



ORDINARY MEETING

MINUTES

13 OCTOBER 2015

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 13 OCTOBER 2015 COMMENCING AT 9.12AM**

1 OPENING

The opening prayer was presented by Reverend Scott Ballment from the Parish of Rockhampton South Uniting Church.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor S J Schwarten
Councillor A P Williams
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Holmes – General Manager Regional Services
Mr R Cheesman – General Manager Corporate Services
Mr M Rowe – General Manager Community Services
Mr R Claus – Executive Manager Regional Development
Mr R Palmer – Manager Economic Development
Ms C Hayes – Manager Community Standards and Compliance
Ms M Barrett – Manager Parks
Mr S Turner – Manager Governance Support
Mr V Morrice – Coordinator Parks Restoration Projects
Mr A Collins – Special Projects Officer
Mr W Clark – Community Engagement Officer
Ms E Brodel – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

COUNCIL RESOLUTION

THAT leave of absence be granted for Councillor Belz from Sunday 11 October to Wednesday 14 October 2015 inclusive to fulfil board duties for the Australian Local Government Association.

THAT the leave of absence previously granted for Councillor Swadling be received.

Moved by: Councillor Schwarten

Seconded by: Councillor Smith

MOTION CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 8 September 2015 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 29 September 2015 be taken as read and adopted as a correct record.

Moved by: Councillor Smith
Seconded by: Councillor Williams

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PARKS AND RECREATION COMMITTEE MEETING - 6 OCTOBER 2015

COUNCIL RESOLUTION

THAT the Minutes of the Parks & Recreation Committee meeting, held on 6 October 2015 as circulated, be received and that the recommendations contained within these minutes be adopted, with an amendment to Item 9.1.8 – Rockhampton Regional Council Cemeteries – North Rockhampton and Gracemere.

Moved by: Councillor Rutherford

Seconded by: Mayor Strelow

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks & Recreation Committee, 6 October 2015**9.1.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table for Parks and Recreation Committee
Responsible Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

Recommendation of the Parks & Recreation Committee, 6 October 2015**9.1.2 PARKS AND OPEN SPACE OPERATIONS REPORT - AUGUST 2015**

File No: 1464
Attachments: 1. Parks and Open Space Operations Report - August 2015
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Unit for the month of August 2015.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Unit for August 2015 be received.

Recommendation of the Parks & Recreation Committee, 6 October 2015**9.1.3 CEDRIC ARCHER PARK IMPLEMENTATION PLAN**

File No: 2043
Attachments: 1. Cedric Archer Park Master Plan & Stages
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Michael Rowe - General Manager Community Services

SUMMARY

Project Control Group submitting implementation strategy for the delivery of prioritised projects through stages for the redevelopment of Cedric Archer Park.

COMMITTEE RECOMMENDATION

THAT the proposed Implementation Strategy for the redevelopment of Cedric Archer Park in the stages as prioritised for stages 1 to 4 be adopted and further consultation be undertaken regarding future stages.

Recommendation of the Parks & Recreation Committee, 6 October 2015**9.1.4 REQUEST FROM ROCKHAMPTON RACING PIGEON CLUB FOR REDUCTION OF LEASE FEES**

File No: 3805

Attachments:

1. Reduction request letter from Rockhampton Racing Pigeon Club
2. Financial Statements of Rockhampton Racing Pigeon Club
3. Invoice from RRC to Rockhampton Racing Pigeon Club
4. Map of Church Park

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Jacinta James - Sports and Education Supervisor

SUMMARY

Rockhampton Racing Pigeon Club utilises a building at Church Park and has requested a reduction in its Lease fees for the 2015/16 Financial Year to assist the Club in its ongoing operations.

COMMITTEE RECOMMENDATION

THAT Council accede to the request from Rockhampton Racing Pigeon Club for a reduction of Lease fees for the 2015/16 Financial Year as per Option One detailed in the report.

Recommendation of the Parks & Recreation Committee, 6 October 2015**9.1.5 REQUEST FROM ROCKHAMPTON AND DISTRICT HISTORICAL SOCIETY INC FOR REDUCTION IN LEASE FEES****File No:** 4221**Attachments:**

1. Rockhampton and District Historical Society Reduction Request Letter
2. 2014 Reduction Letter from CEO to Rockhampton and District Historical Society Inc
3. Map of Stapleton Park

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Jacinta James - Sports and Education Supervisor

SUMMARY

Rockhampton and District Historical Society utilise a Council-owned building at Stapleton Park. The Society has requested a reduction in rental fees for the 2015/16 Financial Year to assist the Club in its ongoing operations post Tropical Cyclone Marcia.

COMMITTEE RECOMMENDATION

THAT Council accede to the request from Rockhampton and District Historical Society for a reduction of Lease fees for the 2015/16 Financial Year as per Option One detailed in the report.

Recommendation of the Parks & Recreation Committee, 6 October 2015**9.1.6 LIGHTHOUSE BAPTIST SCHOOL REQUEST FOR TENURE OVER JUDS PARK**

File No: 1464

Attachments:

1. Request for Tenure Letter from Lighthouse Baptist School
2. Map of Juds Park

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Jacinta James - Sports and Education Supervisor

SUMMARY

The Lighthouse Christian School is located beside Juds Park, 460 Norman Road, Norman Gardens and the school utilises the park land for school based activities including school sport and lunch breaks. After a number of discussions the School has formally requested tenure over Juds Park for its proposed usage times and days as detailed in the report.

COMMITTEE RECOMMENDATION

THAT

1. Council accede to the request from Lighthouse Christian School to enter into a Trustee Permit with Council over Juds Park (being Lot 100 CP 860388) for a period of three (3) years commencing on 1 January 2016.
2. Council accede to the request from Lighthouse Christian School to enter into a Freehold Licence with Council over Juds Park (being Lot 1 RP 608019) for a period of three (3) years commencing on 1 January 2016.

Recommendation of the Parks & Recreation Committee, 6 October 2015**9.1.7 STATE GOVERNMENT 'GET PLAYING PLUS' FUNDING INITIATIVE**

File No: 349
Attachments: 1. 'Get Playing Plus' Fact Sheet
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Jacinta James - Sports and Education Supervisor
Previous Items: 13.2 - State Government 'Get Playing Plus' Funding Initiative - Parks & Recreation Committee - 30 Sep 2014 9.00 am
17.2 - Royalties for the Regions Round 4 Expressions of Interest - Ordinary Council - 09 Sep 2014 9.00 am
13.3 - Redevelopment Priorities for 42nd Battalion Memorial Pool - Performance & Service Committee - 26 May 2015 9.00 am

SUMMARY

The report seeks endorsement of the Northside Pool Redevelopment as the Council project to be nominated for the State Government's 'Get Playing Plus' funding initiative.

COMMITTEE RECOMMENDATION

THAT Council endorse the submission of an application for funding for the 42nd Battalion Memorial Pool Redevelopment project under the State Government's 'Get Playing Plus' funding program.

Recommendation of the Parks & Recreation Committee, 6 October 2015**9.1.8 ROCKHAMPTON REGIONAL COUNCIL CEMETERIES - NORTH ROCKHAMPTON AND GRACEMERE**

File No:	1464
Attachments:	1. Gracemere Cemetery Consultation Report
Authorising Officer:	Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services
Author:	Sophia Czarkowski - Coordinator Parks Recreation Services
Previous Items:	9.1.3 - Concept Plan for the development of Gracemere Cemetery - Parks & Recreation Committee - 02 Jun 2015 9.00 am 9.2.8 - Concept Plan for the development of Gracemere Cemetery - Parks & Recreation Committee - 07 Apr 2015 9.00 am 11.5 - Rescind Resolution - Gracemere Redbacks Football Club Lease on Johnson Road Gracemere - Ordinary Council - 12 May 2015 9.00 am 8.3 - Gracemere Redbacks Football Club's proposed lease - Parks & Recreation Committee - 05 Mar 2013 12.00pm 8.4 - Regional Cemeteries - Capacity Assessment - Parks & Recreation Committee - 01 Apr 2014 3:00 pm 8.4 - Regional Cemeteries - Capacity Assessment - Rockhampton Memorial Gardens - Cost Comparison - Parks & Recreation Committee - 01 Jul 2014 9.00 am

SUMMARY

Council has previously resolved (June 2015) that the concept plans for the Gracemere Cemetery be received and that the Chief Executive Officer be authorised to process the conversion of Lot 2 SP163921 from Reserve for Park to Reserve for Cemetery. This report presents the outcome of the community consultation required for the conversion and feedback on the proposed plans as well as options for new burials within Rockhampton.

COMMITTEE RECOMMENDATION

THAT

1. The Proposed Gracemere Cemetery Expansion Consultation report be received.
2. Council Officers commence construction of stage one at Gracemere Cemetery in line with the intent of the Concept Plans provided, utilising approved Capital Budget for 2015/16 Financial Year.
3. Council permit new burials at North Rockhampton Cemetery.
4. Council refine possible options at Memorial Gardens.

9.2 COMMUNITIES COMMITTEE MEETING - 6 OCTOBER 2015**COUNCIL RESOLUTION**

THAT the Minutes of the Communities Committee meeting, held on 6 October 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Communities Committee, 6 October 2015**9.2.1 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR AUGUST 2015****File No:** 1464**Attachments:** 1. Arts and Heritage Monthly Operations Report for August 2015**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for August 2015.

COMMITTEE RECOMMENDATION

THAT the Monthly Operations Report of the Arts and Heritage section for August 2015 be received.

Recommendation of the Communities Committee, 6 October 2015**9.2.2 MUSIC BOWL**

File No: 5785
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

Following an inspection by Councillors of the Music Bowl site basic repair works are to be undertaken to ready the venue for the 2015 Carols by Candlelight event.

COMMITTEE RECOMMENDATION

THAT Council resolves that:

- (1) the matter be lifted from the table;
- (2) no corrective action be undertaken at this time on the roof structure deterioration outlined in the report provided by Brown Consulting;
- (3) only basic repairs be undertaken to make the Music Bowl site available for the staging of Carols by Candlelight on 12 December 2015;
- (4) a community labour force be engaged to undertake refurbishment of the grounds;
- (5) additional funding of \$75,000 be provided via a revised budget to facilitate the repairs.

Recommendation of the Communities Committee, 6 October 2015**9.2.3 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

File No: 1464
Attachments: 1. Communities and Facilities Monthly Operational Report
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Community Services

SUMMARY

This report provides information on the activities of the Communities and Facilities section for the month of August 2015.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for the month of August be received.

Recommendation of the Communities Committee, 6 October 2015**9.2.4 ACQUISITION FOR THE ROCKHAMPTON ART GALLERY GIFT FUND**

File No: 465
Attachments: Nil
Authorising Officer: Peter Owens - Manager Arts and Heritage
Michael Rowe - General Manager Community Services
Author: Tracy Cooper-Lavery - Gallery Director

SUMMARY

Acquisition of the work "Painting II" (1960) by Ian Fairweather to commemorate the 50th anniversary of Rockhampton Art Gallery.

COMMITTEE RECOMMENDATION

THAT a further report detailing the funding for the acquisition of Painting II (1960) by Ian Fairweather be presented to Council prior to any decision to acquire being taken.

9.3 HEALTH AND COMPLIANCE COMMITTEE MEETING - 6 OCTOBER 2015**COUNCIL RESOLUTION**

THAT the Minutes of the Health & Compliance Committee meeting, held on 6 October 2015 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.3.1 – Regulated Activity Fee, and with an amendment to Item 9.3.7 - Animal Management.

Moved by: Councillor Smith
Seconded by: Councillor Schwarten

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Health & Compliance Committee, 6 October 2015**9.3.2 REVISED UNLICENSED BUSINESS RESPONSE POLICY**

File No: 5246

Attachments:

1. Draft Failure to Renew Licence Response Policy
2. Failure to Renew Licence Response Policy (V2)

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report outlines the review of the 'Unlicensed Premises Response Policy' and 'Failure to Renew Licence Response Policy'. The draft Unlicensed Business Response Policy is presented for Council's consideration.

COMMITTEE RECOMMENDATION

THAT Council:

1. Adopt the draft 'Unlicensed Business Response Policy'; and
2. Rescind the 'Failure to Renew Licence Response Policy'.

Recommendation of the Health & Compliance Committee, 6 October 2015**9.3.3 RURAL DOGS**

File No: 11741
Attachments: 1. Working Dog Benchmarking Analysis
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

Manager Community Standards and Compliance reporting on the fees and charges and processes for dogs on rural properties as requested by Council.

COMMITTEE RECOMMENDATION

1. THAT Council receives the report for their information and review.
2. THAT Council no longer requires notification of working dogs.

Recommendation of the Health & Compliance Committee, 6 October 2015**9.3.4 WILD DOG BOUNTY**

File No: 7099
Attachments: 1. Bounty Benchmarking Analysis
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

Manager Community Standards and Compliance reporting on the reinstatement of wild dog bounties.

COMMITTEE RECOMMENDATION

THAT Council receives the Wild Dog Bounty report for their information and review.

Recommendation of the Health & Compliance Committee, 6 October 2015**9.3.5 MONTHLY OPERATIONS REPORT COMMUNITY STANDARDS AND COMPLIANCE SECTION PERIOD ENDED AUGUST 2015****File No:** 1464**Attachments:**

1. Monthly Operations Report for Community Standards and Compliance Section Period Ended August 2015
2. August 2015 Traffic Light Report
3. Financial Matters Report for August 2015

Authorising Officer: Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

The monthly Operations Report for Community Standards and Compliance Section as at 31 August 2015 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Community Standards and Compliance Monthly Operations Report for August 2015 be 'received'.

Recommendation of the Health & Compliance Committee, 6 October 2015**9.3.6 DOG OFF-LEASH AREAS**

File No: 7437
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report presents the feasibility of establishing further off-leash park options and another agility park, similar to the one at Kershaw Gardens, as requested by Council.

COMMITTEE RECOMMENDATION

THAT the matter be referred to the Parks and Recreation Committee.

Recommendation of the Health & Compliance Committee, 6 October 2015**9.3.7 ANIMAL MANAGEMENT****File No: 1464****Authorising Officer: Michael Rowe – General Manager Community Services**

SUMMARY

The Mayor, Councillor Margaret Strelow raised a number of animal management initiatives which she outlined to the Health and Compliance Committee.

COMMITTEE RECOMMENDATION

1. THAT subject to evidence being supplied to Council that the animal was de-sexed and rehomed and not euthanized; a cash donation of \$100 every dog or \$50 every cat that they take; be given to any charity shelter and rehoming agency who do not get other government funding.
 2. THAT animals supplied for rehoming be microchipped and have the first year of animal registration free of charge for any charity shelter and rehoming agency who do not get other government funding.
 3. THAT the former Meals on Wheels building be set aside for Capricorn Animal Aid, subject to Council completing the processes that would formalise the transfer.
 4. THAT Council request Livingstone Shire Council to consider opening their pound on the weekend.
 5. THAT Council, to overcome the mismatch between the need to register at three months of age and veterinary best practice of de-sexing at six months of age, move to introduce a Puppy registration fee of \$30 for first year as soon as practical.
 6. THAT Council introduce a scheme whereby eligible pensioners can apply for a \$50 voucher towards the cost of de-sexing animals at a local veterinary service of their choice.
-

Recommendation of the Health & Compliance Committee, 6 October 2015**9.3.1 REGULATED ACTIVITY FEE**

File No: 7816
Attachments: 1. Schedule of Fees
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Catherine Hayes - Manager Community Standards and Compliance

SUMMARY

This report seeks approval to set a prescribed fee for an application for approval to conduct or take part in a cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day which does not form part of a temporary entertainment event.

COUNCIL RESOLUTION

THAT Council resolves not to set a prescribed fee nor require an application for approval to conduct or take part in a cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day which does not form part of a temporary entertainment event if the applicant is constituted for religious, charitable or educational purposes, or any not-for-profit organisation and the Local Law be amended to reflect this determination.

However if an organisation wishes to use Council footpath or other property notification to Council via telephone or email with contact details is required.

Moved by: Councillor Smith
Seconded by: Councillor Williams
MOTION LOST

COUNCIL RESOLUTION

THAT Council resolves not to set a prescribed fee nor require an application for approval to conduct or take part in a cake stall, sausage sizzle, car wash or similar fundraiser held on no more than 1 day which does not form part of a temporary entertainment event if the applicant is constituted for religious, charitable or educational purposes, or any not-for-profit organisation and the Local Law be amended to reflect this determination.

THAT a further report be presented to Council in regard to insurance coverage.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

Councillor Smith recorded her vote against the motion

9.4 BUSINESS ENTERPRISE COMMITTEE MEETING - 7 OCTOBER 2015**COUNCIL RESOLUTION**

THAT the Minutes of the Business Enterprise Committee meeting, held on 7 October 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Business Enterprise Committee, 7 October 2015**9.4.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE**

File No: 10097
Attachments: 1. **Business Outstanding Table for Business Enterprise Committee**
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.

COMMITTEE RECOMMENDATION

1. THAT the Business Outstanding Table for the Business Enterprise Committee be received.
2. THAT all involved with the Rockhampton sign at the Airport be commended.

Recommendation of the Business Enterprise Committee, 7 October 2015**9.4.2 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT****File No:** 7927**Attachments:** 1. **Airport Monthly Operations & Annual
Performance Plan Report****Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - General Manager Corporate Services

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport as at 31 August 2015 is presented for Councillors information.

COMMITTEE RECOMMENDATION

1. THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 31 August 2015 be "received".
2. THAT an assessment of temporary flood protection for the Rockhampton Airport be undertaken and a report come back to the Business Enterprise Committee.

Recommendation of the Business Enterprise Committee, 7 October 2015**9.4.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT FOR PERIOD 1 AUGUST TO 31 AUGUST 2015**

File No: 7927
Attachments: 1. RRWR Operational Report August 2015
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Craig Dunlison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and recycling (RRWR) for the month of August 2015.

COMMITTEE RECOMMENDATION

THAT the RRWR Operations report for the August 2015 period be received.

9.5 WATER COMMITTEE MEETING - 7 OCTOBER 2015**COUNCIL RESOLUTION**

THAT the Minutes of the Water Committee meeting, held on 7 October 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Mayor Strelow

Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Water Committee, 7 October 2015**9.5.1 BUSINESS OUTSTANDING TABLE FOR WATER COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table for Water Committee
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Water Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Water Committee be received.

Recommendation of the Water Committee, 7 October 2015**9.5.2 DEPARTMENT OF ENERGY AND WATER SUPPLY (DEWS) ROCKHAMPTON WATER SUPPLY SECURITY ASSESSMENT (RWSSA) REPORT**

File No: 2830
Attachments: 1. Regional Water Supply Security Assessment Report
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Bill Ricks - Coordinator Network Services

SUMMARY

DEWS have been working with FRW since June 2014 to undertake an assessment of the water supply security of the Fitzroy River Barrage and Eden Bann Weir supply. The RWSSA report highlights potential shortfalls in supply as water demand increases in the future. A number of actions by Council to examine and potentially undertake to help improve water supply security are included in the report.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Water Supply Security Assessment report prepared by Department of Energy and Water Supply (DEWS) be received and endorsed.

Recommendation of the Water Committee, 7 October 2015**9.5.3 FRW MONTHLY OPERATIONS REPORT - AUGUST 2015**

File No: 1466
Attachments: 1. FRW Monthly Operations Report for August 2015
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Jason Plumb - Acting Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 August 2015.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for August 2015 be received.

9.6 INFRASTRUCTURE COMMITTEE MEETING - 7 OCTOBER 2015**COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 7 October 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Williams

Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 7 October 2015**9.6.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table for Infrastructure Committee
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the configuration of the Diplock/Wooster Street intersection be reverted to its previous configuration.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 7 October 2015**9.6.2 NAMING OF UN-NAMED ROAD 4.6KM ALONG THIRSTY CREEK ROAD, GOGANGO****File No:** 394**Attachments:**

1. Road Naming Submissions (included in Confidential)
2. Assessment Criteria and Results (included in Confidential)
3. Map Location of Road to be Named
4. Survey Plans
5. Gogango School Reunion 1951 (descendants)

Authorising Officer: Robert Holmes - General Manager Regional Services
Martin Crow - Manager Engineering Services
Angus Russell - Coordinator Strategic Infrastructure**Author:** Stuart Singer - Technical Officer

SUMMARY

This report provides a recommendation for the naming of an un-named road 4.6km along Thirsty Creek Road, Gogango and seeks Council's adoption of this name.

COMMITTEE RECOMMENDATION

THAT the un-named road 4.6km along Thirsty Creek Road, Gogango be named 'Stoneleigh Road'.

Recommendation of the Infrastructure Committee, 7 October 2015**9.6.3 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - OCTOBER 2015**

File No: 7028
Attachments: 1. Monthly Operations Report - Engineering Services - 31 August 2015
Authorising Officer: Robert Holmes - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

This report outlines Engineering Services Monthly Operations Report for the period to the end of August 2015.

