



PARKS, RECREATION AND SPORT COMMITTEE MEETING

MINUTES

23 MAY 2018

The Committee Recommendations contained within these Minutes
were adopted at the Council meeting on 29 May 2018

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	2
6	BUSINESS OUTSTANDING.....	3
6.1	BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE	3
7	PUBLIC FORUMS/DEPUTATIONS	4
	NIL	4
8	OFFICERS' REPORTS	5
8.5	MOUNT ARCHER ACTIVATION MASTER PLAN TASKFORCE UPDATE.....	5
8.1	NATURE STRIP (FOOTPATH) MOWING POLICY.....	6
8.2	SPORT, PARKS, ACTIVE RECREATION AND COMMUNITY STRATEGY	7
8.3	REQUEST FROM FRENCHVILLE SPORTS CLUB LTD. TO RELINQUISH TENURE OVER MCLEOD PARK AND ENTER INTO A TENURE AGREEMENT OVER WOODS PARK.....	8
8.4	FREEHOLD BUILDING LEASE RENEWAL FOR THE ROCKHAMPTON RECREATION CLUB INC.....	9
8.6	MARCH MONTHLY OPERATIONAL REPORT	10
9	NOTICES OF MOTION	11
	NIL	11
10	URGENT BUSINESS\QUESTIONS	12
11	CLOSURE OF MEETING.....	13

**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 23 MAY 2018 COMMENCING AT 12.34PM**

1 OPENING

2 PRESENT

Members Present:

Councillor C R Rutherford (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor C E Smith
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Mr B Hunton – Manager Parks
Mr A Pont – Coordinator Parks Operations
Mr V Morrice – Coordinator Parks and Visitor Services
Mr D Morrison – Executive Coordinator to the Mayor
Ms J James – Acting Senior Sports and Education Advisor
Ms A James – Senior Parks Planning Advisor
Ms K Talbot – Senior Media Officer
Ms L Leeder – Senior Governance Support Officer
Ms K Walsh – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

The Mayor, Councillor M F Strelow tendered her apology and was not in attendance.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Parks, Recreation and Sport Committee held on 18 April 2018 be taken as read and adopted as a correct record.

Moved by: Councillor Wickerson

Seconded by: Councillor Swadling

MOTION CARRIED

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
 AGENDA**

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

File No:	10097
Attachments:	1. Business Outstanding Table
Authorising Officer:	Colleen Worthy - General Manager Community Services
Author:	Colleen Worthy - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

THAT the following matters be lifted from the table:

- 8.3 Request from Frenchville Sports Club Ltd. to relinquish tenure over McLeod Park and enter into a tenure agreement over Woods Park
- 8.4 Freehold Building Lease Renewal for the Rockhampton Recreation Club Inc.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

Chairperson Councillor Cherie Rutherford declared that the Order of Business be amended to consider Item 8.5 – Mount Archer Activation Master Plan Taskforce Update next.

8.5 MOUNT ARCHER ACTIVATION MASTER PLAN TASKFORCE UPDATE

File No: 5918
Attachments: 1. Mount Archer Activation Master Plan - Activation Implementation
Authorising Officer: Colleen Worthy - General Manager Community Services
Blake Hunton - Manager Parks
Author: Brett Nicholls - Coordinator Parks Planning and Projects

SUMMARY

The Mount Archer Activation Master Plan continues to be implemented by the Mount Archer Activation Taskforce Group. A detailed update is provided to Council on the Master Plan's progression.

12:38PM Councillor Smith attended the meeting

COMMITTEE RECOMMENDATION

THAT the Mount Archer Activation Master Plan Taskforce Update be received.

