



SPECIAL MEETING

MINUTES

16 MARCH 2020

TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT	1
3	APOLOGIES AND LEAVE OF ABSENCE	1
4	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA	1
5	OFFICERS' REPORTS	2
5.1	BRIEFING FROM QUEENSLAND HEALTH ON COVID-19 (CORONAVIRUS).....	2
6	CLOSURE OF MEETING.....	4

**REPORT OF THE SPECIAL MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON MONDAY, 16 MARCH 2020 COMMENCING AT 9:07AM**

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms A Cutler – Acting General Manager Community Services
Mr J Webb – Manager Communities and Culture
Ms T Sweeney – Manager Workforce and Governance
Mr D Scott – Manager Planning and Regulatory Services
Mr D Morrison – Executive Coordinator to the Mayor
Ms K Moody – Coordinator Health and Environment
Mr M Mansfield – Coordinator Media and Communications
Ms E Brodel – Media Officer
Ms T Conrad – Executive Personal Assistant to Chief Executive Officer
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Drew Wickerson

Councillor Tony Williams tendered his apology

4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

5 OFFICERS' REPORTS

5.1 BRIEFING FROM QUEENSLAND HEALTH ON COVID-19 (CORONAVIRUS)

File No: 3086
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Queensland Health providing a briefing on COVID-19 (Coronavirus).

COUNCIL RESOLUTION

THAT the meeting be closed to the public to receive the briefing from Mr Paul Florian, Executive Director Environmental Health (Queensland Health), which is considered confidential in accordance section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

9:09AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

9:34AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Rutherford

MOTION CARRIED

COUNCIL RESOLUTION**MAYORAL MINUTE**

That Council resolves the following:

- 1) That Council receive the verbal briefing from Queensland Health Mr Paul Florian.
- 2) That Council support and resource an office for the purpose of providing a service to our community that accesses various agencies and programmes to find and fill the gaps for those who are impacted by COVID-19. The service is authorised to receive cash and in-kind donations in accordance with any guidelines provided by Rockhampton Regional Council Chief Executive Officer.
- 3) Events
 - a) That Council cancel all public programs and events in all Council facilities for the remainder of March and April with the exclusion of ANZAC Day at this point in time.
 - b) That Council hold discussions with the veterans community to discuss ANZAC Day commemorations for 2020 with a view to a smaller representative group conducting a Dawn Service.
 - c) That Council cancel all Council run large public events in May 2020 and given the peculiar nature of agricultural shows and their propensity to spread flu and illness, as a precautionary measure, this will include cancelling the Rockhampton Agricultural Show in 2020.
 - d) That Council will keep a watching brief for Council organised events or events held at Council facilities in June.
 - e) That Council negotiate with organisations who have been the recipient of grants from Council for events scheduled during March, April and May which may need to be cancelled with a view to allowing grants to offset non-recoverable out-of-pocket expenses.
- 4) That Council notes the arrangements made by the Chief Executive Officer and Management Team to ensure business continuity and the continuity of essential community services and commends them for their diligence.
- 5) That, recognising the importance of social distancing and support for those who may find themselves in quarantine or isolation for a period, Council allows and encourages members of the Rockhampton Region Libraries to borrow a larger number of items for a longer period of time as of Thursday 19 March 2020.
- 6) Council is very much aware of the limitations of caretaker period in committing an incoming Council to significant financial commitments. With that in mind, that the Chief Executive Officer undertakes a review of available support programs offered by the Australian and Queensland Governments in response to the COVID-19 pandemic to identify and present for consideration by the new Council, at the earliest opportunity, additional support mechanisms available to Council to assist the business and wider community of Rockhampton, including economic support.
- 7) That in accordance with section 10 of the Disaster Management Regulation 2014 that Mayor Margaret Strelow be appointed the Chairperson and Councillor Tony Williams be appointed Deputy Chairperson of the Local Disaster Management Group for the Rockhampton Local Government Area for the remainder of the current Council term.

Moved by: Mayor Strelow
MOTION CARRIED UNANIMOUSLY

6 CLOSURE OF MEETING

There being no further business the meeting closed at 9:55am.

SIGNATURE

CHAIRPERSON

DATE