



# **PARKS & RECREATION COMMITTEE MEETING**

## **MINUTES**

**3 JUNE 2014**

The Committee Recommendations contained within these Minutes were adopted at the Council Meeting on 10 June 2014.

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**REPORT OF THE PARKS & RECREATION COMMITTEE MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON TUESDAY, 3 JUNE 2014 COMMENCING AT 3:01PM**

**1 OPENING**

**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor S J Schwarten

In Attendance:

Mr M Rowe – General Manager Community Services  
Mr M Crow – Manager Engineering Services  
Ms M Barrett – Manager Parks  
Mr A Collins – Special Projects Officer  
Ms A Bartlett – Marketing and Media Officer  
Ms L Leeder – Committee Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**COMMITTEE RESOLUTION**

THAT the minutes of the Parks & Recreation Committee held on 30 April 2014 be taken as read and adopted as a correct record.

**Moved by: Councillor Swadling**

**Seconded by: Councillor Fisher**

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Parks and Recreation Committee  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

**Moved by:** Councillor Williams

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

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## 7 PUBLIC FORUMS/DEPUTATIONS

### 7.1 PRESENTATION FROM THE ROCKHAMPTON & DISTRICT JUNIOR RUGBY LEAGUE

**File No:** 8020  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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#### SUMMARY

*Mr Michael Fletcher of the Rockhampton & District Junior Rugby League will attend the meeting to make a presentation to Council on behalf of the League in acknowledgement of Council's support for the Rhys Wesser Shield Carnival.*

3:06PM Councillor Schwarten attended the meeting

#### COMMITTEE RECOMMENDATION

THAT:

- (a) the presentation by Mr Michael Fletcher of the Rockhampton & District Junior Rugby League acknowledging Council's support for the Rhys Wesser Shield Carnival be 'received'; and
- (b) a letter of congratulations to the Carnival Organising Committee be forwarded from the Mayor's office.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Williams

**MOTION CARRIED**

## 8 OFFICERS' REPORTS

### 8.1 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – MAY 2014 – PARKS AND RECREATION COMMITTEE

**File No:** 1464  
**Attachments:** 1. Current Projects - Parks and Recreation Committee  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Andrew Collins - Special Projects Officer

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#### SUMMARY

*Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.*

#### COMMITTEE RECOMMENDATION

THAT the Community Services Capital Works monthly report for May 2014 for Parks and Recreation be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

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**8.2 APRIL CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT**

**File No:** 1464  
**Attachments:** 1. Facilities Capital Progress Report for April 2014  
**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services  
**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*This report provides information on progress of Parks and Recreation capital projects being undertaken by the Facilities Management Unit during April 2014.*

**COMMITTEE RECOMMENDATION**

THAT the April Progress Report from the Facilities Management Unit in relation to Parks and Recreation capital projects be received.

**Moved by:** Councillor Schwarten

**Seconded by:** Councillor Fisher

**MOTION CARRIED**



3:26PM Mayor Strelow left the meeting

### 8.3 REQUEST FOR TENURE FOR FRENCHVILLE SPORTS CLUB AT BIRDWOOD PARK (KALKA SHADES)

**File No:** 1464

**Attachments:**

1. Proposed Lease area for Frenchville Sports Club
2. Current users of Birdwood Park

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Sports & Education Officer

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#### SUMMARY

*Frenchville Sports Club uses a Council-owned building at Birdwood Park (commonly known as Kalka Shades), Water Street, Koongal (being Lot 1 LN2893) during the hockey season (March through September) and proposes to share use of the building with Rockhampton Cricket Inc. to allow them access to the building during the cricket season (September through March). Frenchville Sports Club requires tenure over the building to formalise its usage for insurance and security purposes. The fees paid will contribute towards the costs incurred by Council in owning and maintaining the building.*

#### COMMITTEE RECOMMENDATION

THAT Council grant Frenchville Sports Club a Freehold Lease for use of the nominated Council-owned building and land at Birdwood Park (being part Lot 1 LN2893) for a period of five (5) years from 1 January 2014 through 31 December 2018.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

3:32PM Mayor Strelow returned to the meeting

#### 8.4 ANN ST HOUSE, ROCKHAMPTON BOTANIC GARDENS

**File No:** 1464

**Attachments:**

1. Building Inspection Report - Ann St Dwelling
2. Aerial of Ann St house location

**Responsible Officer:** Michael Rowe - General Manager Community Services

**Author:** Margaret Barrett - Manager Parks

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#### SUMMARY

*The purpose of this report is to provide Council with background and findings of a condition assessment conducted on a vacant house located at the Ann Street entry to the Rockhampton Botanic Gardens.*

#### COMMITTEE RECOMMENDATION

That Council approve submission of an application for a General Exemption Permit to Department of Environment and Heritage Protection seeking an exemption in order to restore the vacant house at the Ann Street entry to Rockhampton Botanic Gardens.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**8.5 YAAMBA ROAD MEDIAN**

**File No:** 1464  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*The health, condition and appearance of remaining Washingtonia palms in the median of Yaamba Road between Richardson Road and Sheehy Street continue to decline. The report details this condition, contributing factors and outlines a restoration proposal.*

**COMMITTEE RECOMMENDATION**

THAT Council approves:

1. The removal of the remaining Washingtonia palms from the median.
2. Restoration of the median with an appropriate tree species, in the interests of restoring the aesthetic appearance of the roadway.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Williams

**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 PROGRESS REPORT - JARDINE PARK DETENTION BASIN BACKFLOW PREVENTION DEVICE

**File No:** 2479  
**Attachments:** Nil  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Martin Crow - Manager Engineering Services

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#### SUMMARY

*A preliminary investigation has been completed into placing a stormwater backflow prevention device on the Ramsden Street drainage outlet to the Jardine Park Stormwater detention basin.*

#### COMMITTEE RECOMMENDATION

THAT:

- (a) the progress report on the Jardine Park Detention Basin Backflow Prevention device be received
- (b) the outstanding actions detailed in the report needed to come to a final recommendation be implemented as a high priority
- (c) the allocated funding to perform the valve installation works be carried forward in the 2014/15 capital works budget, and
- (d) a final report be presented to the August 2014 Performance and Service Committee meeting

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Williams

**MOTION CARRIED**

**9.2 PARKS AND OPEN SPACE REPORT**

**File No:** 1464  
**Attachments:** 1. Parks & Open Space Monthly Report - April 2014  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space Unit for the month of April 2014.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks and Open Space Unit of April 2014 be received.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**10 NOTICES OF MOTION**

Nil

## 11 URGENT BUSINESS\QUESTIONS

4:15PM Mayor Strelow left the meeting  
4:16PM Mayor Strelow returned to the meeting  
4:19PM Councillor Schwarten left the meeting

### 11.1 MT ARCHER DEVELOPMENT PLAN

**File No:** 5166

**Responsible Officer:** Michael Rowe – General Manager Community Services

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#### SUMMARY

*Mayor Strelow requested that a structured project plan be developed to improve the safety of walkers on Mt Archer.*

#### COMMITTEE RECOMMENDATION

THAT a structured project for the provision of integrated pedestrian and vehicular traffic at Mt Archer be developed.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 Management of Australian White Ibis (*Threskiornis moluccus*) at Rockhampton Botanic Gardens

This report is considered confidential in accordance with section 275(1)(c) (e), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it.

### COMMITTEE RESOLUTION

4:23PM

THAT pursuant to s341)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

### COMMITTEE RESOLUTION

4:32PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Fisher

Seconded by: Councillor Swadling

MOTION CARRIED



## 13 CONFIDENTIAL REPORTS

### 13.1 MANAGEMENT OF AUSTRALIAN WHITE IBIS (*THRESKIORNIS MOLUCCUS*) AT ROCKHAMPTON BOTANIC GARDENS

**File No:** 1855

**Attachments:**

1. Extract from Ecosure Proposal for 2013/14
2. Various Photos - Rockhampton Botanic Gardens

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Vincent Morrice - Coordinator Parks Recreation Services

This report is considered confidential in accordance with section 275(1)(c) (e), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND contracts proposed to be made by it.

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#### SUMMARY

*The Australian White Ibis (*Threskiornis molucca*) is a native Australian bird and is protected under State Wildlife Legislation (Nature Conservation Act 1992). It is a serious offence to harm ibis. Since 2008 Council has used a combination of external contractors (as subject matter experts) and Council staff to manage bird roosting and breeding at Rockhampton Botanic Gardens. This report briefly discusses options for the ongoing management of AWI and other species.*

#### COMMITTEE RECOMMENDATION

THAT

- Council continue with a management program for the Australian White Ibis (*Threskiornis molucca*) at Rockhampton Botanic Gardens, and that
- the Damage Mitigation Permit for control measures be acquired and held by a suitably qualified and experienced external party contracted to Council to manage the statutory requirements and risks.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**14 CLOSURE OF MEETING**

There being no further business the meeting closed at 4:32pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE