



**PARKS, RECREATION AND SPORT
COMMITTEE MEETING**

MINUTES

30 OCTOBER 2019

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 30 OCTOBER 2019 COMMENCING AT 12.35PM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor R A Swadling
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr A Pont – Manager Parks
Mr R Dunkley – Manager Community Assets and Facilities
Ms S Czarkowski – Coordinator Community Facilities
Mr B Davies – Supervisor Building and Maintenance
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Coordinator Media and Communications
Ms G Dwyer – Media Officer
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks, Recreation and Sport Committee held on 25 September 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Wickerson

Seconded by: Councillor Swadling

MOTION CARRIED

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
AGENDA**

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 MOUNT ARCHER, FRASER PARK - WAYFINDING AND INTERPRETATIVE SIGNAGE

File No: 787
Attachments: 1. Proofs
2. Signage
Authorising Officer: Andrew Collins - Manager Project Delivery
Author: Tom Olsen - Project Manager

SUMMARY

Wayfinding and Interpretative signage package has been compiled and endorsed by Darumbal and endorsement of the package by Council is now requested.

12:39PM Councillor Fisher attended the meeting
12:42PM Councillor Smith attended the meeting
12:49PM Chief Executive Officer left the meeting

COMMITTEE RECOMMENDATION

THAT the report on the signage package for the Fraser Park Redevelopment be received and work progress to installation.

THAT the elevated board walk be named the 'Treetop Canopy Walk'.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

8.2 MONTHLY OPERATIONAL REPORT - SEPTEMBER 2019

File No: 1464
Attachments: 1. Operational Report - September 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Acting General Manager Community Services

SUMMARY

This report provides information on the activities and services of the Parks section for September 2019.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of the Parks section for September 2019 be received and a further review be done on our tree street planting.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

8.3 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - 2ND WORLD WAR MEMORIAL AQUATIC CENTRE - SHADE STRUCTURE

File No: 7028
Attachments: 1. 2nd World War Memorial Aquatic Centre - Shade Structure
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – 2nd World War Memorial Aquatic Centre – Shade Structure be received.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED

**8.4 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - 42ND
BATTALION MEMORIAL POOL - PERIMETER FENCE**

File No: 7028
Attachments: 1. 42nd Battalion Memorial Pool - Perimeter
Fence
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – 42nd Battalion Memorial Pool – Perimeter Fence be received.

Moved by: Councillor Fisher
Seconded by: Mayor Strelow

MOTION CARRIED

8.5 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - BOTANIC GARDENS PATHWAYS AND SHADE STRUCTURE (W4Q)

File No: 7028
Attachments: 1. Botanic Gardens Pathways and Shade Structure (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

1:09PM Chief Executive Officer returned to the meeting room

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Botanic Gardens Pathways and Shade Structure (W4Q) be received.

Moved by: Councillor Wickerson
Seconded by: Councillor Smith

MOTION CARRIED

8.6 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - CEDRIC ARCHER PARK 'TOUCH OF PARADISE' LANDSCAPING

File No: 7028
Attachments: 1. Cedric Archer Park 'Touch of Paradise' Landscaping.
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Cedric Archer Park 'Touch of Paradise' Landscaping be received.

Moved by: Councillor Smith
Seconded by: Councillor Fisher

MOTION CARRIED

8.7 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - FRASER PARK AMENITIES

File No: 7028
Attachments: 1. Fraser Park Amenities
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Fraser Park Amenities be received.

Moved by: Councillor Fisher
Seconded by: Councillor Wickerson
MOTION CARRIED

**8.8 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 -
ROCKHAMPTON CRICKET LIGHTING PROJECT**

File No: 7028
Attachments: 1. Rockhampton Cricket Lighting Project
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Rockhampton Cricket Lighting Project be received.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

8.9 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - HUGO LASSEN FERNERY

File No: 7028
Attachments: 1. Hugo Lassen Fernery
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Hugo Lassen Fernery be received.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

8.10 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - KERSHAW GARDENS WATERFALL

File No: 7028
Attachments: 1. Kershaw Gardens Waterfall
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Kershaw Gardens Waterfall be received and the final decision on rails be delegated to the Chair.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson
MOTION CARRIED

8.11 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - MOUNT MORGAN WALKING AND BIKE TRAIL (W4Q)

File No: 7028
Attachments: 1. Mount Morgan Walking and Bike Trail (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Mount Morgan Walking and Bike Trail (W4Q) be received.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

8.12 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - PUMP TRACK GRACEMERE (W4Q)

File No: 7028
Attachments: 1. Pump Track Gracemere (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Pump Track Gracemere (W4Q) be received; and

THAT a report be brought back to the next meeting summarising the planning to-date and with information on options for site locations.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

**8.13 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - YEPPEN
ROUNDAABOUT**

File No: 7028
Attachments: 1. Yeppen Roundabout
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Yeppen Roundabout be received.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

8.14 PROJECT DELIVERY MONTHLY REPORT - SEPTEMBER 2019 - RIVERSIDE PLAYGROUND AMENITIES AND ACCESS (W4Q)

File No: 7028
Attachments: 1. Riverside Playground Amenities and Access (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for September 2019 – Riverside Playground Amenities and Access (W4Q) be received.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS QUESTIONS

11 CLOSURE OF MEETING

There being no further business the meeting closed at 1:28pm.

SIGNATURE

CHAIRPERSON

DATE