



# **ORDINARY MEETING**

## **MINUTES**

**13 MAY 2014**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 13 MAY 2014 COMMENCING AT 10:01AM**

## **1 OPENING**

The opening prayer was presented by Reverend Jamie Maclean of the Gracemere Baptist Fellowship.

## **2 PRESENT**

Members Present:

Councillor A P Williams (Acting Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor S J Schwarten  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Holmes – General Manager Regional Services  
Mr R Cheesman – General Manager Corporate Services  
Ms T Sweeney – Manager Workforce and Strategy  
Mr J Plumb – Coordinator Treatment and Supply  
Ms K Greensill – Media and Public Relations Officer  
Ms L Leeder – Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

The Mayor, Councillor Margaret Strelow has tendered her apology and was not in attendance.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 8 April 2014 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

## 6 BUSINESS OUTSTANDING

### 6.1 BUSINESS OUTSTANDING TABLE FOR ORDINARY COUNCIL MEETING

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table for Ordinary Council  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Ordinary Council Meeting is presented for Councillors' information.*

#### COUNCIL RESOLUTION

THAT the Business Outstanding table for the Ordinary Council Meeting be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

**6.2 LIFTING MATTERS LAYED ON THE TABLE****File No:** 9288**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to identify when reports are due back to the table. This report is designed to lift all necessary reports from the table to be dealt with at this meeting.*

**COUNCIL RESOLUTION**

The Capricorn Enterprise Funding Agreement item be lifted from the table and no further action be taken at this stage.

**Moved by:** Councillor Swadling**Seconded by:** Councillor Smith**MOTION CARRIED**

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil



## 9 COMMITTEE REPORTS

### 9.1 COMMUNITIES COMMITTEE MEETING - 29 APRIL 2014

10:07AM Councillor Rutherford left the meeting

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Communities Committee meeting, held on 29 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Communities Committee, 29 April 2014****9.1.1 MONTHLY OPERATIONAL REPORT FOR MARCH 2014 - FACILITIES MANAGEMENT UNIT**

**File No:** 1464  
**Attachments:** 1. Facilities Operational Report for March 2014  
**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services  
**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*This report provides information for Councillors on the operational activities of the Facilities Management Unit during March 2014.*

**COMMITTEE RECOMMENDATION**

THAT the Facilities Management Unit Monthly Operational Report be received.

**Recommendation of the Communities Committee, 29 April 2014****9.1.2 COMMUNITY ASSISTANCE PROGRAM****File No:** 7822**Attachments:** 1. **Community Assistance Program - Attachment to report to Communities Committee 29 April 2014****Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Community Services**SUMMARY**

*Applications to the Community Assistance Program have been received from QSquash Central Region and AM Media Consultants Pty Ltd t/a Special Children's Christmas Party. The applications were assessed and both are recommended for funding for a total amount of \$6,000.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the following applications for funding from the Community Assistance Program:

Applicant	Purpose of Grant/Sponsorship	Grant/sponsorship Recommended
QSquash Central Region	2014 Queensland Junior Squash Championships	\$3,000
AM Media Consultants Pty Ltd t/a Special Children's Christmas Party	2014 Central Queensland Special Children's Christmas Party	\$3,000

**Recommendation of the Communities Committee, 29 April 2014****9.1.3 INFORMATION BULLETIN COMMUNITIES AND FACILITIES**

**File No:** 1464  
**Attachments:** 1. Information Bulletin Communities and Facilities  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Community Services

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**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for the month of March 2014.*

**COMMITTEE RECOMMENDATION**

THAT the Information Bulletin reporting on the activities of the Communities and Facilities section for the month of March be received.

**Recommendation of the Communities Committee, 29 April 2014****9.1.4 INFORMATION BULLETIN FOR ARTS AND HERITAGE FOR MARCH 2014**

**File No:** 1464  
**Attachments:** 1. Information Bulletin Arts and Heritage for March 2014  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for March 2014*

**COMMITTEE RECOMMENDATION**

THAT the information bulletin reporting on the programs and activities of the Arts and Heritage section for March 2014 be received.

**Recommendation of the Communities Committee, 29 April 2014****9.1.5 TENDER 11100 - CATERING FOR ROBERT SCHWARTEN PAVILION**

**File No:** 11100  
**Attachments:** 1. Testimonial Letter from Beef Australia for Olive Catering  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*Tender 11100 for exclusive catering rights in the Robert Swarten and James Lawrence pavilions at the Rockhampton Showgrounds has now closed. Council's approval to award the contract is now required.*

**COMMITTEE RECOMMENDATION**

That Council resolve to:

- (a) not to enter into an exclusive tender for catering in the Robert Swarten and James Lawrence Pavilions; and
- (b) establish a hire fee for the use of the Robert Swarten and James Lawrence Pavilions subject to users providing their own catering utensils.

**Recommendation of the Communities Committee, 29 April 2014****9.1.6 PROPOSED TERM LEASE OF RESERVE LOT 6 ON R26251 AND LOT 2 ON R2616 (CITY CHILD CARE AND ROCKHAMPTON REGIONAL COUNCIL)**

**File No:** 374  
**Attachments:** 1. Drawing 11/024A/CEN  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Community Services

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**SUMMARY**

*Council direction is sought in relation to correspondence received from the Department of Natural Resources and Mines regarding a proposed term lease for the land on which the Library and part of the Child Care Centre sit.*

**COMMITTEE RECOMMENDATION**

THAT Council make representation to State Government regarding dealing with part of Reserve Lot 6 on R26251 and Lot 2 on R2616 (Childcare Centre) prior to formalising any action.

**9.2 HEALTH AND COMPLIANCE COMMITTEE MEETING - 29 APRIL 2014**

10:08AM Councillor Rutherford returned to the meeting

**COUNCIL RESOLUTION**

THAT the Minutes of the Health & Compliance Committee meeting, held on 29 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by: Councillor Smith**

**Seconded by: Councillor Swadling**

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)



**Recommendation of the Health & Compliance Committee, 29 April 2014****9.2.1 BUSINESS OUTSTANDING TABLE FOR HEALTH AND COMPLIANCE COMMITTEE**

**File No:** 10097

**Attachments:** 1. **Business Outstanding Table for Health and Compliance**

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Health and Compliance Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Health and Compliance Committee be received.

**Recommendation of the Health & Compliance Committee, 29 April 2014****9.2.2 HEALTH AND ENVIRONMENT ACTIVITY STATEMENT FOR MARCH 2014**

**File No:** 1464  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Health & Environment

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**SUMMARY**

*This report provides information about the activities of Rockhampton Regional Council's Environment and Health Section for the month of March 2014. The Section consists of three units namely Environment and Public Health, Pest Management and Vector Management.*

**COMMITTEE RECOMMENDATION**

THAT the Health and Environment Activity Statement for March 2014 be received.

**Recommendation of the Health & Compliance Committee, 29 April 2014****9.2.3 LOCAL LAWS MONTHLY STATISTICS FOR MARCH 2014**

**File No:** 1464  
**Attachments:** 1. Local Laws Monthly Statistics for March 2014  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Steve Best - Manager Local Laws

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**SUMMARY**

*The Local Laws Monthly Statistics for March 2014 is submitted for consideration of the Health and Compliance Committee.*

**COMMITTEE RECOMMENDATION**

THAT the Local Laws Monthly Statistics for March 2014 be received.

**9.3 PARKS AND RECREATION COMMITTEE MEETING - 30 APRIL 2014****COUNCIL RESOLUTION**

THAT the Minutes of the Parks & Recreation Committee meeting, held on 30 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Parks & Recreation Committee, 30 April 2014****9.3.1 BUSINESS OUTSTANDING TABLE FOR PARKS AND RECREATION COMMITTEE**

**File No:** 10097

**Attachments:** 1. **Business Outstanding Table for Parks and Recreation Committee Meeting**

**Responsible Officer:** Evan Pardon - Chief Executive Officer

**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks and Recreation Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Parks and Recreation Committee be received.

**Recommendation of the Parks & Recreation Committee, 30 April 2014****9.3.2 COMMUNITY SERVICES CAPITAL WORKS MONTHLY REPORT – APRIL 2014  
– PARKS AND RECREATION COMMITTEE**

**File No:** 1464

**Attachments:** 1. **Project Summary Report - Parks and Recreation Committee**

**Authorising Officer:** **Michael Rowe - General Manager Community Services**

**Author:** **Andrew Collins - Special Projects Officer**

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**SUMMARY**

*Project summary report for Capital Projects currently being delivered by Community Services Department on behalf of the Parks and Open Spaces section.*

**COMMITTEE RECOMMENDATION**

1. THAT the Community Services Capital Works monthly report for April 2014 for Parks and Recreation be received.
2. THAT an update on the status of the road works component and implications of time variation on the World War II Memorial Pool project be presented to the next Council meeting on 13 May 2014.

**Recommendation of the Parks & Recreation Committee, 30 April 2014****9.3.3 MARCH CAPITAL PROGRESS REPORT FOR PARKS AND RECREATION - FACILITIES MANAGEMENT UNIT**

**File No:** 1484

**Attachments:** 1. Facilities Capital Progress Report for March 2014

**Responsible Officer:** Cheryl Haughton - Manager Community Services  
Michael Rowe - General Manager Community Services

**Author:** Sharon Sommerville - Coordinator Facilities

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**SUMMARY**

*This report provides information on progress of Parks and Recreation capital projects being undertaken by the Facilities Management Unit during March 2014.*

**COMMITTEE RECOMMENDATION**

THAT the March Progress Report from the Facilities Management Unit in relation to Parks and Recreation capital projects be received.

**Recommendation of the Parks & Recreation Committee, 30 April 2014****9.3.4 REQUEST FOR TENURE FOR ROCKHAMPTON DOG OBEDIENCE CLUB INC AT DUTHIE PARK**

**File No:** 1464

**Attachments:**

1. Map indicating proposed Trustee Permit area for Rockhampton Dog Obedience Club Inc
2. Request for reduction in fees and charges letter from Rockhampton Dog Obedience Club Inc

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Sophia Czarkowski - Sports & Education Officer

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**SUMMARY**

*Rockhampton Dog Obedience Club Inc currently Leases the building and utilises associated land at Duthie Park, Mills Avenue, North Rockhampton (Lot 202 LN2700). The Club does not have tenure over the land it uses and requires tenure to formalise its usage for insurance and security purposes. Additionally, the Club is currently being charged the incorrect Lease fee for the building which needs to be addressed.*

**COMMITTEE RECOMMENDATION**

THAT:

1. Council grant Rockhampton Dog Obedience Club Inc a Trustee Permit over part of Duthie Park (Lot 202 LN2700) for the purposes of dog training and related activities for a period of three (3) years from 1 January 2014.
2. Council accede to the request for a reduction in Lease and Permit fees and charges from \$2,970 per annum to \$600 per annum for the initial year to be reviewed on expiry of that initial period.



**Recommendation of the Parks & Recreation Committee, 30 April 2014****9.3.5 PARKS AND OPEN SPACE REPORT**

**File No:** 1464  
**Attachments:** 1. Parks Monthly Report March 2014  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space Unit for the month of March 2014.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks and Open Space Unit for March 2014 be received.

**9.4 WATER COMMITTEE MEETING - 30 APRIL 2014****COUNCIL RESOLUTION**

THAT the Minutes of the Water Committee meeting, held on 30 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Belz  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Water Committee, 30 April 2014****9.4.1 FRW FINANCE AND STRATEGIC MATTERS REPORT - MARCH 2014**

**File No:** 1466  
**Attachments:** Nil  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Nimish Chand - Manager FRW

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**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 March 2014.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Finance and Strategic Matters Report for March 2014 be received.

**Recommendation of the Water Committee, 30 April 2014****9.4.2 ACKNOWLEDGEMENT TO FITZROY RIVER WATER FOR REMOVAL OF GRAFFITI ON PUMP STATION ON PILBEAM DRIVE**

**File No:** 8181  
**Attachments:** Nil  
**Responsible Officer:** Robert Holmes - General Manager Regional Services

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**SUMMARY**

*Councillor Fisher, on behalf of residents of Division 10, asked that Fitzroy River Water be thanked for their prompt action to remove graffiti on the pump station on Pilbeam Drive just before the Easter break.*

**COMMITTEE RECOMMENDATION**

THAT, on behalf of the residents of Division 10, Fitzroy River Water be thanked for their prompt action regarding the removal of graffiti on the pump station on Pilbeam Drive before Easter.

