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### 11.1 CUSTOMS HOUSE FUNCTION SPACE PROPOSED FEE SCHEDULE

**File No:** 12472  
**Attachments:** 1. Customs House Upper Floor Layout  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Drew Stevenson - Manager Corporate and Technology Services

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#### SUMMARY

*This report is seeking approval to levy the proposed fees for the external hire of the Customs House upper level function spaces for private and public functions.*

#### 9:19AM

In accordance with s173(2) of the *Local Government Act 2009*, Councillor Cherie Rutherford disclosed a perceived conflict of interest in respect of Item 11.1 Customs House Function Space Proposed Fee Schedule due to having a booking at Customs House, the Councillor considered her position, did not take part in the debate and left the meeting.

#### COUNCIL RESOLUTION

THAT Council approves the Customs House upper level function space external hire fee schedule.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

**11.2 CHILDREN'S MEMORIAL GARDENS NEERKOL**

**File No:** 320

**Attachments:**

1. Map of 214 Meteor Park Road
2. Photos of Children's Memorial Gardens Neerkol

**Authorising Officer:** Drew Stevenson - Manager Corporate and Technology Services  
Ross Cheesman - Deputy Chief Executive Officer

**Author:** Kellie Anderson - Coordinator Property and Insurance

**SUMMARY**

*Coordinator Property & Insurance reporting on request from "Forwards" Forgotten Australians Justice Committee Inc. to 'gift' the property located at 214 Meteor Park Road to Council.*

9:22AM Councillor Swadling earlier disclosed a perceived conflict of interest due to a close personal involvement in this matter, was of the opinion that she could vote on the matter in the public interest and remained in the meeting

9:22AM Councillor Rutherford returned to the meeting

**COUNCIL RESOLUTION**

THAT the Chief Executive Officer (Coordinator Property & Insurance) be authorised to take the appropriate action to transfer ownership of 214 Meteor Park Road, Kabra (Lot 100 on SP273017) from "Forwards" Forgotten Australian Justice Committee Inc. to Council, by way of a gift.

THAT Council convert the above to a reserve, dedicated to an appropriate Community purpose.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**11.3 PUBLIC LIBRARY STRATEGIC PRIORITIES GRANT**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Naomi Brownless - Acting Manager Communities

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**SUMMARY**

*Approval is sought for an application for funding from the 'Public Library Strategic Priorities Grant'.*

**COUNCIL RESOLUTION**

THAT Council approves the submission of a funding application to the Public Library Strategic Priorities Grants program for the CapriCon Pop Culture Convention 2019.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**11.4 SMART TECHNOLOGY ROCKHAMPTON CBD AND RIVERBANK (COMMUNITY POLICY)**

**File No:** 11359

**Attachments:** 1. Final Draft Policy Rockhampton Riverbank Smart Technology

**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
Chris Ireland - Manager Regional Development and Promotions

**Author:** Joanna Horton - Centres Activation Coordinator

**SUMMARY**

*This report proposes a community policy to govern use of the suite of programmable smart technology implemented as part of the Rockhampton Riverbank Revitalisation project and Smart Way Forward Strategy.*

**COUNCIL RESOLUTION**

THAT the Smart Technology Rockhampton CBD and Riverbank Policy (Community Policy) be adopted by Council, removing references to commercial content and removing section 5.1.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

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**11.5 CAPRICORN FOOD AND WINE FESTIVAL 2018**

**File No:** 6097  
**Attachments:** Nil  
**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
**Author:** Chris Ireland - Manager Regional Development and  
Promotions

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**SUMMARY**

*The Capricorn Food and Wine Festival is proposed to run from 21 to 23 September 2018. Capricorn Food and Wine have sought a sponsorship arrangement from Rockhampton Regional Council.*

**COUNCIL RESOLUTION**

THAT the funding contributions set out in this report be adopted by Council.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

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**11.6 FIH OCEANIA CUP BID 2019 - ROCKHAMPTON HOCKEY**

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
**Author:** Chris Ireland - Manager Regional Development and  
Promotions

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**SUMMARY**

*Applications have opened for bids to support the FIH Oceania Cup 2019. The Rockhampton Hockey Association is seeking support from Rockhampton Regional Council.*

**COUNCIL RESOLUTION**

THAT Council sponsors the Rockhampton Hockey Association to attract the Oceania Cup in 2019 to the value of \$50,000.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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**11.7 PROPOSAL TO COUNCIL - NORTHERN AUSTRALIA'S RESEARCH & BUSINESS DEVELOPMENT PROJECT ON GLOBAL DEMAND ON PERISHABLE COMMODITIES**

**File No:** 1291  
**Attachments:** Nil  
**Authorising Officer:** Chris Ireland - Manager Regional Development and Promotions  
**Author:** Young Beamish - Senior Executive Trade and Investment

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**SUMMARY**

*Seeking support to submit two applications, one to Australia-ASEAN Council and the second to Australia-China Council, within Department of Foreign Affairs and Trade to receive \$40,000 funding each for workshops to develop Northern Australia.*

**COUNCIL RESOLUTION**

THAT Council endorses the applications to Australia-ASEAN Council and Australia-China Council.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**11.8 PROPOSAL TO COUNCIL - ADVANCE ROCKHAMPTON'S BUSINESS TRIP TO CHINA**

**File No:** 1291  
**Attachments:** 1. Proposed Itinerary  
**Authorising Officer:** Chris Ireland - Manager Regional Development and Promotions  
Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
**Author:** Young Beamish - Senior Executive Trade and Investment

**SUMMARY**

*Seeking support for the General Manager Advance Rockhampton to travel to China to showcase Rockhampton's quality education, attract Chinese students and study tour groups.*

**COUNCIL RESOLUTION**

THAT Council approves the General Manager Advance Rockhampton to travel to China from 7-15 April 2018 to visit six cities in the country and meet with relevant government agencies and businesses to promote Rockhampton's education industry, attract long-term students and study tours.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling  
**MOTION CARRIED**

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**11.9 ADVANCE ROCKHAMPTON OPERATIONAL REPORT FEBRUARY 2018**

**File No:** 12614  
**Attachments:** 1. Advance Rockhampton Monthly Operations Report - February 2018  
**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton/  
Acting General Manager Aviation Services  
**Author:** Chris Ireland - Manager Regional Development and Promotions

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**SUMMARY**

*The monthly operations report for the Advance Rockhampton Unit over the month of February 2018 is presented for Councillor's information.*

**COUNCIL RESOLUTION**

THAT the Advance Rockhampton Operational Report for February 2018 be received.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

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**11.10 RISK REGISTERS - QUARTERLY UPDATE AS AT 26 FEBRUARY 2018**

**File No:** 8780

**Attachments:**

1. Potential and Current Risk Exposure Profile as at 26 February 2018
2. Comparison of Current and Potential Exposure Risk Ratings Broken Down by Level of Consequence as at 26 February 2018
3. Corporate Risk Register - Quarterly Update as at 26 February 2018
4. Operational Risk Register - Quarterly Update as at 26 February 2018

**Authorising Officer:** John Wallace - Chief Audit Executive  
Evan Pardon - Chief Executive Officer

**Author:** Kisane Ramm - Senior Risk and Assurance Advisor

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**SUMMARY**

*Submission of the quarterly risk register updates, as at 26 February 2018, for Council's consideration.*

**COUNCIL RESOLUTION**

THAT the quarterly risk register updates as at 26 February 2018, as presented in the attachments to this report, be "received" by Council.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.11 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER**

**File No:** 12660  
**Attachments:** 1. Land Title Act  
**Authorising Officer:** Tracy Sweeney - Manager Workforce and Strategy  
**Author:** Allysa Brennan - Coordinator Corporate Improvement and Strategy

**SUMMARY**

*This report seeks Council's approval for delegations under State legislation to the position of Chief Executive Officer.*

**COUNCIL RESOLUTION**

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer, the exercise of powers contained in schedule 1 of the Instruments attached to this report (*Land Title Act 1994*); and
2. These powers must be exercised subject to any limitations contained in schedule 2 of the Instruments of Delegation attached to this report.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith  
**MOTION CARRIED**

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**11.12 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2018**

**File No:** 8148  
**Attachments:** 1. Income Statement February 2018  
2. Key Indicator Graphs February 2018  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Alicia Cutler - Chief Financial Officer

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**SUMMARY**

*The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 28 February 2018.*

**COUNCIL RESOLUTION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 28 February 2018 be 'received'.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Rutherford  
**MOTION CARRIED**

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**11.13 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT  
FEBRUARY 2018****File No:** 1392**Attachments:**

1. Workforce & Strategy Monthly Report - February 2018
2. CTS Monthly Report - February 2018
3. NRM Monthly Report - February 2018
4. Finance Monthly Report - February 2018
5. QTC 2017 Credit Review

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*The monthly operations report for the Corporate Services Department as at 28 February 2018 is presented for Councillors information.*

**COUNCIL RESOLUTION**

THAT the Corporate Services Departmental Operations Report as at 28 February 2018 be "received".

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**12 NOTICES OF MOTION**

Nil

UNCONFIRMED

**13 QUESTIONS ON NOTICE**

Nil

UNCONFIRMED

**14 URGENT BUSINESS QUESTIONS**

UNCONFIRMED

## 15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Kershaw Gardens

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### 16.2 CBD Car Parking

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (Commercial Considerations).

#### 16.3 Chief Executive Officer Monthly Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COUNCIL RESOLUTION

**10:32AM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

10:32AM Mayor Strelow declared a 10 minute recess

10:47AM The meeting resumed

## Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor R A Swadling  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor S J Schwarten

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr D Stevenson – Acting General Manager Corporate Services  
Mr S Gatt – Acting General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Mr C Ireland – Manager Regional Development and Promotions  
Ms T Sweeney – Manager Workforce and Strategy  
Ms T Fitzgibbon – Coordinator Development Assessment  
Mr A Russell – Senior Executive Strategic Projects  
Mr D Morrison – Executive Coordinator to the Mayor  
Ms J Horton – Centres Activation Coordinator  
Mr M Mansfield – Supervisor Media and Engagement  
Ms E Brodel – Media Officer  
Ms L Leeder – Senior Governance Support Officer

11:16AM Councillor Schwarten left the meeting

**COUNCIL RESOLUTION**

**11:37AM**

**THAT** pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by: Councillor Wickerson**

**Seconded by: Councillor Williams**

**MOTION CARRIED**

## 16 CONFIDENTIAL REPORTS

### 16.1 KERSHAW GARDENS

**File No:** 7028

**Attachments:**

1. Note
2. Locality Map

**Authorising Officer:** Steven Gatt - Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services

**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

#### SUMMARY

*A summary of the proceedings to date is provided.*

#### COUNCIL RESOLUTION

THAT this report be received.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**16.2 CBD CAR PARKING****File No:** 5252**Attachments:** 1. Proposed Strategy Schematic**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Angus Russell - Senior Executive Strategic Projects

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage (Commercial Considerations).

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**SUMMARY**

*The report recommends a number of actions in relation to CBD car parking.*

**COUNCIL RESOLUTION**

THAT Council endorse the recommended actions contained in this report.

**Moved by:** Councillor Wickerson**Seconded by:** Councillor Rutherford**MOTION CARRIED**

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**16.3 CHIEF EXECUTIVE OFFICER MONTHLY REPORT****File No:** 1830**Attachments:** Nil**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Chief Executive Officer presenting monthly report for the period ending 12 March 2018.*

**COUNCIL RESOLUTION**

THAT the monthly report from the Chief Executive Officer for the period ending 12 March 2018 be received.

**Moved by:** Councillor Swadling**Seconded by:** Councillor Smith**MOTION CARRIED**

**17 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:37am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE

UNCONFIRMED