



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **AGENDA**

**20 JULY 2016**

*Your attendance is required at a meeting of the Parks, Recreation and Sport Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 20 July 2016 commencing at 12.30pm for transaction of the enclosed business.*

A handwritten signature in black ink that reads "R Cheesman".

**ACTING CHIEF EXECUTIVE OFFICER**  
14 July 2016

Next Meeting Date: 17.08.16

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	1
6	BUSINESS OUTSTANDING .....	2
6.1	LIFTING MATTERS FROM THE TABLE .....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	NIL .....	3
8	OFFICERS' REPORTS .....	4
8.1	REQUEST FOR PERMISSION TO ENTER INTO A FREEHOLD LICENCE AND TRUSTEE PERMIT WITH ROCKHAMPTON POLICE CITIZENS YOUTH WELFARE ASSOCIATION OVER PART OF STAPLETON PARK.....	4
8.2	REQUEST TO ENTER INTO A TRUSTEE PERMIT WITH PEACE INTERNATIONAL ARCHERY CLUB INC AT ROSEL PARK .....	12
8.3	EXTENSION TO LEASED AREA FOR VICTORIA PARK GYMNASIAC AND TRAMPOLINE CLUB INC .....	21
8.4	THIRD PARTY SIGNAGE ON PARKLAND POLICY .....	27
8.5	CQ SPORTS PRECINCT INC .....	33
8.6	NAMING OF PARKS AND RESERVES.....	38
8.7	DOG OFF LEASH AREAS.....	45
8.8	PARKS AND OPEN SPACE OPERATIONS REPORT - JUNE 2016.....	49
9	NOTICES OF MOTION .....	63
	NIL .....	63
10	URGENT BUSINESS/QUESTIONS .....	64
11	CLOSURE OF MEETING.....	65



**1 OPENING**

**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Mr P Owens – Acting General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES**

Minutes of the Parks, Recreation and Sport Committee held 22 June 2016

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 LIFTING MATTERS FROM THE TABLE

**File No:** 4229  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Peter Owens - Acting General Manager Community Services

---

#### SUMMARY

*Items lying on the table require a report to be lifted from the table before being dealt with. This report is designed to lift all necessary reports from the table to be dealt with at the current meeting 20 July 2016.*

#### OFFICER'S RECOMMENDATION

THAT the following matter "lying on the table" be lifted from the table and be dealt with accordingly:

- Request for Permission to Enter into a Freehold Licence and Trustee Permit with Rockhampton Police Citizens Youth Welfare Association Over Part of Stapleton Park.

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

---

## 8 OFFICERS' REPORTS

### 8.1 REQUEST FOR PERMISSION TO ENTER INTO A FREEHOLD LICENCE AND TRUSTEE PERMIT WITH ROCKHAMPTON POLICE CITIZENS YOUTH WELFARE ASSOCIATION OVER PART OF STAPLETON PARK

**File No:** 4229

**Attachments:**

1. Overview of Stapleton Park, Bridge Street, Berserker
2. Map indicating ownership of land at Stapleton Park
3. Map indicating proposed Trustee Permit and Freehold Licence area

**Authorising Officer:** Margaret Barrett - Manager Parks  
Peter Owens - Acting General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

---

#### SUMMARY

*Rockhampton Police Citizens Youth Welfare Association (PCYC) has a Freehold Lease over part of Stapleton Park. It is requested that the Club be issued with a Freehold Licence and Trustee Permit over parts of Stapleton Park for its events and activities as consistent with the purpose of the land and the constitution of the organisation. The proposed agreements do not remove the public's right to the land nor hinder a third party's ability to hire the land.*

*A report on this matter was presented to Parks, Recreation and Sport Committee on 18 May 2016 and was laid on the table pending further information.*

#### OFFICER'S RECOMMENDATION

THAT Council accede to the request to enter into a Trustee Permit and Freehold Licence over part of Stapleton Park, Bridge Street, Berserker (being part of Lot 2 on SP262805 and part of Lot 3 on SP262805) for activities related to the conduct and operation of the Rockhampton Police Citizens Youth Welfare Association (also known as Rockhampton PCYC) subject to the special conditions listed in the Report.

#### COMMENTARY

Rockhampton Police Citizens Youth Welfare Association (PCYC) currently occupies a portion of Council controlled land known as Stapleton Park through a Trustee Lease over the Club's building. The Trustee Lease is currently being renewed. Stapleton Park is made up of Council owned and Trustee land (see attached map) and is also used by the Rockhampton and District Historical Society (Trustee Lease expires 30/06/2019).

Stapleton Park is a popular area as it contains the North Rockhampton Skate Park and the cycle track and is often used for community events.

#### BACKGROUND

Rockhampton PCYC provides a number of services for community members residing in the Rockhampton Regional area and as part of these services uses Stapleton Park.

The PCYC provides a range of activities and programs; some examples include those for Aboriginal and Torres Strait Islanders, people with disabilities, youth at risk, vacation care and work readiness programs. Further it now provides facilities for a men's shed, health groups and alternative learning spaces. It is proposing to complete building modifications to upgrade its facilities (primarily amenities) in the next year or two.

The PCYC's hiring of Stapleton Park has declined over recent years with two (2) events in 2013, one (1) in 2014 and one (1) in 2015.

---

A number of events have been held under the PCYC's club house, where the men's shed is located, and at the side of the building including a mental health expo and boxing tournaments.

Rockhampton PCYC has implemented a number of new programs and initiatives recently as well as providing a venue for other organisations. These changes are a result of general club capacity increasing, provision of space to other organisations and availability of funding programs/grants.

When Rockhampton PCYC hosts events outside of its leased area, staff need to complete a Temporary Event Hire Form, supply all supporting documentation and pay the requisite fees creating an administrative load on staff at the PCYC.

Non-exclusive tenure arrangements:

To minimise paperwork, provide security of tenure and provide PCYC with easier access to the land adjoining its leased area, Council Officers and the Manager of PCYC discussed issuing a Permit and Licence over the land subject to Council approval.

It is proposed that a Trustee Permit be issued over the land for which Council is the Trustee and a Freehold Licence be issued over the land Council owns as depicted in the attached map.

Both Agreements provide non-exclusive use and will not remove the public's access to the land (including the cycle track) nor will it remove the ability of other organisations to hire the land. The Agreements will only provide Rockhampton PCYC a right to the land during designated times and days when it proposes to hold community events, boxing sessions, learn to cycle/road safety training etc.

All activities must be consistent with the purpose of the Reserve and part of the normal activities of Rockhampton PCYC.

In order to reduce potential for activity conflicts, Council will continue to liaise with Rockhampton PCYC should a booking/ booking enquiry be received over Stapleton Park.

Conditions of the proposed Agreements:

Term: 3 years

Fees: Specialist Area (in line with Council's fees and charges there is currently no charge for this arrangement)

Infrastructure: Nil

Special Conditions:

1. All activities conducted on the Land must be consistent with the Reserve Purpose and for activities related to the conduct and operation of the Rockhampton Police Citizens Youth Welfare Association
2. As the Trustee Permit provides Rockhampton Police Citizens Youth Welfare Association with non-exclusive use of the area, the Trustee Permittee cannot hire the Land to third party organisations.

Alternative park hire arrangements:

Rockhampton PCYC could utilise Stapleton Park, as required, through a park hire arrangement. The PCYC would be required to book the park every time it intended on using the park by completing a Temporary Event Hire Form. The PCYC would be charged in line with the fees and charges for park hire currently \$225 per day plus administration fee. On completion of a Community Assistance Program application the PCYC may be able to seek in-kind support to cover the park hire fees.

**REQUEST FOR PERMISSION TO  
ENTER INTO A FREEHOLD LICENCE  
AND TRUSTEE PERMIT WITH  
ROCKHAMPTON POLICE CITIZENS  
YOUTH WELFARE ASSOCIATION  
OVER PART OF STAPLETON PARK**

**Overview of Stapleton Park, Bridge  
Street, Berserker**

**Meeting Date: 20 July 2016**

**Attachment No: 1**

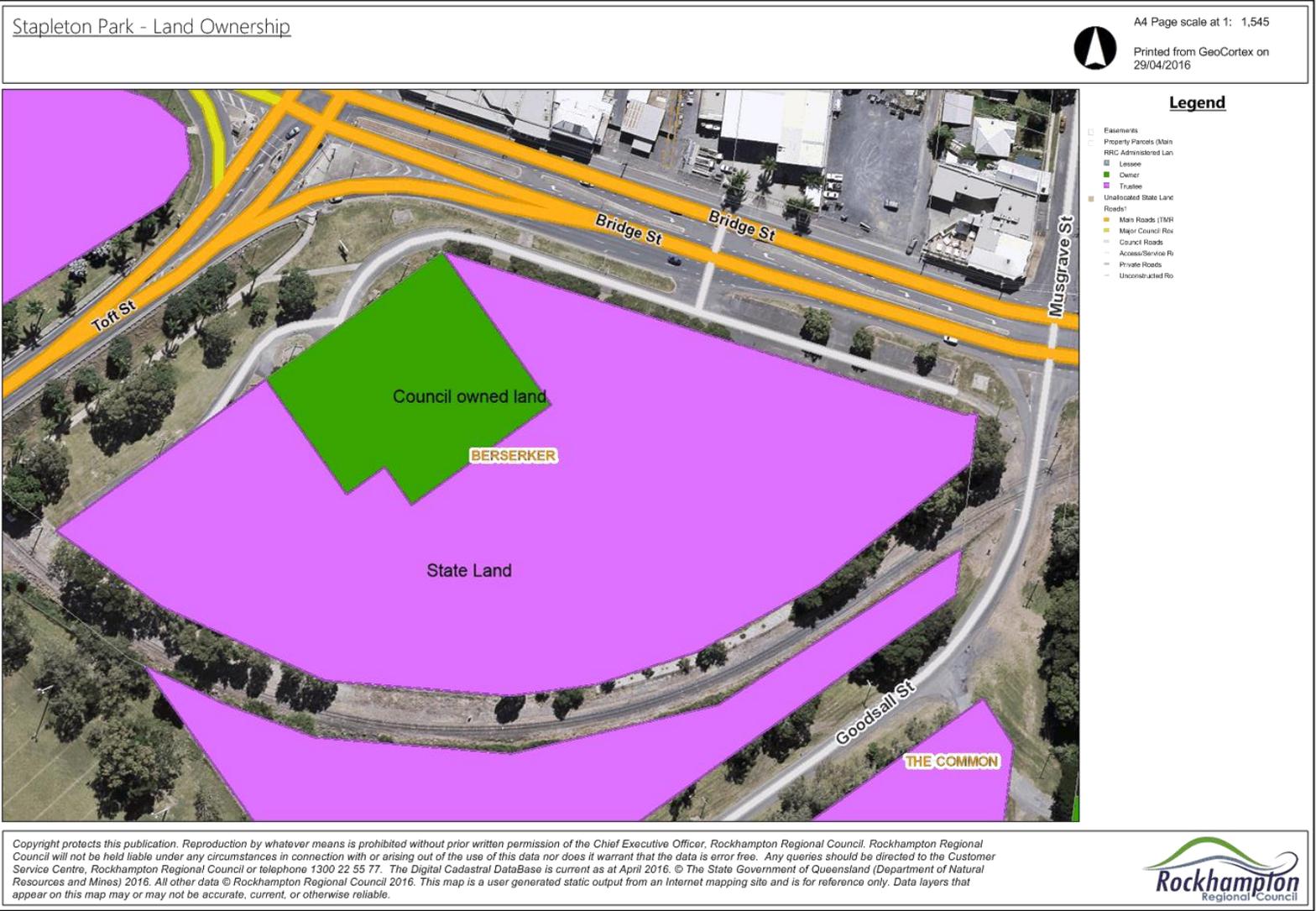


**REQUEST FOR PERMISSION TO  
ENTER INTO A FREEHOLD LICENCE  
AND TRUSTEE PERMIT WITH  
ROCKHAMPTON POLICE CITIZENS  
YOUTH WELFARE ASSOCIATION  
OVER PART OF STAPLETON PARK**

**Map indicating ownership of land at  
Stapleton Park**

**Meeting Date: 20 July 2016**

**Attachment No: 2**

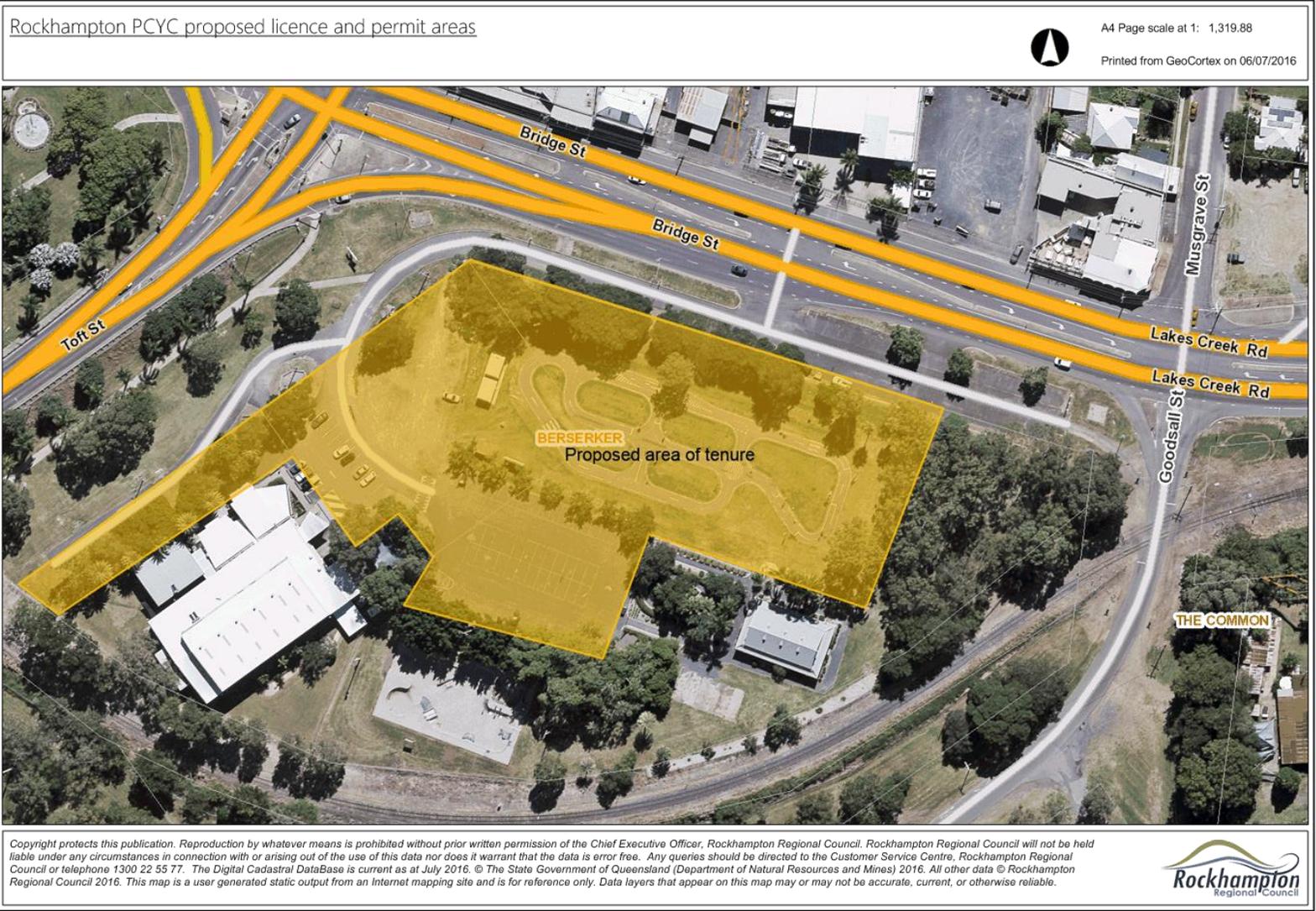


**REQUEST FOR PERMISSION TO  
ENTER INTO A FREEHOLD LICENCE  
AND TRUSTEE PERMIT WITH  
ROCKHAMPTON POLICE CITIZENS  
YOUTH WELFARE ASSOCIATION  
OVER PART OF STAPLETON PARK**

**Map indicating proposed Trustee  
Permit and Freehold Licence area**

**Meeting Date: 20 July 2016**

**Attachment No: 3**



---

**8.2 REQUEST TO ENTER INTO A TRUSTEE PERMIT WITH PEACE INTERNATIONAL ARCHERY CLUB INC AT ROSEL PARK**

<b>File No:</b>	<b>374</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>1. Background information on Peace International Archery Club Inc</b></li><li><b>2. Proposed Trustee Permitted area at Rosel Park</b></li><li><b>3. Proposed layout of Peace International Archery area at Rosel Park</b></li></ol>
<b>Authorising Officer:</b>	<b>Margaret Barrett - Manager Parks Peter Owens - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Sophia Czarkowski - Sports and Education Supervisor</b>
<b>Previous Items:</b>	<b>17.1 - Request for assignment of Trustee Lease from Neil Collins to Magnum Paintball - Ordinary Council - 12 May 2015 9.00 am</b>

---

**SUMMARY**

*Peace International Archery Club Inc currently uses a portion of the Rockhampton Clay Target Club Inc's Leased area at Weinholt Paddock, Dargel Road and it is proposed that the Club be provided with land at Rosel Park for its activities including archery, crossbow and medieval re-enactments.*

**OFFICER'S RECOMMENDATION**

THAT as Magnum Paintball has not entered into a Trustee Lease with Council, Council approve the request to enter into a Trustee Permit with Peace International Archery Club Inc at Rosel Park, 504 Quay Street (being part of Lot 439 on LN2827) subject to the conditions listed in the report.

**COMMENTARY**

Peace International Archery Club Inc (PIA) currently utilises a portion of Weinholt Paddock which is leased to the Rockhampton Clay Target Club Inc (RCTC), however, there is no formal tenure agreement in place for the arrangement. In order to formalise this arrangement a number of options were considered as detailed in this report and it was determined that the most appropriate course of action was to provide PIA with land at Rosel Park, subject to Council consideration.

Rosel Park is located at 504 Quay Street, Depot Hill (being Lot 439 on LN2827) and is a large parcel of land that is flood prone. The following organisations have current tenure arrangements at Rosel Park that are in the process of being renewed:

- Rockhampton Radio Control Car Club – Trustee Lease expired 30 June 2015
- Central Queensland Motorsport Club – Trustee Permit expired 30 June 2016

Mr Neil Collins (Arc Leisure) previously held a Trustee Lease over the proposed site and on 12 May 2015 Council resolved to conditionally approve an assignment of the Trustee Lease to Magnum Paintball with subsequent renewal on expiry. Council Officers prepared all documentation and forwarded it to Magnum Paintball for execution. Numerous attempts were made by Council Officers to obtain executed copies of the Trustee Lease agreement; however, it was never received.

On 1 April 2016 a letter was sent to Magnum Paintball requesting the executed agreements be returned immediately and that the organisation clean up its leased area which was in a very untidy state.

Further contact was made with Magnum Paintball requesting the executed agreements be returned by close of business on 19 May 2016 or the renewal process would be ceased. No further correspondence or advice has been received by the organisation and on 25 May 2016 a letter was sent advising that Council would further deal with the land and it needed to remove any assets/improvements from the land.

## BACKGROUND

PIA was formed by Mr John Hans OAM in 1981 and has operated at Weinholt Paddock for last 18 or so years. In addition to archery, PIA has expanded to include the discipline of crossbow and a medieval re-enactment division. PIA reportedly has up to 100 persons with disabilities participating in archery each week. A number of schools have access to the range with approximately 40 schools students participating in archery.

Currently PIA uses an area of Weinholt Paddock; however, it holds no legal tenure over the land. Council Officers met with RCTC to remedy this and determined that there were three (3) options, being:

1. Relinquish a portion of RCTC leased area and Council enter into a lease with PIA:  
This option would result in RCTC weapon's range licence being null and void due to insufficient buffer zones meaning RCTC could no longer operate at this location.
2. PIA enter into a sub-lease arrangement with RCTC:  
PIA would be responsible for all legal costs associated with preparation of documents, surveying and annual fees as determined by RCTC. This option would negatively impact on PIA's financial viability. Additionally, the relationship has been strained between these parties and RCTC may not be accepting, or may heavily condition, any sub-lease arrangement.
3. RCTC cease current arrangements with PIA and instruct PIA to vacate the land:  
This option enables RCTC to continue operating un-impeded on the land. RCTC discussed this option with Council officers and officers investigated other suitable land within the region. This option was deemed the most appropriate by RCTC and Council officers.

Council Officers commenced investigating suitable sites for target archery based on the requirements of the sport, including buffer zones and determined that Rosel Park and Kettle Park were both of sufficient size. In reviewing all of the requirements of the sport, park locations and surrounding activities; Rosel Park was the preferred option primarily due to the lack of neighbours, proximity from formed roads and other land uses.

Officers considered the location of the proposed levy bank and ensured that the area that PIA may occupy would not impact on the construction and completed works. Officers met with a representative of PIA and discussed the proposed relocation of PIA pending Council consideration. PIA was supportive of the move and saw the benefit of relocating to the new site and holding legal tenure over land as this would improve its ability to source grants.

It is proposed that PIA be granted a Trustee Permit over part of Rosel Park under the following conditions:

- |                |  |
|----------------|--|
| Term:          | 3 years (maximum allowable term under the <i>Land Act 1994</i> (Qld))  |
| Fee:           | Other Sport and Recreation Area (currently no charge under fees and charges)   |
| Permitted Use: | Training, events and competition consistent with the activities of Peace International Archery Club (including crossbow and medieval re-enactment) |

## Special Conditions:

1. The Trustee Permittee will own all of the infrastructure on the Premises, for which the Trustee Permittee will be responsible for all maintenance.
2. The Trustee Permittee must meet all of the requirements of Queensland Police Service's Weapon Licencing Division to operate as a Shooting Range for Category M (crossbow) weapons.
3. The Trustee Permittee must ensure all buffer zones required for its operation are clearly defined when activities are under way.

If PIA is granted a Trustee Permit over part of Rosel Park, Council officers will work with PIA to determine a handover date and PIA will have two (2) months to vacate RCTC's site and remove all of its belongings and leave the land in a condition that is to the satisfaction of Council.

**BUDGET IMPLICATIONS**

PIA has not requested financial assistance from Council for the proposed relocation; however, should it be required in-kind assistance up to \$1,500 will be provided to assist PIA with the relocation.

# **REQUEST TO ENTER INTO A TRUSTEE PERMIT WITH PEACE INTERNATIONAL ARCHERY CLUB INC AT ROSEL PARK**

## **Background information on Peace International Archery Club Inc**

**Meeting Date: 20 July 2016**

**Attachment No: 1**

---

# Peace International Archery

---

PIA was formed by Mr John Hans OAM in 1981 and for the last 18 or so years PIA has operated at Weinholt Paddock. In addition to archery, PIA has expanded to include the discipline of crossbow and a medieval re-enactment division.

## Archery:

PIA specialises in providing archery to persons with disabilities and to ensure that the sport remains affordable does not have membership fees. Mr Hans trains carers and support workers in how to safely operate a bow so that members can attend the ranges at any time. PIA reportedly has up to 100 persons with disabilities participate in archery each week. Further a number of schools have access to the range with approximately 40 schools students that participate in archery.

## Crossbow:

PIA has a (target) crossbow discipline and is currently one (1) of two (2) crossbow licenced clubs in Queensland, the other is Mareeba. A group in Townsville is currently applying for a crossbow licence. Under Queensland Police Service (QPS) requirements the operation of crossbows requires a Category M weapon's licence and the appropriately licenced shooting range. PIA currently has a registered shooting range for Category M (crossbow) weapons over part of Weinholt Paddock. There are 11 registered crossbow licence holders that are members of PIA, of which four (4) are active and one (1) practices at least fortnightly. If PIA is no longer able to hold a registered shooting range those persons would lose their right to hold a Category M weapon's licence and their crossbows would have to be surrendered to QPS.

## Medieval Re-enactment:

PIA has a medieval re-enactment division which is a subsidiary the Club, known as Company of the Dove and was formed in 2002 its primary focus in 13th-15th century. Company of the Dove provides archery, swordsmanship and other weapon's training, medieval cooking, costuming, music and re-enactment

# **REQUEST TO ENTER INTO A TRUSTEE PERMIT WITH PEACE INTERNATIONAL ARCHERY CLUB INC AT ROSEL PARK**

## **Proposed Trustee Permitted area at Rosel Park**

**Meeting Date: 20 July 2016**

**Attachment No: 2**

Rosel Park



A4 Page scale at 1: 5,279.51

Printed from GeoCortex on 06/07/2016



Copyright protects this publication. Reproduction by whatever means is prohibited without prior written permission of the Chief Executive Officer, Rockhampton Regional Council. Rockhampton Regional Council will not be held liable under any circumstances in connection with or arising out of the use of this data nor does it warrant that the data is error free. Any queries should be directed to the Customer Service Centre, Rockhampton Regional Council or telephone 1300 22 55 77. The Digital Cadastral DataBase is current as at July 2016. © The State Government of Queensland (Department of Natural Resources and Mines) 2016. All other data © Rockhampton Regional Council 2016. This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.

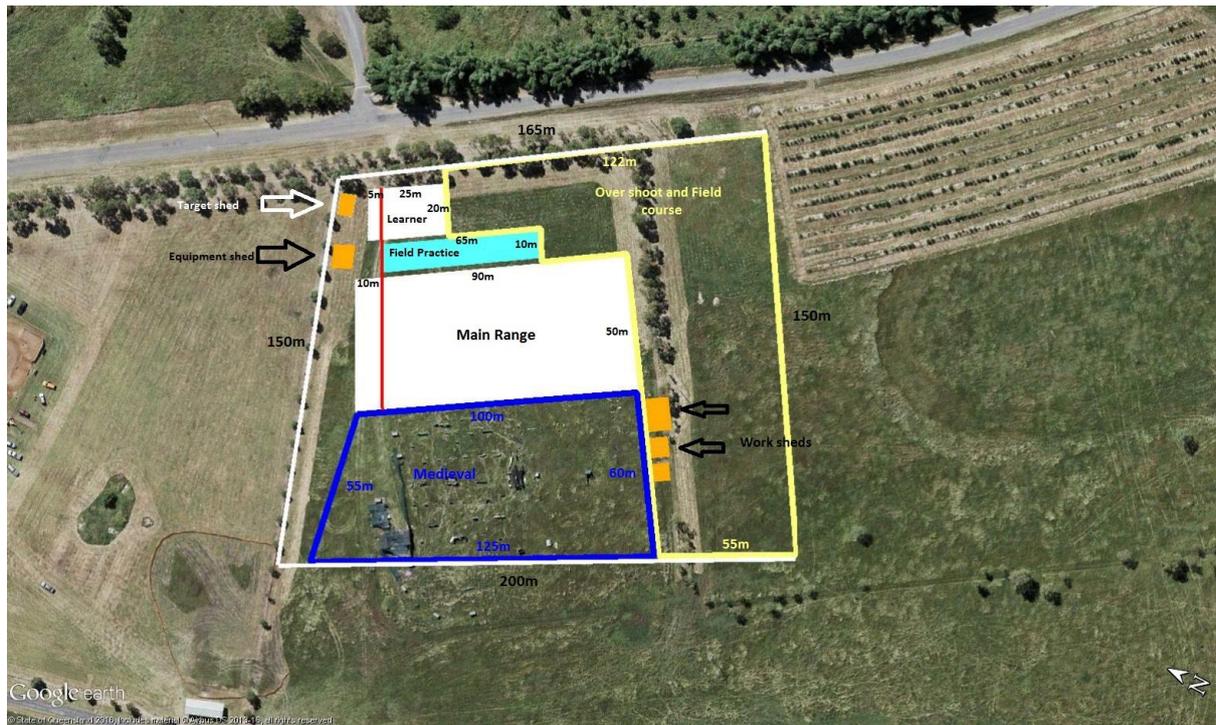


**REQUEST TO ENTER INTO A TRUSTEE  
PERMIT WITH PEACE INTERNATIONAL  
ARCHERY CLUB INC AT ROSEL PARK**

**Proposed layout of Peace International  
Archery area at Rosel Park**

**Meeting Date: 20 July 2016**

**Attachment No: 3**



---

**8.3 EXTENSION TO LEASED AREA FOR VICTORIA PARK GYMNASTIC AND TRAMPOLINE CLUB INC**

**File No:** 4203

**Attachments:**

1. Proposed drainage channel around the club house
2. Proposed Trustee Lease area

**Authorising Officer:** Margaret Barrett - Manager Parks  
Peter Owens - Acting General Manager Community Services

**Author:** Sophia Czarkowski - Sports and Education Supervisor

---

**SUMMARY**

*Victoria Park Gymnastic and Trampoline Club Inc hold a Trustee Lease over part of Victoria Park, 1A Lion Creek Road (being part of Lot 40 on SP240869) until 31 December 2020 for the purposes of conducting gymnastics and trampoline activities. It is proposed that the Trustee Lease area be extended to include the proposed drainage improvements on Victoria Park as detailed in the report.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Council approve the extension to the Trustee Leased area of Victoria Park Gymnastic and Trampoline Club Inc over part of Victoria Park, 1A Lion Creek Road (being part of Lot 40 on SP240869), and that the following condition be added to the Trustee Lease's Special Conditions:
  - The Trustee Lessee is responsible for the general maintenance and upkeep of its Leased area including the drainage channel. This includes regular mowing and litter management as required.
2. Council cover the expenses related to re-issuing the Trustee Lease and that the expiry date be amended to 30 June 2021, as detailed in the report.

**COMMENTARY**

Victoria Park Gymnastic and Trampoline Club Inc (the Club) holds a Trustee Lease over part of Victoria Park, 1A Lion Creek Road (being part of Lot 40 on SP240869) until 31 December 2020. The Club is located in a sport and recreation precinct within the Wandal area which provides a range of activities to the region's residents and visitors.

The Club is adversely affected by wet weather namely rain events as a result of localised flooding on the Victoria Park Cricket Grounds attributed to poor drainage. Over the years the Club's building has been inundated and equipment damaged.

The report provides a proposed solution to the issues with the creation of a drainage channel and subsequent amendments to leasing arrangements as the Club directly benefits from the development.

**BACKGROUND**

Council's Civil Design Team has produced designs and a quote for a drainage channel around the Club's building to better manage the impact of localised flooding on the Club. The project was included for consideration in the 2016-17 Capital budget, and has been approved. The project will be delivered by Council's Civil Operations Team; design work will commence in July and construction will be programmed thereafter.

As part of the project it is proposed that the Club's Trustee Leased area be extended to include the drainage channel (see attachment) and that a special condition be added to the agreement to cover general maintenance of the area, including mowing and litter management. If the amendments to the Trustee Lease are endorsed by Council the preparation and re-issue of the Agreement will be completed at Council's expense. It is further proposed to amend the expiry date to 30 June 2021 to align this with the expiry dates of all new agreements and renewals of existing agreements.

On 4 April 2016 the Sports and Education Supervisor met with a representative from the Club and, subject to the outcome of budget decisions and a Council report, discussed the proposed project and amendments to the Club's Trustee Lease with the exception of the amended expiry date. The Club subsequently discussed the proposal at a Committee Meeting and advised that it was supportive of the project and proposed amendments to the Trustee Lease.

**BUDGET IMPLICATIONS**

\$100,000 has been approved for these works in the 2016-17 capital budget.

**CONCLUSION**

The construction of the proposed drainage channel is designed to reduce the impact of localised flooding on Victoria Park Gymnastic and Trampoline Club.

**EXTENSION TO LEASED AREA FOR  
VICTORIA PARK GYMNASTIC AND  
TRAMPOLINE CLUB INC**

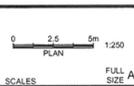
**Proposed Drainage Channel Around  
the Club House**

**Meeting Date: 20 July 2016**

**Attachment No: 1**



Surveyed:	Date:
Ref Mark:	RL
Datum:	Horiz: Vert
Zone:	Survey Book:
File Ref:	2016-117-01.dwg
XREF:-	
Asx Plans:-	



AMENDMENTS DESCRIPTION	APPRD	DATE



Designed		APPROVAL	
Checked		RPEQ No	DATE
Examined			
Recomm.			

HALL STREET  
 ROCKHAMPTON GYMNASTICS CLUB  
 DRAINAGE INVESTIGATION  
 OVERALL LAYOUT PLAN

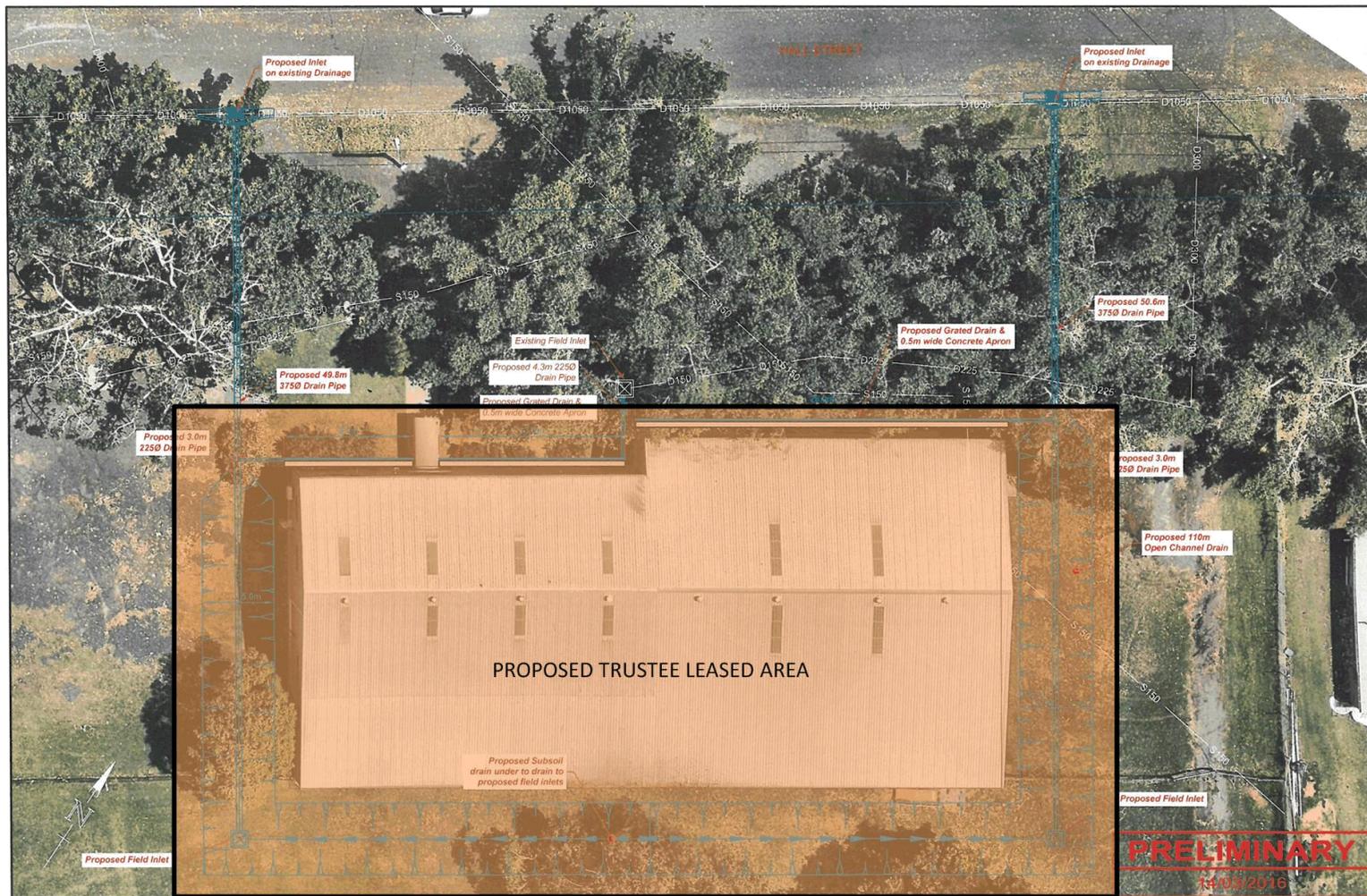
Draw No:	2016-117-01
Sheet No.	1 of 1
Job No:	

# **EXTENSION TO LEASED AREA FOR VICTORIA PARK GYMNASTIC AND TRAMPOLINE CLUB INC**

## **Proposed Trustee Lease area**

**Meeting Date: 20 July 2016**

**Attachment No: 2**



Surveyed: _____ Date: _____ Ref Mark: RL Tol: 1/10000 Zone: _____ File Ref: 2016-117-01.dwg Aux Plans: _____	SCALES 2.5 5m PLAN 1:250 FULL SEE A3 A on final issue	<table border="1"> <thead> <tr> <th>AMENDMENT'S DESCRIPTION</th> <th>APPRO</th> <th>DATE</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	AMENDMENT'S DESCRIPTION	APPRO	DATE										Design: _____ Checked: _____ Examined: _____ Recomm: _____	APPROVAL RPEQ No. _____ DATE _____ MANAGER/ENGINEERING SERVICES	HALL STREET ROCKHAMPTON GYMNAST CS CLUB DRAINAGE INVESTIGATION OVERALL LAYOUT PLAN	Project No: 2016-117-01 Sheet No: 1 of 1 Job No: _____
AMENDMENT'S DESCRIPTION	APPRO	DATE																

**8.4 THIRD PARTY SIGNAGE ON PARKLAND POLICY**

**File No:** 11979  
**Attachments:** 1. Third Party Signage on Parkland Policy  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Peter Owens - Acting General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor

---

**SUMMARY**

*A new policy has been drafted for Third Party Signage on Parkland as detailed in the report.*

**OFFICER'S RECOMMENDATION**

THAT Council approves the Third Party Signage on Parkland Policy.