THAT the General Manager Community Services organise a meeting with all stakeholder groups involved with the Mount Archer Activation Master Plan.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

COMMITTEE RECOMMENDATION

THAT a report be prepared for the next Parks Recreation and Sport Committee meeting on the naming of elements of the Mount Archer Activation Master Plan.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

8.1 NATURE STRIP (FOOTPATH) MOWING POLICY

File No: 11979
Attachments: 1. Draft Nature Strip (Footpath) Mowing Policy
Authorising Officer: Blake Hunton - Manager Parks
Colleen Worthy - General Manager Community Services
Author: Alyce James - Planning Officer

SUMMARY

A draft policy that will underpin Council's responsibilities in relation to the mowing of nature strips (footpaths).

COMMITTEE RECOMMENDATION

THAT the matter lay on the table pending a Councillor Workshop.

Moved by: Councillor Rutherford

Seconded by: Councillor Wickerson

MOTION CARRIED

8.2 SPORT, PARKS, ACTIVE RECREATION AND COMMUNITY STRATEGY

File No: 12379
Attachments: 1. Draft SPARC Strategy
Authorising Officer: Brett Nicholls - Coordinator Parks Planning and Projects
Blake Hunton - Manager Parks
Colleen Worthy - General Manager Community Services
Author: Alyce James - Acting Senior Parks Planning Advisor

SUMMARY

Council formally provided public notification of the draft Sport, Parks, Active Recreation and Community (SPARC) strategy to seek community feedback from 2 March 2018 to 3 April 2018. As a result, this report seeks Council adoption of the SPARC strategy.

1:25PM Councillor Fisher left meeting

COMMITTEE RECOMMENDATION

THAT Council receives the report and a Councillor Workshop be held to define elements of the Sport, Parks, Active Recreation and Community strategy.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED ON THE CASTING VOTE OF COUNCILLOR RUTHERFORD

Councillor Swadling recorded her vote against the motion.

8.3 REQUEST FROM FRENCHVILLE SPORTS CLUB LTD. TO RELINQUISH TENURE OVER MCLEOD PARK AND ENTER INTO A TENURE AGREEMENT OVER WOODS PARK

File No: 4290
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Blake Hunton - Manager Parks
Author: Jacinta James - Acting Senior Sports and Education Advisor
Brett Nicholls - Coordinator Parks Planning and Projects

SUMMARY

On 19 January 2018 Council Officers received a request from Frenchville Sports Club Ltd to relinquish its current Licence Agreement over McLeod Park (North Rockhampton). In addition, the Club has requested a Licence over part of Woods Park (North Rockhampton).

COMMITTEE RECOMMENDATION

THAT:

1. Council approve the request from Frenchville Sports Club Ltd to relinquish the existing Licence over McLeod Park (being Lot 1 on RP602389) and that the Agreement be terminated; and
2. Council approve the request from Frenchville Sports Club Ltd. to enter into a Freehold Licence over part of Woods Park (being Lot 12 on RP605900 and Lot 27 on RP605728) for a period of six (6) years commencing on 1 July 2018.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

8.4 FREEHOLD BUILDING LEASE RENEWAL FOR THE ROCKHAMPTON RECREATION CLUB INC.

File No: 6934
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Blake Hunton - Manager Parks
Author: Jacinta James - Acting Senior Sports and Education Advisor
Brett Nicholls - Coordinator Parks Planning and Projects

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the commencement of the renewal of Freehold Leases.

COMMITTEE RECOMMENDATION

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012 (Qld)* Council approve the renewal of the Freehold Lease as identified in the report; and
2. Council authorises the Chief Executive Officer (Senior Sports and Education Advisor) to negotiate the terms and conditions of the agreement with the Rockhampton Recreation Club Inc. in preparation for execution by the delegated officer, with the removal of Special Condition No.3 as identified in the report.

Moved by: Councillor Wickerson

Seconded by: Councillor Swadling

MOTION CARRIED

8.6 MARCH MONTHLY OPERATIONAL REPORT

File No: 1464
Attachments: 1. March Monthly Operational Report
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Blake Hunton - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks section for March 2018.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks Section for March 2018 be received.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson
MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS QUESTIONS

11 CLOSURE OF MEETING

There being no further business the meeting closed at 2:27pm.

SIGNATURE

CHAIRPERSON

DATE