



PARKS & RECREATION COMMITTEE MEETING

MINUTES

30 APRIL 2014

The Committee Recommendations contained within these Minutes
were adopted at the Council Meeting on 13 May 2014.

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**REPORT OF THE PARKS & RECREATION COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 30 APRIL 2014 COMMENCING AT 9:06AM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr M Rowe – General Manager Community Services
Ms M Barrett – Manager Parks
Mr A Collins – Special Projects Officer
Ms A Bartlett – Marketing and Media Officer
Ms L Leeder – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Stephen Schwarten has been granted a Leave of Absence for the Parks and Recreation Committee meeting.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks & Recreation Committee held on 1 April 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table for Parks and Recreation Committee Meeting
Responsible Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

9:08AM Mayor Strelow attended the meeting

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – APRIL 2014 – PARKS AND RECREATION COMMITTEE

File No: 1464
Attachments: 1. Project Summary Report - Parks and Recreation Committee
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Andrew Collins - Special Projects Officer

SUMMARY

Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.

9:10AM Mayor Strelow left the meeting
9:12AM Mayor Strelow returned to the meeting
9:23AM Mayor Strelow left the meeting

COMMITTEE RECOMMENDATION

1. THAT the Community Services Capital Works monthly report for April 2014 for Parks and Recreation be received.
2. THAT an update on the status of the road works component and implications of time variation on the World War II Memorial Pool project be presented to the next Council meeting on 13 May 2014.

Moved by: Councillor Swadling
Seconded by: Councillor Williams

MOTION CARRIED

8.2 MARCH CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT

File No: 1484
Attachments: 1. Facilities Capital Progress Report for March 2014
Responsible Officer: Cheryl Haughton - Manager Community Services
Michael Rowe - General Manager Community Services
Author: Sharon Sommerville - Coordinator Facilities

SUMMARY

This report provides information on progress of Parks and Recreation capital projects being undertaken by the Facilities Management Unit during March 2014.

9:24AM Mayor Strelow returned to the meeting

COMMITTEE RECOMMENDATION

THAT the March Progress Report from the Facilities Management Unit in relation to Parks and Recreation capital projects be received.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

8.3 REQUEST FOR TENURE FOR ROCKHAMPTON DOG OBEDIENCE CLUB INC AT DUTHIE PARK**File No:** 1464**Attachments:**

1. Map indicating proposed Trustee Permit area for Rockhampton Dog Obedience Club Inc
2. Request for reduction in fees and charges letter from Rockhampton Dog Obedience Club Inc

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports & Education Officer**SUMMARY**

Rockhampton Dog Obedience Club Inc currently Leases the building and utilises associated land at Duthie Park, Mills Avenue, North Rockhampton (Lot 202 LN2700). The Club does not have tenure over the land it uses and requires tenure to formalise its usage for insurance and security purposes. Additionally, the Club is currently being charged the incorrect Lease fee for the building which needs to be addressed.

COMMITTEE RECOMMENDATION

THAT:

1. Council grant Rockhampton Dog Obedience Club Inc a Trustee Permit over part of Duthie Park (Lot 202 LN2700) for the purposes of dog training and related activities for a period of three (3) years from 1 January 2014.
2. Council accede to the request for a reduction in Lease and Permit fees and charges from \$2,970 per annum to \$600 per annum for the initial year to be reviewed on expiry of that initial period.

Moved by: Councillor Rutherford**Seconded by:** Councillor Swadling**MOTION CARRIED**

8.4 REQUEST FOR TENURE FOR FRENCHVILLE SPORTS CLUB FOR USE OF BIRDWOOD PARK

File No:	1464
Attachments:	1. Proposed area to be leased to Frenchville Sports Club 2. Map of Birdwood Park indicating users
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Sophia Czarkowski - Sports & Education Officer

SUMMARY

Frenchville Sports Club uses a Council-owned building at Birdwood Park (commonly known as Kalka Shades), Water Street, Koongal (being Lot 1 LN2893) during the hockey season (March through September) and proposes to share use of the building with Rockhampton Cricket Inc. to allow them access to the building during the cricket season (September through March). Frenchville Sports Club requires tenure over the building to formalise its usage for insurance and security purposes. The fees paid will contribute towards the costs incurred by Council in owning and maintaining the building.

Pursuant to s15(4)(c) Council Meeting Procedures the Chairperson proceeded to the next item of business on the agenda.

9 STRATEGIC REPORTS

9.1 PARKS AND OPEN SPACE REPORT

File No: 1464
Attachments: 1. Parks Monthly Report March 2014
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the month of March 2014.

9:52AM Mayor Strelow left the meeting and did not return

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for March 2014 be received.

Moved by: Councillor Fisher
Seconded by: Councillor Swadling

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

12 CLOSURE OF MEETING

There being no further business the meeting closed at 10:10am.

CHAIRPERSON

SIGNATURE

DATE