



**PARKS, RECREATION AND SPORT  
COMMITTEE MEETING**

**MINUTES**

**22 AUGUST 2018**

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 22 AUGUST 2018 COMMENCING AT 12.36PM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Mr A Pont – Coordinator Parks Operations  
Ms J James – Senior Sports & Education Advisor  
Ms A James – Parks Planning Advisor  
Mr M Mansfield – Coordinator Media and Communications  
Ms L Leeder – Senior Committee Support Officer  
Ms K Walsh – Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

The Mayor, Councillor Margaret Strelow granted leave of absence to attend the Northern Alliance of Councils Conference in Ingham.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 18 July 2018 be taken as read and adopted as a correct record.

**Moved by: Councillor Wickerson**

**Seconded by: Councillor Swadling**

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Steven Gatt - Acting General Manager Community Services  
**Author:** Steven Gatt - Acting General Manager Community Services

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**6.2 LIFTING MATTERS FROM THE TABLE**

**File No:** 11979  
**Attachments:** Nil  
**Authorising Officer:** Blake Hunton - Manager Parks  
Steven Gatt - Acting General Manager Community Services  
**Author:** Alyce James - Acting Senior Parks Planning Advisor

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**SUMMARY**

*Items lying on the table require a report to be lifted from the table before being dealt with. This report is designed to lift all necessary reports from the table to be dealt with at the Council meeting on 22 August 2018.*

**COMMITTEE RECOMMENDATION**

THAT the following matter "laying on the table" be lifted from the table and be dealt with accordingly:

- Nature Strip (Footpath) Mowing Policy – THAT the matter lay on the table pending a Councillor Workshop

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 NATURE STRIP (FOOTPATH) MOWING POLICY

**File No:** 11979  
**Attachments:** 1. Footpath Mowing Policy  
**Authorising Officer:** Blake Hunton - Manager Parks  
Steven Gatt - Acting General Manager Community Services  
**Author:** Alyce James - Acting Senior Parks Planning Advisor

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#### SUMMARY

*A draft policy that will underpin Council's responsibilities in relation to the mowing of nature strips (footpaths).*

#### COMMITTEE RECOMMENDATION

THAT the matter lay on the table until the next Parks Recreation and Sports Committee Meeting on 19 September 2018.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**8.2 COL BROWN PARK GARDEN UPGRADE**

**File No:** 5918  
**Attachments:** 1. Concept Plan  
**Authorising Officer:** Blake Hunton - Manager Parks  
Steven Gatt - Acting General Manager Community Services  
**Author:** Alyce James - Acting Senior Parks Planning Advisor

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**SUMMARY**

*This report provides a concept plan of the proposed garden upgrade of Col Brown Park.*

**COMMITTEE RECOMMENDATION**

THAT Council receives the plan of the proposed garden upgrade of Col Brown Park.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Fisher

**MOTION CARRIED UNANIMOUSLY**



**8.3 FRASER PARK REDEVELOPMENT NAMING ELEMENTS**

**File No:** 5918  
**Attachments:** Nil  
**Authorising Officer:** Blake Hunton - Manager Parks  
Steven Gatt - Acting General Manager Community Services  
**Author:** Brett Nicholls - Coordinator Community Projects and Open Space Facilities

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**SUMMARY**

*This report outlines the background to the naming of various elements of the Fraser Park Redevelopment Project, which represents a suite of related projects resulting from the Mount Archer Activation Master Plan.*

**COMMITTEE RECOMMENDATION**

THAT the report on the Fraser Park Redevelopment Naming Elements be received.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**8.4 TREE PLANTING REPORT AND IMPLEMENTATION PLAN**

**File No:** 5918

**Attachments:**

1. Tree Planting Report 2017-18
2. Planting Palette Implementation Plan

**Authorising Officer:** Blake Hunton - Manager Parks  
Steven Gatt - Acting General Manager Community Services

**Author:** Aaron Pont - Coordinator Parks Operations

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**SUMMARY**

*The purpose of this report is to deliver a summary of Parks' recent tree planting and provide a discussion paper on the implementation plan of the Planting Palette.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Council receives the 2017-18 Parks Tree Planting Report; and
2. The Planting Palette Implementation Plan be referred to a Workshop.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**8.5 REQUEST FOR EXTENSION OF LEASED AREA - ROCKHAMPTON OUTRIGGER CANOE CLUB**

**File No:** 9790

**Attachments:**

1. Proposed Lease Extensions
2. Photos of Unauthorised Material

**Authorising Officer:** Blake Hunton - Manager Parks  
Steven Gatt - Acting General Manager Community Services

**Author:** Jacinta James - Acting Senior Sports and Education Advisor

**SUMMARY**

*Rockhampton Outrigger Canoe Club hold a Trustee lease over part of the Ski Gardens Reserve. Rockhampton Outrigger Canoe Club is seeking permission to amend their leased area in three directions in order to carry out improvement works.*

1.30PM Councillor Smith left the meeting.  
1.33PM Councillor Smith returned to the meeting.  
1.38PM Chief Executive Officer left the meeting.

**COMMITTEE RECOMMENDATION**

THAT:

1. Council approve the request from the Rockhampton Outrigger Canoe Club to extend the existing lease boundary to the West of the existing shed to allow the construction of a canoe rack;
2. Council deny the request from the Rockhampton Outrigger Canoe Club to extend the existing lease boundary to the North of the existing shed and the subsequent removal of unauthorised material; and
3. Council deny the request from Rockhampton Outrigger Canoe Club to extend the existing lease boundary to the East of the existing shed to allow the construction of an additional storage shed.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Swadling

**MOTION CARRIED UNANIMOUSLY**

**8.6 PARKS OPERATIONAL REPORT – JULY 2018**

**File No:** 1464  
**Attachments:** 1. Parks Operational Report - July 2018  
**Authorising Officer:** Blake Hunton - Manager Parks  
Colleen Worthy - General Manager Community Services  
**Author:** Jacinta James - Acting Senior Sports and Education  
Advisor

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**SUMMARY**

*This report provides information on the activities and services of Parks section for July 2018.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks Section for July 2018 be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**9 NOTICES OF MOTION**

Nil

## **10 URGENT BUSINESS QUESTIONS**

1.49PM Councillor Swadling left the meeting.

## 11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 12.1 42<sup>nd</sup> Battalion Memorial Pool – Operational Costs Associated with Waterslides

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COMMITTEE RESOLUTION

**2.01PM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

2.01PM Councillor Fisher left the meeting.

### COMMITTEE RESOLUTION

**2.18PM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 12 CONFIDENTIAL REPORTS

### 12.1 42ND BATTALION MEMORIAL POOL - OPERATIONAL COSTS ASSOCIATED WITH WATERSLIDES

**File No:** 11795  
**Attachments:** Nil  
**Authorising Officer:** Blake Hunton - Manager Parks  
Steven Gatt - Acting General Manager Community Services  
**Author:** Jacinta James - Acting Senior Sports and Education Advisor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### SUMMARY

*The Waterslides at the 42<sup>nd</sup> Battalion Memorial Pool opened to the public on 16 December 2017. This report summarises the operational costs associated with the Waterslides for the 2017/18 Financial Year and the projected costs for the 2018/19 Financial Year.*

#### COMMITTEE RECOMMENDATION

THAT Council endorse the Waterslide entry fees proposed by Aqualification & Fitness from 1 September 2018.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**



**13 CLOSURE OF MEETING**

There being no further business the meeting closed at 2.18pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE