



# **INFRASTRUCTURE COMMITTEE MEETING**

## **AGENDA**

**20 SEPTEMBER 2016**

*Your attendance is required at a meeting of the Infrastructure Committee to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 20 September 2016 commencing at 12.30 pm for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C. R.", written over a horizontal line.

**CHIEF EXECUTIVE OFFICER**  
14 September 2016

Next Meeting Date: 18.10.16

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

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**1 OPENING**

**2 PRESENT**

Members Present:

Councillor A P Williams (Chairperson)  
Acting Mayor, Councillor C R Rutherford  
Councillor N K Fisher  
Councillor C E Smith  
Councillor M D Wickerson

In Attendance:

Mr P Kofod – General Manager Regional Services (Executive Officer)

**3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Margaret Strelow - Leave of Absence from 13 September 2016 to 4 October 2016

Councillor Rose Swadling - Leave of Absence from 29 August 2016 to 3 October 2016

**4 CONFIRMATION OF MINUTES**

Minutes of the Infrastructure Committee held 16 August 2016

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## **6 BUSINESS OUTSTANDING**

### **6.1 BUSINESS OUTSTANDING TABLE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### **SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.*

#### **OFFICER'S RECOMMENDATION**

THAT the Business Outstanding Table for the Infrastructure Committee be received.

# **BUSINESS OUTSTANDING TABLE**

## **Business Outstanding Table**

**Meeting Date: 20 September 2016**

**Attachment No: 1**

Date	Report Title	Resolution	Responsible Officer	Due Date	Notes
3 June 2015	Traffic Problems - Glenmore State School Area	<p>THAT a report outlining the issues impacting on traffic, especially school related, in the area bounded by Farm Street/Yaamba Road/Carlton Street and McLaughlin Street including an action plan to address the issues be prepared for Committee consideration.</p> <p>THAT Council write to Glenmore State Primary School requesting that they revisit their recent decision in respect of finishing times due to the impact this was having on traffic in the area.</p>	Peter Kofod	17/06/15	Council officers are having on-going discussions with the Schools and DTMR regarding this matter after the School refused to review its school finishing times which were contributing to the traffic issues.
5 August 2015	German Street Traffic Concerns	<ol style="list-style-type: none"> <li>1. THAT the report titled German Street Traffic Concerns be received and petitioners be advised in accordance with the recommendations;</li> <li>2. THAT 40km/hr advisory speed signs are installed underneath the existing Curve Warnings signs on the approach to the curve on German Street and Raised Retro-reflective Pavement Markers (RRPM's) are installed along both edge lines for the length of the curve in accordance with drawing GERMAN-3; and</li> <li>3. THAT Council continue to regularly monitor traffic for possible speed violations and notify the Queensland Police, as necessary, to take enforcement action.</li> <li>4. THAT six months following the implementation of the recommendations above this matter be reassessed and a report be presented to the committee.</li> </ol>	Angus Russell	01/06/16	Works completed. Six month review to be undertaken around June 2016.



5 August 2015	Wackford Street Drainage Petition	<p>THAT Council take the following action:</p> <ol style="list-style-type: none"> <li>1. The inlet structure at the eastern end of Wackford Street is considered to be a problematic site for stormwater inundation and require that it be scheduled for regular inspection and cleared as required;</li> <li>2. The trees adjacent to the Wackford Street inlet structure and channel be removed;</li> <li>3. A drainage investigation into the Wackford Street drainage issues be conducted with a view to identifying possible mitigation options;</li> <li>4. A drainage scheme based on the findings of the drainage investigation be prepared and the scheme be submitted to Council for budgetary consideration;</li> <li>5. That all petitioners be advised of the actions being taken in accordance with recommendation 1-4 above.</li> </ol>	Martin Crow	19/08/15	More detailed flood modelling and preliminary design work has been completed. A report is being prepared for Council consideration. Residents to be advised after that.
2 September 2015	Rockhampton CBD Translink Bus Station	THAT a report be prepared for Council's consideration including preferred options for the Translink Bus Station in the Rockhampton CBD.	Martin Crow	16/09/15	Report for Council is currently being prepared.
7 October 2015	Acquisition of Land for Road Corridor Purposes - Alexandra Street and Birkbeck Drive, Parkhurst	THAT the Chief Executive Officer be authorised to issue a Notice of Intention to Resume in accordance with section 7 of the Acquisition of Land Act 1967 for the resumption of land from the owners of Lots 1 and 4 on SP258300 described as "land requirement for road purposes" to extend the Alexandra Street road corridor, generally in accordance with Drawings 2014-184-01 and 2014-084-02.	Angus Russell	21/10/15	Survey and survey plan have been completed and sale contract is being prepared.
03 February 2016	Traffic Management Treatments in Foster Street, Douglas Street and Middle Road Gracemere	THAT due to future roadworks, nothing be progressed at this stage in the matter of traffic management treatments in Foster, Douglas and Middle Roads, Gracemere but the matter be reviewed at the completion of the roadworks.	Peter Kofod	17/02/16	Adopted at the Council Meeting on 9 February 2016

21 June 2016	Renaming Southern Section of Pandora Road	THAT the southern section of Pandora Road, Alton Downs be advertised for community suggestions for a name and for the formal renaming of this section of road, as per Council's Naming of Infrastructure Assets Policy and Procedure.	Stuart Singer	05/07/16	Report going to Infrastructure Committee 20 September 2016.
21 June 2016	Thozet Road Footpath Parking Implications	THAT Council: 1. Undertake consultation for the Thozet Road Footpath project which will result in the loss of on-street parking for 13 properties on the eastern side of Thozet Road; and 2. Advise the affected residents of Thozet Road of the proposed Shared Pathway Project, the identified impacts arising from the project, and the reasoning behind the proposed design.	Grant Vaughan	05/07/16	Adopted at the Council meeting on 28 June 2016
21 June 2016	Speed Limit Review - Poison Creek Road	That Council adopt an amended speed zone of 80km/h for the length of Poison Creek Road as shown on Plan 2016-164-00.	Stuart Harvey	05/07/16	Adopted at the Council meeting on 28 June 2016
21 June 2016	CQ Principle Cycle Network Plan - Priority Route Plans	THAT Council review and endorse the Priority Route Maps for the Principle Cycle Network.	Stuart Harvey	05/07/16	Adopted at the Council meeting on 28 June 2016

<p>21 June 2016</p>	<p>Webber Park Preliminary Drainage Investigation</p>	<p>THAT Council take the following action:</p> <ul style="list-style-type: none"> <li>a) proceed to preliminary design and cost estimating for Stages 1B and 1A of the Webber Park Drainage Scheme;</li> <li>b) include the Webber Park Drainage Scheme in the Stormwater Project Prioritisation process and list for consideration for future capital budgets;</li> <li>c) enter into discussions with members of the public directly impacted by the proposed Webber Park Drainage Scheme; and</li> <li>d) advise interested residents of the results of the preliminary investigation and the actions being undertaken in accordance with the recommendations above.</li> </ul>	<p>Martin Crow</p>	<p>05/07/16</p>	<p>Adopted at the Council meeting on 28 June 2016</p>
<p>21 June 2016</p>	<p>Wackford Street Drainage Preliminary Design Report</p>	<p>THAT Council take the following action:</p> <ul style="list-style-type: none"> <li>1. Proceed to detail design and cost estimating for Stage 1A of the Wackford Street Drainage Relief Scheme;</li> <li>2. Include the Wackford Street Drainage Scheme in the Stormwater Project Prioritisation process and list for consideration for future capital budgets;</li> <li>3. Advise the petitioners of the results of the preliminary design work and the actions being undertaken in accordance with the recommendations above; and</li> <li>4. As much detail as possible be made available having regard for privacy legislation.</li> </ul>	<p>Martin Crow</p>	<p>05/07/16</p>	<p>Adopted at the Council meeting on 28 June 2016</p>

<p>19 July 2016</p>	<p>Updated Fitzroy River Flood Mapping</p>	<p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the attached Fitzroy River Flood Maps;</li> <li>2. Incorporate the attached Fitzroy River Flood Maps into the proposed Major Amendment of the Rockhampton Region Planning Scheme;</li> <li>3. Review planning and development controls in the North Rockhampton Flood Management Area during the proposed Major Amendment of the Rockhampton Region Planning Scheme;</li> <li>4. Make the attached Fitzroy River Flood Maps available on Council's web site and communicate them to the Insurance Council of Australia; and,</li> <li>5. Recognise the North Rockhampton Flood Management Area in Council's Flood Searches and Planning and Development Certificates.</li> </ol>	<p>Angus Russell</p>	<p>02/08/16</p>	<p>Adopted at the Council meeting on 26 July 2016</p>
<p>19 July 2016</p>	<p>Stormwater Project Prioritisation Framework</p>	<p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Endorse the proposed stormwater project prioritisation framework;</li> <li>2. Consider the framework and project priorities in future Budget planning.</li> </ol> <p>THAT an inspection be conducted of the proposed list of Stormwater projects.</p>	<p>Angus Russell</p>	<p>02/08/16</p>	<p>Adopted at the Council meeting on 26 July 2016</p>

16 August 2016	Updated Splitters Creek Flood Modelling	<p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Adopt the Splitters Creek Flood Maps as attached to the report;</li> <li>2. Incorporate the Splitters Creek Flood Maps attached to the report into the proposed Major Amendment of the Rockhampton Region Planning Scheme; and</li> <li>3. Make the Splitters Creek Flood Maps available on Council's website and communicate changes to the Insurance Council of Australia.</li> </ol>	Angus Russell	30/08/16	Adopted at the Council Meeting on 23 August 2016
16 August 2016	Rockhampton Principal Centre Car Parking Strategy	<p>THAT Council:</p> <ol style="list-style-type: none"> <li>1. Receives the Rockhampton Principal Centre Car Parking Strategy report;</li> <li>2. Undertakes further investigations into potential car parking sites and demand management measures;</li> <li>3. Considers the findings of the Car Parking Strategy in the CBD Framework development and in its car parking compliance activities; and</li> <li>4. Council receive a briefing prior to installation of any sensors</li> </ol>	Stuart Harvey	30/08/16	Adopted at the Council Meeting on 23 August 2016

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - SEPTEMBER 2016

**File No:** 7028

**Attachments:** 1. Monthly Operations Report

**Authorising Officer:** Martin Crow - Acting General Manager Regional Services

**Author:** Martin Crow - Acting General Manager Regional Services

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#### SUMMARY

*This report outlines Engineering Services Monthly Operations Report for the period to the end of August 2016.*

#### OFFICER'S RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for September 2016 report be received.

#### COMMENTARY

The Engineering Services Section submits a monthly operations report outlining issues faced by the section and performance against nominated service level criteria.

Due to the reporting timeframes and agenda requirements of the Infrastructure Committee, the statistics utilised in the reports will lag the committee meeting dates by approximately one month.

**ENGINEERING SERVICES MONTHLY  
OPERATIONS REPORT  
SEPTEMBER 2016**

**Monthly Operations Report**

**Meeting Date: 20 September 2016**

**Attachment No: 1**



**MONTHLY OPERATIONS REPORT**  
**ENGINEERING SECTION**  
**Period Ended 31 August 2016**

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**VARIATIONS, ISSUES AND INNOVATIONS**

***Innovations***

*Nil*

***Improvements / Deterioration in Levels of Services or Cost Drivers***

*The traffic light report indicates that customer response times have been good in all areas. Development assessment timeframes are also acceptable.*

**LINKAGES TO OPERATIONAL PLAN**

**1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS**

The response times for completing the predominant customer requests in the reporting period for 31 August 2016 are as below:



**All Monthly Requests (Priority 3)  
Engineering 'Traffic Light' report  
August 2016**

	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and
			Received	Completed									
Urban Addressing (General)	0	0	3	3	0	0	0	0.00	28	● 2.33	● 2.73	● 5.45	4.85
Development - Building Over Sewerline	0	0	9	9	0	0	0	0.00	7	● 1.60	● 1.86	● 2.02	1.85
Engineering - Development Dust, Noise, Road, Misc	0	0	3	1	2	0	0	2.29	14	● 4.00	● 14.44	● 14.13	16.67
Disaster Management - General Enquiry SES	0	0	0	0	0	0	0	0.00	5	● 0.00	● 7.00	● 7.00	0.00
Engineering - General Enquiry	2	0	10	4	6	0	0	9.74	14	● 0.00	● 11.06	● 12.15	12.75
Flood Management Creeks/Rivers	0	0	0	0	0	0	0	4.61	10	● 0.00	● 4.00	● 5.35	4.33
Heavy Vehicles (Not related to MTCE)	0	0	0	0	0	0	0	0.00	28	● 0.00	● 2.00	● 9.00	9.00
Intra. Ops Unit - G/E (D/Planner) NOT FOR CSO USE	0	0	3	2	1	0	0	6.29	28	● 1.00	● 7.88	● 17.35	11.27
Water/Sewerage	0	0	0	0	0	0	0	0.00	28	● 0.00	● 0.86	● 4.31	1.08
Petition (Intra Use Only)	0	0	0	0	0	0	0	0.00	90	● 0.00	● 0.00	● 0.00	0.00
Roundabout/Medians (Not related to MTCE)	0	0	0	0	0	0	0	20.62	28	● 0.00	● 0.00	● 15.00	15.00
Speed Limits/Traffic Volumes (Not related to MTCE)	0	0	1	1	0	0	0	4.25	28	● 1.00	● 7.71	● 9.11	7.96
Signs & Lines (New Request - not already existing)	3	2	18	12	6	0	0	46.18	28	● 4.08	● 9.20	● 10.75	9.67
Traffic Signals (Stop Light) (Not related to MTCE)	2	1	0	0	1	0	0	2.01	28	● 0.00	● 14.83	● 14.67	20.20
Traffic Counts	1	1	1	1	0	0	0	-0.56	28	● 1.00	● 11.87	● 15.08	6.81

***Comments & Additional Information***

As at 1 September 2014, Engineering Services have adopted Service Levels for their Child Request Codes.

The Priority Escalation timeframes are only used as a notification reminder process.

These Service Levels have been set up in Pathways under Priority Escalation and Estimated Duration Maintenance parameters.

**Priority Escalation**

This function allows the Actioning Officer and/or Responsible Officer of the Request to receive an e-mail message each time the Priority is escalated. These Priority escalations are notification / reminders to action the request and not necessarily to complete the request.

**Estimated Duration Maintenance**

The Estimated Duration Maintenance form displays the Estimated Duration Maintenance Timeframe (or Service Level) for Request Types ie. Minutes, Hours, Days, Weeks and Years.

**2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS**

**Safety Statistics**

The safety statistics for the reporting period are:

	FIRST QUARTER		
	July	August	September
<b>Number of Lost Time Injuries</b>	0	0	
<b>Number of Days Lost Due to Injury</b>	0	0	
<b>Total Number of Incidents Reported</b>	0	0	
<b>Number of Incomplete Hazard Inspections</b>	0	0	

**Risk Management Summary**

Example from Section Risk Register (excludes risks accepted/ALARP)

Potential Risks	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Inability of Engineering Services to provide or maintain adequate levels of service for infrastructure planning, development assessment and infrastructure design resulting in reduced productivity, inadequate infrastructure, risk to the general public and workers and financial loss for Council.	High 4	1. Undertake staffing level review and business planning for Engineering Services. 2. Improve focus on professional development and training (including graduate development program) by management implementing appropriate training and development plans and staff completing them.	1/7/16	70%	T&D plans implemented in Design Services. Staffing review and minor restructure proposal carried out in May 2015 and has been implemented. Training matrices for Strategic Infrastructure and Development Engineering have been developed and are to be implemented through the performance appraisal process.

Potential Risks	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Breach of the Professional Engineers Act resulting in installation of unsafe infrastructure or infrastructure that does not meet legislative requirements causing the following possible impacts to Council: Service delivery delays; negative financial impacts; possible serious harm to public/workers; and reputation tarnished.	High 4	<ol style="list-style-type: none"> <li>1. Make RPEQ qualification mandatory for some positions in the future.</li> <li>2. Request technical staff to obtain their RPEQ if possible.</li> </ol>	31/12/16	50%	RPEQ numbers in Engineering Services generally ok now however one coordinator position is to be followed up on.
Failure to maintain accuracy and value of the forward works program and adequately provide for the annual capital program resulting in projects nominated for delivery being deferred to accommodate increased costs within annual capital program and the Long Term Financial Strategy (LTFS).	High 4	<ol style="list-style-type: none"> <li>1. Continued refinement of forward works program.</li> <li>2. Development of indicative estimating tool.</li> <li>3. Develop Network specific prioritisation processes.</li> </ol>	1/7/16	75%	Development of the FWP has stalled. Future design and concept budget included in capital budget. Draft prioritization process for pathways has been developed. Draft prioritization process for stormwater has been developed.
Identified Disaster Mitigation Strategies not actioned resulting in increased impact/effect of disaster events on the community and potential for increased costs to Council in recovery & restoration costs.	High 5	<ol style="list-style-type: none"> <li>1. Forward works program to be developed for disaster mitigation strategies to be submitted through Council's project evaluation and management system (PEMS) process, and for Natural Disaster Relief and Recovery Arrangements (NDRRA) funding applications.</li> <li>2. Annual review and report on implementation of disaster mitigation strategies</li> </ol>	1/7/16	40%	Action has stalled due to competing priorities for DMO. Previous work is now somewhat dated and needs to be revisited. Appointment of Floodplain Management Engineer will assist in progressing flood mitigation planning.

**Legislative Compliance & Standards**

All applicable legislative and compliance standards have been met.

**3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

The following abbreviations have been used within the table below:


Project	Start Date	Expected Completion Date	Status	Budget Estimate	YTD actual (incl committals)
<b>ENGINEERING SERVICES CAPITAL WORKS PROGRAM</b>					
<b>Costs as at 31/08/16</b>					
Traffic and Road Safety Minor Works Program	1/7/16	30/6/17	Not Started	\$102,000	\$0
Comment: Unallocated at this point in time.					
Preliminary design and concepts	1/7/16	30/6/17	Not Started	\$153,000	\$0
Comment: Budget to allow progression of preliminary designs and estimates for future year works.					
Priority Infrastructure Planning Contingency	1/7/16	30/6/17	In Progress	\$265,100	\$9,126
Comment: Budget to allow for Strategic Priority Infrastructure expenditure that arise throughout the year.					
Design Office Survey equipment	1/7/16	30/6/17	Not Started	\$75,000	\$0
Comment: Quotes being sought for required equipment.					

**4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

As at period ended 31 August 2016 – 16 % of year elapsed

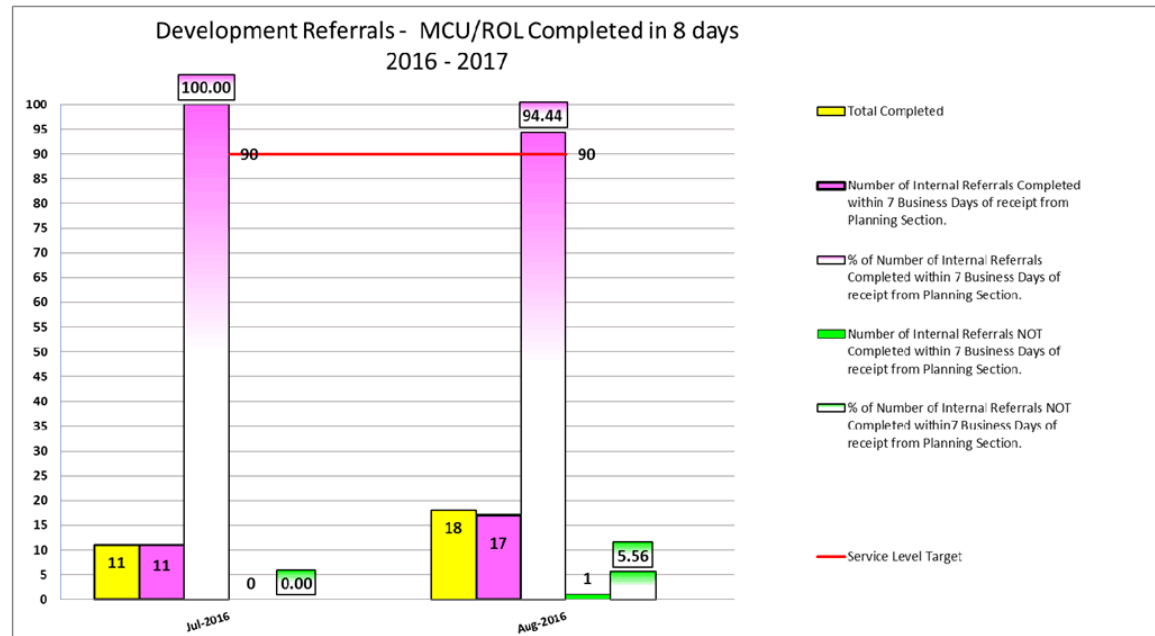
<b>Project</b>	<b>Revised Budget</b>	<b>Actual (incl. committals)</b>	<b>% budget expended</b>	<b>Explanation</b>
<i>Traffic / Transport Planning Consultancy Budget</i>	\$100,000	\$0	0%	Area Wide Traffic Study
<i>Stormwater Drainage Planning Consultancy Budget</i>	\$325,000	\$7,700	2%	Local Creek Catchment works. Continued drainage investigations.
<i>Road Safety Consultancy Budget</i>	\$30,000	\$0	0%	Used for road safety audits and training..
<i>Roads Alliance Consultancy Budget</i>	\$50,000	\$6,852	14%	Technical and administrative support for Rockhampton Regional Roads and Transport Group.
<i>Water and Sewerage Planning Consultancy Budget</i>	\$30,000	\$2,914	10%	Water Loss mapping.
<i>Disaster Management Consultancy Budget</i>	\$75,000	\$0	0%	Risk assessment. Early warning.

5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS

Service Delivery Standard	Target	Current Performance
Development MCU, ROL Completed in 8 days (Graph 1 below)	90%	94.44%

**Comments**

A total of 17 MCU & ROL referrals were completed in August 2016 in the required timeframe of 8 days. 1 MCU/ROL referral was not completed in the required timeframe of 8 days.

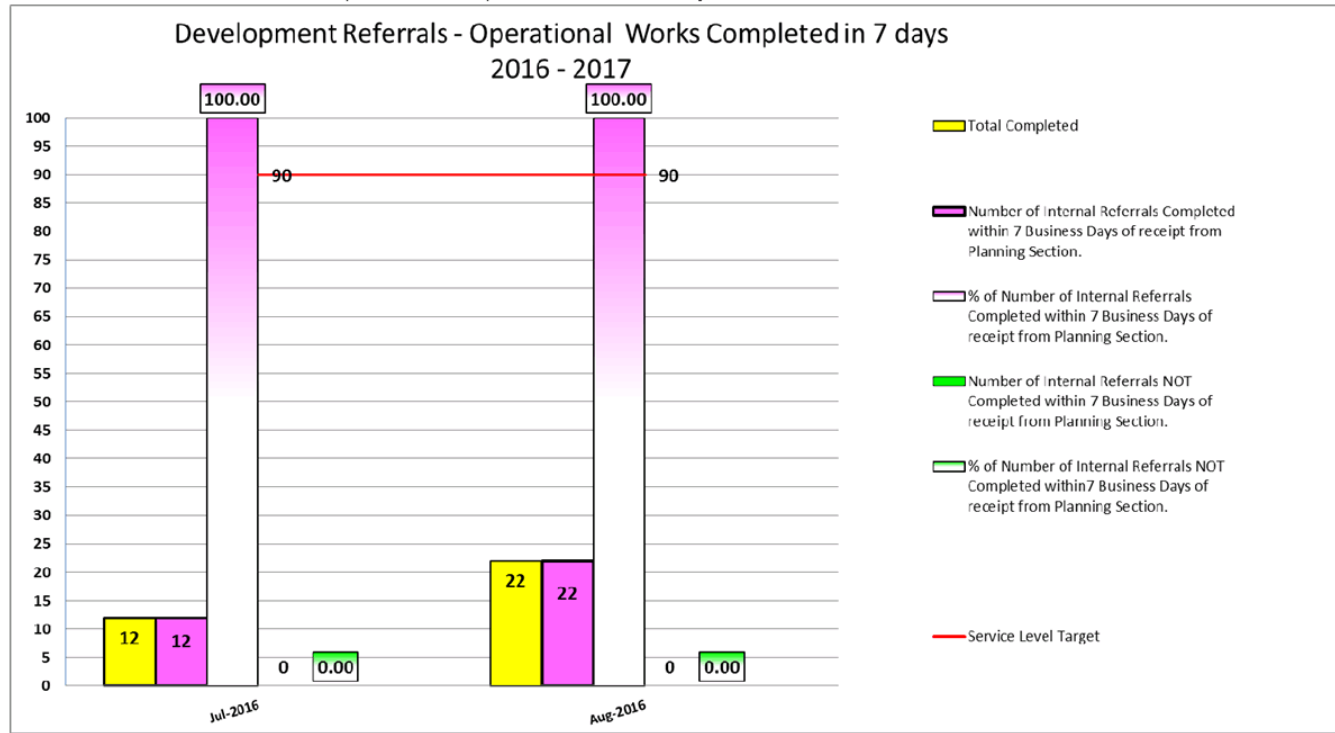




Service Delivery Standard	Target	Current Performance
Service Delivery Standard		
Development Operational Works Completed in 7 days (Graph 2 below)	90%	100%

**Comments**

A total of 22 Operational Works were completed in August 2016 in the required timeframe of 7 days.  
 0 Operational Works referrals were not completed in the required timeframe of 7 days.



FINANCIAL MATTERS



End of Month General Ledger - (Inc Operating & Capital) - ENGINEERING SERVICES

As At End Of August

Report Run: 06-Sep-2016 10:03:12 Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Revised Budget	Budget (Pro Rata)	EOM Commitments	YTD Actual	YTD Commit + Actual	Variance	On target
	\$	\$	\$	\$	\$	\$	%	.7% of Year Go
<b>OPERATIONS</b>								
Adopted Budget Comparison								
<b>ENGINEERING SERVICES</b>								
<b>Development Engineering</b>								
1 - Revenues	(3,000)	0	(500)	0	(114)	(114)	4%	✘
2 - Expenses	1,275,269	0	212,545	0	164,963	164,963	13%	✓
3 - Transfer / Over	(502,313)	0	(83,719)	0	(68,988)	(68,988)	14%	✘
<b>Total Unit: Develc</b>	<b>769,956</b>	<b>0</b>	<b>128,326</b>	<b>0</b>	<b>95,861</b>	<b>95,861</b>	<b>12%</b>	<b>✓</b>
<b>Strategic Infrastructure</b>								
1 - Revenues	(17,000)	0	(2,833)	0	(13,562)	(13,562)	80%	✓
2 - Expenses	1,876,612	0	312,769	69,744	163,283	233,027	12%	✓
3 - Transfer / Over	(301,375)	0	(50,229)	0	(24,175)	(24,175)	8%	✘
<b>Total Unit: Strate</b>	<b>1,558,237</b>	<b>0</b>	<b>259,706</b>	<b>69,744</b>	<b>125,546</b>	<b>195,290</b>	<b>13%</b>	<b>✓</b>
<b>Engineering Services Management</b>								
2 - Expenses	950,601	0	158,434	2,901	118,336	121,237	13%	✓
3 - Transfer / Over	(566,703)	0	(94,451)	0	(67,228)	(67,228)	12%	✘
<b>Total Unit: Engine</b>	<b>383,898</b>	<b>0</b>	<b>63,983</b>	<b>2,901</b>	<b>51,108</b>	<b>54,009</b>	<b>14%</b>	<b>✓</b>
<b>Design Services</b>								
2 - Expenses	541,011	0	90,169	17,842	58,547	76,388	14%	✓
3 - Transfer / Over	25,000	0	4,167	0	2,863	2,863	11%	✓
<b>Total Unit: Desigr</b>	<b>566,011</b>	<b>0</b>	<b>94,335</b>	<b>17,842</b>	<b>61,410</b>	<b>79,252</b>	<b>14%</b>	<b>✓</b>
<b>Disaster Coordination</b>								
1 - Revenues	(86,574)	0	(14,429)	0	(9,403)	(9,403)	11%	✘
2 - Expenses	310,829	0	51,805	5,423	24,526	29,949	10%	✓
3 - Transfer / Over	236,000	0	39,333	0	32,460	32,460	14%	✓
<b>Total Unit: Disast</b>	<b>460,255</b>	<b>0</b>	<b>76,709</b>	<b>5,423</b>	<b>47,583</b>	<b>53,006</b>	<b>12%</b>	<b>✓</b>
<b>Total Operatio</b>	<b>3,738,357</b>	<b>0</b>	<b>623,060</b>	<b>95,910</b>	<b>381,507</b>	<b>477,417</b>	<b>13%</b>	<b>✓</b>

CAPITAL

Revised Budget Comparison

ENGINEERING SERVICES

CP430 - CAPITAL CONTROL ENGINEERING SERVICES

2 - Expenses	330,000	595,100	99,183	7,012	566	7,578	1%	✓
3 - Transfer / Over	0	0	0	0	10	10	0%	✘
<b>Total Unit: Disast</b>	<b>330,000</b>	<b>595,100</b>	<b>99,183</b>	<b>7,012</b>	<b>576</b>	<b>7,588</b>	<b>1%</b>	<b>✓</b>

CP431 - CAPITAL CONTROL ENGINEERING SERVICES REVENUE

1 - Revenues	(2,053,200)	(2,053,200)	(342,200)	0	0	0	0%	✘
<b>Total Unit: Disast</b>	<b>(2,053,200)</b>	<b>(2,053,200)</b>	<b>(342,200)</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0%</b>	<b>✘</b>

<b>Total Capital:</b>	<b>(1,723,200)</b>	<b>(1,458,100)</b>	<b>(243,017)</b>	<b>7,012</b>	<b>576</b>	<b>7,588</b>	<b>-1%</b>	<b>✘</b>
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<b>Grand Total:</b>	<b>2,015,157</b>	<b>(1,458,100)</b>	<b>380,043</b>	<b>102,922</b>	<b>382,083</b>	<b>485,005</b>	<b>-33%</b>	<b>✓</b>
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**8.2 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - AUGUST 2016**

<b>File No:</b>	<b>7028</b>
<b>Attachments:</b>	<ol style="list-style-type: none"> <li><b>1. Monthly Operations Report - Civil Operations 31 August 2016</b></li> <li><b>2. Works Program August - September 2016</b></li> </ol>
<b>Authorising Officer:</b>	<b>Martin Crow - Acting General Manager Regional Services</b>
<b>Author:</b>	<b>David Bremert - Manager Civil Operations</b>

**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report 31 August 2016, and also Works Program of planned projects for the months August – September 2016.*

**OFFICER'S RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report for September 2016 be received.

**COMMENTARY**

The Civil Operations Section submits a monthly report outlining the details of the programmed works for the upcoming month to assist Council's Executives and Councillors when they receive enquiries from their constituents in relation to road and associated road reserve works.

**BACKGROUND**

	<b>August</b>
Inspections Created	<b>267</b>
Inspections Completed	<b>276</b>
Work Orders Created	<b>246</b>
Work Orders Completed	<b>236</b>

**BUDGET IMPLICATIONS**

All works specified in this report are included in Council's current approved budget.

**LEGISLATIVE CONTEXT**

All works outlined in this report will be conducted in a manner to comply with all legislation.

**STAFFING IMPLICATIONS**

The works specified in this report have been programmed whilst taking into consideration current staffing levels.

**RISK ASSESSMENT**

Civil Operations Section's staff conduct a risk assessment of their job site before work commences to ensure they have identified assessed and controlled any possible hazards to ensure the safety of themselves and others.

**CONCLUSION**

This report outlines the planned works program and the customer requests received for Civil Operations, Urban and Rural Operations Capital Projects Report Financial Year to Date and are for the information of Councillors.

# **CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - AUGUST 2016**

## **Monthly Operations Report – Civil Operations 31 August 2016**

**Meeting Date: 20 September 2016**

**Attachment No: 1**

**MONTHLY OPERATIONS REPORT**  
**CIVIL OPERATIONS SECTION**  
**September 2016**

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**VARIATIONS, ISSUES AND INNOVATIONS**

***Improvements / Deterioration in Levels of Services or Cost Drivers***

Restoration of damage caused by Cyclone Marcia works packages have commenced with roadworks on Dean Street, Capricorn Street and Rockonia Road. This will continue now until February 2017.

Note limited feedback was received after closing Dean Street, after the first day, people using Rodboro Street went back to normal usage.

Work has commenced on Scott Road and gravel re-sheeting flood damage.

**1. COMPLIANCE WITH CUSTOMER SERVICE REQUESTS**

The response times for completing the predominant customer requests in the reporting period of August 2016 for *Civil Operations* are as below:



**All Monthly Requests (Priority 3)  
Civil Operations 'Traffic Light' report  
August 2016**

	Balance BIF	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	Work Orders Issued	Under Long Term Investigation	Avg W/O Issue Time (days) 12 months	Completion Standard (days)	Avg Completion Time (days) Current Mth	Avg Completion Time (days) 6 Months	Avg Completion Time (days) 12 Months	Avg Duration (days) 12 Months (complete and
			Received	Completed									
Abandoned Vehicles (INFRA USE ONLY NOT CS) (Asset)	12	0	0	0	12	0	0	27.97	90	● 0.00	● 24.33	● 18.94	40.69
Property Accesses	0	0	2	1	0	0	0	1.02	14	● 5.00	● 6.33	● 6.67	5.82
Rural Property Addressing (Existing)	0	0	1	1	0	0	0	0.00	28	● 5.00	● 4.80	● 4.47	6.55
Rural Property Addressing (New)	2	2	2	2	0	0	0	0.00	28	● 1.00	● 53.47	● 34.43	32.46
Bridge Vandalism (Asset)	0	0	0	0	0	0	0	0.00	14	● 0.00	● 0.00	● 0.00	0.00
Boat Ramps (Asset)	2	1	0	0	1	0	0	5.23	14	● 0.00	● 3.75	● 5.33	12.90
Bridge Maintenance (Asset)	1	1	0	0	0	0	0	10.79	60	● 0.00	● 8.75	● 8.00	8.00
Burn Off Advice - Reduction Burning	0	0	1	1	0	0	0	0.00	5	● 5.00	● 2.25	● 3.53	1.57
Bus Stops, Seating, Bus Shelters (Asset)	2	2	1	0	1	0	0	9.50	60	● 0.00	● 10.73	● 20.00	15.52
Drainage Miscellaneous (Asset)	43	13	21	9	41	5	0	9.28	30	● 4.00	● 6.72	● 11.84	19.84
Drainage Inundation (Flooding Issues) (Asset)	10	5	2	2	5	0	0	11.63	30	● 9.50	● 11.05	● 15.20	17.45
Drainage Kerb & Chanel (Asset)	16	5	10	2	19	1	0	10.56	30	● 12.50	● 11.16	● 13.49	19.69
Drainage Gully Pits (Asset)	4	2	0	0	2	0	0	11.20	30	● 0.00	● 6.18	● 9.10	15.56
Drainage Pipes and Culverts (Asset)	1	0	3	1	3	0	0	2.46	5	● 5.00	● 6.88	● 9.65	9.15
Drainage Vandalism (Asset)	0	0	0	0	0	0	0	0.65	30	● 0.00	● 0.00	● 5.00	5.00
Grading Unsealed Road Maintenance (Asset)	37	12	31	14	42	7	0	1.08	60	● 3.57	● 3.63	● 6.64	12.48
Guard Rails (Asset)	0	0	2	1	1	1	0	10.31	30	● 3.00	● 18.00	● 16.00	11.00
Guide Post (Asset)	0	0	1	0	1	1	0	7.82	14	● 0.00	● 69.17	● 61.29	60.57
Illegal Dumping (INFRA ONLY - CSO TO USE NULLIT)	2	0	2	2	2	0	0	13.23	14	● 1.00	● 7.55	● 18.13	21.94
Infrastructure - General Enquiry	1	1	8	5	3	0	0	153.64	2	● 4.50	● 4.37	● 4.97	1.78
Jetties/Wharves (Asset)	0	0	0	0	0	0	0	2.58	14	● 0.00	● 0.00	● 3.00	3.00
Miscellaneous Road Issues (Asset)	58	25	44	22	53	7	0	6.58	14	● 3.68	● 7.09	● 9.38	10.95
Footpath & Off-Road Cycle Ways Maint. (Asset)	39	17	37	16	43	8	0	7.76	30	● 7.44	● 7.91	● 11.77	13.95
Potholes - Sealed Roads (Asset)	35	18	28	18	27	6	0	1.39	5	● 0.84	● 2.12	● 8.02	9.23
Railway Crossings (Asset)	1	0	1	1	1	0	0	0.00	60	● 2.00	● 2.00	● 2.00	29.50
Rural Roadside Vegetation Slashing (Asset)	0	0	2	2	0	0	0	4.08	30	● 1.50	● 4.67	● 5.49	4.76
Signs & Lines (Already Existing) - (Asset)	25	14	32	19	24	9	0	4.73	10	● 4.29	● 5.65	● 6.83	7.22
Street Lighting - Other (Asset)	1	0	1	0	2	0	0	12.92	30	● 0.00	● 6.67	● 9.30	11.00
Street Lighting - Maintenance (Asset)	3	0	1	0	4	1	0	1.00	30	● 0.00	● 7.38	● 15.04	19.42
Street Sweeping - (Asset)	4	2	16	6	12	2	0	2.79	14	● 6.33	● 4.49	● 6.57	4.97
Traffic Lights (Asset)	2	1	7	4	4	3	0	0.18	14	● 0.75	● 0.44	● 1.22	2.69
Water Course Miscellaneous (Asset)	1	0	0	0	1	0	0	-2.59	14	● 0.00	● 6.09	● 10.73	15.29
Water Course Vandalism (Asset)	0	0	0	0	0	0	0	0.00	14	● 0.00	● 0.00	● 0.00	0.00

***Comments & Additional Information***

Delivery statistics have improved and we will continue to strive to meet the stated timeframes.

The Quay Street jetty repairs will be undertaken in due course to fix the lighting poles.

**Priority Escalation**

This function allows the Actioning Officer and/or Responsible Officer of the Request to receive an e-mail message each time the Priority is escalated. These Priority escalations are notification / reminders to action the request and not necessarily to complete the request.

**Estimated Duration Maintenance**

The Estimated Duration Maintenance form displays the Estimated Duration Maintenance Timeframe (or Service Level) for Request Types ie. Minutes, Hours, Days, Weeks and Years.

**2. COMPLIANCE WITH STATUTORY AND REGULATORY REQUIREMENTS INCLUDING SAFETY, RISK AND OTHER LEGISLATIVE MATTERS**

**Safety Statistics**

The safety statistics for the reporting period are:

	FIRST QUARTER	
	July	August
Number of Lost Time Injuries	0	3
Number of Days Lost Due to Injury	0	29
Total Number of Incidents Reported	6	7
Number of Incomplete Hazard Inspections	4	1

**Risk Management Summary**

Example from Section Risk Register (excludes risks accepted/ALARP)

Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Budget overrun (Capital Projects) resulting in inability to complete project to specification impacting on end user/fit for purpose, seeing corporate/operational plan objectives not being addressed and Council's credibility with the community being impacted.	Very High 2	1. (2) Design Services to design high risk projects prior to drafting budget to provide design estimates. Apply cost indexation to design estimates to update estimate to proposed budget period. 2. (2) Coordinators Urban and Rural Operations to prepare estimates for new projects and the Manager Civil Operations to review estimates. 3. Project management framework including project plans to be implemented.	30/06/2017	50%	All high risk projects being scoped, designed and design estimates being checked by Coordinator and Works Engineers. All projects have project plans and estimates undertaken. This is being undertaken in most projects.



Potential Risk	Current Risk Rating	Future Control & Risk Treatment Plans	Due Date	% Completed	Comments
Increased input costs not factored in to budgets thus resulting in inability to fully complete stated work programs.	High 4			100%	Material costs and plant costs regularly updated in estimates.
Failure of operation asset condition (roads, drainage, etc) leading to: injury or death of public/staff; damage to property/equipment - resulting in legal outcomes, financial impacts and negative publicity for Council.	Very High 2	(1) Fine tune and review the ongoing Civil Operation asset condition inspections, which are conducted in conjunction with Council's Asset Management Unit for assets, facilities & major projects. (Note - Civil Operations inspect rural roads but the Asset Management Unit inspect urban roads)	28/06/2017	75%	Rural roads being regularly inspected. Use of RACAS inspection system to commence in September, 2014 Urban Roads have RACAS system driven over once a year. Meeting with asset management staff to coordinate repairs has been undertaken.
"Unacceptable response times on maintenance call outs resulting in low community confidence."	Moderate 5			100%	Callout escalates until a response from a Council officer is obtained. Additional resources being allocated to improve the response times.
Interruption to program of works resulting in non-achievement of corporate targets and reduction in service delivery. (This includes Capital Works program)	Moderate 5	Project management framework/tool to provide a robust and prioritised forward works program.	30/06/2017	20%	10 year Works Program completed.
Contamination of land and waterways from inappropriate work practices / procedures.	Moderate 6			100%	All fuel trailers have spill kits. In field maintenance and fuelling kept to the minimum possible to reduce risk of contamination by hydrocarbons.
Landslip and/or rocks on road along Pilbeam Drive at Mt Archer - poses a threat to safety of road users resulting in public liability.	High 5			100%	Regular inspections are done after significant rain events

**Legislative Compliance & Standards**

**3. ACHIEVEMENT OF CAPITAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

<i>BDG</i>	<i>Bridges</i>	<i>RC</i>	<i>Reconstruction</i>	<i>TM</i>	<i>Traffic Management</i>
<i>BR</i>	<i>Boat Ramps</i>	<i>RF</i>	<i>Road Furniture</i>	<i>AS</i>	<i>Asphalt Seal</i>
<i>FP</i>	<i>Footpaths</i>	<i>RS</i>	<i>Reseal</i>	<i>LA</i>	<i>Land Acquisition</i>
<i>GR</i>	<i>Gravel Re-sheet</i>	<i>SW</i>	<i>Stormwater</i>	<i>SL</i>	<i>Street Lighting</i>
<i>NC</i>	<i>New Construction</i>	<i>TL</i>	<i>Traffic Lights</i>		

The following abbreviations have been used within the table below:

<i>RWC</i>	<i>Rural West Control</i>
<i>UCC</i>	<i>Urban Central Control</i>
<i>UWC</i>	<i>Urban West Control</i>



End of Month General Ledger - (Inc Operating & Capital) - CIVIL OPERATIONS

As At End Of August

Report Run: 08-Sep-2016 09:56:23 Excludes Nat Accs: 2802,2914,2917,2924

Adopted Budget	Revised Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
\$	\$	\$	\$	\$	%	16.7% of Year Gone

**CAPITAL**

Revised Budget Comparison

**CIVIL OPERATIONS**

**CP416 - 2015 RURAL DISASTER RECONSTRUCTION**

1 - Revenues	(1,378,157)	(1,378,157)	(229,693)	0	0	0%	x
2 - Expenses	1,766,081	1,766,181	294,364	2,804	2,864,782	162%	x
3 - Transfer / Overhead Allocation	0	0	0	185	185	0%	x
<b>Total Unit: Civil Operations Management</b>	<b>387,924</b>	<b>388,024</b>	<b>64,671</b>	<b>2,989</b>	<b>2,864,967</b>	<b>738%</b>	<b>x</b>

**CP417 - 2015 URBAN DISASTER RECONSTRUCTION**

1 - Revenues	(7,442,548)	(7,442,548)	(1,240,425)	(472,798)	(472,798)	6%	x
2 - Expenses	10,193,174	9,640,869	1,606,812	1,008,502	9,933,829	103%	x
3 - Transfer / Overhead Allocation	0	0	0	43,389	43,389	0%	x
<b>Total Unit: Civil Operations Management</b>	<b>2,750,626</b>	<b>2,198,322</b>	<b>366,387</b>	<b>579,093</b>	<b>9,504,420</b>	<b>432%</b>	<b>x</b>

**CP420 - CAPITAL CONTROL REVENUE CIVIL OPERATIONS**

1 - Revenues	(6,332,129)	(6,367,228)	(1,061,205)	(1,580,027)	(1,580,027)	25%	✓
<b>Total Unit: Civil Operations Management</b>	<b>(6,332,129)</b>	<b>(6,367,228)</b>	<b>(1,061,205)</b>	<b>(1,580,027)</b>	<b>(1,580,027)</b>	<b>25%</b>	<b>✓</b>

**CP421 - CAPITAL CONTROL RURAL GRAVEL CRUSH**

2 - Expenses	0	0	0	511,721	512,266	0%	x
3 - Transfer / Overhead Allocation	0	0	0	81,286	81,286	0%	x
<b>Total Unit: Civil Operations Management</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>593,007</b>	<b>593,552</b>	<b>0%</b>	<b>x</b>

**CP422 - CAPITAL CONTROL RURAL OPERATIONS WEST**

2 - Expenses	4,591,800	5,036,800	839,467	400,598	639,171	13%	✓
3 - Transfer / Overhead Allocation	0	0	0	312,951	312,951	0%	x
<b>Total Unit: Civil Operations Management</b>	<b>4,591,800</b>	<b>5,036,800</b>	<b>839,467</b>	<b>713,549</b>	<b>952,122</b>	<b>19%</b>	<b>x</b>

**CP427 - CAPITAL CONTROL CENTRAL URBAN OPERATIONS**

2 - Expenses	14,252,800	19,066,462	3,177,744	2,197,507	3,160,245	17%	✓
3 - Transfer / Overhead Allocation	0	0	0	585,459	585,459	0%	x
<b>Total Unit: Civil Operations Management</b>	<b>14,252,800</b>	<b>19,066,462</b>	<b>3,177,744</b>	<b>2,782,966</b>	<b>3,745,704</b>	<b>20%</b>	<b>x</b>

**CP428 - CAPITAL CONTROL WEST URBAN OPERATIONS**

2 - Expenses	1,607,700	1,793,700	298,950	62,565	267,741	15%	✓
3 - Transfer / Overhead Allocation	0	0	0	13,310	13,310	0%	x
<b>Total Unit: Civil Operations Management</b>	<b>1,607,700</b>	<b>1,793,700</b>	<b>298,950</b>	<b>75,875</b>	<b>281,051</b>	<b>16%</b>	<b>✓</b>

<b>Total Capital:</b>	<b>17,258,721</b>	<b>22,116,080</b>	<b>3,686,013</b>	<b>3,167,452</b>	<b>16,361,789</b>	<b>74%</b>	<b>x</b>
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Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
<b>CP427 - CAPITAL CONTROL CENTRAL URBAN OPERATIONS</b>						
UCC-ALL-Preproject planning and design				204,000	0	204,000
UCC-AS-Annual Reseal Program				2,345,661	0	2,480,000
- UCC-AS Archer Street-East Street to Quay Street			100% complete	0	10,069	528
- UCC-AS Canning Street-Fitzroy Street to Archer Street			100% complete	0	15	15
- UCC-AS Dean Street (Asphalt Repairs)-Elphinstone Street			100% complete	0	606	606
UCC-BDG-Bridge Rehabilitation				102,000	0	102,000
UCC-Black-Denison St-Denham St Kerbing-Blackspot				248,200	3,346	248,200
UCC-Black-Denison St-Derby St Kerbing-Blackspot				454,000	5,166	454,000
UCC-Black-Denison St-William St Kerbing-Blackspot				246,600	4,344	246,600
UCC-Bus Stop Program				161,200	0	161,200
UCC-Carpark 4 Cambridge Street Rockhampton City			100% complete	0	10,461	0
UCC-Exhibition Road Car Park			100% complete	0	93	
UCC-FP-Agnes St - Penlington St to Ward St			100% complete	13,000	44,974	13,000
UCC-FP-Agnes St - Range College to Penlington St				7,000	0	7,000
UCC-FP-Archer St-Alma St-Denison St				20,400	0	20,400
UCC-FP-Barrett St - Farm St to MacKinlay St				30,000	4,038	30,000
UCC-FP-Bolsover St-Stanley St-Francis St				84,700	0	84,700

Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
UCC-FP-Carlton St-Orr Av-McLaughlin St				102,000	0	0
UCC-FP-Denham St Ext (Agnes-Ann)				125,800	0	125,800
UCC-FP-Derby St-Gladstone Rd-Canning St	16/08/2016	11/09/2016	60% Completed	50,000	14,530	50,000
UCC-FP-Haynes St (Richardson Rd-Harriette)				89,300	0	89,300
UCC-FP-High St (Eldon-Access to Salvation Army Property)				37,700	0	37,700
UCC-FP-Moores Creek Rd-Norman Grdns Cycle path				178,500	0	178,500
UCC-FP-Norman Rd-Norman Grdns Cycle path				146,500	0	146,500
UCC-FP-OShanesy St-Thozet Rd to first cul de sac			100% complete	0	1,544	1,544
UCC-FP-Penlington St (Agnes cross connection)	08/07/2016	05/08/2016	100% complete	60,000	0	60,000
UCC-FP-Reconstruction Footpaths-To be determined from Asset				305,000	44,400	295,000
UCC-FP-Richardson Rd-Norman Rd-Bruigom St				183,600	0	0
UCC-FP-Talford Street_Albert Street to North Street				235,000	13,300	235,000
UCC-FP-Thozet Road-Dempsey Street to				162,000	1,644	162,000
UCC-FP-Thozet Road-Lilley Ave to Zer				180,000	320	180,000
UCC-FP-Upper Dawson Road-King Street	06/05/2016	11/08/2016	100% complete	50,000	218,818	200,000
UCC-FP-Yaamba Rd - Mason Ave to Olive St			100% complete	0	1,860	215
UCC-LA-Land acquisition costs associated with projects				233,000	0	150,000
UCC-MC-Thozet Cr & Frenchmans Ck Debris community resilie				100,000	0	100,000

Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
UCC-MISC-Asphalt Repairs				0	19,813	8,600
UCC-NC-Ballard St-Totteridge St to e	18/07/2016	23/09/2016	70% Completed	370,000	125,724	250,000
UCC-NC-North Rockhampton Flood Levy	01/07/2016	05/08/2016	95% Completed	100,000	209,078	220,000
UCC-Pavement rehab CBD rds nearFitzroySt				200,000	0	200,000
UCC-PM-RPMs on 60 kmh roads			100% complete	0	14,886	15,000
UCC-RC-Berserker St-Simpson St-Robinson St				200,000	2,943	200,000
UCC-RC-Bertram Street _Main St to Thomasson St				900,000	8,832	900,000
UCC-RC-Bevis St-Wandal Rd to Cavell						120,000
UCC-RC-Birdwood Street-Dibden Street to Wandal Road			100% complete	0	72	72
UCC-RC-Bolsover St - Stanley St intersection improvement			100% complete	0	5,248	125
UCC-RC-Campbell St-Albert St-North St				734,400	0	734,400
UCC-RC-Campbell Street-Archer Street	05/04/2016	30/08/2016	100% complete	340,000	409,767	380,000
UCC-RC-Campbell Street-North Street to Albert Street				0	8,223	0
UCC-RC-Caroline St - Davies St intersection improvements			100% complete	0	1,009	600
UCC-RC-Design costs for future projects				100,000	0	100,000
UCC-RC-Dibden Street-Oakley Street to Birdwood Street			100% complete	0	72	0
UCC-RC-Dooley St Depot road upgrade				200,000	0	200,000
UCC-RC-Dorly St (No39 to Rifle Range access)				60,000	675	60,000

Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
UCC-RC-Eldon Street-High St to Clifton St			100% complete	0	229	0
UCC-RC-Francis Street-Quay Street to	15/06/2016	15/08/2016	100% complete	70,000	112,239	100,000
UCC-RC-Hindley Street-Elphinstone St				185,000	3,568	0
UCC-RC-Maloney Street-Quinn Street t	09/08/2016	29/09/2016	45% Completed	200,000	17,396	200,000
UCC-RC-Marie Street-Skardon Street to end			100% complete	0	43	102
UCC-RC-Murray St - Derby St intersection improvements			100% complete	0	13,100	5,100
UCC-RC-North Street-Canning Street to Robert Street	26/07/2016	31/01/2017	20% Completed	1,540,000	131,779	1,420,000
UCC-RC-Oakley St-Wandal Rd to Dibden St			98% completed	15,000	1,044	15,000
UCC-RC-Rodboro Street-Dean Street to	28/06/2016	05/08/2016	100% complete	133,000	209,222	180,000
UCC-RC-Sharples Street (Berserker Street to Skardon Street)	01/07/2016	14/02/2017	30% Completed	1,160,000	251,517	1,160,000
UCC-RC-Thozet Rd-Lakes Creek Rd-Elphinstone St				400,000	0	400,000
UCC-RC-Unnamed Laneway-Off Canning St				40,800	0	0
UCC-RC-Upper Dawson Rd-Nathan-Wakefield				350,000	11,920	350,000
UCC-RS-Road Safety Minor Works Program				170,000	80,277	170,000
UCC-SL-Street Lighting Improvement Program				51,000	8,571	51,000
UCC-SW-Alexander Street Drainage				40,000	104	40,000
UCC-SW-Archer St main drain reline and repair				200,000	0	200,000
UCC-SW-Bawden St extsionpipepastNo10				25,000	0	25,000

Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
UCC-SW-Caribbea Estate Stg 2				180,000	5,756	6,000
UCC-SW-Cheney St Drainage Upgrade-Contribution to Develo				800,000	0	200,000
UCC-SW-Dean St Drainage_Rodboro St to Peter St	06/09/2016	30/11/2016	Started	500,000	0	500,000
UCC-SW-Dean Street-Rodboro Street				25,000	1,303	25,000
UCC-SW-Harrow Street-Number 2/4	01/06/2016	30/09/2016		250,000	206,190	400,000
UCC-SW-Harrow Street-Number 60			100% complete	0	130	0
UCC-SW-McLeod Park DrainageSchmStge2A	12/08/2016	13/03/2016	15% complete	1,500,000	0	
UCC-SW-Oakley Street-Dibden Street to Jardine Park Stage			100% completed	0	3,651	3,370
UCC-SW-Oakley Street-Dibden Street to Jardine Park Stage 1			100% complete	20,000	5,140	5,140
UCC-SW-Park Street Stage 2B_Alick St	01/07/2016	30/08/2016	100% complete	200,000	182,524	200,000
UCC-SW-Park Street Stage 3_Glenmore Road to Robison Stre				0	285	
UCC-SW-Park Street Stage 3-Glenmore	01/09/2016	01/03/2017	Started	727,691	46,938	750,000
UCC-SW-Park Street SW Stage 3B-Robison St to Haynes St				0	39,587	0
UCC-SW-Replace Stormwater Inlets				56,100	749	56,100
UCC-SW-Simpson Street Drainage - Hearn St to Moores Cree				290,310	801,166	3,000,000
UCC-SW-Stack St Stage 2				255,000	1,782	2,000
UCC-SW-Venables Street Drainage				60,000	0	60,000
UCC-SW-Western St (Meade)				110,000	1,372	110,000



Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
UCC-TL-Misc Traffic Light controllers from PSC analogue to			100% complete	0	320	
UCC-TL-Misc Traffic Light Upgrades- (PAPL to Radio Link)				153,000	0	153,000
UCC-TL-Traffic Signal full upgrade Elphinstone St-Berserker			100% complete	0	2,121	380
UCC-TL-Traffic Signal full upgrade Feez St-St Anthonys entr			100% complete	0	1,176	350
UCC-TL-Traffic Signal upgrade - Bolsover St and Denham S				0	1,843	
UCC-TL-Traffic Signal upgrade - Bolsover St and William				0	47	
UCC-TL-Traffic Signal upgrade - East St and William St				0	47	0
UCC-TL-Traffic Signal upgrade - High St at Stockland ent				0	47	
UCC-TL-Traffic Signal upgrade Dean St-Honour St \$21100			100% complete	0	4,171	0
UCC-TM-Vallis Street_Dean Street to Diplock Street			100% complete	0	41	41
				<b>19,066,462</b>	<b>3,333,261</b>	<b>19,240,188</b>

Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
<b>CP428 - CAPITAL CONTROL WEST URBAN OPERATIONS</b>						
UWC-Annual Reseal Program				250,000	0	120,000
UWC-Low cost sealing of minor roads				103,000	0	103,000
- UWC-SS-Gordon St (Black to end)				8,200	0	8,200
UWC-FP-Gordon St - East St to Hall St				0	735	735
UWC-FP-Ranger St (Barry-Fisher)				130,000	0	130,000
UWC-FP-Russell St (Barry to Fisher)				70,000	0	70,000
UWC-NC-Cifton St Low cost sealing				150,000	0	150,000
UWC-NC-Lister St Low cost sealing				90,000	0	0
UWC-NC-Middle Rd Stewart intersection				74,200	3,523	74,200
UWC-NC-Middle Rd-Capricorn-Macquarie Stage 3				350,000	0	350,000
UWC-NC-Middle Road-Capricorn Street to Macquarie Street				0	4,108	4,108
UWC-NC-West St (Huff to East)				45,000	0	45,000
UWC-NC-West St Mt Morgan-Dee-Gordon seal				100,000	0	100,000
UWC-RC-Allan Rd Upgrade-Conway Ct-Lucas St				120,000	892	120,000
UWC-RC-Capricorn St-Gracemere Creek extend to Middle Rd				0	9,519	9,519
UWC-RC-Macquarie St-Somerset Rd to Middle Rd				0	19,370	19,370
UWC-RC-Stewart Street - Somerset Road to Boongary Road			100% complete	0	7,654	7,654

Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
UWC-SL-Johnson Road				86,000	0	87,000
UWC-SL-Streetlighting Improvement Program				81,600	8,937	81,600
UWC-SW-Brooks St Drainage FSC Plan 387	15/08/2016	15/11/2016		100,000	154,548	154,548
UWC-SW-Replace Stormwater Inlets				35,700	0	35,700
				<b>1,793,700</b>	<b>209,286</b>	<b>1,670,633</b>

Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
<b>CP422 - CAPITAL CONTROL RURAL OPERATIONS WEST</b>						
RWC-NC-Renewal of Unsealed Road Gravel Program A	01/07/2016	30/06/2017		1,700,000	0	1,638,000
- RWC-GR-Hume Rd Kabra Ch 0.00 - 0.4 km		23/07/2016	100% complete	0	20,013	12,000
- RWC-GR-Pocock Rd Stanwell Ch TBA km		21/07/2016	100% complete	0	14,824	10,000
2.9-3 - RWC-GR-Riverslea Rd Gogango Ch 1.87-2.37 2.37-2.87			50% complete	0	40,812	40,000
- RWC-GR-Sheldrake Rd Alton Downs Ch 0.09 - 1.09 km		04/07/2016	100% complete	0	11,466	12,000
RWC-Annual Reseal Program		15/12/2016		306,000	0	306,000
RWC-GR-Cunningham Rd Nine Mile Ch 1.215 - 1.515 km				0	274	
RWC-GR-Ellrott Rd Morinish Ch 1.2-2.2 2.6-3.0 4.4-5.1 km				0	30,238	
RWC-GR-Lion Mountain Rd Nine Mile Ch 2.47-3.345 5.26-5.8				0	14,903	
RWC-GR-Murphy Rd Kabra Ch 2.20 - 2.50 km				0	4,369	
RWC-Inslay Avenue-Bouldercombe-Ch 0-0.67			100% complete	0	1,047	0
RWC-MC-Bishop Rd Louisa Creek	07/11/2016			360,000	49,455	220,000
RWC-MC-South Yaamba Rd Sandy Creek				50,000	0	50,000
RWC-NC-Clem Clark Rd		31/08/2016		40,000	8,253	40,000
RWC-NC-Malchi Nine Mile Road-Ch 3.3 to Ch 4.7				0	-430	
RWC-NC-Nine Mile Rd - Fogarty Rd Intersection			100% complete	0	17,081	0
RWC-RC-Gracemere Depot road upgrade	02/03/2017			100,000	0	100,000

Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
RWC-RC-Malchi-Nine Mile Rd Ch 25.7 to Ch 28.2	11/09/2016			550,000	2,200	550,000
RWC-RC-Nine Mile Rd floodway Ch7.85-10.68		31/08/2016	30% complete	790,000	531,981	790,000
RWC-RC-Sheldrake Rd Works	10/03/2017			100,000	0	100,000
RWC-RC-Stanwell Waroula Rd-Ch10.25-25.70	06/02/2016			450,000	0	450,000
RWC-RC-Struck Oil Road-Ch 1.20-1.80			100% complete	0	957	0
RWC-SW-Alton Downs Nine Mile Road-Ch 1.57			100% complete	0	7,593	0
RWC-SW-Arthur St Wwood-Ch 2.49	07/04/2017			35,700	0	35,700
RWC-SW-Birralee Rd Ch 1.04 & 2.82	19/04/2017			45,900	1,975	50,000
RWC-SW-Bishop Rd Ch 0.06 & 3.41	15/12/2016			51,000	156	110,000
RWC-SW-J Pierce Rd Ch 1.54	03/03/2016			45,900	0	45,900
RWC-SW-Kabra Road-Ch 1.94	06/10/2016			165,000	18,462	165,000
RWC-SW-Lion Mountain Rd-Ch4.32 3.26&6.86	01/02/2016			153,000	156	153,000
RWC-SW-Neerkol Rd Stanwell	21/03/2017			28,000	0	28,000
RWC-SW-Rookwood Rd Ch 17.0	11/09/2016			36,300	0	36,300
RWC-SW-South Yaamba Road-Ch 13.5			100% complete	0	1,234	0
RWC-SW-South Yaamba Road-Ch 14.4			100% complete	0	330	0

Project Description	Estimated/ Actual Start Date	Estimated/ Actual Completion Date	Status 30 August	Revised Budget 1	Total Committals	Estimated Final Cost
RWC-SW-South Yaamba Road-Ch 3.76 9.70 13.79 14.66&17.				0	435	
RWC-SW-Wyvills Rd Ch 0.13	03/04/2017			30,000	0	30,000
				<b>5,036,800</b>	<b>777,784</b>	<b>4,971,900</b>
<b>Total Urban and Rural</b>				<b>25,896,962</b>	<b>4,320,331</b>	<b>25,882,721</b>

**4. ACHIEVEMENT OF OPERATIONAL PROJECTS WITHIN ADOPTED BUDGET AND APPROVED TIMEFRAME**

As at period ended August 2016 – 16.7% of year elapsed.

Overall the expenditure is around the 18% including committals which are close to the budget forecast.



**End of Month General Ledger - (Inc Operating & Capital) - CIVIL OPERATIONS**

**As At End Of August**

Report Run: 08-Sep-2016 09:56:23 Excludes Nat Accs: 2802,2914,2917,2924

Adopted Budget	Revised Budget	Adopted Budget (Pro Rata YTD)	YTD Actual	YTD Commit + Actual	Variance	On target
\$		\$	\$	\$	%	16.7% of Year Gone

**OPERATIONS**

Adopted Budget Comparison

**CIVIL OPERATIONS**

**Urban Operations**

1 - Revenues	(1,310,969)	0	(218,495)	(972)	(972)	0%	x
2 - Expenses	6,402,954	0	1,067,159	990,316	1,049,749	16%	✓
3 - Transfer / Overhead Allocation	2,108,719	0	351,453	198,228	198,228	9%	✓
<b>Total Unit: Urban Operations</b>	<b>7,200,704</b>	<b>0</b>	<b>1,200,117</b>	<b>1,187,572</b>	<b>1,247,005</b>	<b>17%</b>	<b>x</b>

**Rural Operations**

1 - Revenues	(947,156)	0	(157,859)	0	0	0%	x
2 - Expenses	3,788,307	0	631,384	375,957	528,193	14%	✓
3 - Transfer / Overhead Allocation	1,290,601	0	215,100	421,729	421,729	33%	x
<b>Total Unit: Rural Operations</b>	<b>4,131,751</b>	<b>0</b>	<b>688,625</b>	<b>797,686</b>	<b>949,922</b>	<b>23%</b>	<b>x</b>

**Civil Operations Management**

1 - Revenues	(23,000)	0	(3,833)	(5,341)	(5,341)	23%	✓
2 - Expenses	18,544,732	0	3,090,789	3,027,727	3,035,421	16%	✓
3 - Transfer / Overhead Allocation	(1,499,255)	0	(249,876)	(186,814)	(186,814)	12%	x
<b>Total Unit: Civil Operations Management</b>	<b>17,022,477</b>	<b>0</b>	<b>2,837,080</b>	<b>2,835,571</b>	<b>2,843,266</b>	<b>17%</b>	<b>x</b>

<b>Total Operations:</b>	<b>28,354,933</b>	<b>0</b>	<b>4,725,822</b>	<b>4,820,829</b>	<b>5,040,192</b>	<b>18%</b>	<b>x</b>
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<b>Grand Total:</b>	<b>45,613,654</b>	<b>22,116,080</b>	<b>8,411,835</b>	<b>7,988,281</b>	<b>21,401,981</b>	<b>97%</b>	<b>x</b>
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**5. DELIVERY OF SERVICES AND ACTIVITIES IN ACCORDANCE WITH COUNCIL'S ADOPTED SERVICE LEVELS**

5.1 Conquest Inspections *Customer Request / Conquest Inspections* (finalised within 14 working days)

Service Delivery Standard	Target	Current Performance
Received August 267 inspections, 276 completed – 11 inspections outside the standard 14 days	100%	<b>96.01%</b>

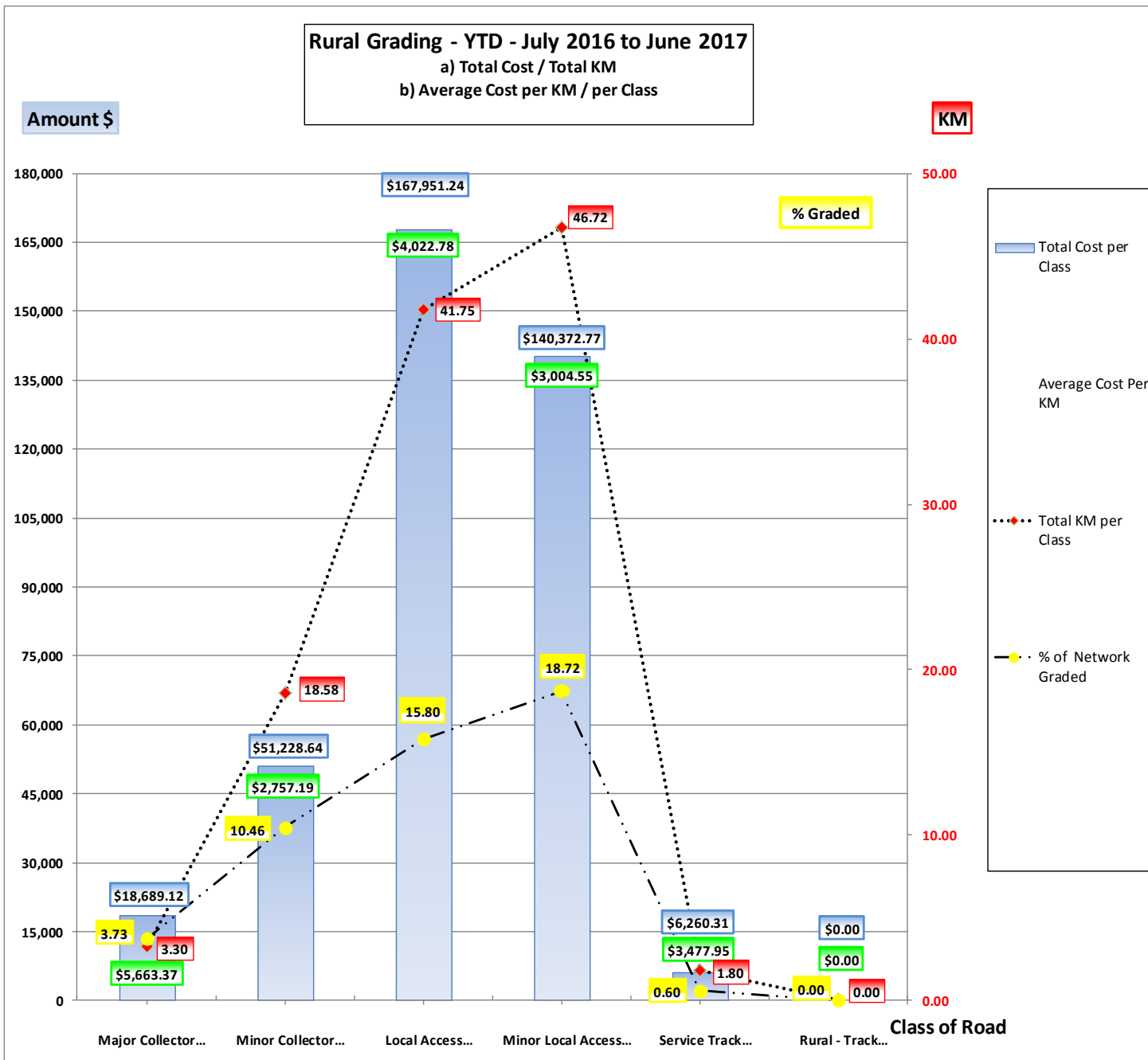


### 5.2 Unsealed Road Surface Condition Summary

Council’s unsealed road network is maintained through scheduled actions, and not by the use of intervention levels. Grading and re gravelling priorities are determined through regular inspections by suitably experienced road inspectors.

**Rural Grading – YTD – July to June 2017**

Class	Description of Class	Network Total Length KM	Total KM per Class	Total Cost per Class	Average Cost Per KM	% of Network Graded
4a	Major Collector	88.39	3.30	\$18,689.12	\$5,663.37	3.73
4b	Minor Collector	177.66	18.58	\$51,228.64	\$2,757.19	10.46
5a	Local Access	264.21	41.75	\$167,951.24	\$4,022.78	15.80
5b	Minor Local Access	249.56	46.72	\$140,372.77	\$3,004.55	18.72
5c	Service Track	297.84	1.80	\$6,260.31	\$3,477.95	0.60
5d	Rural - Track	34.49	0.00	\$0.00	\$0.00	0.00
	<b>Total</b>	<b>1112.15</b>	<b>112.15</b>	<b>\$384,502.08</b>	<b>\$3,428.46</b>	<b>10.08</b>



<b>Road Name</b>	<b>KM</b>	<b>Cost</b>
A. Pierce Road - Morinish	5.30	\$9,533.14
Allen Road	1.82	\$9,377.51
Benedict Road	4.80	\$11,901.19
Bob's Creek Road	3.30	\$18,689.12
Colliver Road	1.35	\$3,871.56
Comino Road	2.00	\$10,440.93
Craignaught Road	10.60	\$26,887.30
E Williams Road	1.30	\$8,373.06
Edgar Road	1.69	\$5,765.03
Geihe Road	0.98	\$2,083.14
Gold Escort Road	0.12	\$926.56
Greenup Road	0.80	\$1,278.77
Hallam Road	0.80	\$1,540.28
Harnsworth Road	0.58	\$1,507.33
Hopper Road	4.30	\$16,949.28
Hume Road	3.40	\$18,831.62
Huxham Lane	0.50	\$2,199.57
Josefski Road	1.76	\$8,508.88
Kabra-Scrubby Creek Road	0.45	\$1,566.92
Kakoma Road	1.80	\$6,260.31
Kelly Road	2.92	\$7,851.10
Mckenzie Road	2.01	\$5,368.84
McLean Road	1.35	\$7,486.27
Morgan Road	1.06	\$2,633.54
Murphy Road	3.80	\$25,049.22
Native Cat Road	1.89	\$7,245.25
Pipeline Road	1.80	\$5,481.54
Pocock Road	1.53	\$5,787.23
Ranger Road	2.10	\$5,467.52
Rosewood Road	18.58	\$51,228.64
Seeney Road	0.66	\$2,052.21
Spragg Road	0.48	\$2,537.92
Stanley Road	0.60	\$3,884.65
Stracey Road	1.03	\$5,796.58
Thirsty Creek Road	18.78	\$57,315.83
Tindall Road	1.20	\$6,993.86
Truelson Road	1.10	\$2,125.61
<b>Subtotal 1</b>	<b>108.54</b>	<b>\$370,797.31</b>

<b>Road Name</b>	<b>KM</b>	<b>Cost</b>
Tyrell Road	1.40	\$6,282.86
V. Ramm Road	1.40	\$3,084.26
Watts Road	0.51	\$2,660.53
Williams Road	0.30	\$1,677.12
<b>Subtotal 2</b>	<b>3.61</b>	<b>\$13,704.77</b>
<b>Total</b>	<b>112.15</b>	<b>\$384,502.08</b>

# **CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - AUGUST 2016**

## **Works Program August – September 2016**

**Meeting Date: 20 September 2016**

**Attachment No: 2**

**Construction and Works Program - September - October 2016**

Council's Civil Operations Section advises the proposed road and associated road reserve network works and other planned projects to be conducted throughout the Region in September - October 2016 subject to weather conditions and other competing priorities. Please note that the information listed in the Potential Interruptions section is general information and does not override the information that is provided to the Emergency Services Personnel and Bus Company's etc.

<b>Rural West Area</b>				
<b>Work Location</b>	<b>Work Description</b>	<b>Start</b>	<b>Finish</b>	<b>Potential Interruptions</b>
RWC-RC-Malchi-Nine Mile Road-Ch 25.7 to Ch 28.2	Re-construction	Mid October 2016	Early December 2016	Traffic Controllers & Speed Restrictions
RWC-SW-Kabra Road Ch 1.94 Floodway	Stormwater	Late September 2016	Early November 2016	Traffic Controllers & Speed Restrictions
<b>Urban Central Area</b>				
<b>Work Location</b>	<b>Work Description</b>	<b>Start</b>	<b>Finish</b>	<b>Potential Interruptions</b>
UCC-FP- Archer Street-Alma Street to Denison Street	Footpath	Early October 2016	Mid October 2016	Traffic Controllers & Speed Restrictions
UCC-FP-Bolsover Street-Stanley St to Francis St	Footpath	Early September 2016	Early October 2016	Traffic Controllers & Speed Restrictions
UCC-FP-Denham St Ext (Agnes-Ann)	Footpath	Mid October 2016	Early November 2016	Traffic Controllers & Speed Restrictions
UCC-FP-Derby St (Gladstone Rd toCanning St)	Footpath	Early August 2016	Early September 2016	Traffic Controllers & Speed Restrictions
UCC-FP-Haynes St-Richardson Rd to Harriette St	Footpath	Mid October 2016	Early November 2016	Traffic Controllers & Speed Restrictions
UCC-Landfill Piggy Back	Landfill	Early September 2016	Late April 2017	Traffic Controllers & Speed Restrictions
UCC-NC-Denison Street - William St kerbing blackspot	Blackspot	Late September 2016	Early November 2016	Traffic Controllers & Speed Restrictions
UCC-NC-Ballard St-Totteridge St to end	Construction	Mid July 2016	Mid September 2016	Traffic Controllers & Speed Restrictions
UCC-RC-Bertram Street _Main St to Thomasson St	Re-construction	Early September 2016	Early February 2017	Traffic Controllers & Speed Restrictions
UCC-RC-Dorley St (No39 to Rifle Range access)	Re-construction	Mid September 2016	Late September 2016	Traffic Controllers & Speed Restrictions
UCC-RC-Maloney Street-Quinn Street to Alexandra Street	Re-construction	Early September 2016	Late September 2016	Traffic Controllers & Speed Restrictions
UCC-RC-North Street-Canning Street to Robert Street	Re-construction	Late July 2016	Late January 2017	Traffic Controllers & Speed Restrictions
UCC-RC-Quay Street- Stage 1B	Re-construction	Early October 2016	Late May 2017	Traffic Controllers & Speed Restrictions
UCC-RC-Quay Street- Stage 1B	Re-construction	Early November 2016	Early July 2017	Traffic Controllers & Speed Restrictions
UCC-RC-Quay Street- Stage 1C & 1D	Re-construction	Early July 2016	Mid January 2017	Traffic Controllers & Speed Restrictions
UCC-RC-Sharples Street- Berseker Street to Skardon	Re-construction	Early July 2016	Mid February 2017	Traffic Controllers & Speed Restrictions
UCC-SW-Harrow Street-Number 2/4	Stormwater	Early July 2016	Early October 2016	Traffic Controllers & Speed Restrictions
UCC-SW-McLeod Park Drainge Scheme (Stage 2A)	Stormwater	Mid August 2016	Early June 2017	Traffic Controllers & Speed Restrictions
UCC-SW-Park Street Stage 3A-Glenmore Road to Robison Street	Stormwater	Early September 2016	Early December 2016	Traffic Controllers & Speed Restrictions
<b>Urban West Area</b>				
<b>Work Location</b>	<b>Work Description</b>	<b>Start</b>	<b>Finish</b>	<b>Potential Interruptions</b>
UWC-NC-Clifton St	Construction	Mid October 2016	Late October 2016	Traffic Controllers & Speed Restrictions
UWC-RC-Allen Rd	Re-construction	Early October 2016	Mid October 2016	Traffic Controllers & Speed Restrictions

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**8.3 BEVIS STREET - RECONSTRUCTION OF THE ROAD INCLUDING KERBING**

**File No:** 216609

**Attachments:**

1. Location of Bevis Street
2. Bevis Street Current Condition

**Authorising Officer:** Martin Crow - Acting General Manager Regional Services

**Author:** David Bremert - Manager Civil Operations

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**SUMMARY**

*Bevis Street is an urban street that runs from Cavell Road to Wandal Road. The road is sealed and has existing kerbing and stormwater system. The road is in poor condition and requires rectification works. This project was included in the 2015/16 Budget but was not completed and for various reasons the project has not been funded in the 2016/17 Capital Budget.*

**OFFICER'S RECOMMENDATION**

1. THAT Council approves the reconstruction of Bevis Street with a spray seal only for \$100,000 budget;
2. THAT Council transfers the funds from 1064932 (N) UCC-FP-Carlton St – Orr Ave to McLaughlin St - \$102,000 to fund the Bevis Street reconstruction; and
3. THAT the Carlton St – Orr Ave to McLaughlin St footpath for \$102,000 be placed in the 2017/18 Capital program.

**COMMENTARY**

Council officers have investigated the street and it is in poor condition. The road has numerous pavement failures and the kerb has rolled over (refer to Attachment 2 - Bevis Street Current Condition).

Council has also received a written complaint from local resident (ECM Request number 450093) who has raised concerns about the condition of the road and the legal liability for any damage.

Bevis Street was initially on the 2015/16 Capital Program for Council but could not be completed in that year. Bevis Street has been taken off the capital list to fit into the new budget limits however, Bevis Street does need to be fixed as illustrated in Attachment 2.

Options:

- 1 – Apply a PMB and slurry seal over the existing. Cost \$20,000 – will not fix kerbing issue and likely to fail in a short timeframe.
- 2 – Fix pavement failures only, kerbing and slurry seal the road. Cost \$90,000 – issues with the pavement will still exist and likely to fail in a short timeframe.
- 3 – Reconstruct road with new kerbing and spray seal only. \$100,000 – This will restore the asset and if required a slurry seal will be applied as part of the reseal program.
- 4 - Reconstruct road with new kerbing and thin layer asphalt seal. Cost \$125,000– This will restore the asset.
- 5 – Do nothing option. This presents as an issue, as Council could be held liable for damage if it occurs and is proven that the road contributed to the incident.

It is proposed to fund these reconstruction (renewal) works by deferring a project of similar value proposed to construct a new asset.

**BUDGET IMPLICATIONS**

This project is not on the capital program.

However deferment of the following project should cover the expenditure.

1064932 (N) UCC-FP-Carlton St – Orr Ave to McLaughlin St - \$102,000.

**LEGAL IMPLICATIONS**

Council has received a complaint letter, indicating that Council could be responsible for damage to vehicles or persons if the road is not repaired. If Council chooses to program the reconstruction over a period of time, then Council's liability will be reduced. Council could be held liable for damage if Council decides to do nothing to the road.

**STAFFING IMPLICATIONS**

Civil Operations' staff can undertake the works.

**RISK ASSESSMENT**

The reconstruction of the road would reduce the risk of claims against Council.

**CONCLUSION**

That Bevis Street does require major works to bring the road to an acceptable standard.

That the project can be funded by the deferral of the construction of a new asset of similar value.

By undertaking the reconstruction of Bevis Street, Council will reduce its liability for any damage to private vehicles.

# **BEVIS STREET - RECONSTRUCTION OF THE ROAD INCLUDING KERBING**

## **Location of Bevis Street**

**Meeting Date: 20 September 2016**

**Attachment No: 1**

Bevis Street





# **BEVIS STREET - RECONSTRUCTION OF THE ROAD INCLUDING KERBING**

## **Bevis Street Current Condition**

**Meeting Date: 20 September 2016**

**Attachment No: 2**



**8.4 RE-NAMING SECTION OF PANDORA ROAD, ALTON DOWNS**

<b>File No:</b>	<b>8054</b>
<b>Attachments:</b>	<ol style="list-style-type: none"> <li>1. Road naming submissions (included in Confidential)</li> <li>2. Assessment criteria and results (included in Confidential)</li> <li>3. Map location of road to be re-named</li> <li>4. Survey plan</li> </ol>
<b>Authorising Officer:</b>	<b>Peter Kofod - General Manager Regional Services</b> <b>Martin Crow - Manager Engineering Services</b> <b>Angus Russell - Coordinator Strategic Infrastructure</b>
<b>Author:</b>	<b>Stuart Singer - Technical Officer</b>

**SUMMARY**

*This report provides a recommendation for the re-naming of the discontinuous 450m southern section of Pandora Road, Alton Downs and seeks Council's adoption of this name.*

**OFFICER'S RECOMMENDATION**

THAT the existing discontinuous 450m southern section of Pandora Road, Alton Downs be re-named 'Harrett Road'.

**COMMENTARY**

Council's Naming of Infrastructure Assets policy has been applied in response to a request for the re-naming of the discontinuous 450m southern section of Pandora Road as shown in Attachment 3. Five submissions were received, of which four submissions nominated one name and one submission nominated two names. These submissions are included in Attachment 1 (included in Confidential for privacy reasons).

An assessment panel consisting of Council Regional Services officers was established to evaluate the nominated road names. The nominations have been considered and graded against the criteria set out in the Naming of Infrastructure Assets Policy on a scale of 1-5. One being the submission does not align with the criteria, five being the submission accurately reflects the criteria.

The following table lists the names proposed, the number of nominations receives for each, the assessment panels scoring and the resulting rank. Attachment 2 contains full assessment criteria and scoring (included in Confidential for privacy reasons).

<b>Proposed Name</b>	<b>Nominations</b>	<b>Score</b>	<b>Rank</b>
Darumbal Road	1	36	4
Burkhardt Road	1	38	2
Miller Road	1	37	3
Harrett Road	3	44	1

The submission for "Harrett Road" rated the highest score as a result of the assessment against the criteria. The submission for 'Burkhardt Road' rated the second highest score.

According to the nominators, the Harrett family was described as having a long association with the Alton Downs area, dating back to the 1890's.

Alisean Harrett was the Chairman of the Farmers Association in 1933, Chairman of the Alton Downs School Committee in 1938 and served in the Australian Imperial Force (A.I.F) in World War 1.

Alisean had three sons, Donald, Norman and Raymond who attended the Alton Downs School. Donald Harrett, was a Trustee of the Alton Downs Cemetery and Chairman of the Farmers Association in 1949. Norman Harrett, served in the A.I.F in World War 2.

The assessment panel considered naming the road after the Harrett family to provide some recognition of the Harrett family's contribution to the Alton Downs area.

There are no reserved names on the Unallocated Road Names Register for the locality of Alton Downs.

### **BACKGROUND**

In May 2016 a request was received by Council from the son of a resident who resides on Pandora Road, to rename the southern section of Pandora Road (Customer Request 438082). The requestor himself is a local to the area and resides within close proximity to Pandora Road.

According to the customer, emergency services were requested at the residence of Pandora Road, (situated on the northern section of Pandora Road). The ambulance had difficulty locating the residence in a timely manner and initially entered the southern section of Pandora Road.

On 28 June 2016 Council resolved to re-name the discontinuous 450m southern section of Pandora Road (off Hunt Road).

In accordance with Council's Policy 'Naming of Infrastructure Assets', nominations were sought from the public and community groups submitting a name for the consideration of Council.

The procedure adopted by Council requires that advertising be undertaken calling for nominations of names by placing a notice on Councils website and a public notice placed in a Saturday edition of a local newspaper.

Nominations were called for in The Morning Bulletin Public Notices on 9 July 2016 with submissions to be received prior 25 July 2016 and a notice placed on Councils website on 7 July 2016.

Five submissions with four unique nominations were received from the advertising.

### **PREVIOUS DECISIONS**

The Naming of Infrastructure Assets policy was adopted by Council at its 16 December 2008 Meeting. The applicable policy is now Version 2 of the Naming of Infrastructure Assets adopted in March 2013 and its associated procedure.

On 28 June 2016 Council resolved to re-name the discontinuous 450m southern section of Pandora Road (off Hunt Road).

### **BUDGET IMPLICATIONS**

The cost of signage is dependent on size, but is estimated to be \$500.00 including installation.

### **POLICY IMPLICATIONS**

The applicable policy is 'Naming of Infrastructure Assets' and its associated procedure.

### **CONCLUSION**

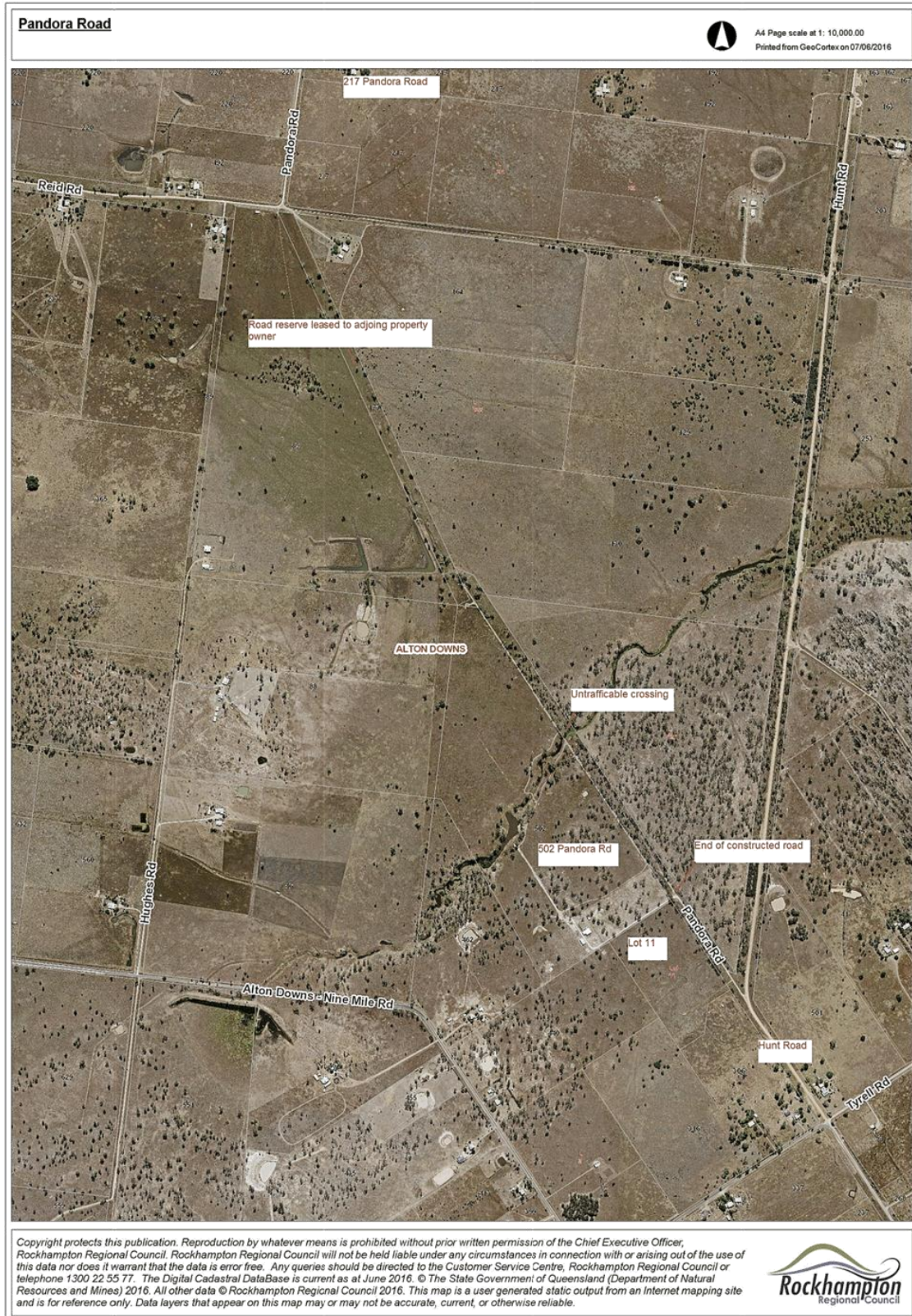
Based on the results of the assessment against the criteria, it is recommended that Council endorse the re-naming of the discontinuous 450m southern section of Pandora Road (off Hunt Road) as "Harrett Road".

# **RE-NAMING SECTION OF PANDORA ROAD, ALTON DOWNS**

## **Map location of road to be re-named**

**Meeting Date: 20 September 2016**

**Attachment No: 3**



# **RE-NAMING SECTION OF PANDORA ROAD, ALTON DOWNS**

## **Survey Plan**

**Meeting Date: 20 September 2016**

**Attachment No: 4**





**9 NOTICES OF MOTION**

Nil

**10 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## 11 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 12.1 Crossover Compliance Local Law 4 - Amendments

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

## 12 CONFIDENTIAL REPORTS

### 12.1 CROSSOVER COMPLIANCE LOCAL LAW 4 - AMENDMENTS

**File No:** 7028, 11698

**Attachments:**

1. Local Law 4 - Section 11 Amendment
2. King & Company - Legal Opinion
3. King & Company - Compliance Notice
4. King & Company - Local Law 4 Amendments

**Authorising Officer:** Martin Crow - Acting General Manager Regional Services

**Author:** David Bremert - Manager Civil Operations

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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#### SUMMARY

*Approval is sought to amend and or add wording in Section 11 (1) and Section 11 (1) (c) and to delete Paragraph 2 Section 11 Local Law No 4 (Local Government Controlled Areas, Facilities and Roads) 2011 - "Compliance notice about a road or footpath".*

**13 CLOSURE OF MEETING**