**COMMENTARY**

Council approval is sought for the Third Party Signage on Parkland Policy, which has been drafted to set clear and consistent parameters for the display of signage, sponsorship signage and advertising on parkland to ensure safety, maintenance and visual amenity of the area is maintained. The policy applies to all Council owned and/or controlled land occupied by organisations under a lease, licence or permit over a park or parkland.

The policy complements the Rockhampton Regional Planning Scheme and provides consistent guidelines on signage to be installed in parks.

**CONCLUSION**

The Third Party Signage on Parkland Policy aims to create clear and consistent parameters for signage in parks throughout the Region.

# **THIRD PARTY SIGNAGE ON PARKLAND POLICY**

## **Third Party Signage on Parkland Policy**

**Meeting Date: 20 July 2016**

**Attachment No: 1**



## THIRD PARTY SIGNAGE ON PARKLAND POLICY (COMMUNITY POLICY)

### 1 Scope:

This policy applies to Rockhampton Regional Council owned and or controlled land occupied by organisations (including sport, recreation and community organisations) under a lease, licence or permit over a park or parkland.

### 2 Purpose:

To set clear and consistent parameters for the display of signage, sponsorship signage and advertising on parkland to ensure the safety, maintenance and visual amenity of the area is maintained.

### 3 Related Documents:

#### Primary

Nil

#### Secondary

*Building Act 1975*

Improvement Works on a Lease Site Application Form

Naming of Parks, Reserves and Sport Facilities Policy

Rockhampton Regional Planning Scheme – Advertising Devices Code

### 4 Definitions:

To assist in interpretation, the following definitions apply:

Advertising Signage	Any words, letters, numerals, logos, messages, pictorial displays, inscription, notices, devices, representation or signs of any kind, which are visible from any public place or the air, having the effect of directing attention to a commodity, service, activity, product, trade, profession, place or person.
Council	Rockhampton Regional Council
Employee	<i>Local government employee:</i> (a) the chief executive officer; or (b) a person holding an appointment under section 196 of the <i>Local Government Act 2009</i> (Qld).
Freehold Lease	Issued over Council owned land for exclusive use, generally over a building site.
Freehold Licence	Issued over Council owned land for non-exclusive use.

#### Corporate Improvement and Strategy Team use only

Adopted/Approved: Draft  
Version: 1  
Reviewed Date:

Department: Community Services  
Section: Parks  
Page No.: Page 1 of 4

Organisation	Any club, association, user group or other body using Council owned or controlled land through a freehold lease, trustee lease, freehold licence or trustee permit.
Park	An area primarily for recreational use and managed by Council.
Sport Facilities	Infrastructure developed for specific sport activities on Council owned or controlled land.
Reserve	An area primarily for recreational use and managed by Council on behalf of the State Government.
Trustee Lease	Issued over reserve land and for exclusive use, generally over a building site.
Trustee Permit	Issued over reserve land and for non-exclusive use.

## 5 Policy Statement:

Signage will be permitted on parkland when it conforms to the criteria set out in this policy and is consistent with the provisions of the Rockhampton Regional Planning Scheme and, if necessary, building and planning approvals having been obtained.

Signage must not detract from the visual amenity of the park/facility, which may entail Council placing a limit on the quantity of signage on a site. Where a signage strategy exists over land on which the organisation requests to install signage, the artwork and sign must be consistent with the content of the strategy.

Advertising or signage that could be considered offensive, discriminatory or contrary to the values of the Council will not be permitted.

### 5.1. Permissions

- 5.1.1 The organisation applying to erect signage must hold a current and valid lease, licence or permit over the land on which the sign will be located.
- 5.1.2 Approval will only be considered upon receipt of an Improvement Works on a Lease Site Application Form.
- 5.1.3 Where a sign is to be erected on reserve land, written permission may be required from the State Government. A council employee will advise the applicant of this requirement.
- 5.1.4 Signage may only be erected in the park after Council written approval is provided. Signage erected without prior written approval may need to be removed by the organisation or removed at the organisation's expense.
- 5.1.5 Organisations will be fully responsible for all costs associated with design, production and maintenance of approved signage.
- 5.1.6 Organisations must accept all risk and liability associated with the signage.

---

#### Corporate Improvement and Strategy Team use only

Adopted/Approved: Draft  
Version: 1  
Reviewed Date:

Department: Community Services  
Section: Parks  
Page No.: Page 2 of 4

## 5.2 Signage Types

Signage Type	About the Sign	Size	Location
Park Sign	Organisation entry signage is the primary sign located at the main entrance to the facility and may promote the organisation name and contact details, training days/times, upcoming events and location.	As negotiated with Council.	At the primary entry point to the park/facility and within the organisation's leased/licenced area.
Sporting Field Fence Sign	Council acknowledges that sponsorship money plays a vital role in the provision of structured sport and recreation within the Region.  The use and layout of signage must be consistent and not detract from the amenity of park land.	Sponsorship and advertising signage must be a consistent size and cannot exceed 1.2m in height.	Internal facing, i.e. face into the park.  Permanent sponsorship/advertising signage is to be fixed to a fence and cannot be freestanding.
Scoreboards	Electronic or manual scoreboards are vital in allowing the public and players to monitor the score throughout a game/competition.	As required by the organisation and may require a development application and/or engineering certification.	In close proximity to the field without interfering with run off boundaries.
Temporary Signage	Includes banners, bunting, balloon or kite and playing field (markings on grass surface), interchange bench signage etc.  Organisations may erect temporary signage without prior Council approval provided it complies with the general principles of this policy and is not displayed for a consecutive period exceeding seven days.	As required by the organisation.	Only displayed on game days and for the duration of special events and cannot be permanently fixed to a structure.

## 5.3 Installation

The installation of signage is the organisation's responsibility. Signage must be displayed in a safe and secure manner and must be fixed securely in place as recommended by the sign supplier. The sign must be able to withstand gale force winds as consistent with the cyclone rating for the location.

Freestanding signs must be constructed in accordance with the relevant building code. Where required, a building permit must be obtained.

## 5.4 Removal

The removal of signage is the organisation's responsibility. Signage must be removed in a safe manner, including the removal of all fastenings.

Signs must be removed:

---

### Corporate Improvement and Strategy Team use only

Adopted/Approved: Draft  
Version: 1  
Reviewed Date:

Department: Community Services  
Section: Parks  
Page No.: Page 3 of 4

- Upon termination or expiration of a lease, licence or permit;
- Upon vacation of the site;
- When worn, faded, cracked or broken;
- When information is no longer relevant or a sponsorship agreement has expired; and/or
- If directed by Council.

Unightly, damaged, old or irrelevant signs where not removed by the organisation will be removed by Council at the organisation's expense.

#### 6 Review Timelines:

This policy will be reviewed when any of the following occur:

- 6.1 The related information is amended or replaced.
- 6.2 Other circumstances as determined from time to time by the Council

#### 7 Responsibilities:

Sponsor	Chief Executive Officer
Business Owner	General Manager Community Services
Policy Owner	Manager Parks
Policy Compliance	Corporate Improvement and Strategy

**EVAN PARDON**  
CHIEF EXECUTIVE OFFICER

---

**Corporate Improvement and Strategy Team use only**

**Adopted/Approved:** Draft  
**Version:** 1  
**Reviewed Date:**

**Department:** Community Services  
**Section:** Parks  
**Page No.:** Page 4 of 4

---

**8.5 CQ SPORTS PRECINCT INC**

<b>File No:</b>	<b>5660</b>
<b>Attachments:</b>	<b>1. Proposed CQ Sports Precinct</b>
<b>Authorising Officer:</b>	<b>Margaret Barrett - Manager Parks Peter Owens - Acting General Manager Community Services</b>
<b>Author:</b>	<b>Brett Nicholls - Coordinator Parks Planning and Projects Rick Palmer - Manager Economic Development</b>
<b>Previous Items:</b>	<b>5.3.1 Fitzroy River Aquatic Sports Facility – Sport and Recreation Committee – 8 September 2009 9.00 am</b>

---

**SUMMARY**

*CQ Sports Precinct Inc has requested Council contribute funds towards a feasibility study for a proposed specialist sporting precinct on the northern side of Lion Creek.*

**OFFICER'S RECOMMENDATION**

THAT Council contribute \$10,000 towards a feasibility study for the proposed sports precinct as detailed in the report, subject to:

- The outcomes of the Regional Sport, Recreation and Open Space Strategy;
- Central Queensland University contributing a similar amount;
- Council Officers developing the scope of the feasibility study;
- Central Queensland University performing the feasibility study; and
- Council engaging and instructing Central Queensland University for the feasibility study.

**COMMENTARY**

CQ Sports Precinct Inc has requested Council contribute \$10,000 towards the cost of a feasibility study for a proposed sports precinct located on the northern side of Lion Creek beside the Fitzroy River. The proposed sports precinct will reportedly provide facilities catering for rowing and other (undefined) aquatic (river) sports, including spectator/viewing areas, netball, cycling and indoor hockey.

The existing 2,000m rowing course has the potential to be one of the best in Australia with some additional ancillary infrastructure (e.g. judging tower and spectator mounds). Provision of modernized facilities for netball and new facilities for indoor hockey would assist both sports in future growth and development.

One of the incidental benefits of the CQ Sports Precinct is it is in the same time zone as Japan which may well provide some excellent training opportunities for the 2020 Olympics which are to be held in Tokyo.

The proponent has nominated that the entire CQ Sports Precinct will have an estimated build cost of \$20m with funding to be secured from the State and Commonwealth Governments, the private sector along with contributions from external sources (including possibly the Singaporean Army).

**CQ Sports Precinct**

Discussions regarding the Fitzroy River Aquatic Centre commenced in 2009, however, proposals to construct a centre on the northern side of Lion Creek never eventuated.

Chester Macdonald has advised Council Officers (and as confirmed by local sporting clubs) that he has canvassed local organisations regarding the proposal to co-locate to the site on the northern side of Lion Creek.

---

Chester Macdonald further advised that Regional Development Australia (Fitzroy and Central West Qld) has recommended that in order to secure support and funding from the various levels of government, the proposal needs to cater for a variety of sports. According to Chester MacDonald, the CQ Sports Precinct cannot proceed unless it has the support of netball as they have the membership numbers to make this proposal viable.

The interested parties form part of CQ Sports Precinct Inc, a not-for-profit entity, with the committee members being:

- Chester Macdonald (president) – business owner and sporting enthusiast
- Jo Adair (secretary) – Rockhampton Cycling Club
- Kylie Dwyer (treasurer) – Rockhampton Netball Association
- Adrien Lang – business owner and Rockhampton Fitzroy Rowing Club
- Tony Edwards – accountant
- Gordon Stunzner – solicitor
- Blake Repine – business owner and sporting enthusiast

Chester Macdonald has made a series of presentations on the proposed CQ Sports Precinct to Councillors, Council Officers and other government agencies. Currently, CQ Sports Precinct Inc is proposing to undertake a feasibility study to identify the constraints associated with the site and then for the organisation to have the opportunity to consider and address each. It is estimated the study will cost \$45,000 and the organisation is seeking contributions from sporting clubs, Central Queensland University and Rockhampton Regional Council

The Central Queensland University has agreed to contribute \$10,000 to enable the feasibility study to be undertaken.

## **BACKGROUND**

Weinholt Paddock is located at the end of Dargel Road and is situated adjacent to the finish line of the buoyed rowing course on the southern bank of the Fitzroy River. The proponent is seeking to build a “world class aquatic centre” at this location in order to attract more state and national events.

The subject land is freehold owned by Council and primarily used as a Waste Water Treatment Plant. Secondary uses of the land include clay target shooting, archery and cattle grazing, see attachment.

The land has a suite of constraints which would impact the viability of any proposed intensive development of the site; including but not limited to:

- **Flooding:** The majority of the site is regularly impacted by flooding from the Fitzroy River. Built infrastructure would need to be suitable for the area and constructed in such manner that it can withstand both inundation and fast moving water. Developments in this area may also impact the Rockhampton airport through the re-direction of flood waters.
- **Waste refuse:** The more elevated portion of the land is a closed land-fill site which would require costly remediation before any development can occur.
- **Waste Water Treat Plant:** This plant currently occupies this site and it is envisaged that there would be future pressures from the proponent on Council to relocate this facility at considerable cost should the CQ Sports Precinct proceed.
- **Rockhampton Clay Target Club:** This club currently has a lease over the land and the proposal would require the club to be relocated.

## **PREVIOUS DECISIONS**

Fitzroy River Aquatic Sports Facility – Sports and Recreation Committee – 8 September 2009.

This report recommended that a community based reference group be established to identify the needs of the respective stakeholders for the facility and provide a structured mechanism for Council to engage stakeholders. Records indicate preliminary meetings were held however the matter was not progressed.

### **BUDGET IMPLICATIONS**

The Central Queensland University has advised CQ Sports Precinct Inc that a feasibility study for the site would cost \$45,000. The organisation has secured a commitment of funding of \$35,000 from various university inputs and sporting clubs associated with this proposal. The contribution from Council towards the proposed feasibility study would be the balance \$10,000. If a planning study is an outcome of the feasibility study, further funding may be requested from Council.

Council has approved funding in the 2016-17 budget for:

- the review / update of the Regional Sport, Recreation and Open Space Strategy to supersede the 2010 Regional Open Space Plan; and
- planning, design and development of Olive St, Parkhurst.

### **CORPORATE/OPERATIONAL PLAN**

Council Officers are currently finalising the scope for the Regional Sport, Recreation and Open Space Strategy to supersede the 2010 Regional Open Space Plan. This will form the basis for decision making on future sporting needs the region.

### **CONCLUSION**

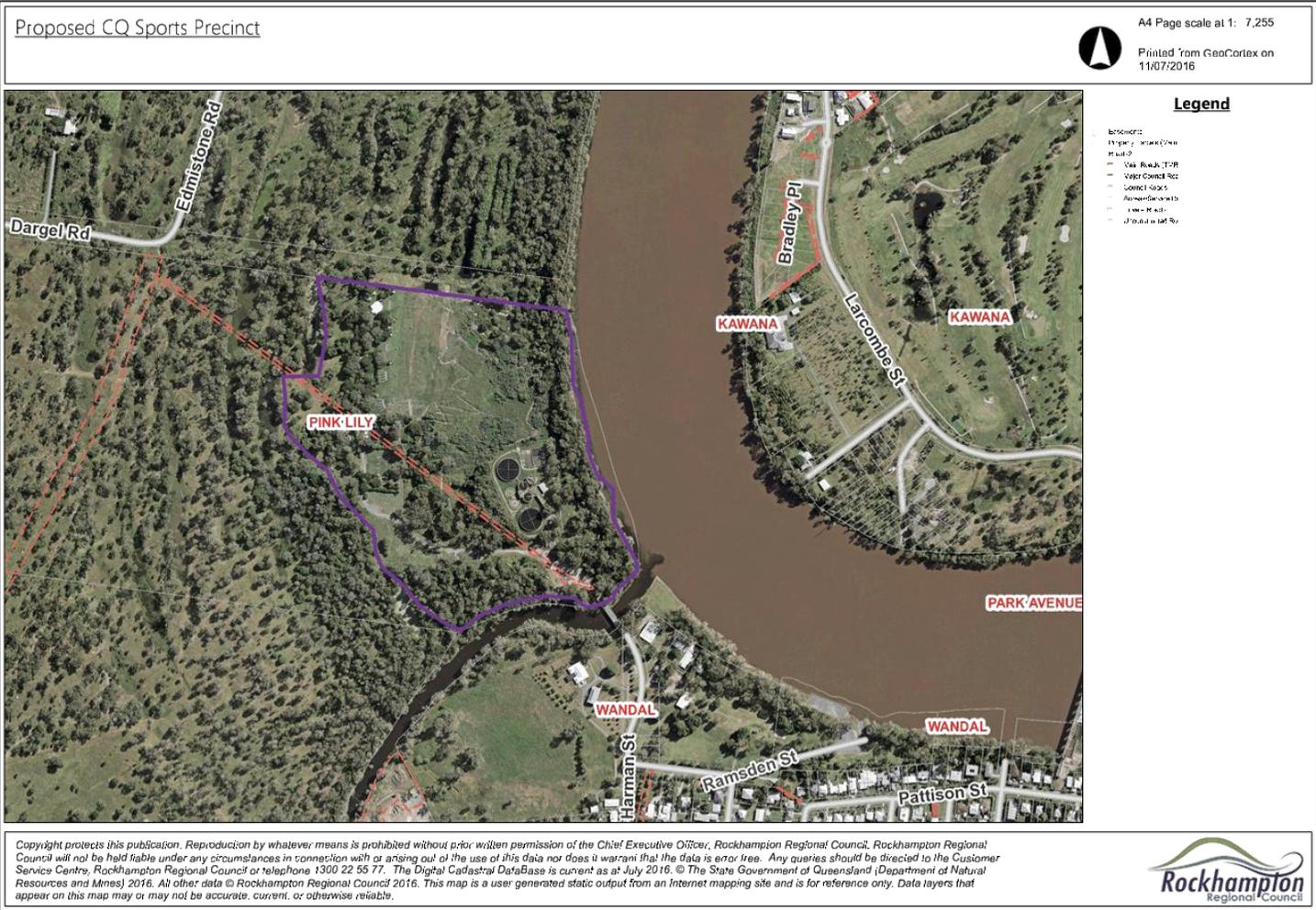
Council and Central Queensland University have each been asked to contribute towards the cost of a feasibility study for a sports precinct located on the northern side of Lion Creek.

# **CQ SPORTS PRECINCT INC**

## **Proposed CQ Sports Precinct**

**Meeting Date: 20 July 2016**

**Attachment No: 1**



---

## 8.6 NAMING OF PARKS AND RESERVES

**File No:** 1313  
**Attachments:** 1. Feedback in Response to Public Notice  
**Authorising Officer:** Peter Owens - Acting General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

---

### SUMMARY

*Two reserves are to be named to reflect the contribution of local residents to the Region's communities.*

### OFFICER'S RECOMMENDATION

THAT Council approve naming of the area:

1. between the Somerset Connection Rd and Gracemere Industrial Access Road as 'Bruce Russell Reserve'; and
2. at the junction of Poison Creek Road and Razorback Road as 'Ken Rowley Reserve'.

### COMMENTARY

The naming of parks and reserves provides an opportunity to honour individuals and groups for contributions and achievements that deserve recognition. Council's policy enables suggestions from the public and community organisations to be considered.

This report provides a summary of community feedback received in response to proposed naming of two areas – Gracemere and Moonmera/ Bouldercombe.

### BACKGROUND

Community feedback was requested in a Public Notice, published on 04 June, 2016 and supported by information on Council's website.

Feedback received from all sources is summarised in Attachment 1. Feedback on the proposed naming of Ken Rowley Reserve was in support.

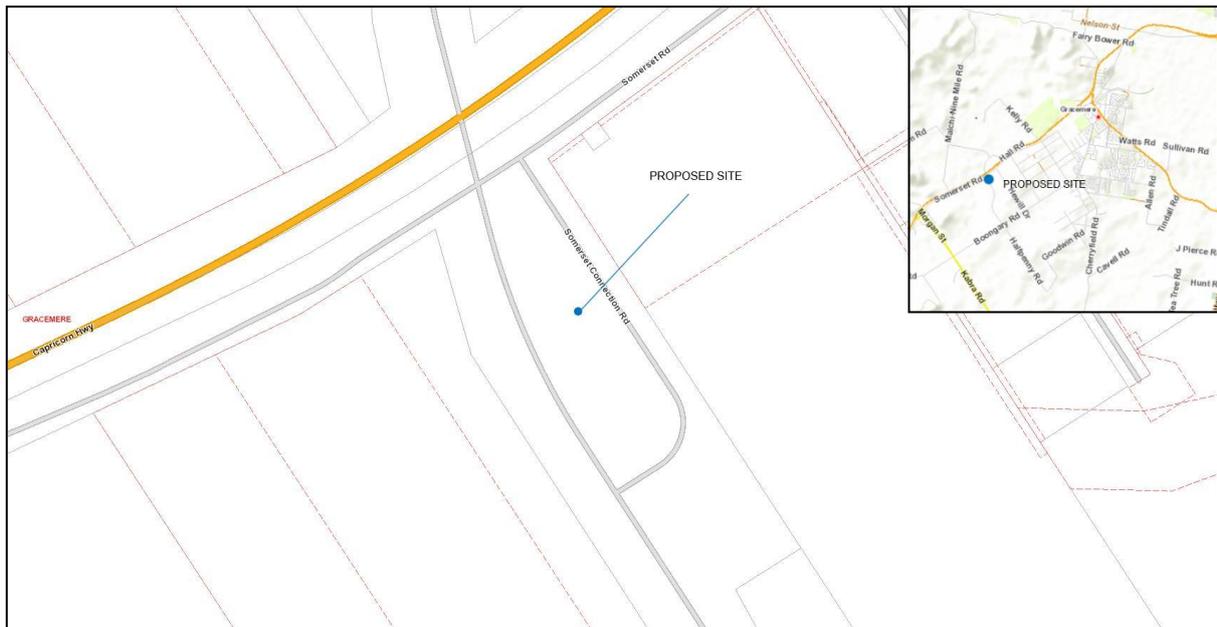
Feedback on the proposed naming of Bruce Russell Reserve consists of 18 submissions, eleven (11) are supportive of the name put forward and seven (7) have indicated that the area be named for another person, an early settler and previous landowner of the site of the Gracemere Industrial Access Road/ Somerset Road area.

The alternative suggestion is that the area be named Hannah Williams Reserve. Two of the submitters suggesting an alternative be considered have also suggested that the Reserve be named for Hannah Williams and the Connection Road be re-named for Bruce Russell.

#### Gracemere

Council received a submission from the Gracemere Industry Association with a suggestion to create an entry statement and that the area be named Bruce Russell Reserve. The reserve is an area between the Somerset Connection Rd and Gracemere Industrial Access Road. Bruce Russell was a longtime employee of Fitzroy Shire and Rockhampton Region, as well as being a strong supporter of community organisations.

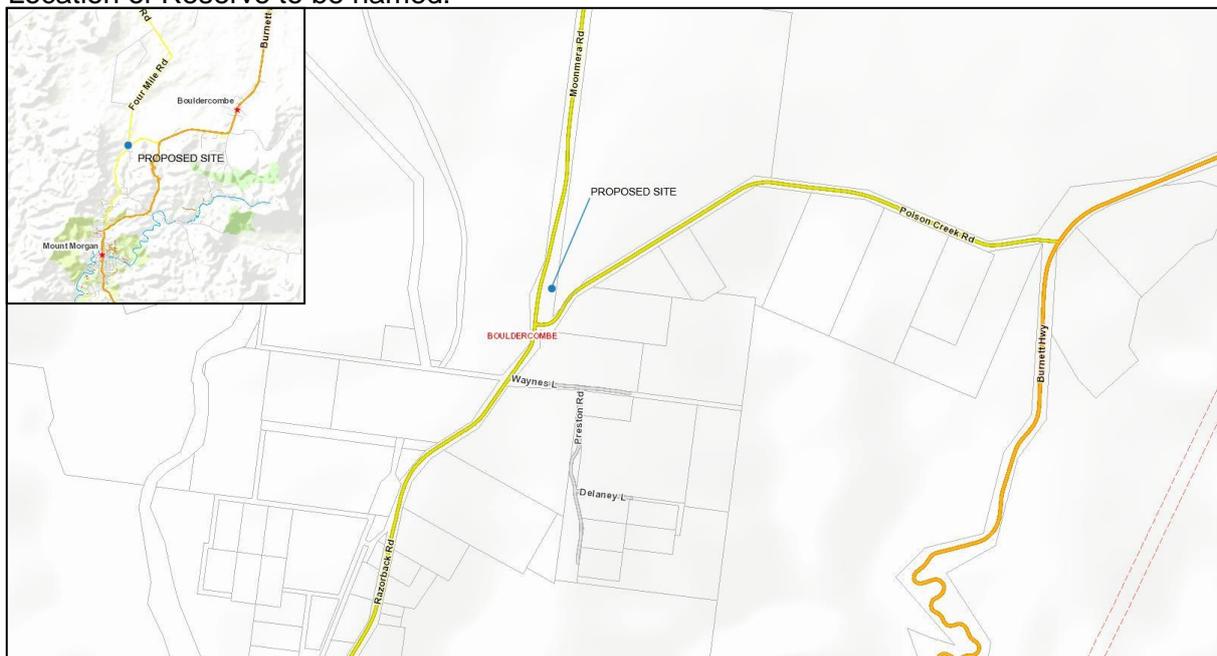
Location of Reserve to be named:



Bouldercombe/ Moonmera

A local resident has maintained a reserve/ rest area at the junction of Poison Creek Road and Razorback Road for an extended period of time. Council wishes to recognise this contribution through naming this area Ken Rowley Reserve.

Location of Reserve to be named:



# **NAMING OF PARKS AND RESERVES**

## **Feedback in Response to Public Notice**

**Meeting Date: 20 July 2016**

**Attachment No: 1**

<b>Reserve bounded by Somerset Road, Somerset Connection Road and Gracemere Industrial Access Road</b>	
01	<p>I refer to your notice published in The Morning Bulletin on Saturday 4 June 2016 seeking feedback on the reserve bounded by Somerset Road, Somerset Connection Road and Railway Line being named 'Bruce Russell Reserve'.</p> <p>I am in favour of the suggested name for the following reasons:</p> <p>Bruce was a long-time employee (30 + years) of the Fitzroy Shire and the Rockhampton Regional Councils and was held in high esteem by both council staff and the residents of the area.</p> <p>During the time I knew Bruce, he had two main areas of interest:</p> <ol style="list-style-type: none"> <li>1) Photographing trains;</li> <li>2) The welfare of the region.</li> </ol> <p>The naming of this reserve in memory of Bruce would recognise the contribution he made to the area and will be a lasting testament to his devotion to the Council, the residents of the region, and his love of trains.</p> <p>I have spoken to a number of people in the Gracemere area, and they all agree with the proposal for this reserve being named 'Bruce Russell Reserve'.</p>
03	<p>Gracemere Industry Inc. and all its members wish to show their strong support for the proposal put forward to name the road reserve area adjoining Somerset Connection Road and the Overpass, the Bruce Russell Reserve, as outlined in the Morning Bulletin on June 8th.</p> <p>As Gracemere Industry Inc. requested this area be named after the late Bruce Russell for his long term local government service and dedication to the Gracemere area, we feel that the area proposed is most suited to serve as memorial for Bruce as his passion was 'all things to do with trains and rail' and this area adjoins the rail link to the west. Bruce was also involved in the overall infrastructure in the GIA over a long period of time.</p> <p>We cannot think of a more fitting location to honour Bruce's memory than that proposed.</p> <p>Gracemere Industry Inc. is keen to both support this application and work with Council, with Gracemere Industry Inc. being actively involved in improving the area as it is the entrance to the GIA.</p>
04	<p>Prefab &amp; Staff wish to show their support for the request to name the area on Somerset Connection Road adjacent to the western rail corridor after the late Bruce Russell, long time Engineer with the Fitzroy Shire Council.</p> <p>Bruce was actively involved in Prefab's application to establish its business in Kelly's Road alongside the Sale Yards and Council workshops and it be fitting to see Bruce's dedication to the Gracemere area, remembered. Again we strongly support this naming of the Bruce Russell Reserve</p>
05	<p>The Rockhampton Rail Modellers Association Inc discussed your suggested naming ideas for the 'Bruce Russell Reserve' bounded by Somerset Road, Somerset Connection Road &amp; Railway Line. Bruce was a long time and very respected member of our association and after a short discussion it was unanimously decided that this would be a fitting tribute to the memory of a great man for all he did for the Rockhampton region, not only through his work for the city but also for his tireless efforts in several areas of the community. Therefore we would like to express our approval of the naming of the 'Bruce Russell Reserve'.</p>
06	<p>Without Prejudice, I would suggest a local name, that of Hannah Williams, nee Bates.</p> <p>A Lady whose Family arrived in the area aboard the Ship, The Utopia.</p>

<b>Reserve bounded by Somerset Road, Somerset Connection Road and Gracemere Industrial Access Road</b>	
07	<p>I wish to support the nomination by Gracemere Industry Inc. for the naming of the over pass reserve to be in honour of and in recognition for the service to the Gracemere community by the Late Bruce Russell.</p> <p>His knowledge of the region, gained over thirty years with the Fitzroy Shire Council and the Rockhampton Regional Council coupled with his interest in railways and all things locomotive identifies this reserve as the ideal location for this honour to be bestowed.</p> <p>I, along with many others in our community, believe this is a very fitting response by Rockhampton Regional Council to a life time of dedicated service By Bruce and will, without doubt, offer comfort to his family.</p> <p>I would advocate Rockhampton Regional Council give meaningful consideration to the request by Gracemere Industry Inc. in memory of Bruce Russell.</p>
08	<p>I wish to comment on councils proposal to name a section of land adjacent the Gracemere Industrial Area overpass "The Bruce Russell Reserve" I request that council consider naming the aforementioned area the "Hannah Williams Reserve."</p> <p>My greatgrandmother Hannah Williams was a descendant of "Utophia" immigrants Edward and Hannah Bates. Following in her grandparents footsteps Hannah pursued farming activities and purchased the land upon which the overpass is located in the early 1900s. Most of this land was retained by her descendants until some was resumed to build the overpass 7 generations of this family still live in this area. Council should consider a true pioneer.</p>
09	<p>CQ Dozer Services Pty Ltd wishes to show its support for the proposed naming of the area nominated to be the Bruce Russell Reserve.</p> <p>Our business has at various times liaised with Bruce Russell over the past 21 years as he was involved in the original building applications and engineering etc. when we moved from Rockhampton to establish in the GIA back in 1993-1994.</p> <p>The area leading down off the overpass is used by all those coming into the GIA and is a busy access into the GIA and it is so appropriate to see Bruce's name reflected on this road reserve. The proposed naming is a fitting tribute to a man who served the Fitzroy Shire Council for such a long period of time.</p> <p>This area also is close to and overlooking the railway line to the west and Bruce was totally focused on all things 'train-related. It is so deserving that his name be reflected in an area such as this, being close to the rail and also alongside a well engineered and designed overpass that has allowed the industrial area to develop considerably. The GIA always received great support by Bruce and he was jointly involved in the signage and its placement at the top of the overpass.</p> <p>We hope Council and Parks &amp; Gardens look favourably at this request.</p>
10	<p>I am writing with regards to the name proposal of the section of land adjacent to the Gracemere industrial area that was recently advertised in the Morning Bulletin I would like to suggest the Rockhampton Regional council considers naming this block the "Hannah Williams Reserve"</p> <p>In the early 1900's my Great Grand mother, Hannah purchased this land and other surrounding properties. 7 Generation later, my family have been able to retain alot of these properties and still continue to work the land.</p> <p>Hannah Williams was a descendant of "Utophia" immigrants Edward and Hannah Bates. I am very proud of my family history and would be very pleased if the council would consider recognising the pioneers of this area.</p>
11	<p>Rocky Skate Club Inc wishes to show its support for the proposed naming of the area nominated to be the Bruce Russell Reserve.</p> <p>Bruce was a member of Rocky Skate Club since its inception in 1996, having held a position on the Committee most of those years. He also gave freely his time to referee games regularly and took on the role of Team Manager at many tournaments at local, State and National level. He contributed</p>

<b>Reserve bounded by Somerset Road, Somerset Connection Road and Gracemere Industrial Access Road</b>	
	<p>heavily to ensuring the safety of patrons at weekly public skating sessions by acting as Security Officer each week. Every year Bruce gave many hours of his time doing rink maintenance.</p> <p>The club considers Bruce's tireless dedication in everything he did and his commitment to helping others makes him very deserving of having a reserve named after him.</p>
12	<p>Recently The Morning Bulletin published a notice of the council's intention to name a section of land adjacent the Gracemere Industrial Area overpass "The Bruce Russell Reserve."</p> <p>I request that council consider acknowledging my great grandmother Hannah Williams, a descendant of "Utopia" immigrants Edward and Hannah Bates in relation to naming this land. Hannah was very well respected in the local area. Following in her grandparents footsteps Hannah pursued farming activities and purchased the land upon which the overpass is located in the early 1900s.</p> <p>Most of this land was retained by her descendants until some was resumed to build the overpass. 7 proud generations of this family still live in this area and believe council should consider a true pioneer when naming this property.</p>
13	<p>I would like to provide my support for the naming of Bruce Russell Reserve.</p> <p>Bruce had been a large presence in my life for the last 7 years, since I first joined the Rocky Skate Club. He was there at every game refereeing, and also there every Friday night for our skating sessions</p> <p>The position of the reserve is also perfect for Bruce, as it is so close to the train tracks. Bruce loved trains; for reasons I will never understand, but I know he would have seen a beautiful coincidence in that location being chosen.</p>
15	<p>I read recently in the paper about the naming of the land adjoining the overpass and Sommerset Connection Road.</p> <p>I think that giving this area an identity within the industrial area is a great idea and as the area could become a very attractive entry into the industrial area, it would be wonderful to see it named after Bruce Russell who worked for many many years with the Fitzroy Shire Council</p> <p>I totally support the naming application.</p>
16	<p>My family and I saw the public notice in the Morning Bulletin regarding the proposed naming of a reserve in Gracemere as the Bruce Russell Reserve.</p> <p>Bruce was employed by Fitzroy Shire Council and then Rockhampton Regional Council from December 1986 until the time of his death in June last year. While he was totally dedicated to his work, he always had time for his family and also for his love of trains. He was always ready and willing to go the extra mile in his job, day or night seven days a week, and to do whatever he could to help others.</p> <p>Bruce's dedication to his job, his family and the community I believe make him very deserving of having his name on a reserve, and his love of trains makes it very fitting that the reserve should be overlooking the railway line.</p>
17	<p>We feel strongly that the council should have called for Public consultation into the naming of this reserve, it is the principle of the matter that the Council did not contact any families living around or beside the overpass. The Williams Family were descendants of the "Utopia" pioneers.</p> <p>There are still 7 generations of descendants still living in the area. We feel that the Reserve should be named "Hannah Williams Reserve" as she was part of the pioneering family. As a compromise rename the Connection Road as the "Bruce Russell Road"</p>
18	<p>I would like to support the naming of the reserve near the overpass at the GIA, Bruce Russell Reserve.</p> <p>This little reserve would not normally have been named, it is right next to the railway line, befitting Bruce being an avid Train Spotter. Having known</p>

<b>Reserve bounded by Somerset Road, Somerset Connection Road and Gracemere Industrial Access Road</b>	
	<p>Bruce for the nearly 30 years he worked as an engineer for the Fitzroy then Rockhampton Regional Councils, firstly through the Council Social Club and later when I was a Councilor, I think it would be an apt thing to do by naming this reserve after him. A nod to the ordinary man giving long term conscientious service, who was a mine of information.</p> <p>If this little reserve is able to be named in honour of Bruce, I am sure our Gracemere Industry Association would help in having this area become a welcoming entrance to the Industrial area.</p>
19	<p>I would like to join the petition in regards to the naming of the reserve bounded by Somerset Road, Somerset connection road and Railway line.</p> <p>It was recently brought to my attention that this reserve was to be named 'Bruce Russell' Reserve, however I would like to ask for your kind reconsideration. The reserve was once owned by my great grandmother, Hannah Williams, granddaughter of "Utophia" immigrants Edward and Hannah Bates. She purchased this land in the early 1900's and I feel that Hannah was once a true pioneer who should be recognised.</p> <p>There are currently seven generations of the 'Williams' family now living in this area. Therefore, naming this reserve 'Hannah Williams' Road would be, in my opinion, one for the 'Williams' families to cherish, for many more years to follow.</p>
20	<p>I wish to comment on the proposal to name land adjacent the Gracemere Industrial area Overpass "Bruce Russell Reserve". I suggest this area could be named "Hannah Williams Reserve".</p> <p>My grandmother Hannah Williams was a granddaughter of "Utophia" immigrants Edward and Hannah Bates. Like her parents and grandparents she was a pioneering farmer and landholder. She purchased the land upon which the overpass is built in the early 1900s and considerable areas are still retained by her family.</p> <p>As the reserve land was resumed by the state government and council now has naming responsibility I suggest that the open space should be named "Hannah Williams Reserve" and the interconnect road should be named "Bruce Russell Road" to recognise a loyal servant of the former Fitzroy Shire.</p> <p>Both of these people were held in the most high regard by their community and surely this would be a wonderful compromise to recognise them both. Hannah as a person of open space and Bruce as a champion of infrastructure.</p> <p>It would be great to see the naming conducted on the same day to honour these wonderful people.</p>

<b>Reserve bounded by Moonmera, Poison Creek and Razorback Roads</b>	
02	<p>Thank you for considering naming the reserve in Moonmera Ken Rowley Park.</p> <p>As you probably know Ken originally cleared the area in 1992 for the Moonmera Reunion when 'the old residents met the new.' After the reunion, Ken mowed the grass, watered the trees planted on the day for the past Moonmera residents, and filled the water tank when necessary.</p> <p>Ken continued these tasks that he took pride in doing, until early 2015 when ill health prevented him from continuing.</p>
14	<p>There was positive feedback from our members re the naming of the park near Bouldy. A number of our members knew, or knew of, Mr Rowley and said it was a fitting acknowledgement of his work.</p>

**8.7 DOG OFF LEASH AREAS**

**File No:** 7437, 1464  
**Attachments:** Nil  
**Authorising Officer:** Peter Owens - Acting General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

---

**SUMMARY**

*This report recommends the process be commenced to establish additional dog off leash areas in Parks.*

**OFFICER'S RECOMMENDATION**

THAT Council approve the following areas be advertised as future dog off leash areas:

- Georgeson Oval, The Range (access via Meter Street, Normanby Terrace, Gardner Street, Hawkins Street and Pennycuick Street); and
- Eddie Baker Park, Norman Gardens (access via Currawong Street and Rosella Court) but limited to the areas designated as a dog off leash area by signpost.

**COMMENTARY**

In November 2015 a report on the feasibility of additional dog off leash areas was presented to Council.

There are a number of designated dog off leash areas in the Region and a number of areas used for this purpose, but are not formally designated under the applicable Local Law.

The current designated dog off-leash areas are:

- Ted Price Park, Gracemere (access via Breakspear Street and Holgate Close but limited to the area designated as a dog off-leash area by signpost;
- Duthie Park, North Rockhampton (access via Thozet Road, Marsh Avenue, Lawrence Avenue and Wiggington Street) but limited to the area and times designated by signpost and, in any event, not while the area is being used by animals participating in an obedience trail supervised by a body recognised for section 12(3)(d) of the authorising local law by the local government;
- Rosel Park, South Rockhampton, opposite the Quay Street pound (access via Quay Street); and
- Victoria Park (Recreation Area), access via Lion Creek Road, Rockhampton, but limited to the area designated as a dog off-leash area by signpost.

Additional off-leash areas that are not designated but are currently known as being as off-leash areas include:

- Georgeson Oval, The Range (access via Meter Street, Normanby Terrace, Gardner Street, Hawkins Street and Pennycuick Street);
- Eddie Baker Park, Norman Gardens (access via Currawong Street and Rosella Court) but limited to the areas designated as a dog off leash area by signpost ;
- Kershaw Gardens, Park Avenue but limited to the area designated as a dog off-leash area by signpost, including agility park; and
- No. 7 Dam, Mount Morgan (access via Byrnes Parade).

**BACKGROUND**

Information on the recommended sites is below:

**Georgeson Oval**

Located in The Range, the fenced area of Georgeson Oval is an undesignated off-leash area.

**Cost**

Costs would be incurred in the provision of drinking water to the enclosure, shade and signage.

**Site Advantages**

The site is reasonably flat and is used on a daily basis by residents.

**Site Disadvantages**

There is no shade.

### Eddie Baker Park

Located in Norman Gardens, the fenced area of Eddie Baker Park is an undesignated off-leash area. This park has been identified as having a dog off-leash area in the RRC Regional Open Space Plan.

The option exists to extend the area of the existing fenced and leash free area or to provide a second leash free area beside the current facility thereby providing two areas, separating small and large dogs.



#### Cost

Costs would be incurred in the provision of drinking water to the enclosure and shade. If an expanded or second/ additional enclosure was installed, costs would be incurred for fencing, drinking water, signage, bin and shade.

#### Site Advantages

There is sufficient space for an expanded or second enclosure.

#### Site Disadvantages

There is limited shade.

#### LEGISLATIVE CONTEXT

*Local Law 2 (Animal Management) 2011* allows Council, by subordinate local law, to designate an area within a public place as an area where a dog is not required to be on a leash (a dog off-leash area).

The areas described in Schedule 7 of Subordinate *Local Law 2 (Animal Management) 2011* are designated as dog off-leash areas.

The process to make an amendment to the subordinate local law to include new off leash areas:

- Consult with the public for at least 21 days,
- Accept and consider every submission properly made to Council by the close of the Consultation Period,
- By resolution decide whether to:
  - proceed with the making of the subordinate local law with or without amendments, or
  - not proceed with making the proposed subordinate local law.

**CONCLUSION**

Progressing the establishment of additional dog off leash areas will address two areas that are currently utilised for the purpose, but not designated.

---

**8.8 PARKS AND OPEN SPACE OPERATIONS REPORT - JUNE 2016**

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Operations Report - June 2016  
**Authorising Officer:** Peter Owens - Acting General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space Unit for the month of June 2016.*

**OFFICER'S RECOMMENDATION**

THAT the report on the activities and services of Parks and Open Space Unit for June 2016 be received.

**COMMENTARY**

The Parks and Open Space Unit is responsible for the following areas:

1. Park Visitor Services
  - Kershaw Gardens
  - Rockhampton Botanic Gardens
  - Rockhampton Zoo
  - Cemeteries
2. Park Operations
  - Park and Landscape Maintenance
  - Street & Park Tree management
  - Public Amenity and Cleansing
3. Park Planning and Projects
  - Sport and Recreation
    - Sport and Education Services
    - Aquatic Facilities
  - Park Facilities construction and maintenance
  - Planning and Design

The attached report contains information on the activities and services of these areas for June 2016.

# **PARKS AND OPEN SPACE OPERATIONS REPORT - JUNE 2016**

## **Parks and Open Space Operations Report - June 2016**

**Meeting Date: 20 July 2016**

**Attachment No: 1**

**MONTHLY OPERATIONS REPORT**  
**PARKS AND OPEN SPACE SECTION**  
**Period Ended 30 June 2016**

---

**VARIATIONS, ISSUES AND INNOVATIONS**

*Innovations*

*Improvements / Deterioration in Levels of Services or Cost Drivers*

**LINKAGES TO OPERATIONAL PLAN**

**1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS**

The response times for completing the predominant customer requests in the reporting period for Parks are as below:

	Balance B/F	Completed In Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and	Avg Completion Time (days) Q4				
			Received	Completed														
Cemeteries - Complaint	0	0	0	0	0	0	0	0.00	8	●	9.00	●	4.25	●	3.33	1.00	●	3.00
Cemeteries - General Enquiry	0	0	1	1	0	0	0	-0.48	2	●	1.00	●	1.86	●	3.78	0.69	●	0.67
Sport & Recreation - General Enquiry	1	0	3	2	2	0	0	178.64	10	●	4.67	●	9.93	●	15.11	17.74	●	3.00
Parks Booking Services Request ***Notification***	0	0	1	0	1	1	0	0.00	5	●	0.00	●	35.00	●	7.00	2.80	●	0.00
Tree and Stump Removal - Request	28	24	40	25	17	1	0	4.62	50	●	7.80	●	16.05	●	17.74	13.99	●	12.49
Parks General - Request	45	30	74	47	42	6	0	15.16	10	●	3.12	●	8.71	●	68.48	8.62	●	7.46
Tree Trimming - Request	35	33	117	99	20	1	0	23.24	40	●	2.14	●	9.55	●	9.97	7.36	●	6.12
Council Owned Swimming Pools - General Enquiry	0	0	0	0	0	0	0	0.00	10	●	0.00	●	2.00	●	4.25	2.00	●	0.00

## **2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS**

### ***Safety Statistics***

The safety statistics for the reporting period are:

	FOURTH QUARTER		
	Apr	May	June
<b>Number of Lost Time Injuries</b>	1	0	2
<b>Number of Days Lost Due to Injury</b>	2	0	5
<b>Total Number of Incidents Reported</b>	3	6	8
<b>Number of Incomplete Hazard Inspections</b>	6	7	2

### ***Risk Management Summary***

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Animal housing at the Zoo does not meet the required standard (inclusive of; animal husbandry, record keeping, staffing & asset renewal) resulting in: Loss of zoo licences / closure of facility; Injury or death to an animal; Negative public perception; Staff turnover; Injury or death to zookeepers.	Moderate 6	1. Documented procedures rolling review. 2. Develop, implement, and annually review development plan (linkage to budget required) to upgrade exhibitions and achieve implementation of the approved/ultimate zoo master plan. 3. Staff to monitor and contribute to review/formation of industry guidelines standards.	30/06/16	20	<i>Procedure Manual</i> review/update is continuing.  Budget approval for further construction deferred to 2016-17  On-going
Lack of a holistic fire mitigation plan for the region detailing responsibilities within Council.	High 4	Manager Parks to finalise development and implementation of a regional fire mitigation strategy in collaboration with state government agencies and property owners.	31/12/14	95	Regional strategy and Mt Archer sub-plan completed.  MoU drafted, returned by QPWS for final review.
Tree fails resulting in: injury/death; damage to property; damage to Council's reputation; negative financial impact.	Low 7	1. Review, update and submit Street and Parks Tree Master Plan for approval to	31/12/15	60	Policy review/update commenced

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
		<p>implement.</p> <p>2. Programmed maintenance works to be implemented to full capacity.</p> <p>3. Ergon Service Level Agreement is to be in place and implemented.</p>			<p>Programs drafted, implementation commenced; to be monitored.</p>
Loss of significant/ historic/ iconic botanical collections resulting in negative publicity and loss of: reputation; region's "green" status; iconic material; and research opportunities.	Moderate 6	<p>1. Review, update and implement existing land &amp; conservation management &amp; succession plans.</p> <p>2. Complete the identification of the current collection as part of the succession plan.</p>	30/06/16	40	<p>Botanical Collection Management Strategy for Botanic Gardens drafted.</p> <p>GPS still to be completed for some plantings plus indexing of all.</p>
Inadequate/ inappropriate open space does not meet the community's requirements/ expectations resulting in lack of: standardised infrastructure charges; consistency and quality of the asset including land; lack of benchmark for Council/ developer Standards; unwanted contributed assets; leading to reputational damage; social problems and; financial impacts.	Moderate 5	<p>1. Develop &amp; implement a Parks Infrastructure Strategy for conditioning of new development.</p> <p>2. Develop a local parks contribution policy.</p> <p>3. Complete &amp; implement Landscape Guidelines (as part of CMDG).</p> <p>4. Open Space Strategy to be reviewed and implemented (inc service levels).</p>	31/12/16	70	<p>Scoping for review of Open Space Strategy commenced; programmed to be completed in 2016/17 financial year</p>
Integrity of land-fill caps, where Council is now using the space for public use (eg parks), is impacted through an event occurring causing exposure of toxins, hazards etc (eg TC Marcia causing tree fall and erosion) resulting in public health and safety; financial and environmental repercussions	Moderate 7	<p>1. Continuous review and updating of Site Management Plan</p> <p>2. Site remediation priorities to be determined, planned and implemented</p>	30/06/17	15	

**Legislative Compliance & Standards**

Legislative Compliance Matter	Due Date	% Completed	Comments
BioSecurity Qld (Zoo) Three year license renewed in 2016 Self-audit and reporting	May 2019 As required	Current	
Births, Deaths & Marriages (Cemeteries) Burials reporting	Within 7 days of burial	100%	
Heritage Act (Various sites) General exemption certificate applications <ul style="list-style-type: none"> <li>• Applications lodged</li> <li>• Applications approved</li> <li>• Applications pending</li> </ul>			
Land Act Land Management Plans			

**3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

Detailed project scoping, estimating and procurement proceeding as appropriate.  
The following abbreviations have been used within the table below:

<i>WIP</i>	<i>Work in progress</i>
<i>NYC</i>	<i>Not yet commenced</i>
<i>PC</i>	<i>Practical Completion</i>
<i>C</i>	<i>Works Complete</i>

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
<b>PARKS CAPITAL WORKS PROGRAM</b>					
Enhancement Program for (new) Local Parks	July 2015	June 2016	WIP	129,436	85,526
Comment: Ski Gardens works - irrigation extension, lock rails and bollards completed.					
Riverside Parks – upgrade			WIP	43,040	44,196
Comment: Design drawings for upgrade of Riverside Park.					
Cedric Archer Reserve			WIP	934,427	746,417
Comment: Skate park construction commenced with estimated completion date on 15 July. Official opening scheduled for Saturday 23 July.					
Kershaw Gardens Still upgrade			WIP	137,754	84,219

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
Comment: Works on hold until remediation completed.					
Playground Equipment renewal program			WIP	125,000	94,614
Comment: Renewing playground equipment at end of life. Works for 2015-16 completed					
Mount Morgan Pool Heating Reconfiguration				70,000	
Comment: Council communicated options and costs to community.					
Plant & Equipment – Parks			C	245,000	
Comment: Plant delivered; funds to be transferred to Fleet Services in revised budget.					
Yeppen Roundabout Landscape Renewal			WIP	14,915	8,550
Comment: TMR still to provide approval to install electrical cable to commission central garden spot lights.					
Gracemere Cemetery			WIP	153,615	70,366
Comment: Works underway on irrigation and new turf. Design of entrance features and way-finding signage finalised. Draft Ashes Garden landscape plan finalised for internal review.					
Redevelopment 42 <sup>nd</sup> Battalion Memorial Pool	July 2015	Oct 2016	WIP	1,587,683	2,529,087
Comment: Contract works on wet deck and new treatment plant, equipment and reticulation underway. Timeframes for the works (due to later than anticipated contract award) mean that pool won't open on the published date of 1 September, but will open in October. Project received funding from LGGSP over two years – 2015-16 and 2016-17.					
Southside Memorial Pool – Shade Structure	July 2015	Sept 2015	C	50,000	42,515
Comment: Installation completed.					
Rockhampton Botanic Gardens – pathways			WIP	134,662	93,030
Comment: Priority areas for rectification to be re-assessed due to TC Marcia impact.					
Div 8 Pilbeam Park			C	10,000	10,060
Comment: Additions to playground completed.					
Div 5 Zoo Improvements			NYC	70,000	
Comment: Tender for new aviaries closed. Contract to be awarded in July, estimated program of 3 months.					
Div 8 Additional playground equipment			C	10,000	9,091

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
Comment: Elizabeth Park - additions to playground completed.					
Div 9 Allocation Swadling Park enhancements			C	69,670	104,019
Comment: Amenities completed, cost exceeds budget.					
Div 6 Parks Project			WIP	15,000	
Comment: Improvements for Col Brown Park – revised planting plans prepared; plants being procured and timing for works being determined.					
Div 7 Church Park shade structure			C	12,000	11,184
Comment: Installation completed.					
Div 4 Playground Equipment - Leanne Hinchliffe Memorial Park			C	10,000	9,091
Comment: Softfall works in Leanne Hinchliffe Park completed (priority no longer on additional play equipment).					
Div 9 - Anna St Park - border landscaping and exercise machines			C	15,000	11,497
Comment: Installation of fitness equipment completed					
Div 10 – Stage 2 Frenchmans Creek			WIP	25,000	2,732
Comment: Site preparation works being progressed in preparation for National Tree Day in July.					
TCM Playground Equipment			C	89,000	
Comment: All repair / replacement works for playground equipment completed under insurance.					
TCM: Fencing/ Gates/ Bollards	May 2015	June 2016	C	6,660	
Comment: Remaining outstanding works completed.					
TCM: Riverside Park lighting	June 2015		C	117,737	
Comment: Playground pathway LED lights purchased and installed in surplus Riverside Park light poles.					
TCM: Zoo aviary			WIP	381,858	23,431
Comment: Restoration and repair of cyclone damage in Rockhampton Zoo. Tender for new aviaries closed. Contract to be awarded in July, estimated program of 3 months.					
TCM: Park facilities	May 2015	Dec 2015	C	19,221	

Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (inc committals)
Comment: Restoration and repair of cyclone damage in Parks completed.					
TCM – RBG Road/ Pathways/ bridges and car-parks			WIP	100,000	5,017
Comment: Restoration and repair of cyclone damage in Parks.					
TCM RBG - Fernery & Visitor Centre entry			WIP	81,490	21,570
Comment: Restoration and repair of cyclone damage in Parks.					
TCM – Kershaw remediation	Apr 2015		WIP	4,120,000	360,676
Comment: Restoration and repair of cyclone damage in Parks. Funding approved under Special NDRRA Category for clean-up costs.					
TCM – Kershaw restoration	Aug 2015		WIP	938,000	1,122,310
Comment: Restoration and repair of cyclone damage in Parks. Budget amended with approved carry-over. Detailed design for central precinct continues.					
TCM – Botanic Gardens restoration	May 2016	April 2017	WIP	70,000	55,795
Comment: Priority works from the approved restoration plan to replace the cenotaph canariensis palms, upgrade electrical and irrigation services. Centenary of ANZAC funding (\$50,000) has been allocated for this work.					

#### 4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME

Project	Revised Budget	Actual (incl. committals)	% budget committed	Explanation
Median restoration	\$50,000	\$51,143	102%	Works completed for this financial year.
Mt Morgan Streetscape	\$45,000	\$21,655	48%	Successful application for additional funding from Stronger Communities Programme. Collating feedback on concept plan from community consultation which closed on 16 June 2016.
Rockhampton Cricket Grounds rectification	\$220,677	\$273,686	124%	Rectification works completed. The contractor is continuing with 6-month maintenance program until 10 Sept. AFL winter season use for training and games has commenced.
Project	Explanation			
Policy Reviews:	Current version being reviewed and overall scope for revised policy drafted. Aligning policy with Planning Scheme policy requirements			
• Street Tree Policy				
• Cemetery Policy	Current version being reviewed and updated.			

#### Kershaw Gardens

Parts of Kershaw Gardens remain closed to the public. Council has endorsed the design elements and staging plan for construction of the earthworks, services and embellishments in the Central Precinct. Urbis will now progress to for construction plans, seek relevant statutory approvals and proceed to issue of tender/s.

Restoration works have continued in the southern section. Quotations have been sought for the supply and delivery of granite for pathways. Approximately 50% of the Gardens is available for public access.

An updated draft Land Management Plan (a statutory requirement) is now being finalised and, once approved by the Department of Natural Resources and Mines, will be released for community feedback, as required by legislation.

#### Rockhampton Botanic Gardens

Replacement of the 12 *Phoenix canariensis* palms around the Cenotaph was undertaken during the week commencing Monday 6 June. The exercise was conducted over a period of four days with the final palm being placed Friday 10 June. An "aftercare" program is now in place to ensure that the growing conditions are optimal.

The project includes the installation of new irrigation for the palms and internal Cenotaph lawn along with accompanying changes to the surrounding irrigation lines. Restoration of paving and garden beds is approaching completion.

#### Rockhampton Zoo

Zoo visitor attendance figures for June are on par with those experienced last year. Meter registrations indicate an annual count in the vicinity of 130,000 visitations during 2015/16.

An incident at the Chimpanzee exhibit in late June attracted some attention via social and main-stream media channels. The response was managed through the RRC Communication and Marketing unit.

#### Australasian Training and Conditioning Workshop 2016

Planning continues for the workshop to be hosted by Rockhampton Zoo during October 2016. The program is now being finalised and will be distributed in late July.

#### Regional Cemeteries

Maintenance of sites across the region was conducted in accordance with requirements. The number of burial and interment services carried out was much higher than the corresponding period last year.

#### Tenure Renewal

Officers are currently reviewing the processes for tenure including renewals and issuing of leases, licences and permits. 71 Agreements are currently being progressed:

- 28% are waiting on the Club to return/finalise documentation.
- 33% are waiting on Council including approvals or updated plans.
- 39% have not yet expired, however, the renewal process has commenced.

#### Spring Garden Spectacular

The annual Spring Garden Spectacular aims to promote gardening, environmental sustainability and community development. The following competition dates have been set:

- Competition Opens: 4 July 2016 (soft launch)
- Competition Closes: 25 August 2016
- Judging: 31 August – 2 September 2016
- Presentation Day: 10 September 2016
- Bus Tour: 11 September 2016 (unconfirmed)

Sponsorship is currently being sought for the event, marketing collateral is being prepared and application forms are available online.

The areas of Nerimbera, Rockyview, Glenlee and Glendale are not included in the RRC competition.

#### Tropical and Sustainable Gardening Expo

*10 September 2016*

An open day and sustainable gardening expo will be held to coincide with the presentations for the Spring Garden Spectacular. Council Officers have scoped the event and have commenced organising the event. The event will aim to promote the Botanic Gardens as a destination as well as sustainable gardening.

Site holder registration forms are being finalised for distribution and a marketing plan is being developed to promote the event throughout the Region.

National Tree Day

29 and 31 July 2016

National Tree Day, a Planet Ark event, that Council regularly participates in will be held on Friday 29 July 2016 for schools and Sunday 31 July 2016 for the community.

Schools within the Region have been invited to participate in the school event and Council will donate trees to each school that elects to hold an event on Friday 29 July 2016. To date three (3) schools have registered for the event.

Community events will be held across the Region with planning underway for:

- Ollie Smith Park, near Halford Street – 8am – 9:30am
- Frenchville Road, Frenchville – 11am – 1pm
- Arthur Timms Lookout, Hall Street South, Mount Morgan – 11am – 1pm

Free BBQs will be held at each location and marketing for the event has commenced.

#### **5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS**

These service levels are not formally adopted but are operational standards to show overall progress across the Parks section.

Service Delivery Standard	Target	Current Performance
Pool Operator reporting (Rec'd by 7 <sup>th</sup> of Month)	On-time	Achieved
Tenure Renewals – Resolved in the current financial year	55	19 (FYTD)

Progressive Measures / Indicators	Previous Period	Current Period
Pool Patronage (previous period is same month last year)	3,340	4,642
Burials (previous period is same month last year)	8	14
Ashes Interments (previous period is same month last year)	5	5
Chapel/ other Services (previous period is same month last year)	5	1
Zoo visitors (previous period is previous month)	10,627	10,856
Zoo guided tours – School/ outside school care/ other groups (previous period is previous month)	0	0
Zoo donations (previous period is previous month)	\$1,473.85	\$1,352.15
Parks bookings (number of events and celebrations conducted in month / FYTD) (previous period is same month last year)		72 / 593
Volunteer Participation (hours) – Zoo (previous period is previous month)	487	409
Volunteer Participation (hours) – Regional Cemeteries (previous period is previous month)	17.5	0

#### Full financial year results

Measures / Indicators	2014-15	2015-16
Pool Patronage	128,161	201,946
Burials	116	143
Ashes Interments	60	56
Chapel/ other Services	55	48
Zoo visitors (2014-15 – 2 months figures only)	19,142	131,594
Zoo guided tours – School/ outside school care/ other groups	16	3
Zoo donations		\$13,222.10
Volunteer Participation (hours) – Zoo	2,337	5,204
Volunteer Participation (hours) – Regional Cemeteries	537	1,557

## FINANCIAL MATTERS

As at period ended 30 June 2016 – 100% of year elapsed.

	Adopted Budget \$	Adopted Budget (Pro Rata YTD) \$	YTD Actual \$	YTD Commit + Actual \$	Variance %	On target 100%
<b>PARKS</b>						
<b>Parks Operations</b>						
1 - Revenues	(1,545,000)	(1,545,000)	(3,776,024)	(3,776,024)	244%	✓
2 - Expenses	7,046,186	7,046,186	5,937,335	6,379,862	91%	✓
3 - Transfer / Overhead Al	1,860,900	1,860,900	1,482,034	1,485,634	80%	✓
<b>Total Unit: Parks Operations</b>	<b>7,362,086</b>	<b>7,362,086</b>	<b>3,643,345</b>	<b>4,089,473</b>	<b>56%</b>	<b>✓</b>
<b>Parks Planning &amp; Projects</b>						
1 - Revenues	(100,000)	(100,000)	(293,732)	(293,732)	294%	✓
2 - Expenses	4,161,786	4,161,786	2,659,715	2,683,136	64%	✓
3 - Transfer / Overhead Al	298,510	298,510	449,469	449,469	151%	✗
<b>Total Unit: Parks Planning &amp; Projects</b>	<b>4,360,296</b>	<b>4,360,296</b>	<b>2,815,452</b>	<b>2,838,872</b>	<b>65%</b>	<b>✓</b>
<b>Parks Management</b>						
1 - Revenues	(71,000)	(71,000)	(93,326)	(93,326)	131%	✓
2 - Expenses	4,911,671	4,911,671	5,796,126	5,811,709	118%	✗
3 - Transfer / Overhead Al	90,880	90,880	83,849	83,849	92%	✓
<b>Total Unit: Parks Management</b>	<b>4,931,551</b>	<b>4,931,551</b>	<b>5,786,649</b>	<b>5,802,232</b>	<b>118%</b>	<b>✗</b>
<b>Parks Visitor Services</b>						
1 - Revenues	(266,500)	(266,500)	(397,762)	(397,762)	149%	✓
2 - Expenses	840,753	840,753	3,951,953	4,011,704	477%	✗
3 - Transfer / Overhead Al	159,645	159,645	382,526	382,526	240%	✗
<b>Total Unit: Parks Visitor Services</b>	<b>733,898</b>	<b>733,898</b>	<b>3,936,717</b>	<b>3,996,468</b>	<b>545%</b>	<b>✗</b>
<b>Total Operations:</b>	<b>17,387,831</b>	<b>17,387,831</b>	<b>16,182,163</b>	<b>16,727,044</b>	<b>96%</b>	<b>✓</b>

**9 NOTICES OF MOTION**

Nil

## **10 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

**11 CLOSURE OF MEETING**