



BUSINESS ENTERPRISE COMMITTEE MEETING

MINUTES

5 MARCH 2014

The Committee Recommendations contained within these Minutes were adopted at the Council Meeting on 11 March 2014.

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**REPORT OF THE BUSINESS ENTERPRISE COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY 5 MARCH 2014 COMMENCING AT 3:00 PM**

1 OPENING

2 PRESENT

Members Present:

Councillor N K Fisher (Chairperson)
The Mayor, Councillor M F Strelow
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor R A Swadling

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – General Manager Corporate Services
Mr T Heard – Manager Airport
Mr C Dungleison – Manager Rockhampton Regional Waste and Recycling
Ms J Daniels – Communications Officer
Ms K Mahon – Committee Support Team Leader
Ms I Taylor – Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

RECOMMENDATION

THAT the minutes of the Business Enterprise Committee held on 5 February 2014 be taken as read and adopted as a correct record.

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE
AGENDA**

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE

File No: 10097

Attachments: 1. **Business Outstanding Table for Business Enterprise Committee**

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 ROCKHAMPTON AIRPORT - INCREASED FEES AND CHARGES

File No: 7816
Attachments: Nil
Responsible Officer: Ross Cheesman - General Manager Corporate Services
Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

The new responsibility of the Screening of passengers and baggage commences 1 April 2014 and Council is required to approve the new fees and charges for this activity.

The new Foreign Military Power (FMP) agreement with the Singaporean Armed Forces is being completed and the landing fees and charges for military aircraft needs to be set before this agreement can be executed.

COMMITTEE RECOMMENDATION

1. That effective 1 April 2014 the mandatory fees and charges for passenger and check bag screening be set at \$2.52 plus GST per arriving and departing passenger.
2. That effective 1 July 2014 the landing fees for military aircraft be increased to \$15.00 plus GST per tonne based on the MTOW of aircraft.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

9 STRATEGIC REPORTS

9.1 AIRPORT FINANCE AND STRATEGIC MATTERS REPORT JANUARY 2014

File No: 7927

Attachments:

1. Airport Income Statement 13/14 - January 2014
2. Airport Capital Management Report 13/14 - January 2014
3. Customer Service Statistics - January 2014

Responsible Officer: Ross Cheesman - General Manager Corporate Services

Author: Trevor Heard - Manager Rockhampton Airport

SUMMARY

The report details the financial position and other strategic matters for Rockhampton Airport.

3:24PM Mayor Strelow left the meeting.

3:24PM Mayor Strelow returned to the meeting.

COMMITTEE RECOMMENDATION

THAT the Airport Finance and Strategic Matters report for January 2014 be "received".

Moved by: Councillor Smith

Seconded by: Councillor Rutherford

MOTION CARRIED

9.2 RRWR FINANCE AND STRATEGIC MATTERS REPORT - JANUARY 2014

File No: 7927

Attachments:

1. **Operational Budget Management Report - January 2014**
2. **Capital Budget Management Report - January 2014**

Responsible Officer: Robert Holmes - General Manager Regional Services

Author: Craig Dunglison - Manager RRWR

SUMMARY

This report details Rockhampton Regional Waste and Recycling's financial position and other significant operational matters as at 31 January 2014.

3:31PM Councillor Belz left the meeting.

3:33PM Councillor Belz returned to the meeting.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Waste and Recycling's Finance and Strategic Matters Report as at 31 January 2014 be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

9.3 RRWR ANNUAL PERFORMANCE PLAN AS AT 31 DECEMBER 2013**File No:** 7927**Attachments:**

1. RRWR Customer Service Standards
2. Income Statement
3. Waste Capital Management Report 2013-14
December 13

Responsible Officer: Robert Holmes - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

SUMMARY

Rockhampton Regional Waste and Recycling's performance is reported to Council on a quarterly basis in accordance with the adopted 2013/14 Performance Plan. This report, as at 31 December 2013, is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Waste and Recycling Annual Performance Plan quarterly report as at 31 December 2013 be received.

Moved by: Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

9.4 LANDFILL PROCUREMENT

File No: 7927
Attachments: 1. Landfill Planning Guide
Responsible Officer: Robert Holmes - General Manager Regional Services
Author: Craig Dunglison - Manager RRWR

SUMMARY

Rockhampton Regional Waste and Recycling was requested to provide information about the process involved in the procurement of a Landfill.

COMMITTEE RECOMMENDATION

THAT the report regarding Landfill Procurement be received and that Council have a workshop on provision of landfill and waste management issues.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS\QUESTIONS

4:02PM Councillor Rutherford left the meeting.

4:04PM Councillor Rutherford returned to the meeting.

12 CLOSURE OF MEETING

There being no further business the meeting closed at 4.05pm.

COUNCILLOR N K FISHER
CHAIRPERSON

DATE