



BUSINESS ENTERPRISE COMMITTEE MEETING

MINUTES

5 FEBRUARY 2014

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REPORT OF THE BUSINESS ENTERPRISE COMMITTEE MEETING HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON WEDNESDAY, 5 FEBRUARY 2014 COMMENCING AT 3:05PM

1 OPENING

2 PRESENT

Members Present:

Councillor N K Fisher (Chairperson)
The Mayor, Councillor M F Strelow
Councillor C E Smith
Councillor C R Rutherford
Councillor G A Belz
Councillor R A Swadling

Observer:

Councillor A P Williams

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – General Manager Corporate Services
Mr R Holmes – General Manager Regional Services
Mr T Heard – Director Airport
Mr C Dungleison – Manager RR Waste and Recycling
Ms A Bartlett – Marketing and Media Officer
Ms L Leeder – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Business Enterprise Committee held on 6 November 2013 be taken as read and adopted as a correct record.

Moved by: Councillor Smith

Seconded by: Councillor Belz

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

6.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE

File No: 10097

Attachments: 1. **Business Outstanding Table for Business Enterprise Committee**

Responsible Officer: Evan Pardon - Chief Executive Officer

Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

Nil

9 STRATEGIC REPORTS

9.1 ROCKHAMPTON REGIONAL WASTE AND RECYCLING ANNUAL PERFORMANCE PLAN AS AT 30 SEPTEMBER 2013

File No: 7927

Attachments:

1. Waste & Recycling Income Statement – September 2013
2. Waste and Recycling Capital Management Report 2013-14 - September 2013
3. Waste & Recycling Customer Service Standards - 30 September 2013

Responsible Officer: Robert Holmes - General Manager Regional Services

Author: Craig Dunglison - Strategic Manager Rockhampton Regional Waste & Recycling

SUMMARY

Rockhampton Regional Waste and Recycling's performance is reported to Council on a quarterly basis in accordance with the adopted 2013/14 Performance Plan. This report, as at 30 September 2013, is presented for the Committee's information.

3:18pm Councillor Williams attended the meeting

COMMITTEE RECOMMENDATION

THAT the Rockhampton Regional Waste and Recycling Annual Performance Plan quarterly report as at 30 September 2013 be received.

Moved by: Councillor Smith

Seconded by: Councillor Swadling

MOTION CARRIED

9.2 RRWR FINANCE AND STRATEGIC MATTERS REPORT - DECEMBER 2013

File No: 7927

Attachments:

1. **Operational Budget Management Report - December 2013**
2. **Capital Budget Management Report - December 2013**

Responsible Officer: Robert Holmes - General Manager Regional Services

Author: Craig Dunglison - Strategic Manager Rockhampton Regional Waste & Recycling

SUMMARY

This report details Rockhampton Regional Waste and Recycling's financial position and other significant operational matters as at 31 December 2013.

3:22pm Councillor Rutherford attended the meeting
3:27pm Councillor Williams left the meeting
3:38pm Councillor Williams returned to the meeting

COMMITTEE RECOMMENDATION

1. THAT the Rockhampton Regional Waste and Recycling's Finance and Strategic Matters Report as at 31 December 2013 be received; and
2. That Council set the domestic waste collection frequency at once per week as it currently stands.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED**COMMITTEE RECOMMENDATION**

THAT:

1. Council investigate the closure plan for the Gracemere Landfill.
2. Due to impact on adjoining neighbours, large commercial vehicles be excluded from the Gracemere Landfill until further notice.

Moved by: Councillor Fisher
Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

9.3 ROCKHAMPTON AIRPORT ANNUAL PERFORMANCE PLAN - AS AT 31 DECEMBER 2013**File No:** 1392**Attachments:**

1. Airport Capital Management Report - December 2013
2. Airport Income Statement - December 2013
3. Airline Routes 31 October 2013
4. Customer Service Statistics

Responsible Officer: Ross Cheesman - General Manager Corporate Services**Author:** Trevor Heard - Director Airport

SUMMARY

Rockhampton Airport's performance is reported to Council on a quarterly basis in accordance with the adopted 2013/14 Performance Plan. This report, as at 31 December 2013, is presented for the Committee's information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport's Annual Performance Plan quarterly report as at 31 December 2013 be 'received'.

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

9.4 AIRPORT FINANCE AND STRATEGIC MATTERS REPORT DECEMBER 2013**File No:** 7927**Attachments:**

1. Airport Income Statement 13/14 - December 2013
2. Airport Capital Management Report 13/14 - December 2013
3. Customer Service Statistics - December 2013

Responsible Officer: Ross Cheesman - General Manager Corporate Services**Author:** Trevor Heard - Director Airport

SUMMARY

The report details the financial position and other strategic matters for Rockhampton Airport.

4:05pm Chief Executive Officer left the meeting

4:07pm Chief Executive Officer returned to the meeting

COMMITTEE RECOMMENDATION

THAT the Airport Finance and Strategic Matters report for December 2013 be "received".

Moved by: Councillor Smith**Seconded by:** Councillor Belz**MOTION CARRIED**

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS QUESTIONS

11.1 APRIL BUSINESS ENTERPRISE COMMITTEE MEETING

File No: 1460

Responsible Officer: Ross Cheesman – General Manager Corporate Services

SUMMARY

The Committee discussed holding the Business Enterprise meeting on Wednesday 2 April 2014 at the Rockhampton Airport.

COMMITTEE RECOMMENDATION

THAT the April meeting of the Business Enterprise Committee be held at Rockhampton Airport.

Moved by: Councillor Fisher

Seconded by: Mayor Strelow

MOTION CARRIED

4:26pm Councillor Williams left the meeting and did not return

4:28pm Councillor Belz left the meeting

12 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COMMITTEE RESOLUTION

4:30PM

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

13.1 Rockhampton Airport Passenger Survey

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED

4:32pm Councillor Belz returned to the meeting

COMMITTEE RESOLUTION

4:40PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Rutherford

Seconded by: Councillor Swadling

MOTION CARRIED

13 CONFIDENTIAL REPORTS

13.1 ROCKHAMPTON AIRPORT PASSENGER SURVEY

File No: 10987

Attachments: Nil

Responsible Officer: Ross Cheesman - General Manager Corporate Services

Author: Trevor Heard - Director Airport

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This document sets out the results of adjudicating and recommending the awarding of Quote Number 10987 – Rockhampton Airport Passenger, Business Survey and Airport Business Development.

COMMITTEE RECOMMENDATION

THAT Airbiz Aviation Strategies be appointed to perform the Rockhampton Airport Passenger, Business Survey and Airport Business Development.

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

14 CLOSURE OF MEETING

There being no further business the meeting closed at 4:41pm.

COUNCILLOR N K FISHER
CHAIRPERSON

DATE