



PARKS & RECREATION COMMITTEE MEETING

MINUTES

1 DECEMBER 2015

The Committee Recommendations contained within these Minutes were adopted at the Council meeting on 8 December 2015.

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**REPORT OF THE PARKS & RECREATION COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 1 DECEMBER 2015 COMMENCING AT 9.02AM**

1 OPENING**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)
The Mayor, Councillor M F Strelow
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms M Barrett – Manager Parks
Ms F McRae – Marketing and Media Officer
Ms S Friske – Governance Support Officer
Ms I Taylor – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Stephen Schwarten tendered his apology and was not in attendance

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COMMITTEE RESOLUTION**

THAT the minutes of the Parks & Recreation Committee held on 3 November 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table for Parks and Recreation Committee
Responsible Officer: Robert Holmes - Acting Chief Executive Officer
Author: Robert Holmes - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Moved by: Councillor Fisher
Seconded by: Councillor Williams

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 REQUEST TO AMEND LEASE BOUNDARIES - MODEL ENGINEERS AND LIVE STEAMERS ASSOCIATION

File No: 4238

Attachments:

1. Letter for Proposed Lease Boundary Adjustment
2. Leichhardt Park Overall Layout Plan
3. Leichhardt Park Overall Layout Plan with Proposed Structure and Lease Extension Identified

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Jacinta James - Sports and Education Supervisor

SUMMARY

Model Engineers and Live Steamers Association (MELSA) holds a Reserve Lease over part of Leichhardt Park. MELSA is seeking permission to construct a covered roof structure outside of its leased boundaries for the purposes of setting up the trains and completing necessary maintenance. Maintenance work is required to be performed in this part of the lease area as it is the start of the track line and close to the equipment stored in the clubhouse.

COMMITTEE RECOMMENDATION

THAT Council accede to the request from Model Engineers and Live Steamers Association to increase its leased area to allow for construction of covered area in line with the conditions listed in the report.

Moved by: Councillor Swadling

Seconded by: Mayor Strelow

MOTION CARRIED

9 STRATEGIC REPORTS

9.1 PARKS AND OPEN SPACE OPERATIONS REPORT - OCTOBER 2015

File No: 1464
Attachments: 1. Parks and Open Space Operations Report - October 2015
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the month of October 2015.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for October 2015 be received.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS QUESTIONS

12 CLOSURE OF MEETING

There being no further business the meeting closed at 9.33am.

SIGNATURE

CHAIRPERSON

DATE