



# **BUSINESS ENTERPRISE COMMITTEE MEETING**

## **MINUTES**

**1 OCTOBER 2014**

The Committee Recommendations contained within these Minutes  
were adopted at the Council Meeting on 7 October 2014.

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**REPORT OF THE BUSINESS ENTERPRISE COMMITTEE MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON WEDNESDAY 1 OCTOBER 2014 COMMENCING AT 8.09AM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

Councillor N K Fisher (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – General Manager Corporate Services  
Mr R Holmes – General Manager Regional Services  
Mr C Dungleison – Manager RRWR  
Mr T Heard – Manager Airport  
Ms A Bartlett – Marketing and Media Officer  
Ms K Mahon – Committee Support Team Leader

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COMMITTEE RESOLUTION**

THAT the minutes of the Business Enterprise Committee held on 3 September 2014 be taken as read and adopted as a correct record.

**Moved by: Councillor Smith**

**Seconded by: Mayor Strelow**

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

8:11AM Chief Executive Officer left the meeting

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Business Enterprise Committee  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - General Manager Corporate Services

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors' information.*

8:12AM Chief Executive Officer returned to the meeting.

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Belz

**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 OFFICERS' REPORTS**

Nil

## 9 STRATEGIC REPORTS

### 9.1 MONTHLY OPERATIONS REPORT - ROCKHAMPTON REGIONAL WASTE AND RECYCLING

**File No:** 7927

**Attachments:**

1. Monthly Operations Report RRWR August 2014
2. Waste and Recycling Income Statement August 2014
3. Waste and Recycling Capital Management Report

**Authorising Officer:** Robert Holmes - General Manager Regional Services

**Author:** Craig Dunglison - Manager RRWR

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#### SUMMARY

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of August 2014.*

8:23AM Councillor Rutherford attended the meeting.

#### COMMITTEE RECOMMENDATION

THAT Council accept the RRWR operations report for August 2014.

**Moved by:** Councillor Smith

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

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**9.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING ANNUAL PERFORMANCE PLAN**

**File No:** 8409  
**Attachments:** 1. RRWR Annual Performance Plan 2014-15  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*The Local Government 2012 section 175 requires commercial business units to prepare an Annual Performance Plan for inclusion in the Rockhampton Regional Council Operational Plan. The 2014/15 Annual Performance Plan for Rockhampton Regional Waste and Recycling is submitted for consideration.*

**COMMITTEE RECOMMENDATION**

1. THAT the 2014/15 Performance Plan for Rockhampton Regional Waste and Recycling as submitted, be adopted; and
2. THAT the Community Service Obligations totalling \$1,457,037 as detailed in this report and identified in the 2014/15 Annual Performance Plan be received.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**



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**9.3 ROCKHAMPTON AIRPORT ANNUAL PERFORMANCE PLAN - AS AT 30 JUNE 2014****File No:** 1392**Attachments:**

1. Airport Income Statement - 30 June 2014
2. Airport Capital Management Report - 30 June 2014
3. Airline Routes 30 June 2014
4. Customer Service Statistics

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Trevor Heard - Manager Rockhampton Airport

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**SUMMARY**

*Rockhampton Airport's performance is reported to Council on a quarterly basis in accordance with the adopted 2013/14 Performance Plan. This report, as at 30 June 2014, is presented for the Committee's information.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Airport's Annual Performance Plan quarterly report as at 30 June 2014 be 'received'.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Smith**MOTION CARRIED**

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**9.4 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -  
MONTHLY OPERATIONAL REPORT**

**File No:** 7927  
**Attachments:** 1. Airport Finance Monthly Report  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Trevor Heard - Manager Rockhampton Airport

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**SUMMARY**

*The monthly operations report for the Rockhampton Airport as at 31 August 2014 is presented for Councillor's information.*

9:05AM Councillor Belz left the meeting.  
9:09AM Mayor Strelow left the meeting.  
9:13AM Councillor Belz returned to the meeting.  
9:13AM Mayor Strelow returned to the meeting.

**COMMITTEE RECOMMENDATION**

THAT the Corporate Services Departmental Monthly Operations Report for Rockhampton Airport as at 31 August 2014 be "received".

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**9:13AM** Councillor Fisher declared that the meeting be adjourned to conduct an airside tour

**10:20AM** Councillor Fisher declared that the meeting be resumed

**PRESENT**

Members Present:

Councillor N K Fisher (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – General Manager Corporate Services  
Mr R Holmes – General Manager Regional Services  
Mr T Heard – Manager Airport  
Mr W Clark – Community Engagement Officer  
Ms A Bartlett – Marketing and Media Officer  
Ms K Mahon – Committee Support Team Leader

**9.5 ROCKHAMPTON AIRPORT MASTER PLAN RUNWAY 04/22****File No:** 1689**Attachments:**

1. **Secondary Runway 04/22 Master Planning Evaluation Consultation Report Mar-Aug 2014**
2. **Rehbein Report - Rockhampton Airport Runway 04/22 Master Planning Report**

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Trevor Heard - Manager Rockhampton Airport

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**SUMMARY**

*This document outlines the study and consultation process to determine the best future operating capabilities of the existing secondary runway 04/22.*

10:24AM Councillor Belz attended the meeting.

**COMMITTEE RECOMMENDATION**

That the matter be referred as an agenda item to Council Meeting on Tuesday 7 October 2014.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

**10 NOTICES OF MOTION**

Nil

**11 URGENT BUSINESS QUESTIONS**

**12 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:04am.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE