



BUSINESS ENTERPRISE COMMITTEE MEETING

MINUTES

4 NOVEMBER 2015

The Committee Recommendations contained within these Minutes were adopted at the Council meeting on 10 November 2015.

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**REPORT OF THE BUSINESS ENTERPRISE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 4 NOVEMBER 2015 COMMENCING AT 9.12AM**

1 OPENING**2 PRESENT**

Members Present:

Councillor N K Fisher (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor R A Swadling

In Attendance:

Mr R Holmes – General Manager Regional Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Ms T Sweeney – Acting General Manager Corporate Services
Mr C Dungleison – Manager Rockhampton Regional Waste and Recycling
Mr T Heard – Manager Airport
Ms T Baxter – Coordinator Airport Operations
Ms C Steinberger – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE**COMMITTEE RESOLUTION**

THAT the apologies tendered for the absence of the Mayor, Councillor Margaret Strelow, and the leave of absence previously granted to Councillor Greg Belz be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**COMMITTEE RESOLUTION**

THAT the minutes of the Business Enterprise Committee held on 7 October 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Smith

Seconded by: Councillor Rutherford

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE

File No: 10097

Attachments: 1. **Business Outstanding Table for Business Enterprise Committee**

Authorising Officer: Robert Holmes - Acting Chief Executive Officer

Author: Robert Holmes - Acting Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.

9:14AM Councillor Rutherford left the meeting

9:16AM Councillor Rutherford returned to the meeting

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 WASTE REDUCTION AND RECYCLING PLAN - REQUEST FOR COUNCILLOR WORKSHOP

File No: 7927
Attachments: 1. Draft WRRP - Theme - Objectives and Targets
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

A draft Waste Reduction and Recycling Plan (WRRP) has been developed in accordance with the requirements of the Waste Reduction and Recycling Act and will provide positive guidance to Council and the community for the future management of their waste until 2024. This report outlines the requirements and is seeking a Councillor workshop to review the draft Waste Reduction and Recycling Plan (WRRP) 2015 – 2024 prior to the compulsory 28 day public display / advertising of the Plan seeking community / stakeholder comments.

COMMITTEE RECOMMENDATION

THAT a Councillor workshop be held as soon as practical to review the draft Waste Reduction and Recycling Plan 2015 – 2024 to enable the Plan to be advertised for public consultation.

Moved by: Councillor Swadling
Seconded by: Councillor Smith

MOTION CARRIED

9 STRATEGIC REPORTS

9.1 ROCKHAMPTON REGIONAL WASTE AND RECYCLING OPERATIONAL REPORT FOR PERIOD 1 SEPTEMBER TO 30 SEPTEMBER 2015

File No: 7927
Attachments: 1. RRWR Operations Report September 2015
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of September 2015

9:45AM Chief Executive Officer left the meeting
9:46AM Chief Executive Officer returned to the meeting

COMMITTEE RECOMMENDATION

THAT the RRWR Operations report for the period ended 30 September 2015 be received.

Moved by: Councillor Rutherford
Seconded by: Councillor Smith

MOTION CARRIED

**9.2 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT**

File No: 7927
Attachments: 1. Airport Monthly Operations & Annual
Performance Plan Report
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Alicia Cutler - Acting General Manager Corporate
Services

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport as at 30 September 2015 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 30 September 2015 be "received".

THAT a workshop be convened to coincide with the Business Enterprise Committee meeting on 2 December 2015 to discuss the Waste and Recycling Plan, and Airport matters.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

10:08AM Councillor Williams left the meeting

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS QUESTIONS

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Bad Debt Write Off

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

COMMITTEE RESOLUTION

10:08AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

10:09AM Councillor Williams returned to the meeting

COMMITTEE RESOLUTION

10:10AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Rutherford

MOTION CARRIED

13 CONFIDENTIAL REPORTS

13.1 BAD DEBT WRITE OFF

File No: 1117
Attachments: Nil
Authorising Officer: Robert Holmes - Acting Chief Executive Officer
Author: Alicia Cutler - Acting General Manager Corporate Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Manager presenting report in regards to Bad Debt Write Off due to Company being in Liquidation.

COMMITTEE RECOMMENDATION

THAT Council agrees to write off bad debt of \$13,365 relating to outstanding aeronautical charges accrued by Polet Airlines.

Moved by: Councillor Swadling
Seconded by: Councillor Smith

MOTION CARRIED

14 CLOSURE OF MEETING

There being no further business the meeting closed at 10:10am.

SIGNATURE

CHAIRPERSON

DATE