



# **BUSINESS ENTERPRISE COMMITTEE MEETING**

## **MINUTES**

**5 NOVEMBER 2014**

The Committee Recommendations contained within these Minutes were adopted at the Council Meeting on 11 November 2014.

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## TABLE OF CONTENTS

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ITEM	SUBJECT	PAGE NO
1	OPENING .....	2
2	PRESENT .....	2
3	APOLOGIES AND LEAVE OF ABSENCE.....	2
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	2
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	2
6	BUSINESS OUTSTANDING.....	3
	6.1 COMPOST TRIAL .....	3
7	PUBLIC FORUMS/DEPUTATIONS.....	4
	NIL.....	4
9	STRATEGIC REPORTS .....	5
	9.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING PERFORMANCE PLAN QUARTERLY REPORT AS AT 30 SEPTEMBER 2014 .....	5
	9.3 MONTHLY OPERATIONS REPORT - ROCKHAMPTON REGIONAL WASTE AND RECYCLING .....	6
10	NOTICES OF MOTION .....	7
	NIL.....	7
11	URGENT BUSINESS\QUESTIONS.....	8
12	CLOSED SESSION .....	9
	13.1 UPDATE OF PROGRESS - INTERIM WASTE MANAGEMENT PLAN.....	9
13	CONFIDENTIAL REPORTS .....	10
	13.1 UPDATE OF PROGRESS - INTERIM WASTE MANAGEMENT PLAN.....	10
8	OFFICERS' REPORTS .....	11
	8.1 AIRPORT TERMINAL REDEVELOPMENT REPORT .....	11
9	STRATEGIC REPORTS .....	12
	9.1 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT - MONTHLY OPERATIONAL REPORT .....	12
14	CLOSURE OF MEETING .....	13

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**REPORT OF THE BUSINESS ENTERPRISE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY 5 NOVEMBER 2014 COMMENCING AT 9.02AM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor N K Fisher (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor C R Rutherford  
Councillor G A Belz

In Attendance:

Mr R Cheesman – General Manager Corporate Services (Executive Officer)  
Mr E Pardon – Chief Executive Officer  
Mr R Holmes – General Manager Regional Services  
Mr T Heard – Manager Airport  
Mr C Dungleison – Manager RRWR  
Ms E Brodel – Media and Communications Officer  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Ellen Smith

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Business Enterprise Committee held on 1 October 2014 be taken as read and adopted as a correct record.

**Moved by:** Councillor Belz  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 COMPOST TRIAL

**File No:** 7927  
**Attachments:** Nil  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

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#### SUMMARY

*Council was provided a deputation from Mr Michael Alexander in regards to the establishment of a trial waste composting project. Mr Alexander previously had put a proposal to undertake a composting trial involving greenwaste, sludge (sewer and or water) and possibly organics. To undertake the trial will require significant expenditure but could assist Council in the longer term with local markets. Also no site could be located to undertake the trial. Council requested further information and that is now provided in this report.*

9:04AM Mayor Strelow attended the meeting  
9:05AM Chief Executive Officer attended the meeting

#### COMMITTEE RECOMMENDATION

THAT this matter be further investigated having regard for the waste options currently being considered by Council and test the market for the operation.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## **7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**COMMITTEE RESOLUTION**

THAT pursuant to s15(2) *Council Meeting Procedures* the Order of Business be amended to consider Items 9.2 – Rockhampton Regional Waste and Recycling Performance Plan Quarterly Report as at 30 September 2014; 9.3 – Monthly Operations Report – Rockhampton Regional Waste and Recycling; and 13.1 – Update of Progress – Interim Waste Management Plan next.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Belz

**MOTION CARRIED**

**9 STRATEGIC REPORTS****9.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING PERFORMANCE PLAN QUARTERLY REPORT AS AT 30 SEPTEMBER 2014**

**File No:** 7927

**Attachments:**

1. RRWR Income Statement
2. RRWR Capital Management Report 2014-15 as at September 2014
3. RRWR Customer Service Standards Performance as at 30 September 2014

**Authorising Officer:** Robert Holmes - General Manager Regional Services

**Author:** Craig Dunglison - Manager RRWR

**SUMMARY**

*Rockhampton Regional Waste and Recycling's performance is reported to Council on a quarterly basis in accordance with the adopted 2014/15 Performance Plan. This report, as at 30 September 2014, is presented for the Committee's information.*

9:22AM Chief Executive Officer left the meeting

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Regional Waste and Recycling Annual Performance Plan quarterly report as at 30 September 2014 be received.

**Moved by:** Councillor Belz

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**9.3 MONTHLY OPERATIONS REPORT - ROCKHAMPTON REGIONAL WASTE AND RECYCLING****File No:** 7927**Attachments:**

1. Operations Report RRWR September 2014
2. RRWR Income Statement as at 30 September 2014
3. RRWR Capital Management Report as at 30 September 2014

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of September 2014.*

**COMMITTEE RECOMMENDATION**

THAT the RRWR operations report for September 2014 be received.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Belz**MOTION CARRIED**

**10 NOTICES OF MOTION**

Nil



**11 URGENT BUSINESS QUESTIONS**

## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 Update of progress - Interim Waste Management Plan

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Rutherford

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

### COMMITTEE RESOLUTION

**9:28AM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Belz

**MOTION CARRIED**

9:40AM Chief Executive Officer returned to the meeting

### COMMITTEE RESOLUTION

**10:20AM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## 13 CONFIDENTIAL REPORTS

### 13.1 UPDATE OF PROGRESS - INTERIM WASTE MANAGEMENT PLAN

**File No:** 7927

**Attachments:** 1. Rockhampton Regional Waste and Recycling  
Interim Waste Management Plan

**Authorising Officer:** Robert Holmes - General Manager Regional Services

**Author:** Craig Dunglison - Manager RRWR

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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#### SUMMARY

*In June 2014 an Interim Waste Management Strategy was adopted by Council. This report provides an update of the progress of the Actions outlined in the Interim Waste Strategy.*

#### COMMITTEE RECOMMENDATION

THAT the progress report on the Interim Waste Management Plan be received.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## 8 OFFICERS' REPORTS

### 8.1 AIRPORT TERMINAL REDEVELOPMENT REPORT

**File No:** 10234

**Attachments:**

1. Correspondence from Stea Astute Architecture
2. Partial Floorplan with Car Park
3. Partial Floorplan Annotated

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services

**Author:** Trevor Heard - Manager Rockhampton Airport

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#### SUMMARY

*The purpose of this report is to provide information to Council on the proposed redevelopment of the Airport terminal which will transform the terminal and passenger flow into what is accepted as best practice at large regional airports.*

10:42AM Councillor Belz left the meeting  
10:44AM Councillor Belz returned to the meeting  
10:49AM Mayor Strelow left the meeting  
10:52AM Mayor Strelow returned to the meeting  
10:56AM Chief Executive Officer left the meeting  
10:57AM Chief Executive Officer returned to the meeting

#### COMMITTEE RECOMMENDATION

THAT the Airport Terminal Redevelopment Report be received.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Belz

**MOTION CARRIED**

## 9 STRATEGIC REPORTS

### 9.1 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT - MONTHLY OPERATIONAL REPORT

**File No:** 7927

**Attachments:** 1. Airport Finance Monthly Report - September 2014

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services

**Author:** Trevor Heard - Manager Rockhampton Airport

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#### SUMMARY

*The monthly operations report for the Rockhampton Airport as at 30 September 2014 is presented for Councillor's information.*

#### COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Operations Report for Rockhampton Airport as at 30 September 2014 be "received".

**Moved by:** Councillor Belz

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**14 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:04am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE