



# **PARKS, RECREATION AND SPORT COMMITTEE MEETING**

## **MINUTES**

**22 JUNE 2016**

The Committee Recommendations contained within these Minutes were adopted at the Council meeting on 28 June 2016.

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**REPORT OF THE PARKS, RECREATION AND SPORT COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY, 22 JUNE 2016 COMMENCING AT 12.40PM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
Councillor R A Swadling  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Ms M Barrett – Manager Parks  
Mr P Owens – Manager Arts and Heritage  
Mr A Wratten – Communication and Marketing Supervisor  
Ms F McRae – Marketing and Media Officer  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

The Mayor, Councillor Margaret Strelow tendered her apology and was not in attendance.

Councillor Neil Fisher tendered his apology and was not in attendance as he is representing Council at the Developing Northern Australia Conference.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Parks, Recreation and Sport Committee held on 18 May 2016 be taken as read and adopted as a correct record.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 MOUNT ARCHER ACTIVATION MASTER PLAN IMPLEMENTATION SCHEDULE AND GOVERNANCE FRAMEWORK

<b>File No:</b>	<b>5918</b>
<b>Attachments:</b>	<b>1. Mount Archer Activation Master Plan Implementation Schedule</b> <b>2. Mount Archer Activation Master Plan Governance Framework</b>
<b>Authorising Officer:</b>	<b>Margaret Barrett - Manager Parks</b> <b>Michael Rowe - General Manager Community Services</b>
<b>Author:</b>	<b>Wade Clark - Community Engagement Officer</b> <b>Brett Nicholls - Coordinator Parks Planning and Projects</b>
<b>Previous Items:</b>	<b>11.3 - Mount Archer Activation Implementation Plan - Ordinary Council - 08 Dec 2015 9.00 am</b> <b>11.4 - Mount Archer Activation Master Plan Endorsement - Ordinary Council - 13 Oct 2015 9.00 am</b> <b>11.8 - Building Our Regions Fund (Round Two) - Ordinary Council - 12 Apr 2016 9:00am</b>

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#### SUMMARY

*The Mount Archer Activation Master Plan implementation schedule outlines the proposed programming of projects and activities that have been approved as part of the acceptance of the Mount Archer Activation Master Plan. The delivery of projects and activities requires the continued collaboration commenced with the development of the Master Plan.*

12:44PM Councillor Swadling left the meeting

12:45PM Councillor Swadling returned to the meeting

#### COMMITTEE RECOMMENDATION

THAT Council:

1. Receives the Mount Archer Activation Master Plan Implementation Schedule;
2. Approves the Mount Archer Activation Master Plan Project Governance framework; and
3. Approves the priority projects subject to the outcome of the Building Our Regions (BOR) Fund Application for Parks to commence in the 2016/17 period.

**Moved by: Councillor Swadling**

**Seconded by: Councillor Wickerson**

**MOTION CARRIED**

**8.2 SOLE SUPPLIER FOR COLORADO TIMING EQUIPMENT FOR 2ND WORLD WAR MEMORIAL AQUATIC CENTRE**

**File No:** 11178, 1808  
**Attachments:** 1. Letter from International Quadratics Pty Ltd  
- supply arrangements  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor

**SUMMARY**

*In accordance with Section 235 (a) and (b) of the Local Government Regulation 2012 (Qld) a Council resolution is sought nominating that Aquatic Elements, the supplier of Colorado Systems product range for Queensland, is deemed as a sole supplier for the 2<sup>nd</sup> World War Memorial Aquatic Centre.*

**COMMITTEE RECOMMENDATION**

THAT pursuant to s235 (a) and (b) of the *Local Government Regulation 2012* (Qld), Council approve the nominated supplier, Aquatic Elements, as the sole supplier of Colorado Systems product range for the 2nd World War Memorial Aquatic Centre for the life of the existing system.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**1:34PM**

Councillor Rutherford declared an interest in Item 8.3 Freehold Lease and Trustee Lease Renewals for Parks until 30 June 2018, and due to her involvement with the PCYC the Councillor will leave the meeting when the matter of the Rockhampton Police Youth Welfare Association Trustee Lease – Lot 2 SP262805 (Stapleton Park, Bridge Street) is discussed.

**1:34PM**

Councillor Swadling declared an interest in Item 8.3 Freehold Lease and Trustee Lease Renewals for Parks until 30 June 2018, and due to her involvement with the Lions Club Mt Archer the Councillor will leave the meeting when the matter of the Lions Club of Rockhampton Mt Archer Inc. Trustee Lease (Lot 338 LN1914 Tom Brady Park, Hinchcliffe Street) is discussed.

**8.3 FREEHOLD LEASE AND TRUSTEE LEASE RENEWALS FOR PARKS UNTIL 30 JUNE 2018**

**File No:** 374  
**Attachments:** Nil  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor

**SUMMARY**

*In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the commencement of the renewal of Freehold Leases and Trustee Leases expiring up until 30 June 2018.*

**COMMITTEE RESOLUTION**

Chief Executive Officer to discuss a commercial venture matter in Closed Session as it is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**COMMITTEE RESOLUTION****1:40PM**

**THAT** pursuant to s7(11) *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**



**COMMITTEE RESOLUTION****1:48PM**

**THAT** pursuant to s7(11) *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**COMMITTEE RECOMMENDATION**

**THAT**

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld) Council approve the renewal of the Freehold Leases and Trustee Leases as identified in the report, with the exception of Rockhampton Police Youth Welfare Association Trustee Lease – Lot 2 SP262805 (Stapleton Park, Bridge Street); and Lions Club of Rockhampton Mt Archer Inc. Trustee Lease (Lot 338 LN1914 Tom Brady Park, Hinchcliffe Street).
2. Council authorises the Chief Executive Officer (Sports and Education Supervisor) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

1:58PM Councillor Swadling left the meeting

**COMMITTEE RECOMMENDATION**

**THAT**

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld) Council approve the renewal of Lions Club of Rockhampton Mt Archer Inc. Trustee Lease (Lot 338 LN1914 Tom Brady Park, Hinchcliffe Street).
2. Council authorises the Chief Executive Officer (Sports and Education Supervisor) to negotiate the terms and conditions of the agreement with the Lions Club of Rockhampton Mt Archer Inc. in preparation for execution by the delegated officer.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

1:59PM Councillor Swadling returned to the meeting

**COMMITTEE RESOLUTION****1:59PM**

**THAT** in accordance with s267(3) of the *Local Government Regulation 2012*, and s8(1) of the *Council meeting Procedures*, Councillor Swadling be appointed Chairperson of the Parks, Recreation and Sport Committee meeting for the period of Councillor Rutherford's absence.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

1:59PM Councillor Rutherford left the meeting

**COMMITTEE RECOMMENDATION**

**THAT**

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld) Council approve the renewal of the Rockhampton Police Youth Welfare Association Trustee Lease – Lot 2 SP262805 (Stapleton Park, Bridge Street); and
2. Council authorises the Chief Executive Officer (Sports and Education Supervisor) to negotiate the terms and conditions of the agreement with Rockhampton Police Youth Welfare Association in preparation for execution by the delegated officer.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

2:00PM Councillor Rutherford returned to the meeting and resumed the chair

2:00PM Chief Executive Officer left the meeting

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**8.4 FEDERAL GOVERNMENT 'GREEN ARMY' PROGRAM ROUND 5**

**File No:** 1171  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*The report seeks endorsement for Council to submit an application under the Green Army program to continue park restoration, weed clearing and amenity improvements at Fraser Park, Mt Archer.*

**COMMITTEE RECOMMENDATION**

THAT Council approve:

1. Submission of an application for Project Sponsor status under the Green Army program; and
2. That the preferred Green Army project is to continue park restoration, weed clearing and amenity improvements at Fraser Park, Mt Archer.

**Moved by:** Councillor Wickerson  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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**8.5 PARKS AND OPEN SPACE OPERATIONS REPORT - APRIL AND MAY 2016****File No:** 1464**Attachments:** 1. **Parks and Open Space Operations Report - April and May 2016****Authorising Officer:** **Michael Rowe - General Manager Community Services****Author:** **Margaret Barrett - Manager Parks**

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**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space Unit for the months of April and May 2016.*

2:31PM Mayor Strelow attended the meeting

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks and Open Space Unit for April and May 2016 be received.

**Moved by:** **Councillor Wickerson****Seconded by:** **Councillor Swadling****MOTION CARRIED**

**9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS\QUESTIONS**

**11 CLOSURE OF MEETING**

There being no further business the meeting closed at 2:34pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE