



# **PARKS & RECREATION COMMITTEE MEETING**

## **AGENDA**

**30 APRIL 2014**

*Your attendance is required at a meeting of the Parks & Recreation Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 30 April 2014 commencing at 9:00am for transaction of the enclosed business.*

*R Chessman*

**ACTING CHIEF EXECUTIVE OFFICER**  
23 April 2014

Next Meeting Date: 03.06.14

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

**2 PRESENT**

Members Present:

Councillor C R Rutherford (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher  
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr M Rowe – General Manager Community Services

**3 APOLOGIES AND LEAVE OF ABSENCE**

**4 CONFIRMATION OF MINUTES**

Minutes of the Parks & Recreation Committee held 1 April 2014

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE

**File No:** 10097

**Attachments:** 1. Business Outstanding Table for Parks and Recreation Committee Meeting

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.*

#### OFFICER'S RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

# **BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

## **Business Outstanding Table for Parks and Recreation Committee Meeting**

**Meeting Date: 30 April 2014**

**Attachment No: 1**

Meeting Date	Report Title	Resolution	Responsible Officer	Due Date	Comments
5 November 2013	Business Outstanding Table for Parks and Recreation Committee	THAT the Business Outstanding Table for the Parks and Recreation Committee be received, and the Flood Mitigation Analysis for Jardine Park Precinct item be forwarded to full Council for determination with an appropriate report compiled by both Engineering and Parks.	Martin Crow	12/11/2013	Engineers have undertaken an investigation into the implications on putting a duck bill valve on the outlet to the Jardine Park detention basin system. A draft technical report has been written and is under review.  The investigation was undertaken as concerns were raised about the unintended consequences that may arise in throttling the drainage outlet to the detention system.
11 February 2014	Petition - Renaming Rockhampton's Northside Skate Park	1.THAT the petition requesting the Naming of a Council Facility be received and that a further report be presented to a future Parks and Recreation Committee meeting. 2.That a working group with 5 members of the Skate Park users group, with Councillors Williams, Rutherford, Fisher and council officers be formed.	Michael Rowe	18/02/2014	
1 April 2014	Regional Cemeteries - Capacity Assessment	THAT 1. the report be received; 2. a Development Plan for Gracemere Cemetery be progressed to facilitate use as an earth dug grave cemetery; 3. a further report that discusses the cost benefit for competing burial systems at the Rockhampton Memorial Gardens site be brought back to the table.	Vincent Morrice	15/04/2014	

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – APRIL 2014 – PARKS AND RECREATION COMMITTEE

**File No:** 1464

**Attachments:** 1. Project Summary Report - Parks and Recreation Committee

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Andrew Collins - Special Projects Officer

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#### **SUMMARY**

*Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.*

#### **OFFICER'S RECOMMENDATION**

THAT the Community Services Capital Works monthly report for April 2014 for Parks and Recreation be received.

#### **COMMENTARY**

The attached is an update of projects currently being delivered for Committees information.

Full confidential Monthly Reports are produced by the Special Projects Officer for each project and are available on request.

**COMMUNITY SERVICES CAPITAL  
WORKS MONTHLY REPORT – APRIL  
2014 – PARKS AND RECREATION  
COMMITTEE**

**Project Summary Report - Parks and  
Recreation Committee**

**Meeting Date: 30 April 2014**

**Attachment No: 1**

Project Title	2013/2014 Approved Budget	Total Committed Cost	Project Status	% Complete	Comment Period
Southside Memorial Pool Redevelopment	\$8,587,808	\$8,531,953	Work In Progress	70%	<ul style="list-style-type: none"> <li>o New 25m pool all fitments installed</li> <li>o Pool filled, water chemistry balanced and heating, filtration and sanitation plant commissioned</li> <li>o Amenities block – <ul style="list-style-type: none"> <li>o Roof and rain water goods completed</li> <li>o Internal tiling to Male &amp; female toilets completed</li> <li>o Cubicle partition systems installed</li> <li>o Plumbing and electrical fit off completed</li> </ul> </li> <li>o Café / Entry building <ul style="list-style-type: none"> <li>o Roof and rain water goods completed</li> <li>o AC / Mechanical plant installed</li> <li>o Internal partitioning commenced</li> </ul> </li> <li>o LTS <ul style="list-style-type: none"> <li>o Concrete columns poured</li> </ul> </li> <li>o On site main infrastructure nearing completion. Ergon power energised on 4 April. Sewer system complete. Stormwater and hydraulic services nearing completion for the building stage.</li> <li>o Redesign of Wet Play Area underway. Detailed design expected in April.</li> <li>o The repairs to the dive tower platform and construction of the access structure cost confirmed at \$216K. This has basically used up all project contingency.</li> </ul>
Zoo Redevelopment – New Animal Enclosures	\$624,800	\$510,000	Work in Progress	85%	<ul style="list-style-type: none"> <li>o Perimeter masonry block wall 90% complete</li> <li>o All fence posts and rails installed</li> <li>o Upper level retaining wall installed</li> <li>o Additional site drainage line installed</li> <li>o Freshwater croc containment pen slab poured, spill way completed and steel enclosure fabrication commenced.</li> </ul>

**8.2 MARCH CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT**

**File No:** 1484

**Attachments:** 1. Facilities Capital Progress Report for March 2014

**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services

**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*This report provides information on progress of Parks and Recreation capital projects being undertaken by the Facilities Management Unit during March 2014.*

**OFFICER'S RECOMMENDATION**

THAT the March Progress Report from the Facilities Management Unit in relation to Parks and Recreation capital projects be received.

# **MARCH CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT**

## **Facilities Capital Progress Report for March 2014**

**Meeting Date: 30 April 2014**

**Attachment No: 1**

Parks and Open Space Projects for 2013/14

Adopted Budget	Cost Centre	Project Title	YTD Actual	Committals	Total Committals	% Complete	Comment Period
\$50,000	0943056	[R] Amenities Program Renew and Upgrade	\$ 31,826	\$ 91	\$ 31,917	90%	This program includes upgrades to Victoria Park toilet block and Kershaw Gardens upgrade to existing toilet blocks. Both are completed
\$40,000	0983914	[R] Property Renewal Program - Spencer St	\$ 424	\$ 37,132	\$ 37,556	10%	ITQ awarded to contractor. Application to Ergon sent waiting for advice on start date
\$150,000	0985132	[R] Hugo Lassen Fernery Rectification	\$ -	\$ -	\$ -		On hold
\$35,000	0987996	[R] Memorial Gardens office and chapel	\$ 21,901	\$ 5,038	\$ 26,939	100%	Internal and external repainting, Replacement of carpets to Office and Chapel, replacement of two faulty ageing air conditioners and Tinting of various windows. Installation of new Blinds
<b>\$225,000</b>		<b>Total Capital Expenditure</b>	<b>\$ 54,152</b>	<b>\$ 42,261</b>	<b>\$ 96,412</b>		All Completed

**8.3 REQUEST FOR TENURE FOR ROCKHAMPTON DOG OBEDIENCE CLUB INC AT DUTHIE PARK****File No:** 1464**Attachments:**

1. **Map indicating proposed Trustee Permit area for Rockhampton Dog Obedience Club Inc**
2. **Request for reduction in fees and charges letter from Rockhampton Dog Obedience Club Inc**

**Authorising Officer:** **Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services****Author:** **Sophia Czarkowski - Sports & Education Officer**

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**SUMMARY**

*Rockhampton Dog Obedience Club Inc currently Leases the building and utilises associated land at Duthie Park, Mills Avenue, North Rockhampton (Lot 202 LN2700). The Club does not have tenure over the land it uses and requires tenure to formalise its usage for insurance and security purposes. Additionally, the Club is currently being charged the incorrect Lease fee for the building which needs to be addressed.*

**OFFICER'S RECOMMENDATION**

THAT:

1. Council grant Rockhampton Dog Obedience Club Inc a Trustee Permit over part of Duthie Park (Lot 202 LN2700) for the purposes of dog training and related activities for a period of three (3) years from 1 January 2014.
2. Council accede to the request for a reduction in Lease and Permit fees and charges from \$2,970 per annum to \$600 per annum for a period of three (3) years.

**COMMENTARY**

Rockhampton Dog Obedience Club Inc. currently holds a Trustee Lease over a Council-owned building at Duthie Park which expires on 30 June 2018. It holds no formal tenure over the adjacent land it utilises for Club activities, including dog training and obedience activities.

The Club currently utilises Duthie Park on every Tuesday and some weekends between February and November each year.

There are no other Leases or Permits over the area of Duthie Park used by the club.

**BACKGROUND**

During a standard review of the Club's Lease Agreement and usage arrangements Council Officers identified that the Club was being incorrectly charged for its Lease over the building at Duthie Park. The Club should be charged a 'Rockhampton Regional Council Multipurpose Building (use)' at \$1,870 per annum (inclusive GST), however the Fee currently charged to the Club is a 'Building Site Leased by Organisation' at \$600 per annum (inclusive GST).

