



**PARKS, RECREATION AND SPORT
COMMITTEE MEETING**

MINUTES

26 JUNE 2019

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	2
6	BUSINESS OUTSTANDING.....	3
6.1	LIFTING MATTERS FROM THE TABLE	3
7	PUBLIC FORUMS/DEPUTATIONS	4
	NIL	4
8	OFFICERS' REPORTS	5
8.1	GRACEMERE CEMETERY - PRE-PURCHASE OF BURIAL RIGHTS.....	5
8.2	REMOVAL OF SADDLE WATER TANK AND INSTALLATION OF PERMANENT WATER DISPENSER ON PILBEAM DRIVE.....	6
8.3	PARKS OPERATIONAL REPORT - MAY 2019.....	7
8.4	PROJECT DELIVERY MONTHLY REPORT - MAY 2019.....	8
9	NOTICES OF MOTION	9
	NIL	9
10	URGENT BUSINESS\QUESTIONS	10
11	CLOSURE OF MEETING.....	11

**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 26 JUNE 2019 COMMENCING AT 12.31PM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr A Pont – Manager Parks
Mr J Plumb – Manager Fitzroy River Water
Mr R Dunkley – Manager Community Assets and Facilities
Mr A Collins – Manager Project Delivery
Mr D Morrison – Executive Coordinator to the Mayor
Ms S Czarkowski – Coordinator Community Facilities
Mr G Young – Coordinator Parks Operations
Ms B Jahnke – Coordinator Community Assets
Ms A Black – Supervisor Cemeteries
Mr M Elgey – Curator Botanic and Kershaw Gardens
Ms J James – Supervisor Sports and Administration
Ms K Talbot – Senior Media Officer
Ms L Leeder – Senior Committee Support Officer
Mr K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

The Mayor, Councillor Strelow tendered her apologies.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks, Recreation and Sport Committee held on 29 May 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
 AGENDA**

6 BUSINESS OUTSTANDING

6.1 LIFTING MATTERS FROM THE TABLE

File No: 11979
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Items laid on the table require a report to be lifted from the table before being dealt with. This report is designed to lift all necessary reports from the table to be dealt with at the Parks, Recreation and Sport Committee meeting on 26 June 2019.

COMMITTEE RECOMMENDATION

THAT the following matters be lifted from the table and dealt with accordingly:

- Gracemere Cemetery – Pre-Purchase of Burial Rights
- Removal of Saddle Water Tank and Installation of Permanent Water Dispenser on Pilbeam Drive

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 GRACEMERE CEMETERY - PRE-PURCHASE OF BURIAL RIGHTS

File No:	11979
Attachments:	1. Draft Cemetery Related Activities Policy 2. Draft Cemetery Related Activities Policy with tracked changes
Authorising Officer:	Richard Dunkley - Manager Community Assets and Facilities Colleen Worthy - General Manager Community Services
Author:	Sophia Czarkowski - Coordinator Facilities
Previous Items:	8.1 - Gracemere Cemetery - Pre-purchase of Burial Rights - Parks, Recreation and Sport Committee - 29 May 2019 12.30pm

SUMMARY

This matter was laid on the table at the Parks, Recreation and Sport Committee meeting on 29 May 2019 with the following resolution:

“THAT this matter lay on the table until the next Parks Recreation and Sport Committee meeting.”

In August 2017 Council resolved to make provision for the pre-purchase of burial rights at Gracemere Cemetery. This report recommends changes to the existing Cemetery Policy to enable this.

COMMITTEE RECOMMENDATION

THAT the matter be laid on the table pending a workshop.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

8.2 REMOVAL OF SADDLE WATER TANK AND INSTALLATION OF PERMANENT WATER DISPENSER ON PILBEAM DRIVE

File No: 1464
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks
Previous Items: 8.6 - Removal of Saddle Water Tank and Installation of Permanent Water Dispenser on Pilbeam Drive - Parks, Recreation and Sport Committee - 29 May 2019 12.30pm

SUMMARY

This matter was laid on the table at the Parks, Recreation and Sport Committee meeting on 29 May 2019 with the following resolution:

“THAT the matter lay on the table until the next Parks, Recreation and Sport Committee meeting.”

The purpose of this report is to provide information supporting the removal of the Pilbeam Drive Saddle Water tank and installation of a permanent water dispenser to potable water.

COMMITTEE RECOMMENDATION

THAT the tank be removed only once there is a drinking fountain at the location.

Moved by: Councillor Fisher
Seconded by: Councillor Smith

MOTION LOST

DIVISION:

Councillors N Fisher and E Smith voted in the affirmative.
Councillors C Rutherford, R Swadling and D Wickerson voted in the negative.

COMMITTEE RECOMMENDATION

THAT Council approve the removal of the existing water tank in conjunction with the installation of a drinking water fountain.

Moved by: Councillor Rutherford
Seconded by: Councillor Swadling

MOTION CARRIED

Councillor Fisher recorded his vote against the motion.

8.3 PARKS OPERATIONAL REPORT - MAY 2019

File No: 1484
Attachments: 1. Operational Report - May 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for May 2019.

1:27PM

Chief Executive Officer left the meeting.

1:35PM

Chief Executive Officer returned to the meeting room.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of the Parks section for May 2019 be received.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

8.4 PROJECT DELIVERY MONTHLY REPORT - MAY 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - May 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for May 2019 be received.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS QUESTIONS

11 CLOSURE OF MEETING

There being no further business the meeting closed at 2:27pm.

SIGNATURE

CHAIRPERSON

DATE

