



# **PARKS & RECREATION COMMITTEE MEETING**

## **MINUTES**

**4 NOVEMBER 2014**

The Committee Recommendations contained within these Minutes were adopted at the Council Meeting on 11 November 2014.

---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	1
6	BUSINESS OUTSTANDING.....	2
6.1	BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE .....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	NIL .....	3
8	OFFICERS' REPORTS .....	4
8.1	COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – OCTOBER 2014 – PARKS AND RECREATION COMMITTEE .....	4
8.2	AUGMENTATION OF CHIMPANZEE POPULATION - ROCKHAMPTON ZOO.....	5
9	STRATEGIC REPORTS .....	6
9.1	PARKS AND OPEN SPACE MONTHLY REPORT - SEPTEMBER 2014 .....	6
10	NOTICES OF MOTION .....	7
	NIL .....	7
11	URGENT BUSINESS\QUESTIONS .....	8
12	CLOSED SESSION .....	9
13.1	REQUEST FROM MOUNT MORGAN RUGBY UNION CLUB FOR A WAIVER OF LEASE AND LICENCE FEES .....	9
13.2	REQUEST FROM ROCKHAMPTON RACING PIGEON CLUB FOR A REDUCTION IN LEASE FEES.....	9
13	CONFIDENTIAL REPORTS.....	10
13.1	REQUEST FROM MOUNT MORGAN RUGBY UNION CLUB FOR A WAIVER OF LEASE AND LICENCE FEES .....	10
13.2	REQUEST FROM ROCKHAMPTON RACING PIGEON CLUB FOR A REDUCTION IN LEASE FEES.....	11
14	CLOSURE OF MEETING.....	12

---

**REPORT OF THE PARKS & RECREATION COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY 4 NOVEMBER 2014 COMMENCING AT 9.02AM**

**1 OPENING****2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor A P Williams  
Councillor N K Fisher  
Councillor S J Schwarten

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Ms M Barrett – Manager Parks  
Mr A Collins – Special Projects Officer  
Ms F McRae – Marketing and Media Officer  
Ms I Taylor – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling.

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Parks & Recreation Committee held on 30 September 2014 be taken as read and adopted as a correct record.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

09:03AM Mayor Strelow and Councillor Schwarten attended the meeting.

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Parks and Recreation Committee  
**Responsible Officer:** Michael Rowe - Acting Chief Executive Officer  
**Author:** Michael Rowe - Acting Chief Executive Officer

---

#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors' information.*

09:05AM Chief Executive Officer left the meeting.  
09:05AM Chief Executive Officer returned to the meeting.

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – OCTOBER 2014 – PARKS AND RECREATION COMMITTEE

**File No:** 1464  
**Attachments:** 1. Community Services Capital Works - Current Projects  
**Authorising Officer:** Michael Rowe - Acting Chief Executive Officer  
**Author:** Andrew Collins - Special Projects Officer

---

#### SUMMARY

*Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.*

#### COMMITTEE RECOMMENDATION

THAT the Community Services Capital Works monthly report for October 2014 for Parks and Recreation be 'received'.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

---

**8.2 AUGMENTATION OF CHIMPANZEE POPULATION - ROCKHAMPTON ZOO**

**File No:** 3066  
**Attachments:** Nil  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - Acting Chief Executive Officer  
**Author:** Vincent Morrice - Coordinator Parks Recreation Services

---

**SUMMARY**

*Rockhampton Zoo houses exhibits of various native and exotic animals, including Chimpanzees (Pan troglodytes). Current best practice management approaches for the species include the provision that captive populations should allow for appropriately sized social groups for the benefit of the animals and for the educational value for visitors. The current chimpanzee population at Rockhampton Zoo does not necessarily constitute an appropriate sized social group and it is highly desirable that plans are made to augment the population with animals of appropriate background, age, gender, sexual maturity and genetic diversity.*

**COMMITTEE RECOMMENDATION**

1. THAT Council endorse the proposal to augment the chimpanzee population at Rockhampton Zoo through the importation of two suitable animals and that the costs of the importation be funded as outlined in the report;
2. THAT sponsorship for the two additional chimpanzees be sought.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED UNANIMOUSLY**

## 9 STRATEGIC REPORTS

### 9.1 PARKS AND OPEN SPACE MONTHLY REPORT - SEPTEMBER 2014

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Monthly Operations Report - Period ended 30 September 2014  
**Authorising Officer:** Michael Rowe - Acting Chief Executive Officer  
**Author:** Margaret Barrett - Manager Parks

---

#### SUMMARY

*This report provides information on the activities and services of Parks and Open Space unit for the month of September 2014.*

#### COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for September 2014 be received.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Williams

**MOTION CARRIED**



**10 NOTICES OF MOTION**

Nil

**11 URGENT BUSINESS QUESTIONS**

## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 Request from Mount Morgan Rugby Union Club for a waiver of Lease and Licence fees

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 13.2 Request from Rockhampton Racing Pigeon Club for a reduction in Lease Fees

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Schwarten

**MOTION CARRIED**

### COMMITTEE RESOLUTION

**10:01AM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

10:04AM Councillor Schwarten left the meeting.  
10:07AM Councillor Schwarten returned to the meeting.

### COMMITTEE RESOLUTION

**10:12AM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 13 CONFIDENTIAL REPORTS

### 13.1 REQUEST FROM MOUNT MORGAN RUGBY UNION CLUB FOR A WAIVER OF LEASE AND LICENCE FEES

**File No:** 1464

**Attachments:**

1. Letter from Mt Morgan Rugby Union Club seeking a waiver of fees
2. Copy of Invoice for Lease Fees
3. Copy of Invoice for Licence fees
4. Copy of unaudited financial statements for Mt Morgan Rugby Union Club
5. Copy of accountant's review of financial statements
6. Copy of Resolution to enter into a Tenure Agreement with Mt Morgan Rugby Union Club

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Sports & Education Officer

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

---

#### SUMMARY

*Mount Morgan Rugby Union Club has requested that Lease and Licence Fees be waived for the 2013/14 and 2014/15 Financial Years to assist the Club in its ongoing operations.*

#### COMMITTEE RECOMMENDATION

THAT Council accede to the request from Mount Morgan Rugby Union Club for a waiver of lease and licence fees and charges for the 2013/14 financial year and waive the licence fees and charges for the 2014/15 financial year totalling \$2,800 and enter into an agreement to pay the lease fee for 2014/15.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**13.2 REQUEST FROM ROCKHAMPTON RACING PIGEON CLUB FOR A REDUCTION IN LEASE FEES****File No:** 1464**Attachments:**

1. Request from Rockhampton Racing Pigeon Club for a reduction in fees
2. Copy of financial information supplied by Club

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports & Education Officer

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

---

**SUMMARY**

*Rockhampton Racing Pigeon Club has requested that Lease fees be reduced for the 2014/15 Financial Year to assist the Club in its ongoing operations.*

**COMMITTEE RECOMMENDATION**

THAT Council accede to the request from Rockhampton Racing Pigeon Club for a reduction of Lease fees for the 2014/15 Financial Year as per Option One detailed in the Report.

**Moved by:** Councillor Schwarten**Seconded by:** Councillor Fisher**MOTION CARRIED**

**14 CLOSURE OF MEETING**

There being no further business the meeting closed at 10:12am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE