



# **HEALTH & COMPLIANCE COMMITTEE MEETING**

## **MINUTES**

**2 SEPTEMBER 2014**

The Committee Recommendations contained within these Minutes were adopted at the Council Meeting on 9 September 2014.

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**REPORT OF THE HEALTH & COMPLIANCE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 2 SEPTEMBER 2014 COMMENCING AT 3.00PM**

**1 OPENING****2 PRESENT**

Members Present:

Councillor C E Smith (Chairperson)  
Acting Mayor, Councillor A P Williams  
Councillor N K Fisher

Observer:

Councillor C R Rutherford

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr M Rowe – General Manager Community Services  
Ms C Hayes – Manager Health & Environment / Acting Manager Local Laws  
Ms K Beresford – Media and Communications Officer  
Ms I Taylor – Governance Support Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Margaret Strelow.

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COMMITTEE RESOLUTION**

THAT the minutes of the Health & Compliance Committee held on 5 August 2014 be taken as read and adopted as a correct record.

**Moved by:** Councillor Fisher  
**Seconded by:** Acting Mayor Williams

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Health and Compliance  
**Responsible Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Ross Cheesman - Acting Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 OFFICERS' REPORTS

### 8.1 SYSTEMATIC INSPECTION PROGRAM 29 SEPTEMBER 2014 - 9 NOVEMBER 2014

**File No:** 1464

**Attachments:**

1. Map of Norman Gardens Boundaries
2. Notice of Proposed Inspection Program

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Health & Environment / Acting Manager Local Laws

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#### SUMMARY

*This report presents a Systematic Inspection Program for consideration by Council. Prior to Rockhampton Regional Council officers undertaking an inspection program, the Systematic Inspection Program, to monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011 must be approved by Council.*

#### COMMITTEE RECOMMENDATION

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008*, Council approves an inspection program, the Systematic Inspection Program, as detailed in the report, for the locality of Norman Gardens between 29 September 2014 and 9 November 2014.

**Moved by:** Councillor Fisher

**Seconded by:** Acting Mayor Williams

**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 MONTHLY OPERATIONS REPORT FOR HEALTH AND ENVIRONMENT SECTION PERIOD ENDED JULY 2014.

**File No:** 1464

**Attachments:** 1. Monthly Operational Report Health & Environment Section Period Ended July 2014

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Health & Environment / Acting Manager Local Laws

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#### SUMMARY

*This report provides information about the activities of Rockhampton Regional Council's Health and Environment Section for the month of July 2014.*

3.14PM Chief Executive Officer attended the meeting.

#### COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report for Health and Environment Section Period Ended July 2014 be received.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**9.2 MONTHLY OPERATIONS REPORT LOCAL LAWS SECTION PERIOD ENDED JULY 2014**

**File No:** 1464

**Attachments:**

1. Monthly Operational Report Local Laws Section Period Ended July 2014
2. Local Laws 'Traffic Light' Report July 2014

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Catherine Hayes - Manager Health & Environment / Acting Manager Local Laws

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**SUMMARY**

*The monthly operations report for the Local Laws Section as at 31 July 2014 is presented for Councillor's information.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operations Report Local Laws Section as at 31 July 2014 be 'received'.

**Moved by:** Acting Mayor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**



**10 NOTICES OF MOTION**

Nil

## 11 URGENT BUSINESS\QUESTIONS

### 11.1 VERBAL UPDATE FOR CAPRICORN PEST MANAGEMENT GROUP AND 1080

**File No:** 1379

**Responsible Officer:** Catherine Hayes – Manager Health and Environment /  
Acting Manager Local Laws

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#### SUMMARY

*Councillor Smith requested an update on CPMG and 1080.*

#### COMMITTEE RECOMMENDATION

THAT the verbal update for Capricorn Pest Management Group and 1080 be received.

**Moved by:** Councillor Fisher

**Seconded by:** Acting Mayor Williams

**MOTION CARRIED**

**12 CLOSURE OF MEETING**

There being no further business the meeting closed at 3.35pm.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE