



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **MINUTES**

**16 NOVEMBER 2016**

The Committee Recommendations contained within these minutes were adopted at the Council meeting on 22 November 2016.

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 16 NOVEMBER 2016 COMMENCING AT 12.35PM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Ms M Barrett – Manager Parks  
Ms J O'Neill – Marketing and Media Officer  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

The Mayor, Councillor Margaret Strelow tendered her apology and was not in attendance.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 19 October 2016 be taken as read and adopted as a correct record.

**Moved by: Councillor Smith**  
**Seconded by: Councillor Swadling**

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 PARKS AND OPEN SPACE OPERATIONS REPORT - OCTOBER 2016

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Operations Report - October 2016  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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#### SUMMARY

*This report provides information on the activities and services of Parks and Open Space Section for the month of October 2016.*

#### COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for October 2016 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

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**8.2 THE ROCKHAMPTON GRAMMAR SCHOOL REQUEST FOR REASSIGNMENT OF LEASE OVER DIGGER'S PARK**

**File No:** 6348  
**Attachments:** 1. Submission from The Rockhampton Grammar School  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*The Rockhampton Grammar School, has made a request for the reassignment of the lease over Diggers Park, L522 Blackall Street, The Range (being Lot 522 SP120476). It proposes to renovate and develop the facility for a range of sports for school and community use.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Council request the surrender of the current lease, from the liquidator; and
2. Council approves a Trustee Lease over Lot 522 SP120476 for five (5) years for The Rockhampton Grammar School as outlined in the report.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Swadling**MOTION CARRIED**



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**8.3 THE CATHEDRAL COLLEGE REQUEST FOR SUPPORT FOR DEVELOPMENT OF KETTLE PARK**

**File No:** 374

**Attachments:**

1. Development option for Kettle Park
2. The Cathedral College's proposal for Kettle Park

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

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**SUMMARY**

*The Cathedral College Rockhampton, trading as Roman Catholic Trust Corporation Diocese of Rockhampton, has made a request to enter into a Trustee Lease Agreement with Council over Kettle Park, 12 Elizabeth Street, Allenstown (being Lot 450 R2665). It proposes to construct three grass playing surfaces, amenities, canteen and an athletics precinct for the purposes of school sport and curriculum activities.*

**COMMITTEE RECOMMENDATION**

THAT Council provides in principle approval to enter into a tenure arrangement with The Cathedral College Rockhampton, trading as Roman Catholic Trust Corporation Diocese of Rockhampton as outlined in the report.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**9 NOTICES OF MOTION**

Nil

## 10 URGENT BUSINESS\QUESTIONS

### 10.1 TREE PLANTING PROGRAM FOR ROCKHAMPTON REGION

**File No:** 1464

**Responsible Officer:** Michael Rowe – General Manager Community Services

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#### SUMMARY

*Councillor Fisher seeking the establishment of a tree planting program for the Rockhampton Region.*

#### COMMITTEE RECOMMENDATION

THAT Officers prepare a discussion paper on a strategy for tree planting throughout the Rockhampton Region.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

1:56PM Chief Executive Officer left the meeting and did not return.

**10.2 RIGALSFORD AND OLLIE SMITH PARKS - ROTARY CLUB OF ROCKHAMPTON  
COLLABORATIVE PROPOSAL****File No: 1464****Responsible Officer: Michael Rowe – General Manager Community Services**

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**SUMMARY**

*Expression of Interest has been received from the Rotary Club of Rockhampton Inc in regard to an “Adopt a Park” initiative for the Rigalsford Park area (which includes the area designated as Ollie Smith Park).*

**COMMITTEE RECOMMENDATION**

THAT Council support the proposal ‘in principle’ and that Officers prepare a report to enable consideration of an “Adopt a Park” program for the Rockhampton Region.

**Moved by: Councillor Fisher****Seconded by: Councillor Wickerson****MOTION CARRIED**

**10.3 MOORES CREEK ROAD MEDIANS (YAAMBA ROAD TO NORMAN ROAD) TREE PLANTING****File No:** 1464**Responsible Officer:** Michael Rowe – General Manager Community Services

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**SUMMARY**

*Discussion held on a tree planting concept for the Moores Creek Road medians from Yaamba Road to Norman Road.*

**COMMITTEE RECOMMENDATION**

THAT the tree planting concept for Moores Creek Road medians from Yaamba Road to Norman Road be presented to the next Council meeting on 22 November 2016 for discussion.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Swadling**MOTION CARRIED**

## 11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

2:25PM Councillor Fisher left the meeting

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 12.1 Request for a reduction of Lease fees from Berserker Masonic Lodge

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 12.2 Request for reduction in fees for Rockhampton Dog Obedience Club

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 12.3 Request for reduction in fees for Rockhampton Racing Pigeon Club Inc

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by: Councillor Swadling**

**Seconded by: Councillor Smith**

**MOTION CARRIED**

### COMMITTEE RESOLUTION

**2:26PM**

**THAT** pursuant to s7(11) *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by: Councillor Swadling**

**Seconded by: Councillor Smith**

**MOTION CARRIED**

2:31PM Councillor Fisher returned to the meeting

**COMMITTEE RESOLUTION**

**2:39PM**

**THAT** pursuant to s7(11) *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 12 CONFIDENTIAL REPORTS

### 12.1 REQUEST FOR A REDUCTION OF LEASE FEES FROM BERSERKER MASONIC LODGE

**File No:** 6424

**Attachments:**

1. Update from Berserker Masonic Lodge on request for reduction in fees
2. Initial request from Berserker Masonic Lodge for a reduction in Lease fees

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### SUMMARY

*Berserker Masonic Lodge has a Freehold Lease over Musgrave Park, 19 Larnach Street, Allentown (being Lot 2 RP610854) which is currently being renewed, the Club has requested a reduction in fees to assist it with ongoing operations.*

#### COMMITTEE RECOMMENDATION

THAT:

1. Council accede to the request from Berserker Masonic Lodge for a reduction of Lease fees for the 2016/17 Financial Year as outlined in Option One of the report; and
2. Council authorise the amendment of the expiry date of the Freehold Lease currently being renewed to 30 June 2022.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**



**12.2 REQUEST FOR REDUCTION IN FEES FOR ROCKHAMPTON DOG OBEDIENCE CLUB****File No:** 5078**Attachments:** 1. Requestion from Rockhampton Dog Obedience Club Inc for a reduction in fees**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**SUMMARY**

*Rockhampton Dog Obedience Club Inc currently has tenure over part of Duthie Park, Mills Avenue, North Rockhampton (Lot 202 LN2700) and has requested a reduction in fees to assist in its ongoing operations.*

**COMMITTEE RECOMMENDATION**

THAT Council resolve as per Option Two detailed in the report:

1. accede to the request from Rockhampton Dog Obedience Club Inc for a reduction of Lease fees for the 2016 year; and
2. renew the Trustee Permit for the period 1 January 2017 to 30 June 2018.

**Moved by:** Councillor Smith**Seconded by:** Councillor Fisher**MOTION CARRIED**

**12.3 REQUEST FOR REDUCTION IN FEES FOR ROCKHAMPTON RACING PIGEON CLUB INC****File No:** 3805**Attachments:** 1. Letter from Rockhampton Racing Pigeon Club regarding reduction in fees**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Rockhampton Racing Pigeon Club utilises a building at Church Park and has requested a reduction in its Lease fees to assist the Club in its ongoing operations.*

**COMMITTEE RECOMMENDATION**

THAT Council accede to the request from Rockhampton Racing Pigeon Club for a reduction of Lease fees for the 2016/17 Financial Year as per Option Two detailed in the report.

**Moved by:** Councillor Smith**Seconded by:** Councillor Wickerson**MOTION CARRIED**

**13 CLOSURE OF MEETING**

There being no further business the meeting closed at 2:43pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE