and Facilities Section in relation to Parks and Recreation capital projects be received.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

8.2 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT - NOVEMBER 2014

File No: 1464
Attachments: 1. Community Services Capital Works - November 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Andrew Collins - Special Projects Officer

SUMMARY

Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.

COMMITTEE RECOMMENDATION

THAT the Community Services Capital Works monthly report for November 2014 for Parks and Recreation be 'received'.

Moved by: Councillor Williams
Seconded by: Councillor Schwarten

MOTION CARRIED

8.3 POST EVENT REPORT - 2014 SPRING GARDEN SPECTACULAR

File No: 6560

Attachments:

1. Participation Data 2008 - 2014
2. Entry Form 2014
3. Sponsorship Summary

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Parks Recreation Services

SUMMARY

A garden competition has been run annually by Rockhampton Regional Council (RRC) since its formation in 2008 (and for many years prior to that by the Rockhampton City Council and others). The 2014 event was conducted as a collaboration between RRC and Livingstone Shire Council with joint and separate responsibility for various elements. This report provides an overview of the 2014 event along with some commentary from the post-event "de-brief" meeting conducted in early November.

COMMITTEE RECOMMENDATION

THAT Council:

1. receive the report;
2. approach Livingstone Shire Council for a written commitment for direct funding and sourcing sponsorship for a joint 2015 Spring Garden Spectacular;
3. seek sponsorship to conduct the event in 2015; and
4. hold the first planning meeting in February 2015.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

9 STRATEGIC REPORTS

9.1 PARKS AND OPEN SPACE MONTHLY REPORT - OCTOBER 2014

File No: 1464
Attachments: 1. Operations Report - Parks & Open Space - October 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space unit for the month of October 2014.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for October 2014 be received.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

**9.2 OPERATION AGREEMENT FOR ROCKHAMPTON REGIONAL TENNIS CENTRE
(TENNIS ROCKHAMPTON LIMITED)**

File No: 1464
Attachments: 1. Operation Agreement for Rockhampton
Regional Tennis Centre
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Sophia Czarkowski - Sports & Education Officer

SUMMARY

Information on Operation Agreement for Rockhampton Regional Tennis Centre with Tennis Rockhampton Limited.

COMMITTEE RECOMMENDATION

THAT the report on the Operation Agreement for Rockhampton Regional Tennis Centre with Tennis Rockhampton Limited be received.

Moved by: Councillor Williams
Seconded by: Councillor Swadling

MOTION CARRIED

10 NOTICES OF MOTION

Nil

UNCONFIRMED

11 URGENT BUSINESS QUESTIONS

9:42AM Councillor Swadling left the meeting
9:44AM Councillor Swadling returned to the meeting

11.1 THANK YOU TO PARKS STAFF

File No: 1464

Responsible Officer: Margaret Barrett – Acting General Manager Community Services

SUMMARY

Councillor Rutherford wished to formally thank the Parks staff and acknowledge their commitment and dedication this year.

COMMITTEE RECOMMENDATION

Councillor Rutherford thanked the Parks staff for their efforts over the year, particularly with re-alignments and a heavy workload, and their excellent response to Councillor requests. Council wishes the staff a very Merry Christmas and Happy New Year.

Moved by: Councillor Rutherford

Seconded by: Councillor Williams

MOTION CARRIED

12 CLOSURE OF MEETING

There being no further business the meeting closed at 9:47am.

SIGNATURE

CHAIRPERSON

DATE

UNCONFIRMED