



HEALTH & COMPLIANCE COMMITTEE MEETING

MINUTES

4 NOVEMBER 2014

The Committee Recommendations contained within these Minutes were adopted at the Council Meeting on 11 November 2014.

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
6	BUSINESS OUTSTANDING.....	2
6.1	BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE.....	2
7	PUBLIC FORUMS/DEPUTATIONS	3
	NIL	3
8	OFFICERS' REPORTS	4
8.1	COMMUNITY STANDARDS AND COMPLIANCE ENFORCEMENT STRATEGY	4
9	STRATEGIC REPORTS	5
9.1	MONTHLY OPERATIONS REPORT HEALTH AND ENVIRONMENT SECTION PERIOD ENDED SEPTEMBER 2014	5
9.2	MONTHLY OPERATIONS REPORT LOCAL LAWS SECTION PERIOD ENDED SEPTEMBER 2014.....	6
10	NOTICES OF MOTION	7
	NIL	7
11	URGENT BUSINESS\QUESTIONS	8
12	CLOSURE OF MEETING.....	9

**REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY 4 NOVEMBER 2014 COMMENCING AT 3:03PM**

COMMITTEE RESOLUTION

THAT in accordance with s64(3) of the *Local Government (Operations) Regulation 2010*, and s45(8) *Council meeting Procedures*, Mayor Strelow be appointed Chairperson of the Health & Compliance Committee for the period of Councillor Swadling's absence.

Moved by: Councillor Fisher
Seconded by: Councillor Williams

MOTION CARRIED

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor A P Williams

In Attendance:

Mr M Rowe – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms C Hayes – Manager Community Standards & Compliance
Ms E Brodel – Media & Communications Officer
Ms I Taylor – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Ellen Smith

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COMMITTEE RESOLUTION**

THAT the minutes of the Health & Compliance Committee held on 30 September 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Fisher
Seconded by: Councillor Williams

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE

File No: 10097
Attachments: 1. Business Outstanding Table for Health and Compliance
Responsible Officer: Michael Rowe - Acting Chief Executive Officer
Author: Michael Rowe - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 COMMUNITY STANDARDS AND COMPLIANCE ENFORCEMENT STRATEGY

File No: 5231
Attachments: 1. Enforcement Strategy Table
Authorising Officer: Michael Rowe - Acting Chief Executive Officer
Author: Catherine Hayes - Manager Health & Environment /
Acting Manager Local Laws

SUMMARY

The Manager Community Standards and Compliance is presenting an Enforcement Strategy report for Council's adoption. This strategy will be an appendix to the whole of Council Enforcement Strategy.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Enforcement Strategy, which will be an appendix to the whole of Council Enforcement Strategy, be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Williams

MOTION CARRIED

9 STRATEGIC REPORTS

9.1 MONTHLY OPERATIONS REPORT HEALTH AND ENVIRONMENT SECTION PERIOD ENDED SEPTEMBER 2014

File No: 1464

Attachments:

1. Monthly Operations Report Health and Environment Section Period Ended September 2014
2. All Monthly Requests - Traffic Light Report Period Ended September 2014
3. Financial Matters Report

Authorising Officer: Michael Rowe - Acting Chief Executive Officer

Author: Catherine Hayes - Manager Health & Environment / Acting Manager Local Laws

SUMMARY

The monthly operations report for the Health and Environment Section as at 30 September 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Health and Environment Monthly Operations Report for September 2014 be received.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

9.2 MONTHLY OPERATIONS REPORT LOCAL LAWS SECTION PERIOD ENDED SEPTEMBER 2014

File No: 1464

Attachments:

1. Monthly Operations Report Local Laws Section
2. Local Laws Monthly Request - September 2014
3. September 2014 Local Law General Ledger

Authorising Officer: Michael Rowe - Acting Chief Executive Officer

Author: Catherine Hayes - Manager Health & Environment / Acting Manager Local Laws

SUMMARY

The monthly operations report for the Local Laws Section as at 30 September 2014 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report Local Laws Section as at 30 September 2014 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Williams

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS QUESTIONS

12 CLOSURE OF MEETING

There being no further business the meeting closed at 3:26pm.

SIGNATURE

CHAIRPERSON

DATE