**9.5 INFRASTRUCTURE COMMITTEE MEETING - 30 APRIL 2014****COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 30 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by: Councillor Williams**

**Seconded by: Councillor Swadling**

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Infrastructure Committee, 30 April 2014****9.5.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

<b>File No:</b>	<b>10097</b>
<b>Attachments:</b>	<b>1. Business Outstanding Table for Infrastructure Committee Meeting</b>
<b>Responsible Officer:</b>	<b>Evan Pardon - Chief Executive Officer</b>
<b>Author:</b>	<b>Evan Pardon - Chief Executive Officer</b>

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Infrastructure Committee be received.

**Recommendation of the Infrastructure Committee, 30 April 2014****9.5.2 LAWRIE STREET FOOTPATH CONDITION**

**File No:** 1963, 8054  
**Attachments:** 1. Lawrie St Footpath Photo's  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Martin Crow - Manager Engineering Services

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**SUMMARY**

*A condition assessment has been carried out on the footpath in front of the commercial area along Lawrie Street, Gracemere.*

**COMMITTEE RECOMMENDATION**

1. THAT the renewal of the footpath in Lawrie Street, Gracemere be placed in the future works program for consideration during budget deliberations;
2. THAT the Department of Transport and Main Roads be consulted with regards to impacts on streetscaping plans as a result of the future upgrade planning for Lawrie Street between the Capricorn Highway and Ranger Street.

**Recommendation of the Infrastructure Committee, 30 April 2014****9.5.3 CIVIL OPERATIONS SECTION'S WORKS PROGRAM FOR MAY 2014****File No:** 7028

- Attachments:**
1. **Civil Operation Section's Works Program April - May 2014**
  2. **Customer Requests received by Civil Operations and Engineering Services Sections - March 2014**
  3. **Urban and Rural Capital Projects Report - Financial Year to Date - March 2014**

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Russell Collins - Manager Civil Operations

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**SUMMARY**

*The Civil Operations Section submits a monthly report outlining the details of the programmed works for the upcoming month to assist Council's Executives and Councillors when they receive enquiries from their constituents in relation to road and associated road reserve works.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Section's Works Program for May 2014 report be received.



**Recommendation of the Infrastructure Committee, 30 April 2014****9.5.4 NOTICE OF MOTION - COUNCILLOR STEPHEN SCHWARTEN - KERSHAW STREET DRAINAGE ISSUE**

**File No:** 8246  
**Attachments:** Nil  
**Responsible Officer:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*Councillor Stephen Swarten has indicated his intention to move the following Notice of Motion at the next Infrastructure Committee Meeting.*

**COMMITTEE RECOMMENDATION**

1. That a report on the drainage issues, and an update on previously proposed solutions for the Caribea Estate, be presented to the next Infrastructure Committee Meeting.
2. That the existing stormwater system be investigated to ensure that there are no blockages and that it is operating at design capacity.

**9.6 BUSINESS ENTERPRISE COMMITTEE MEETING - 30 APRIL 2014****COUNCIL RESOLUTION**

THAT the Minutes of the Business Enterprise Committee meeting, held on 30 April 2014 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Business Enterprise Committee, 30 April 2014****9.6.1 RRWR FINANCE AND STRATEGIC MATTERS REPORT - MARCH 2014****File No:** 7927**Attachments:**

1. Operational Budget Report - March 2014
2. Capital Budget Report - March 2014

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*This report details Rockhampton Regional Waste and Recycling's financial position and other significant operational matters as at 31 March 2014.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Regional Waste and Recycling's Finance and Strategic Matters Report as at 31 March 2014 be received.

**Recommendation of the Business Enterprise Committee, 30 April 2014****9.6.2 RRWR FINANCE AND STRATEGIC MATTERS REPORT - MARCH 2014**

**File No:** 7927

**Attachments:**

1. Airport Income Statement 13/14 - March 2014
2. Airport Capital Management Report 13/14 - March 2014
3. Customer Service Statistics - March 2014

**Authorising Officer:** Ross Cheesman – General Manager Corporate Services

**Author:** Trevor Heard – Manager Rockhampton Airport

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**SUMMARY**

*The report details the financial position and other strategic matters for Rockhampton Airport.*

**COMMITTEE RECOMMENDATION**

THAT the Airport, Finance and Strategic Matters report for March 2014 be “received”.

**10 COUNCILLOR/DELEGATE REPORTS**

Nil

## 11 OFFICERS' REPORTS

### 11.1 REVIEW OF THE FITZROY BARRAGE FISHWAY AND OPTIONS FOR IMPROVED OPERATION

<b>File No:</b>	<b>7687</b>
<b>Attachments:</b>	<b>1. Fitzroy Barrage Fishway - Background, Effectiveness, Options</b>
<b>Authorising Officer:</b>	<b>Nimish Chand - Manager FRW Robert Holmes - General Manager Regional Services</b>
<b>Author:</b>	<b>Jason Plumb - Coordinator Treatment and Supply</b>

#### SUMMARY

*The Fitzroy Barrage fishway is a vertical-slot fishway that is part of the Fitzroy Barrage infrastructure operated by Fitzroy River Water. The purpose of the fishway is to facilitate the passage of fish species from the downstream side of Fitzroy Barrage to the upstream freshwater environment. Achieving successful passage is important for many aquatic species to help ensure long-term sustainable population within the Fitzroy River ecosystem. The effectiveness of the fishway has been reviewed and a number of options for improved design and performance identified. This report provides a summary of the current fishway structure, its effectiveness and the opportunities for improving its design and performance.*

#### COUNCIL RESOLUTION

1. THAT the Review of the Fitzroy Barrage Fishway and Options for Approved Operation be received.
2. THAT the reallocation of \$40,000 from available funds within the Barrage Crane Restoration project allocation to allow completion of the upgrade works to install rocks on the fishway floor to provide a cost-effective improvement to the effectiveness of the fishway be approved.
3. THAT Council approach the Fitzroy Basin Association for further assistance.

**Moved by: Councillor Swadling**

**Seconded by: Councillor Fisher**

**MOTION CARRIED**

**11.2 SCHEDULE OF MEETINGS - JULY TO DECEMBER 2014**

**File No:** 1460  
**Attachments:** 1. Proposed Schedule of Meetings July - December 2014  
**Responsible Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Shane Turner - Manager Governance Support

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**SUMMARY**

*Chief Executive Officer presenting the Schedule of Council and Committee meetings for the period July to December 2014.*

**COUNCIL RESOLUTION**

THAT the Schedule of Council and Committee meetings for the period July to December 2014 be adopted with the change for the Water Committee to commence at 12.30pm and Infrastructure Committee at 3.00pm; and correction to the schedule October-December 2014 for Health and Compliance Committee on Tuesday at 3.00pm.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**12 STRATEGIC REPORTS**

Nil



**13 NOTICES OF MOTION**

Nil

**14 QUESTIONS ON NOTICE**

Nil

## 15 URGENT BUSINESS\QUESTIONS

### 15.1 MOTION OF CONDOLENCE - GRAEME ACTON

**File No:** 8191

**Responsible Officer:** Evan Pardon – Chief Executive Officer

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#### **SUMMARY**

*Councillors acknowledged the passing of Graeme Acton and his contribution to the community.*

#### **COUNCIL RESOLUTION**

THAT Council send condolences to the Acton family and acknowledge the contribution to the community by Graeme Acton.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**15.2 LEAVE OF ABSENCE - COUNCILLOR STEPHEN SCHWARTEN****File No:** 10072**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*Councillor Swarten asked that it be recorded that he had asked for apologies to be tendered for his non-attendance at various committee meetings and some workshops which was due to unfortunate family circumstances, which have apparently been overlooked for inclusion on the agenda for this meeting. Councillor Swarten requested that the meeting grant him retrospective Leave of Absence for his absences from these meetings.*

**COUNCIL RESOLUTION**

THAT Councillor Stephen Swarten be granted leave of absence for meetings retrospectively due to family circumstances.

**Moved by:** Councillor Swarten**Seconded by:** Councillor Belz**MOTION CARRIED**

**15.3 LEAVE OF ABSENCE - COUNCILLOR GREG BELZ - 30 JUNE 2014 TO 8 AUGUST 2014 INCLUSIVE****File No:** 10072**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY***Councillor Greg Belz seeking leave of absence from 30 June to 8 August 2014.***COUNCIL RESOLUTION**

THAT Councillor Belz be granted leave of absence 30 June 2014 to 8 August 2014 inclusive.

**Moved by:** Councillor Fisher**Seconded by:** Councillor Swadling**MOTION CARRIED**

**15.4 LEAVE OF ABSENCE - COUNCILLOR CHERIE RUTHERFORD - 26 MAY 2014 –  
1 JUNE 2014 INCLUSIVE****File No:** 10072**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*Councillor Cherie Rutherford seeking leave of absence from 26 May to 1 June 2014.*

**COUNCIL RESOLUTION**

THAT Councillor Rutherford be granted leave of absence from 26 May 2014 to 1 June 2014 inclusive.

**Moved by:** Councillor Swadling**Seconded by:** Councillor Smith**MOTION CARRIED**

**15.5 LEAVE OF ABSENCE - COUNCILLOR ROSE SWADLING - 29 SEPTEMBER 2014  
TO 16 OCTOBER 2014 INCLUSIVE****File No:** 10072**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*Councillor Rose Swadling seeking leave of absence from 29 September to 16 October 2014.*

**COUNCIL RESOLUTION**

THAT Councillor Swadling be granted leave of absence from 29 September 2014 to 16 October 2014 inclusive.

**Moved by:** Councillor Williams**Seconded by:** Councillor Smith**MOTION CARRIED**

## 16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 17.1 Update on De-Amalgamation Matter

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 17.2 Update on Budget Preparations for 2014-2015

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COUNCIL RESOLUTION

**10:54AM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

11:04AM Councillor Schwarten left the meeting  
11:06AM Councillor Schwarten returned to the meeting  
11:51AM Councillor Swadling left the meeting  
11:59AM Councillor Swadling returned to the meeting  
12:11PM Councillor Belz left the meeting  
12:18PM Councillor Belz returned to the meeting

### COUNCIL RESOLUTION

**1.06PM**

**THAT** pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Swadling

**MOTION CARRIED**



11:15AM Councillor Williams declared that the meeting be adjourned until 11:20am.  
11:24AM Councillor Williams declared that the meeting be resumed.

**PRESENT**

Members Present:

Councillor A P Williams (Acting Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor S J Schwarten  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Holmes – General Manager Regional Services  
Mr R Cheesman – General Manager Corporate Services  
Ms T Sweeney – Manager Workforce and Strategy  
Ms K Greensill – Media and Public Relations Officer  
Ms L Leeder – Committee Support Officer

## 17 CONFIDENTIAL REPORTS

### 17.1 UPDATE ON DE-AMALGAMATION MATTER

**File No:** 10321/8782  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### SUMMARY

*Chief Executive Officer will provide a verbal update on de-amalgamation matter.*

*Mr Graham Roberts from Cooper Grace Ward addressed the meeting and provided an update to Council.*

#### COUNCIL RESOLUTION

THAT the verbal update from the Chief Executive Officer on a de-amalgamation matter be 'received'.

THAT Council resolve to take action in line with what was tabled at the meeting and to include the tabled matter to the report.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**17.2 UPDATE ON BUDGET PREPARATIONS FOR 2014-2015****File No:** 4932**Responsible Officer:** Evan Pardon – Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

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**SUMMARY**

*Councillor Williams to provide a verbal report on a budget matter.*

**COUNCIL RESOLUTION**

THAT the verbal report from Councillor Williams regarding a budget meeting at the Local Government Association of Queensland Finance and Civic Leaders Summit be received.

**Moved by:** Councillor Smith**Seconded by:** Councillor Rutherford**MOTION CARRIED**

**18 CLOSURE OF MEETING**

There being no further business the meeting closed at 1:06pm.

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE