



# **BUSINESS ENTERPRISE COMMITTEE MEETING**

## **MINUTES**

**2 APRIL 2014**

---

## TABLE OF CONTENTS

---

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING .....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA.....	1
6	BUSINESS OUTSTANDING .....	2
6.1	BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE.....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
	NIL .....	3
8	OFFICERS' REPORTS.....	4
	NIL .....	4
9	STRATEGIC REPORTS.....	5
9.1	RRWR FINANCE AND STRATEGIC MATTERS REPORT – FEBRUARY 2014.....	5
9.3	ROCKHAMPTON AIRPORT - INCREASED FEES & CHARGES .....	6
9.4	AIRPORT FINANCE AND STRATEGIC MATTERS REPORT FEBRUARY 2014.....	7
9.2	OVERVIEW OF THE CARBON TAX AND ITS IMPACT ON COUNCIL.....	8
10	NOTICES OF MOTION.....	9
	NIL .....	9
11	URGENT BUSINESS\QUESTIONS .....	10
12	CLOSED SESSION .....	11
13.1	ROCKHAMPTON AIRPORT - AIRLINE CHARGES.....	11
13	CONFIDENTIAL REPORTS.....	12
13.1	ROCKHAMPTON AIRPORT - AIRLINE CHARGES.....	12
14	CLOSURE OF MEETING .....	13

---

**REPORT OF THE BUSINESS ENTERPRISE COMMITTEE MEETING  
HELD AT ROCKHAMPTON AIRPORT, CANOONA ROAD, ROCKHAMPTON  
ON WEDNESDAY, 2 APRIL 2014 COMMENCING AT 3:01PM**

**1 OPENING**

**2 PRESENT**

Members Present:

Councillor N K Fisher (Chairperson)  
The Mayor, Councillor M F Strelow  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Cheesman – General Manager Corporate Services  
Mr R Holmes – General Manager Regional Services  
Mr C Dungleison – Manager RRWR  
Mr T Heard – Manager Airport  
Ms A Bartlett – Marketing and Media Officer  
Ms J Daniels – Communication Officer  
Ms K Mahon – Committee Support Team Leader

**3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling.

**4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

**COMMITTEE RESOLUTION**

THAT the minutes of the Business Enterprise Committee held on 5 February 2014 and 5 March 2014 be taken as read and adopted as a correct record.

**Moved by: Councillor Rutherford**

**Seconded by: Councillor Belz**

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Business Enterprise Committee  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

---

#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.*

#### COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

**Moved by:** Councillor Belz  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 OFFICERS' REPORTS**

Nil

## 9 STRATEGIC REPORTS

### 9.1 RRWR FINANCE AND STRATEGIC MATTERS REPORT – FEBRUARY 2014

**File No:** 7927

**Attachments:**

1. Operational Budget Report - February 2014
2. Capital Budget Report - February 2014

**Authorising Officer:** Robert Holmes - General Manager Regional Services

**Author:** Craig Dunglison - Manager RRWR

---

#### SUMMARY

*This report details Rockhampton Regional Waste and Recycling's financial position and other significant operational matters as at 28 February 2014.*

3:07PM Councillor Smith attended the meeting.

3:09PM Mayor Strelow attended the meeting.

#### COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Waste and Recycling's Finance and Strategic Matters Report as at 28 February 2014 be received.

**Moved by:** Councillor Rutherford

**Seconded by:** Mayor Strelow

**MOTION CARRIED**

**9.3 ROCKHAMPTON AIRPORT - INCREASED FEES & CHARGES**

**File No:** 7816  
**Attachments:** 1. Copy of Rockhampton Airport Fees and Charges 14/15  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Trevor Heard - Manager Rockhampton Airport

---

**SUMMARY**

*Manager Airport presenting 2014-15 fees and charges for Committee's consideration.*

**COMMITTEE RECOMMENDATION**

THAT effective 1 July 2014 the schedule of Fees & Charges for Rockhampton Airport, as contained within the report, be included in whole of Council Fees and Charges register.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Belz

**MOTION CARRIED**



**9.4 AIRPORT FINANCE AND STRATEGIC MATTERS REPORT FEBRUARY 2014****File No:** 7927

- Attachments:**
1. Airport Income Statement 13/14 - February 2014
  2. Airport Capital Managment Report 13/14 - February 2014
  3. Customer Service Statistics - February 2014

**Authorising Officer:** Ross Cheesman - General Manager Corporate Services**Author:** Trevor Heard - Manager Rockhampton Airport

---

**SUMMARY**

*The report details the financial position and other matters for Rockhampton Airport.*

**COMMITTEE RECOMMENDATION**

THAT the Airport Finance and Strategic Matters report for February 2014 be “received”.

**Moved by:** Councillor Rutherford**Seconded by:** Councillor Smith**MOTION CARRIED**

*This Matter was not dealt with during the meeting*

**9.2 OVERVIEW OF THE CARBON TAX AND ITS IMPACT ON COUNCIL**

**File No:** 6889  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - General Manager Corporate Services  
**Author:** Alicia Cutler - Manager Finance

---

**SUMMARY**

*Manager Financial Services providing an overview of the Carbon Tax and its impact on Council.*

**10 NOTICES OF MOTION**

Nil

**11 URGENT BUSINESS QUESTIONS**

## 12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COMMITTEE RESOLUTION

#### 3:36PM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 13.1 Rockhampton Airport - Airline Charges

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Belz

**MOTION CARRIED**

### COMMITTEE RESOLUTION

#### 4:23PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public

**Moved by:** Councillor Smith

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## 13 CONFIDENTIAL REPORTS

### 13.1 ROCKHAMPTON AIRPORT - AIRLINE CHARGES

**File No:** 1392  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - General Manager Corporate Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

---

#### SUMMARY

*General Manager Corporate Services reporting on Airport Charges.*

#### COMMITTEE RECOMMENDATION

THAT the Manager Rockhampton Airport continue negotiations with the airlines as identified by the Committee.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**14 CLOSURE OF MEETING**

There being no further business the meeting closed at 4:29pm.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE