



# **HEALTH & COMPLIANCE COMMITTEE MEETING**

## **MINUTES**

**2 JUNE 2015**

The Committee Recommendations contained within these Minutes were adopted at the Council Meeting on 9 June 2015.

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**REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 2 JUNE 2015 COMMENCING AT 3.05PM**

**1 OPENING****2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor N K Fisher  
Councillor A P Williams

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Ms C Hayes – Manager Community Standards and Compliance  
Ms S Reeves – Manager Regional Promotions  
Ms I Taylor – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE****4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Health & Compliance Committee held on 7 April 2015 be taken as read and adopted as a correct record.

**Moved by: Councillor Williams**

**Seconded by: Councillor Fisher**

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 SUSPENSION OF PARKING PATROLS FOR ROCKHAMPTON RIVER FESTIVAL

**File No:** 8041  
**Attachments:** 1. CBD Road Closure  
**Authorising Officer:** Russell Claus - Executive Manager Regional Development  
Evan Pardon - Chief Executive Officer  
**Author:** Sarah Reeves - Manager Regional Promotions

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#### SUMMARY

*Manager Regional Promotions is requesting a suspension of parking patrols in the week leading up to the Rockhampton River Festival to lessen the disruption to CBD workers. It is also requested to suspend CBD parking patrols during the festival to encourage increased visitation and reduce negative impacts of enforcement.*

#### COMMITTEE RECOMMENDATION

THAT Council resolves to not undertake parking patrols of the regulated parking in the area bounded by Fitzroy, Denison, Derby and Quay Streets for the period 7 July 2015 to 13 July 2015 both dates inclusive.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

**8.2 LOCAL GOVERNMENT APPROVAL OF KEEPING OF ANIMAL APPLICATION FORMS****File No:** 8092

- Attachments:**
1. Application to Keep More Than Permitted Number of Animals (Other Than Cats and Dogs).
  2. Application to Keep More Than Permitted Number of Animals (Cats and Dogs) Domestic Pets.
  3. Application to Keep More Than Permitted Number of Animals (Cats and Dogs) - Breeder or Show Animals.

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance**SUMMARY**

*Manager Community Standards and Compliance seeking approval for the Application to Keep More Than Permitted Number of Animals (Other Than Cats and Dogs), Application to Keep More Than Permitted Number of Animals (Cats and Dogs) – Breeder or Show Animals and Application to Keep More Than Permitted Number of Animals (Cats and Dogs) – Domestic Pets forms.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Council approves the following forms:
  - Application to Keep More Than Permitted Number of Animals (Other Than Cats and Dogs)
  - Application to Keep More Than Permitted Number of Animals (Cats and Dogs) – Breeder or Show Animals
  - Application to Keep More Than Permitted Number of Animals (Cats and Dogs) – Domestic Pets
2. Council resolves to delegate to the Chief Executive Officer the power to approve forms under section 8 (1) of Local Law No.1 (Administration) 2011.

**Moved by:** Councillor Williams**Seconded by:** Councillor Fisher**MOTION CARRIED**

**8.3 LOCAL GOVERNMENT APPLICATION FOR RENEWAL OF COMMERCIAL USE OF ROADS APPROVAL FORM**

**File No:** 2317  
**Attachments:** 1. Application for Renewal of Commercial Use of Roads Approval  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Community Standards and Compliance

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**SUMMARY**

*Manager Community Standards and Compliance seeking approval for the Application for Renewal of Commercial Use of Roads Approval form.*

3.17PM Mayor Strelow attended the meeting.

**COMMITTEE RECOMMENDATION**

THAT Council approves the Application for Renewal of Commercial Use of Roads Approval form.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Williams

**MOTION CARRIED**



**8.4 DOG REGISTRATION FEE REPORT JUNE 2015**

**File No:** 1464  
**Attachments:** 1. Dog Registration Fee Table - June 2015  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Community Standards and Compliance

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**SUMMARY**

*Manager Community Standards and Compliance seeking approval for the proposed dog registration and animal related fees for 2015-2016.*

3.27PM Mayor Strelow left the meeting.  
3.28PM Mayor Strelow returned to the meeting.  
3.32PM Mayor Strelow left the meeting.

**COMMITTEE RECOMMENDATION**

THAT Council approves the proposed dog registration fees for 2015-2016 as detailed in the report.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

**8.5 PEST SURVEY PROGRAM 1 SEPTEMBER 2015 - 30 NOVEMBER 2015**

**File No:** 143  
**Attachments:** 1. Inspection Map of Alton Downs for September 2015 to November 2015  
2. Pest Survey Program Advertisement 2015  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Community Standards and Compliance

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**SUMMARY**

*This report presents a Pest Survey Program for consideration to be conducted in Alton Downs. Prior to Rockhampton Regional Council's pest management staff undertaking property inspections for pest plants, a Pest Survey Program must be approved by Council.*

3.33PM Mayor Strelow returned to the meeting.

**COMMITTEE RECOMMENDATION**

THAT in accordance with the *Land Protection (Pest and Stock Route Management) Act 2002*, Council approves the Pest Survey Program, as detailed in the report, for the locality of Alton Downs between Monday 1 September 2015 and Sunday 30 November 2015.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Williams  
**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR MARCH 2015

**File No:** 1464

**Attachments:**

1. Monthly Operations Report from Community Standards and Compliance Unit for March 2015
2. Traffic Light Report for March 2015
3. Financial Matters Report for March 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Community Standards and Compliance

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#### SUMMARY

*The monthly Operations Report for Community Standards and Compliance Section as at 31 March 2015 is presented for Councillor's information.*

#### COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for March 2015 be 'received'.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**9.2 MONTHLY OPERATIONS REPORT FROM COMMUNITY STANDARDS AND COMPLIANCE UNIT FOR APRIL 2015**

**File No:** 1464

**Attachments:**

1. Monthly Operations Report from Community Standards and Compliance Unit for April 2015
2. Traffic Light Report for April 2015
3. Financial Matters Report for April 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Community Standards and Compliance

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**SUMMARY**

*The monthly Operations Report for Community Standards and Compliance Section as at 30 April 2015 is presented for Councillor's information.*

**COMMITTEE RECOMMENDATION**

THAT the Community Standards and Compliance Monthly Operations Report for April 2015 be 'received'.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**10 NOTICES OF MOTION**

Nil

## 11 URGENT BUSINESS QUESTIONS

3.53PM Chief Executive Officer left the meeting and did not return.

### 11.1 OFF LEASH DOG PARKS

**File No:** 1464

**Responsible Officer:** Catherine Hayes - Manager Community Standards and Compliance

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#### SUMMARY

*Councillor Fisher requested that Council officers provide a report on the feasibility of establishing further off leash park options and another dog agility park.*

#### COMMITTEE RECOMMENDATION

THAT Council officers provide a report on the feasibility of establishing further off leash park options and another dog agility park, similar to the one at Kershaw Gardens.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**12 CLOSURE OF MEETING**

There being no further business the meeting closed at 4.00pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE