



# **HEALTH & COMPLIANCE COMMITTEE MEETING**

## **MINUTES**

**1 SEPTEMBER 2015**

The Committee Recommendations contained within these Minutes were adopted at the Council meeting on 8 September 2015.

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**REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 1 SEPTEMBER 2015 COMMENCING AT 3:14PM**

**1 OPENING****2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor N K Fisher

In Attendance:

Mr M Rowe – Acting Chief Executive Officer  
Ms C Hayes – Manager Community Standards & Compliance  
Ms F McRae – Marketing and Media Officer  
Ms I Taylor – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE****COMMITTEE RESOLUTION**

THAT the apologies from Councillor Tony Williams be received.

**Moved by: Mayor Strelow**  
**Seconded by: Councillor Fisher**

**MOTION CARRIED**

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Health & Compliance Committee held on 4 August 2015 be taken as read and adopted as a correct record.

**Moved by: Councillor Fisher**  
**Seconded by: Councillor Smith**

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Health and Compliance Committee  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 PROPOSED ANIMAL INSPECTION PROGRAM

**File No:** 7437

**Attachments:**

1. Map of Proposed Inspection Area
2. Notice of Proposed Inspection Program

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Community Standards and Compliance

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#### SUMMARY

*This report presents an Animal Inspection Program for consideration by Council. Prior to Rockhampton Regional Council officers undertaking an inspection program, the Systematic Inspection Program, to monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011 must be approved by Council.*

#### COMMITTEE RECOMMENDATION

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009*, Council approves an inspection program, the Systematic Inspection Program, for the identified area of Gracemere and Stanwell between 1 October 2015 and 13 February 2016.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR JULY 2015

**File No:** 1464

**Attachments:**

1. Monthly Operations Report Community Standards and Compliance Section July 2015
2. Traffic Light Report for July 2015
3. Financial Matters Report for July 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Community Standards and Compliance

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#### SUMMARY

*The monthly Operations Report for Community Standards and Compliance Section as at 31 July 2015 is presented for Councillor's information.*

#### COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for July 2015 be 'received'.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**10 NOTICES OF MOTION**

Nil



**11 URGENT BUSINESS QUESTIONS**

**12 CLOSURE OF MEETING**

There being no further business the meeting closed at 3.25pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE