



BUSINESS ENTERPRISE COMMITTEE MEETING

MINUTES

6 AUGUST 2014

The Committee Recommendations contained within these Minutes were adopted at the Council Meeting on 12 August 2014.

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REPORT OF THE BUSINESS ENTERPRISE COMMITTEE MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON WEDNESDAY, 6 AUGUST 2014 COMMENCING AT 9.06AM

1 OPENING

2 PRESENT

Members Present:

Councillor N K Fisher (Chairperson)
The Mayor, Councillor M F Strelow
Councillor C E Smith
Councillor C R Rutherford
Councillor R A Swadling

Observer:

Councillor A P Williams

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – General Manager Corporate Services
Mr R Holmes – General Manager Regional Services
Mr C Duglison – Manager RRWR
Mr T Heard – Manager Airport
Ms A Cutler – Manager Finance
Ms A Bartlett – Marketing and Media Officer
Ms L Leeder – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Greg Belz

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Business Enterprise Committee held on 2 July 2014 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

7.1 POSSIBLE COMPOST PROJECT

File No: 150

Attachments: 1. Information from Mick Alexander regarding Compost Project

Authorising Officer: Robert Holmes - General Manager Regional Services

Author: Craig Dunglison - Manager RRWR

SUMMARY

Council has been approached to consider the support of a trial involving the composting of greenwaste and possibly organics and/or sewerage and water treatment sludge. The cost to undertake the trial is not minor but the outcomes could be significant providing Council with a direction that would greatly reduce waste going to landfill utilising very importantly a potential local market. Mr Mick Alexander will provide a presentation to the Committee.

9:09AM Councillor Rutherford attended the meeting
9:09AM The deputation from Mick Alexander of GBP commenced
9:11AM The Mayor, Councillor Strelow attended the meeting
9:32AM The deputation concluded

COMMITTEE RECOMMENDATION

THAT the deputation and the report '*Possible Compost Project*' be received, and that a further report be brought back to the Committee with detailed analysis to consider inclusion in the overall waste strategy.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

7.2 AIRBIZ AVIATION STRATEGIES PRESENTING RESULTS OF THE AIRPORT SURVEYS

File No: 10987
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - General Manager Corporate Services

SUMMARY

Cally Ward from Airbiz Aviation Strategies presenting the results of the Airport surveys.

9:34AM Councillor Smith left the meeting and did not return
9:34AM The deputation from Cally Ward from Airbiz Aviation Strategies commenced
10:05AM The deputation concluded

COMMITTEE RECOMMENDATION

THAT the presentation be “received” and that Councillor Neil Fisher, Ross Cheesman and Trevor Heard be commended for their efforts on this project.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

8 OFFICERS' REPORTS

8.1 2014-15 ANNUAL PERFORMANCE PLAN FOR ROCKHAMPTON AIRPORT

File No: 8409
Attachments: 1. 2014-2015 Annual Performance Plan
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - General Manager Corporate Services

SUMMARY

General Manager Corporate Services representing 2014-15 Annual Performance Plan for the Rockhampton Airport for consideration.

COMMITTEE RECOMMENDATION

THAT pursuant to Section 175 (2) of the *Local Government Regulation 2012* the 2014-15 Annual Performance Plan for Rockhampton Airport as attached be adopted.

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford

MOTION CARRIED

8.2 LANDFILL OPERATING HOURS

File No: 7927
Attachments: Nil
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Nigel Tuckwood - Coordinator Waste Operations

SUMMARY

In a strategy to improve staff efficiencies and save on operational costs within facilities and to add consistency, it is proposed to align the operating hours of the Gracemere Landfill with those at the Lakes Creek Road Landfill.

COMMITTEE RECOMMENDATION

1. THAT the hours of operation of the Gracemere Landfill are aligned with the operating hours of the Lakes Creek Road Landfill and that the Gracemere Landfill closes for a half hour period for lunch 12.00 to 12.30pm.
2. THAT an update be provided on the progress of this initiative in December 2014.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

9 STRATEGIC REPORTS

9.1 AIRPORT FINANCE AND STRATEGIC MATTERS REPORT JUNE 2014

File No: 7927

Attachments:

1. Airport Income Statement Report 13/14 - June 2014
2. Airport Capital Management Report 13/14 - June 2014
3. Customer Service Statistics - June 2014

Authorising Officer: Ross Cheesman - General Manager Corporate Services

Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

The report details the financial position and other strategic matters for Rockhampton Airport.

COMMITTEE RECOMMENDATION

THAT the Airport and Strategic Matters Report for June 2014 be "received".

Moved by: Councillor Swadling

Seconded by: Councillor Rutherford

MOTION CARRIED

9.2 RRWR FINANCE AND STRATEGIC MATTERS REPORT - JUNE 2014

File No: 7927
Attachments: 1. Operational Budget Report - June 2014
2. Capital Budget Report - June 2014
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

This report details Rockhampton Regional Waste and Recycling's financial position and other significant operational matters as at 30 June 2014.

10:24AM Councillor Swadling left the meeting and did not return
10:28AM Councillor Williams attended the meeting

COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Waste and Recycling's Finance and Strategic Matters Report as at 30 June 2014 be received.

Moved by: Councillor Rutherford
Seconded by: Mayor Strelow

MOTION CARRIED

9.3 RRWR ANNUAL PERFORMANCE PLAN QUARTERLY REPORT AS AT 30 JUNE 2014**File No:** 7927**Attachments:**

1. Rockhampton Regional Waste and Recycling (RRWR) Operating Statement
2. RRWR capital program
3. Customer Service Standards as at 30 June 2014

Authorising Officer: Robert Holmes - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

SUMMARY

Rockhampton Regional Waste and Recycling's performance is reported to Council on a quarterly basis in accordance with the adopted 2013/14 Performance Plan. This report, as at 30 June 2014, is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Waste and Recycling Annual Performance Plan quarterly report as at 30 June 2014 be received.

Moved by: Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS QUESTIONS

The issue of landfill matters was raised at the meeting to be discussed in Closed Session.

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Landfill Accounts

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

13.2 Landfill Matters

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

COMMITTEE RESOLUTION

10:33AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

COMMITTEE RESOLUTION

10:38AM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Rutherford
Seconded by: Mayor Strelow

MOTION CARRIED

13 CONFIDENTIAL REPORTS

13.1 LANDFILL ACCOUNTS

File No: 7927

Attachments: Nil

Authorising Officer: Robert Holmes - Acting Chief Executive Officer

Author: Craig Dunglison - Manager RRWR

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

As reported to Council previously at the January 2013 Business Enterprise Council Meeting an investigation into a landfill accounts has been undertaken.

COMMITTEE RECOMMENDATION

THAT the outstanding fees as detailed in the report be written off.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

13.2 LANDFILL MATTERS

File No: 7927

Responsible Officer: Robert Holmes – General Manager Regional Services

SUMMARY

A verbal update on a landfill matter will be presented to the Committee.

COMMITTEE RECOMMENDATION

THAT the verbal report be received.

Moved by: Councillor Rutherford

Seconded by: Mayor Strelow

MOTION CARRIED

14 CLOSURE OF MEETING

There being no further business the meeting closed at 10:44am.

SIGNATURE

CHAIRPERSON

DATE