COMMITTEE RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for August 2015 report be received.

Recommendation of the Infrastructure Committee, 7 October 2015**9.6.4 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - OCTOBER 2015****File No:** 7028**Attachments:**

1. **Monthly Operations Report – Civil Operations – 30 August 2015**
2. **Works Program - September - October 2015**

Authorising Officer: Robert Holmes - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

SUMMARY

This report outlines Civil Operations Monthly Operations Report 30 August 2015, and also Works Program of planned projects for the months September – October 2015.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report for October be received.

Recommendation of the Infrastructure Committee, 7 October 2015**9.6.5 VENABLES STREET BERSERKER, PETITION CONCERNING DRAINAGE OF THE PROPERTIES**

File No: 8055

Attachments:

1. Venables St design
2. Venables St cost estimate
3. Venables St overview of issue

Authorising Officer: Robert Holmes - General Manager Regional Services

Author: David Bremert - Manager Civil Operations

SUMMARY

Council has received a petition from residents of Venables Street requesting drainage infrastructure be installed to drain the properties. This report presents a solution to this matter for Council's consideration.

COMMITTEE RECOMMENDATION

THAT the installation of a drainage line from number 165 to 157 Venables St and then out to Moores Creek be undertaken; and

THAT \$60,000 be transferred from budget line 0943162 - UCC-FP-Reconstruction Footpath to pay for this work.

Recommendation of the Infrastructure Committee, 7 October 2015**9.6.6 DRAINAGE ISSUES AT PROPERTY IN ALEXANDRA STREET, KAWANA****File No:** 8037**Attachments:**

1. Alexandra St property design
2. Alexandra St property overall picture
3. Alexandra St property estimate of cost

Authorising Officer: Robert Holmes - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

SUMMARY

Council has received a request from a property owner in Alexandra Street and other surrounding residents requesting drainage infrastructure be installed to drain the properties and alleviate the continued flooding of those properties following even average rain events. Options for a solution to these issues have been investigated and the Committee's endorsement of the preferred option is sought.

COMMITTEE RECOMMENDATION

THAT the installation of a drainage line from the property to an existing stormwater line at another Alexandra Street property as detailed in the report be undertaken; and

THAT \$50,000 be transferred from budget line 0943162 - UCC-FP-Reconstruction Footpath to pay for this work.

Recommendation of the Infrastructure Committee, 7 October 2015**9.6.7 PROPOSED PURCHASE OF 117 WHARF STREET, DEPOT HILL**

File No: 1743

Attachments:

1. Aerial Map
2. Special Conditions

Authorising Officer: Martin Crow - Manager Engineering Services
Robert Holmes - General Manager Regional Services

Author: Angus Russell - Coordinator Strategic Infrastructure

SUMMARY

Report on the proposed purchase of property situated at Wharf Street, Depot Hill.

COMMITTEE RECOMMENDATION

THAT Council request a further extension under the current terms of Special Condition 2.1 from the seller until after the 2016 Local Government Election and to allow further time for the funding to be secured and a funding agreement to be entered into.

Recommendation of the Infrastructure Committee, 7 October 2015**9.6.8 ACQUISITION OF LAND FOR ROAD CORRIDOR PURPOSES - ALEXANDRA STREET AND BIRKBECK DRIVE, PARKHURST**

File No: 8974

Attachments:

1. Drawings 2014-184-01 and 2014-184-02
2. Letter from EDQ
3. MVS Valuation Report - All lots
4. MVS Valuation Report - Only Land Required
5. Drawing R07-017-04

Authorising Officer: Martin Crow - Manager Engineering Services
Robert Holmes - General Manager Regional Services

Author: Angus Russell - Coordinator Strategic Infrastructure

SUMMARY

The report seeks Council's approval to commence Taking of Land procedures under the Acquisition of Land Act 1967 for road corridor purposes.

COMMITTEE RECOMMENDATION

THAT the Chief Executive Officer be authorised to issue a Notice of Intention to Resume in accordance with section 7 of the Acquisition of Land Act 1967 for the resumption of land from the owners of Lots 1 and 4 on SP258300 described as "land requirement for road purposes" to extend the Alexandra Street road corridor, generally in accordance with Drawings 2014-184-01 and 2014-084-02.

9.6.9 FUNDING MINOR DRAINAGE WORKS**File No:** 8037**Authorising Officer:** Robert Holmes – General Manager Regional Services

SUMMARY

Following matters raised at the Infrastructure Committee meeting Councillors are requesting further information on minor drainage works.

COUNCIL RESOLUTION

THAT a list of minor drainage works be circulated to Council for consideration for funding some of these works as a part of the Revised Budget.

Moved by: Councillor Williams**Seconded by:** Councillor Rutherford**MOTION CARRIED**

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 KERSHAW GARDENS CONCEPT MASTER PLAN – COMMUNITY ENGAGEMENT

File No: 11716, 11717

Attachments: 1. Minutes Parks & Recreation Committee 04 August, 2015

Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services

Author: Vincent Morrice - Coordinator Parks Restoration Project

Previous Items: Kershaw Gardens Remediation and Restoration Project - progress report - Parks & Recreation Committee - 04 Aug 2015 9:00am

Parks & Recreation Committee at its meeting on 06 October 2015 resolved that the matter be referred to the Ordinary Meeting to be held on 13 October 2015.

SUMMARY

Council has engaged specialist consultants to assist with the development of a Concept Master Plan for Kershaw Gardens. The Concept Master Plan will help to guide immediate and future decisions on development options and priorities and will assist in informing future budgets. There is broad community interest in Kershaw Gardens and it is considered that a structured Community Engagement program is necessary to ensure the appropriate level of information and consultation is achieved.

COUNCIL RESOLUTION

THAT Council undertakes four (4) weeks of Community Engagement for the Kershaw Gardens Concept Master Plan and endorses the use of the concept documents presented as the foundation for same.

Moved by: Mayor Strelow

Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

10:58AM Mayor Strelow declared a 15 minute recess.
11:15AM The meeting resumed.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor S J Schwarten
Councillor A P Williams
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Holmes – General Manager Regional Services
Mr R Cheesman – General Manager Corporate Services
Mr M Rowe – General Manager Community Services
Mr R Claus – Executive Manager Regional Development
Mr R Palmer – Manager Economic Development
Ms M Barrett – Manager Parks
Mr W Clark – Community Engagement Officer
Ms E Brodel – Media and Communications Officer
Ms L Leeder – Senior Governance Support Officer

11.2 TEMPORARY CLOSURE OF KERSHAW GARDENS

File No: 11716,11717,1464
Attachments: 1. Resolution - Ordinary Council Meeting 14 April, 2015
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Vincent Morrice - Coordinator Parks Restoration Project
Previous Items: Temporary Closure of Kershaw Gardens - Ordinary Council - 14 Apr 2015 9.00 am

SUMMARY

Kershaw Gardens was heavily impacted by Tropical Cyclone Marcia in February 2015. In order to ensure public safety and enable the remediation and reconstruction of the Gardens, closure is required.

COUNCIL RESOLUTION

THAT Council approve:

1. In accordance with Council Local Law No 4 (Local Government Controlled Areas, Facilities and Roads) 2011, section 8, the temporary closure of sections of Kershaw Gardens in order to carry out restoration and construction works arising from the impact of TC Marcia;
2. In accordance with Council Local Law No 4 (Local Government Controlled Areas, Facilities and Roads) 2011, section 8 (2) this partial closure to be for a further period of six months commencing 15 October 2015; and
3. Area of closure and staged re-opening in accordance with the approved rehabilitation and restoration plan.

Moved by: Councillor Smith

Seconded by: Mayor Strelow

MOTION CARRIED UNANIMOUSLY

11.3 POLICIES FOR ADOPTION - ADVERTISING SPENDING AND CARETAKER PERIOD

File No: 5238
Attachments: 1. Advertising Spending Policy
2. Caretaker Period Policy
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer presenting Advertising Spending and Caretaker Period policies for adoption by Council.

11:18AM Councillor Schwarten left the meeting
11:22AM Councillor Schwarten returned to the meeting

COUNCIL RESOLUTION

THAT the Advertising Spending Policy and Caretaker Period Policy, as attached to the report, be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Smith
MOTION CARRIED

11.4 MOUNT ARCHER ACTIVATION MASTER PLAN ENDORSEMENT

File No: 5918
Attachments: 1. **Mount Archer Activation Master Plan
Community Report Final**
2. **Mount Archer Activation Master Plan for
Council endorsement 13 October 2015**
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Wade Clark - Community Engagement Officer

SUMMARY

The Draft Mount Archer Activation Master Plan has been presented to the community through a community engagement process and there is widespread support for its implementation. There has been minor modifications made to the Master Plan based on the feedback and Council endorsement of the presented Master Plan is requested.

COUNCIL RESOLUTION

THAT the Mount Archer Activation Master Plan be endorsed by Council.

THAT an implementation plan for the Mount Archer Activation Master Plan be prepared for Council's consideration.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED UNANIMOUSLY

12 STRATEGIC REPORTS

12.1 CBD REVITALISATION SURVEY REPORT

File No: 54/1
Attachments: 1. CBD Revitalisation Survey Report
Authorising Officer: Russell Claus - Executive Manager Regional Development
Evan Pardon - Chief Executive Officer
Author: Wade Clark - Community Engagement Officer

SUMMARY

The CBD Revitalisation Survey was undertaken to provide an opportunity for the community to have input into what they believe works, what needs improvement and what they want to see more of regarding the CBD in order to inform planning and delivery of services.

COUNCIL RESOLUTION

THAT the CBD Revitalisation Survey Report be received.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

13 NOTICES OF MOTION

Nil

14 QUESTIONS ON NOTICE

Nil

15 URGENT BUSINESS\QUESTIONS**15.1 LEAVE OF ABSENCE - COUNCILLOR STEPHEN SCHWARTEN - 1 TO 3 NOVEMBER 2015 INCLUSIVE****File No:** 10072**Responsible Officer:** Evan Pardon – Chief Executive Officer

SUMMARY

Councillor Swarten seeking leave of absence from Sunday 1 November to Tuesday 3 November 2015 inclusive.

COUNCIL RESOLUTION

THAT leave of absence be granted for Councillor Swarten from Sunday 1 November to Tuesday 3 November 2015 inclusive.

Moved by: Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

15.2 VEGETATION MANAGEMENT IN CREEKS AND WATERWAYS**File No:** 10097**Authorising Officer:** Robert Holmes – General Manager Regional Services**SUMMARY**

Councillor Fisher raised the matter of vegetation management in creeks and waterways with secondary issues occurring following the TC Marcia clean-up. .

COUNCIL RESOLUTION

THAT a proposal be presented to a future Health and Compliance Committee meeting regarding vegetation management in creeks and waterways.

Moved by: Councillor Fisher**Seconded by:** Councillor Smith**MOTION CARRIED**

15.3 INVITATION TO NORTH QUEENSLAND COWBOYS**File No:** 10072**Authorising Officer:** Evan Pardon – Chief Executive Officer**SUMMARY**

Councillors discussed extending an invitation to the North Queensland Cowboys to visit Rockhampton as part of their tour to Mackay and western districts following the NRL Grand Final win.

COUNCIL RESOLUTION

THAT Council invite the North Queensland Cowboys to visit Rockhampton.

Moved by: Councillor Williams**Seconded by:** Councillor Fisher**MOTION CARRIED**

16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

17.1 Request from RIG for Funding Support for E-Portal

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

12:07PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith
Seconded by: Councillor Fisher

MOTION CARRIED

COUNCIL RESOLUTION

12:25PM

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Schwarten
Seconded by: Councillor Fisher

MOTION CARRIED

17 CONFIDENTIAL REPORTS

17.1 REQUEST FROM RIG FOR FUNDING SUPPORT FOR E-PORTAL

File No: 10097

Attachments:

1. Report from Executive Manager Regional Development
2. Notes of Meeting with RIG Representatives
3. E-Portal request

Authorising Officer: Russell Claus - Executive Manager Regional Development

Author: Rick Palmer - Manager Economic Development

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Consideration of two requests by Resource Industry Group (RIG) for sponsorship and for funding to establish an E-portal. This report includes notes from the meeting with RIG representatives on 6 August 2015 and the subsequent sponsorship request from RIG.

COUNCIL RESOLUTION

THAT Council seek further discussions with the Resource Industry Group (RIG) in regard to establishing the E-portal.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION LOST

18 CLOSURE OF MEETING

There being no further business the meeting closed at 12.27pm.

SIGNATURE

CHAIRPERSON

DATE