



**PARKS, RECREATION AND SPORT
COMMITTEE MEETING**

MINUTES

31 JULY 2019

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 31 JULY 2019 COMMENCING AT 12.32PM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
Councillor R A Swadling
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr R Cheesman – Acting Chief Executive Officer
Mr A Pont – Manager Parks
Mr R Dunkley – Manager Community Assets and Facilities
Ms S Czarkowski – Coordinator Community Facilities
Ms B Jahnke – Coordinator Community Assets
Mr M Elgey – Curator Botanic and Kershaw Gardens
Ms J James – Supervisor Sports and Administration
Ms G Dwyer – Media Officer
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

COMMITTEE RESOLUTION

THAT the apologies from Councillor Margaret Strelow and Councillor Neil Fisher be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks, Recreation and Sport Committee held on 26 June 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

Councillor Swadling informed the meeting of an interest in Item 12.1 – Request for Building Site Fee Reduction – Lions Club of Rockhampton Mount Archer Inc and declared the following:

“I declare that I have a Conflict of Interest in this matter as I was a past President of the Lions Club of Rockhampton Mount Archer Inc and am now a current member of the Lions Club of Rockhampton Mount Archer Inc and will be dealing with this declared Conflict of Interest by leaving the meeting while the matter is discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 SOLE SUPPLIER REQUEST - FLORAL CLOCK

File No: 1464

Attachments:

1. Floral Clock Design
2. Floral Clock Hand Design Options

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report seeks Council approval to procure a new floral clock for the Rockhampton Botanic Gardens under Chapter 6 Part 3 Division 3 Clause 235 of the Local Government Regulation 2012 that requires to have Council resolve "that it is satisfied that there is only one supplier who is reasonably available" to provide the goods/services.

COMMITTEE RECOMMENDATION

THAT Council approve Moser-Baer SA as a sole supplier to Council in accordance with s.235(a) of the *Local Government Regulation 2012*.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

8.2 PROJECT DELIVERY MONTHLY REPORT - JUNE 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - June 2019
Authorising Officer: Jason Plumb - Acting General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for June 2019 be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED

8.3 PARKS OPERATIONAL REPORT - JUNE 2019

File No: 1464
Attachments: 1. Operational Report - June 2019
2. Finch Gazebo Design
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for June 2019.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of the Parks Section for June 2019 be received.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS QUESTIONS

11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

1:06pm Councillor Swadling left the meeting having earlier declared a Conflict of Interest in Item 12.1 – Request for Building Site Fee Reduction – Lions Club of Rockhampton Mount Archer Inc and did not return.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

12.1 Request for Building Site Fee Reduction - Lions Club of Rockhampton Mount Archer Inc

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

COMMITTEE RESOLUTION

1:07PM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

COMMITTEE RESOLUTION

1:30PM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

12 CONFIDENTIAL REPORTS

12.1 REQUEST FOR BUILDING SITE FEE REDUCTION - LIONS CLUB OF ROCKHAMPTON MOUNT ARCHER INC

File No: 3711

Attachments:

1. Letter from Lions Club of Rockhampton Mount Archer Inc requesting reduction in Lease fees
2. Sublet Agreement between Lions Club of Rockhampton Mount Archer Inc and Meditation Society of Central Queensland

Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services

Author: Jacinta James - Acting Senior Sports and Education Advisor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Lions Club of Rockhampton Mount Archer Inc currently has tenure over part of Tom Brady Park, 158-168 Hinchcliff Street, Kawana (being Lot 338 on LN1914). The Club has requested a reduction in fees for the remainder of their Lease period.

COMMITTEE RECOMMENDATION

THAT Council enters into discussions regarding alternate options as discussed and that a further report be brought back to the September Parks, Recreation and Sport Committee Meeting.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED

13 CLOSURE OF MEETING

There being no further business the meeting closed at 1:30 pm.

SIGNATURE

CHAIRPERSON

DATE