The same review identified that the Club held no formal tenure over the land it uses for club related activities. The club is required to hold a Trustee Permit which provides for non-exclusive use of the area (other than at agreed times). The proposed fee for use of this area is \$1,100 per hectare under the current Schedule of Fees and Charges.

On 9 October 2013 Council Officers met with the Club to discuss its usage of Duthie Park and at this time the issues with the tenure arrangements were discussed. The Club was advised of the proposed steps to rectify the incorrect fees and the lack of tenure over the parkland utilised for club purposes. The Club was advised that the correct fees and charges would total \$2,970 per annum (inclusive of GST).

The Club was advised that if it was unable to afford the increased fees and charges that it could submit a letter to Council outlining the reasons why and providing a proposed fee structure. On 24 March 2014 the Club forwarded a letter to Council detailing the history of the Club and its current structure. The Club at this time advised that due to its income streams and existing outgoings that it could not afford a fee increase from \$600 per annum to \$2,970 per annum.

The Club has requested that the increase in total fees from \$600 per annum to \$2,970 per annum be waived for a period of three (3) years due to the financial stress it would impose on the Club.

The Club's proposed Trustee Permit will be a standard Trustee Permit Agreement with no additional conditions.

### **BUDGET IMPLICATIONS**

Rockhampton Regional Council is responsible for the maintenance of the building used by the club at Duthie Park and the following expenses have been incurred in recent years:

- \$448.04 – 2011/12 Financial Year
- \$4718.53 – 2012/13 Financial Year
- \$7,020.52 – 2013/14 Financial Year
- \$6,000 – 2013/14 Financial Year (contribution to lighting project)\*

\*In the rain event on 26 January 2013 a light pole at Duthie Park fell over damaging an adjoining neighbour's property. The light pole was used by the Club during training and competition.

The incident led to Council undertaking a condition assessment of the light poles remaining at Duthie Park. The condition of the light poles was discussed with the Club which advised that it was investigating upgrading the lights on the building side of Duthie Park. An Agreement was reached with the Club which resulted in Council contributing \$6,000 to the lighting upgrade in lieu of completing repair of the fallen pole and light (which was no longer required).

### **CONCLUSION**

Formalising the tenure arrangements for Rockhampton Dog Obedience Club's use of Duthie Park will allow the Club security of tenure and provide a legal basis for their exclusive use during the agreed times. The proposed reduction in fees and charges will allow the Club to factor the increased costs into future operations and minimise impact on their cash flow and budget.

**REQUEST FOR TENURE FOR  
ROCKHAMPTON DOG OBEDIENCE  
CLUB INC AT DUTHIE PARK**

**Map indicating proposed Trustee  
Permit area for Rockhampton Dog  
Obedience Club Inc**

**Meeting Date: 30 April 2014**

**Attachment No: 1**



**REQUEST FOR TENURE FOR  
ROCKHAMPTON DOG OBEDIENCE  
CLUB INC AT DUTHIE PARK**

**Request for reduction in fees and  
charges letter from Rockhampton Dog  
Obedience Club Inc**

**Meeting Date: 30 April 2014**

**Attachment No: 2**



President: Terry Irving  
Vice President: Sandra Pitcher  
Secretary: Sheena Bassett  
Treasurer: Clint Wehmeier

24 March 2014

Sophia Czarkowski  
Sport and Education Coordinator  
Rockhampton Regional Council  
PO Box 1860  
ROCKHAMPTON QLD 4700

Dear Sophia

**RE: LEASE FEES AND PROPOSED TRUSTEE PERMIT**

I refer to your letter dated 10 October 2013 regarding the fee increase for Rockhampton Dog Obedience Club Inc's lease over Duthie Park, North Rockhampton.

**BACKGROUND**

Rockhampton Dog Obedience Club Inc is a non profit dog obedience training club run by a group of volunteers who devote their spare time in the pursuit of assisting members of the community to train their dogs to be well behaved canine companions.

The Club has been established for more than 40 years at the clubhouse and training ground situated at Duthie Park in North Rockhampton. It is the only club of its type in the Rockhampton area with the nearest others being in Gladstone and Mackay.

Over the years the Club has maintained a close association with the former Rockhampton City Council and now Rockhampton Regional Council to assist with matters concerning dog training, canine behaviour problems and promoting responsible companion dog ownership within the community.

The Club is made up of volunteer instructors and members of the community who wish to learn how to train their dogs to become well behaved canine companions.

Our Club welcomes members from all walks of life and holds structured classes such as Puppy School, Basic Obedience Courses and agility training. The volunteer instructors are extremely experienced with different breeds of dogs, temperament types and behavioural problems.

We hold competition trials throughout the year in dog obedience, agility, tracking and track and search. These trials attract entries from competitors from Brisbane through to Townsville and sometimes interstate which is a testament to the popularity of our Club and the variety of competitions on offer. It also showcases the city of Rockhampton as a tourist destination while the competitors are here as they require accommodation and sometimes extend their stay to take in the sites the city has to offer.

**PO Box 5064, Red Hill Qld 4701**

**FEE PROPOSAL**

Rockhampton Dog Obedience Club Inc is a non profit organisation which is run by a small group of dog enthusiasts who provide their time, knowledge and experience on a purely voluntary basis.

The Club's income is derived from training and membership fees paid by members of the community to participate in the structure classes. This is the only form of income the Club has and is used to cover lease fees for the use of Duthie Park, general and public liability insurance and annual affiliation fees to the Canine Control Council of Queensland. Electricity costs are incurred for power to the clubhouse and floodlights for training on Tuesday nights and trials which are held during the evening on most occasions. Costs are also incurred during the year to hold trials and competitions.

As the Club's income is extremely limited, the proposed increase in fees for the lease of Duthie Park from \$600.00 per annum to \$2,970.00 per annum (comprising of annual Lease fee of \$1,870,00 and \$1,100.00 Permit fee per annum) will seriously compromise the financial status of the Club and the services it is able to provide to members of the community.

At a General Meeting held on Tuesday, 1 April 2014, the members of Rockhampton Dog Obedience Club Inc discussed the options available for Rockhampton Regional Council's increase in fees and charges for the lease of the facilities at Duthie Park.

The proposal the Club would like to put forward to Rockhampton Regional Council is as follows:

- That the increase in fees from \$600.00 per annum to \$2,970.00 per annum be waived for a period of three (3) years taking into account that this large increase would seriously jeopardise the financial status of Rockhampton Dog Obedience Club Inc and the services it provides.
- The annual lease fees to remain at \$600.00 per annum for three (3) years commencing from 2014. At the end of the three (3) year period the lease fees to be renegotiated with Rockhampton Regional Council.

This proposal would ensure that Rockhampton Dog Obedience Club Inc can remain financially viable and continue to provide the valuable service of training to dog owners in the Rockhampton region and beyond.

Our President is Terry Irving and he can be contacted on 0412 546 612 if you would like to discuss this matter further.

Thank you for your time and we look forward to your response in due course.

Yours faithfully



**Sheena Bassett**  
**Secretary - Rockhampton Dog Obedience Club Inc**

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**8.4 REQUEST FOR TENURE FOR FRENCHVILLE SPORTS CLUB FOR USE OF BIRDWOOD PARK**

<b>File No:</b>	<b>1464</b>
<b>Attachments:</b>	<b>1. Proposed area to be leased to Frenchville Sports Club</b> <b>2. Map of Birdwood Park indicating users</b>
<b>Authorising Officer:</b>	<b>Margaret Barrett - Manager Parks</b> <b>Michael Rowe - General Manager Community Services</b>
<b>Author:</b>	<b>Sophia Czarkowski - Sports &amp; Education Officer</b>

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**SUMMARY**

*Frenchville Sports Club uses a Council-owned building at Birdwood Park (commonly known as Kalka Shades), Water Street, Koongal (being Lot 1 LN2893) during the hockey season (March through September) and proposes to share use of the building with Rockhampton Cricket Inc. to allow them access to the building during the cricket season (September through March). Frenchville Sports Club requires tenure over the building to formalise its usage for insurance and security purposes. The fees paid will contribute towards the costs incurred by Council in owning and maintaining the building.*

**OFFICER'S RECOMMENDATION**

THAT Council grant Frenchville Sports Club a Freehold Lease for use of the nominated building at Birdwood Park (being part Lot 1 LN2893) for a period of five (5) years from 1 January 2014 through 31 December 2018.

**COMMENTARY**

Frenchville Sports Club (the Club) has been utilising the building at Birdwood Park (Kalka Shades) for approximately 14 years. The building is used by Rover's Hockey, which is a Frenchville Sports Club Team. The Club utilises the building during training and games for the purposes of access to toilets and running a canteen. The building is also used by the hockey team for meetings throughout the year.

Council Officers proposed to assign tenure over the building to the Club so that it can continue to secure use of the building and it enables the Club's public liability insurance to be correctly assigned.

In 2010 Council Officers commenced preparation of a Lease and Licence for Frenchville Sports Club and draft versions were forwarded to the Club for review. The Club raised a number of concerns with Council regarding the Agreement; these concerns were not resolved at the time. The tenure arrangements were re-visited in August 2011 at which time the proposal involved the tenure arrangements for all Clubs utilising Birdwood Park. After discussion the tenure arrangements were put on hold pending the outcome of discussions with Council on the new charging system for sporting clubs.

Rockhampton Cricket Inc has shared use of the building primarily to access toilets during cricket season as Rockhampton Cricket Inc utilises wickets at Birdwood Park. Discussions have been held with both Clubs and both have agreed to a Lease being granted to Frenchville Sports Club and that the Lessee will organise access for Rockhampton Cricket Inc during the cricket season.

The following organisations currently utilise buildings and hockey fields at Birdwood Park:

- Park Avenue Brothers Hockey Club – Lease expires 30 June 2017
- Wanderers Hockey Club – Lease currently being renewed
- Rockhampton Hockey Association – Lease expires 30 June 2020
- Rockhampton Cricket Incorporated – Licence over fields approved and document being prepared

- Rockhampton Hockey Association – Licence over fields approved and document being prepared.

### **BACKGROUND**

Council Officers met with the Club on 10 March 2014 to discuss the proposed Lease Agreement to formalise the Club's usage of Birdwood Park. At the meeting the Club was advised of the requirement to hold tenure over the building at Birdwood Park.

It is proposed that the Club be granted a Lease for the Council-owned building at Birdwood Park and be charged in accordance with Council's Schedule of Fees and Charges, currently \$1,870 per annum. The Club will also be responsible for utility rates and charges associated with the building (water, sewerage and waste disposal).

### **BUDGET IMPLICATIONS**

Rockhampton Regional Council is responsible for the maintenance of the building used by the Club at Birdwood Park and the following expenses have been incurred in recent years:

Financial Year	Building Maintenance	Electricity
2011/12	\$2,458.38	\$587.60
2012/13	\$1,330.21	\$626.91
2013/14	\$1,016.23	\$352.05

### **CONCLUSION**

Formalising the tenure arrangements for Frenchville Sports Club's use of Birdwood Park will allow the Club security of tenure as well as providing a legal basis for their use.

**REQUEST FOR TENURE FOR  
FRENCHVILLE SPORTS CLUB FOR  
USE OF BIRDWOOD PARK**

**Proposed area to be leased to  
Frenchville Sports Club**

**Meeting Date: 30 April 2014**

**Attachment No: 1**



**REQUEST FOR TENURE FOR  
FRENCHVILLE SPORTS CLUB FOR  
USE OF BIRDWOOD PARK**

**Map of Birdwood Park indicating users**

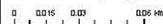
**Meeting Date: 30 April 2014**

**Attachment No: 2**



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### Birdwood Park



2,635 at A4.



## 9 STRATEGIC REPORTS

### 9.1 PARKS AND OPEN SPACE REPORT

**File No:** 1464  
**Attachments:** 1. Parks Monthly Report March 2014  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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#### SUMMARY

*This report provides information on the activities and services of Parks and Open Space Unit for the month of March 2014.*

#### OFFICER'S RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for March 2014 be received.

#### COMMENTARY

The Parks and Open Space Unit is responsible for the following areas:

1. Park Recreation Services
  - Kershaw Gardens
  - The Rockhampton Zoo
  - Rockhampton Botanic Gardens
  - Cemeteries
  - Sport and Education
    - Sport and Education Services
    - Healthy Communities Initiative
    - Swimming Pools
2. Park Operations
3. Capital projects

**The attached report contains information on the activities and services of these areas for March 2014.**

# **PARKS AND OPEN SPACE REPORT**

## **Parks Monthly Report March 2014**

**Meeting Date: 30 April 2014**

**Attachment No: 1**

## 1. PARKS RECREATION SERVICES

### 1.1 Kershaw Gardens

Mowing and horticultural maintenance continues as scheduled. A program to remove large, dead trees has commenced and will continue as required.

Work with the Pathwayz Team (Scheme) continued with the notable achievement being construction of a simple wooden sleeper bridge across a notoriously wet section of pathway out front of the Rockery section. The installation of the bridge will remove the need for patrons to encroach upon the garden beds as they endeavour to avoid the muddy area.



*(Above) Before and after images of the area where the timber bridge was erected by the Pathwayz Scheme participants.*

### 1.2 Rockhampton Botanic Gardens

Mowing and horticultural maintenance continues as scheduled. Significant effort has been directed towards preparation of the areas utilised for and in connection with the annual ANZAC Day Dawn Service at the Cenotaph.

Ibis numbers are extremely low at the moment as the traditional breeding season nears its end. Very few Ibis are currently roosting within the Gardens.

### 1.3 Rockhampton Zoo

Preliminary work is underway to facilitate the construction of a new Dingo enclosure adjacent to the Crocodile enclosure. A life-size fibreglass model of an adult gorilla has been installed near the chimp enclosure to add to the interactive experiences for visitors. It has proved very popular with visitors, especially as a photo opportunity.

## 1.4 Cemeteries

### Statistics

	Memorial Gardens		North Rockhampton		Gracemere		Mt Morgan		Bajool	
	2013	2014	2013	2014	2013	2014	2013	2014	2013	2014
<b>March 2014</b>										
<b>Burials</b>	6	5	3	5	1		2			
<i>Plots sold</i>	2				1		2			
<i>Reopens</i>	4	3	3	5						
<i>Reserved Sites used</i>		2								
<b>Ashes interred</b>		1	3	8						
<i>Ashes plots sold</i>		1								
<i>Reopens</i>			3	8						
<i>Reserved Sites used</i>										
<b>Chapel/Other</b>	5	3								
<b>March</b>	<b>2013</b>	<b>2014</b>								
<b>TOTAL ASHES</b>	3	10								
<b>TOTAL BURIALS</b>	16	10								
<b>CREMATIONS *</b>	43	46								

\* *These figures are taken from TMB advertisements only.*

### Memorial Gardens and Administration

The Babies Memorial service was held on the 6<sup>th</sup> March. This service was well attended by families and the media was also present. Although not a Council run function, we support and promote the services and it was pleasing to note a positive article and photos were published recognising the event.

The rain event in late March hampered operations as the area around the groves was subject to significant overland flows.

### North Rockhampton Cemetery

Recent efforts have been concentrated towards the much needed clearing of debris from under and around the trees. Topping up of graves continues as required.

### Gracemere Cemetery

Cemetery grounds are being maintained as required.

### Mount Morgan Cemetery

Cemetery grounds are being maintained as required.

## 1.5 Sport and Recreation

### 1.5.1 Sport and Education Services Monthly Report

Activity	Result
Club Capacity Building – KickStartCQ Website Updates	<ul style="list-style-type: none"> <li>- The KickStartCQ website is updated weekly with information for the community on sport and recreation clubs, health services providers and gyms in our Region</li> <li>- The fortnightly e-bulletin continues to be distributed to our networks including sport and recreation clubs and community members</li> </ul>
Club Capacity Building – Club Fact Sheets	<ul style="list-style-type: none"> <li>- Over the last three months fact sheets have been created to assist Clubs in completing Council forms regarding tenure renewal, requesting tenure and completing improvement works on Council and Reserve Land</li> <li>- Additional fact sheets will be created to assist clubs in club governance and capacity building</li> </ul>

### 1.5.2 Healthy Communities initiative

Rockhampton Regional Council has received \$566,042 from the Commonwealth for the execution of the Healthy Communities Initiative. Rockhampton Regional Council has developed and is implementing the KickStartCQ – Cook It! Move It! Do It! Project (The Project) under the Healthy Communities Initiative.

The Healthy Communities Initiative aims to help reduce the prevalence of overweight and obesity within the target populations of participating communities by maximising the number of adults engaged in physical activity and healthy eating programs.

The initiative targets adults (over 18) who are not currently in the paid workforce or receiving a prescribed Centrelink benefit and are at risk of chronic disease.

#### Highlights

- A gentleman who weighs in at over 200kg has been attending the Men's Only Strength and Conditioning sessions and hopes that improving his fitness and losing weight will assist in his transition back into the workforce.
- Unspent Federal funding has been committed forward to financially support all KickStartCQ programs for an additional 8 weeks taking the suite of KickStartCQ programs through to the end of August 2014.

#### Project 24:

Project 24 is a pilot program combining Council's general community KickStartCQ program and the Healthy Communities Initiative. The program aims to teach members of the public how to take advantage of physical activity in their daily lives. The program consists of free no nonsense introductory sessions into health and fitness. The Healthy Communities Project Coordinator will run three sessions per week for eight weeks from 3 March 2014.

Project 24 is progressing very well, with the second round of fitness testing taking place during week five. The verbal reports are excellent and the program is being very well

received. The fitness testing results have shown dramatic improvements with a number of participants completing their 1km time trial two minutes faster than their original time.

Of the initial 44 registrations, 40 participants have sustained participation in the program at least twice per week. Participants have also had the opportunity to participate in BoxFit, an exercise program at the pool and have received a one week free pass to CQUniversity.

A number of community members have enquired about a second Project 24 and the feasibility of a second eight week program will be investigated by Council Officers.

### **Outlook**

- The Healthy Communities Project Coordinator is currently progressing through the development of a Community Health and Wellbeing Guide which includes information on exercise, nutrition and wellbeing in our Region. CQ Medicare Local and other local businesses have provided some content for the publication.

### **2014 Program Suite:**

- Aquafit will be hosted at the WWII Memorial Pool Complex by Lane 4 Aquatics
- MoveFit – strength and conditioning for older Australians will be hosted by:
  - Yeppoon Jungle Gym (formerly NPFitness)
  - CQUniversity Sports Centre
- Men's Only Strength and Conditioning Sessions will continue to be delivered by CrossFitCQ
- HeartMoves will be delivered by Mr Ian Jenkins
- Outdoor Gym Sessions will be delivered by the Healthy Communities Project Coordinator in Rockhampton and by Yeppoon Jungle Gym for Yeppoon
- CQ TAFE will continue to provide cooking classes increasing from monthly classes to weekly classes
- The Stockland Rockhampton Walking Group, Stockland Striders, will continue to walk Mondays to Fridays from 7am to 8am.
- The CQUniversity Sports Centre partnership will continue with eligible participants able to access the sports centre for free
- Label reading workshops will continue to be held on a semi-regular basis. These sessions are hosted by CQ Medicare Local.

## Updates:

Program	As at 31 January 2014	As at February 28 2014	As at March 31 2014
<b>MoveFit</b>	Stronger for Longer is still being offered at a discounted rate by Vector Health. A number of participants have continued on with the program. Movefit launched with a total 38 participants across the three locations.	44 Movefit participants	51 Movefit participants. MoveFit is proving to grow in popularity each week with a number of participants 'graduating' from heartmoves into Movefit which is more physically challenging.
<b>Heart Moves</b>	76 members have participated in Heartmoves.	86 members have participated in Heartmoves. 159 participants have registered their interest in attending.	112 participants. Heartmoves continues to be popular with all sessions attracting 25 – 30 participants.
<b>Outdoor Gym Sessions</b>	86 participants. Due to heat/Christmas break attendance numbers dropped in Nov/Dec.	133 members have participated in walking group/outdoor group fitness.	135 members have participated in walking group/outdoor fitness
<b>CQ TAFE Cooking Classes</b>	142 Participants.	153 participants. Next session 3 March 2014.	177 Participants. The next cooking class will be held on 28 April 2014.
<b>Food Label Reading Workshops</b>	42 participants. Awaiting first scheduled sessions for 2014.	42 participants. Next session scheduled for March 2014.	50 participants. Next session scheduled for May 2014.
<b>Heart Foundation Walking</b>	86 participants.	133 participants.	168 participants have attended a walking group (Stockland/Rigarlsford park/Botanic Gardens)
<b>CQUni Partnership</b>	138 participants are utilising the free university gym membership	203 participants registered to utilise the CQUni gym facilities.	205 participants registered to utilise the CQUni gym facilities. 65 have actively participated in Feb/March.

<b>Aquafit</b>	6 new participants have enrolled in AquaFit classes, the total number of participants is 72	4 new participants. 76 members in total have attended an Aqua Fit session.	107 participants in total have attended Aqua sessions.
<b>Men's Strength and Conditioning</b>	15 participants. Attendance has been regular with most men attending both sessions each week.	17 participants.	19 men actively participate once or more per fortnight. 37 men have attended sessions in total.
<b>TOTAL REGISTERED PARTICIPANTS</b>	<b>552 participants</b>	<b>599 Participants</b>	<b>612 Participants</b>

### **1.5.2 Swimming Pools Monthly Report**

***Pool reports are to be provided by the pool managers/lessees by the second Wednesday of the following month. These figures are for the month of March 2014***

Water Quality:

No reportable water quality issues.

Maintenance:

No reportable maintenance issues.

Incidents:

No reportable incidents occurred

**GRACEMERE POOL:**

March	General Entry				Short Term Passes				Summer Passes			Winter Passes			Annual Passes				Programs and Activities				TOTAL
	Adult	Child	Concession/ Student	Spectator	Adult 10 Visit	Concession/ Child 10 visit	Adult 20 Visit	Concession/ Child 20 Visit	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Spectator	School entries	Program entries	Learn to Swim entries	Squad entries	
2014	162	318	33	39	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	376	0	928
2013	145	228	0	29	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	12	NA	NA	NA	0	0	168	NA	582
2012	291	522	NA	159	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	0	NA	NA	NA	0	0	520	NA	1492

**MOUNT MORGAN POOL:**

March	General Entry				Short Term Passes				Summer Passes			Winter Passes			Annual Passes				Programs and Activities				TOTAL
	Adult	Child	Concession/ Student	Spectator	Adult 10 Visit	Concession/ Child 10 visit	Adult 20 Visit	Concession/ Child 20 Visit	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Spectator	School entries	Program entries	Learn to Swim entries	Squad entries	
2014	47	41	0	1	0	0	0	0	28	0	5	0	0	0	0	0	0	0	301	0	0	0	423
2013	21	28	NA	0	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	14	NA	NA	NA	275	0	0	NA	338
2012	109	159	NA	0	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	75	NA	NA	NA	205	0	0	NA	548

**WORLD WAR II MEMORIAL POOL:**

March	General Entry				Short Term Passes				Summer Passes			Winter Passes			Annual Passes				Programs and Activities				TOTAL
	Adult	Child	Concession/ Student	Spectator	Adult 10 Visit	Concession/ Child 10 visit	Adult 20 Visit	Concession/ Child 20 Visit	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Spectator	School entries	Program entries	Learn to Swim entries	Squad entries	
2014	733	396	110	67	316	69	50	20	290	2	69	0	0	0	421	8	104	33	2696	281	0	0	5665
2013	986	445	NA	52	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	1294	NA	NA	NA	871	179	0	NA	3827
2012	1476	489	NA	18	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	922	NA	NA	NA	2000	0	189	NA	5094

**42<sup>ND</sup> BATTALION MEMORIAL POOL:**

March	General Entry				Short Term Passes				Summer Passes			Winter Passes			Annual Passes				Programs and Activities				TOTAL
	Adult	Child	Concession/ Student	Spectator	Adult 10 Visit	Concession/ Child 10 visit	Adult 20 Visit	Concession/ Child 20 Visit	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Adult	Concession/ Child	Family	Spectator	School entries	Program entries	Learn to Swim entries	Squad entries	
2014	510	531	192	77	21	1	0	0	55	0	14	0	0	0	0	0	0	88	1136	52	0	0	2677
2013	621	923	NA	153	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	10	NA	NA	NA	129	293	0	NA	2129
2012	2062	3911	NA	592	NA	NA	NA	NA	NA	NA	NA	NA	NA	NA	2	NA	NA	NA	0	0	0	0	6633

## 2. Parks Operations

Maintenance and construction cycles are continuing following the defined program, with few issues or incidents. On the whole the program is slightly behind schedule due to weather and resourcing issues. This will be caught up within the next one or two months.

## 3. Capital Projects

	Comments/ Update
<b>Landscape and Streetscape</b>	
Yeppen Roundabout Landscape Renewal	<p>Arrangements with TMR on rectification works complete.</p> <p>Landscape design approved for implementation. Estimate for artificial turf is in excess of \$100,000 – retaining existing grass.</p> <p>Works commencing after Easter.</p>
Informal Parking Area - End of Thozet Rd	Designed and costed. Waiting on notification of start date. Civil Operations carrying out the construction.
<b>Park Playgrounds and amenities</b>	
Development of District Playground	Location – Cedric Archer Park, Gracemere. Concept under revision for further discussion.
Amenities Building Rigarfsford Park	Project completed and acquittal lodged for State grant funds
Upgrade to playground equipment	Program of works in current year completed
<b>Cemeteries</b>	
New Cemetery Information Management System	IT Services/ Projects managing installation of program and training for staff
Pomegranate Grove Extension	
<b>Major Parks</b>	
Rockhampton Zoo redevelopment	<p>Construction proceeding on two ponds, enclosures, pathways and landscaping</p> <p>Construction is expected to be complete by the end of May.</p>
Rockhampton Botanic Gardens - Paving	Detailed design and determine implementation priorities underway.

**10 NOTICES OF MOTION**

Nil

## **11 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

**12 CLOSURE OF MEETING**