



# **ORDINARY MEETING**

## **MINUTES**

**14 APRIL 2020**

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**REPORT OF THE ORDINARY MEETING  
HELD AT PILBEAM THEATRE, VICTORIA PARADE, ROCKHAMPTON  
ON TUESDAY, 14 APRIL 2020 COMMENCING AT 9:01AM**

**1 OPENING****2 PRESENT**

## Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor S Latcham  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland

## In Attendance:

Mr E Pardon – Chief Executive Officer  
Ms S Friske – Committee Support Officer

## Attendance by video stream:

Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – General Manager Community Services  
Ms T Sweeney – Manager Workforce & Governance  
Mr D Morrison – Executive Coordinator to the Mayor

**3 APOLOGIES AND LEAVE OF ABSENCE****4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING****COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 3 March 2020 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 16 March 2020 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 25 March 2020 be taken as read and adopted as a correct record.

THAT the minutes of the Post-Election Meeting held on 8 April 2020 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

**8 PRESENTATION OF PETITIONS**

Nil



**9 COMMITTEE REPORTS**

Nil

**10 COUNCILLOR/DELEGATE REPORTS**

Nil

## 11 OFFICERS' REPORTS

### 11.1 STANDING COMMITTEES AND PORTFOLIOS

<b>File No:</b>	<b>10072</b>
<b>Attachments:</b>	<ol style="list-style-type: none"><li><b>1. Draft Councillor Portfolio Policy</b></li><li><b>2. Draft Media Policy - Clean Copy</b></li><li><b>3. Draft Media Policy - Track Changes</b></li><li><b>4. Draft Media Procedure</b></li><li><b>5. Draft Council Meeting Procedures Policy - Clean Copy</b></li><li><b>6. Draft Council Meeting Procedures Policy - Track Changes</b></li></ol>
<b>Authorising Officer:</b>	<b>Ross Cheesman - Deputy Chief Executive Officer Evan Pardon - Chief Executive Officer</b>
<b>Author:</b>	<b>Damon Morrison - Executive Coordinator to the Mayor Evan Pardon - Chief Executive Officer</b>

The Mayor, Councillor Strelow foreshadowed the motion:

THAT Council:

1. adopt the Councillor Portfolio Policy as attached to the report;
2. adopt the amended Media Policy and new Media Procedure as attached to the report;
3. adopt the amended Council Meeting Procedures Policy as attached to the report;
4. adopt the following Councillor Portfolio model and structure;
5. review the portfolio system in December 2020

#### **9:04AM**

That pursuant to s7.10 *Council Meeting Procedures* the provisions of the Rockhampton Regional Council Meeting Procedures be suspended to allow adequate time for informal discussion on Item 11.1 – Standing Committees and Portfolios prior to entering into formal debate.

**Moved by: Councillor Williams**  
**Seconded by: Councillor Rutherford**

**MOTION CARRIED**

#### **9:14AM**

That pursuant to s7.10 *Council Meeting Procedures* the provisions of the Rockhampton Regional Council Meeting Procedures be resumed.

**Moved by: Mayor Strelow**  
**MOTION CARRIED**

#### **9:15AM**

Procedural Motion was moved by Councillor C R Rutherford that the meeting be adjourned until 4:00PM.

**Moved by: Councillor Rutherford**  
**MOTION CARRIED**

**4:01PM**

The Mayor, Councillor M F Strelow declared that the meeting be resumed

**Members Present:**

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor S Latcham  
Councillor N K Fisher  
Councillor A P Williams  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor D Kirkland

**In Attendance:**

Mr E Pardon – Chief Executive Officer  
Ms S Friske – Committee Support Officer

**Attendance by video stream:**

Mr R Cheesman – Deputy Chief Executive Officer  
Ms A Cutler – General Manager Community Services  
Ms T Sweeney – Manager Workforce & Governance  
Mr D Morrison – Executive Coordinator to the Mayor

**11.1 STANDING COMMITTEES AND PORTFOLIOS****SUMMARY**

*The Local Government Regulation 2012 allows Council to appoint Standing Committees. This report seeks direction from Council on the future appointment of Standing Committees and for its consideration of an alternative Councillor Portfolio model.*

**COUNCIL RESOLUTION**

THAT Council:

1. adopt the Councillor Portfolio Policy – Amended (circulated at the meeting); and
2. adopt the amended Media Policy and new Media Procedure as attached to the report; and
3. adopt the amended Council Meeting Procedures Policy as attached to the report; and
4. adopt the following Councillor Portfolio model and structure, and
5. review the portfolio system in December 2020 with a view to consider the reinstatement of Committees in 2021; and
6. bring the matter back to the Council Table in December 2020.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

## 11.2 APPOINTMENT OF REPRESENTATIVES OF COUNCIL TO EXTERNAL ORGANISATIONS

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Damon Morrison - Executive Coordinator to the Mayor  
 Evan Pardon - Chief Executive Officer

### SUMMARY

*The Chief Executive Officer is seeking nominations to represent Rockhampton Regional Council on external organisations.*

### COUNCIL RESOLUTION

THAT Council appoint members to represent Rockhampton Regional Council on organisations, associations or bodies as below:

Organisation	Council Representative
Art Gallery Philanthropy Board	Mayor Strelow
Australian Local Government Women's Association	Councillor Smith
CQ Airport Group	Councillor Fisher
Capricorn Pest Management Group	Councillor Smith Councillor Kirkland
Capricornia Domestic & Family Violence Steering Committee	Councillor Wickerson
Fitzroy Basin Association	Councillor Kirkland
Fitzroy Partnership for River Health	Councillor Kirkland
Fitzroy River Restocking Group	Councillor Williams
Floodplain Management Australia	
Great Barrier Reef Marine Park Authority/Reef Guardian	Councillor Kirkland
Leichhardt Way/Drive Inland Promotions Association	Councillor Williams
Local Authority Waste Management Advisory Committee	Councillor Fisher Councillor Latcham
Queensland Futures Institute	Mayor Strelow
Regional Arts Development Fund Committee	Councillor Wickerson
Regional Capitals Australia	Mayor Strelow
Rockhampton Regional Roads and Transport Group	Councillor Williams Mayor Strelow
Safe Night Rockhampton CBD Precinct Inc	Councillor Wickerson
CQ Health Community Consultant Committee	Mayor Strelow

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**11.7 COUNCILLOR PORTFOLIOS****File No: 10072****Officer: Evan Pardon - Chief Executive Officer****SUMMARY**

*This report seeks direction from Council on the future appointment of Councillor Portfolio model.*

**COUNCIL RESOLUTION**

THAT Council adopt the following Councillor Portfolio model:

<b>Portfolio</b>	<b>Portfolio Councillor</b>	<b>Assistant Portfolio Councillor (and area of responsibility)</b>
Advance Rockhampton – Economic Development and Events	Mayor Margaret Strelow	Councillor Tony Williams - special responsibility for Tourism
Waste and Waste to Resource Implementation	Councillor Shane Latcham	
Airport Growth and Development	Councillor Neil Fisher	
Infrastructure	Councillor Tony Williams	
Planning and Regulation	Councillor Ellen Smith	
Sports, Parks and Public Spaces	Councillor Cherie Rutherford	
Communities	Councillor Drew Wickerson	
Water and Supporting a better environment	Councillor Donna Kirkland	

**Moved by: Mayor Strelow****Seconded by: Councillor Smith****MOTION CARRIED**

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**11.3 APPOINTMENTS TO COUNCIL'S AUDIT AND BUSINESS IMPROVEMENT COMMITTEE**

**File No:** 5207  
**Attachments:** 1. Terms of Reference - Audit and Business Improvement Committee  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*This report seeks the appointment of two (2) Councillors to Council's Audit and Business Improvement Committee.*

**COUNCIL RESOLUTION**

THAT Mayor Strelow and Councillor Latcham be appointed to Council's Audit and Business Improvement Committee.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**11.4 EXPENSES REIMBURSEMENT AND PROVISION OF FACILITIES FOR MAYOR AND COUNCILLORS POLICY**

**File No:** 11979

**Attachments:** 1. **Mark-up Version Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy**

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*Each new term of Council considers the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy. This Policy and associated process is a requirement of the Local Government Regulation 2012. The intention is for Council to consider this report at this meeting. Any associated changes will be made to this policy for adoption at the next Council meeting.*

**COUNCIL RESOLUTION**

THAT the suggested alterations as noted be incorporated into the Expenses Reimbursement and Provision of Facilities for Mayor and Councillors Policy and be presented at the next meeting of Council for formal adoption.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Latham

**MOTION CARRIED**



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**12.1 MAYORAL MINUTE - ROCKHAMPTON REGIONAL COUNCIL MAYORAL CHAIN AND CREST****File No:** 3085**Attachments:** Nil**Officer:** Damon Morrison - Executive Coordinator to the Mayor

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**SUMMARY**

*The Mayor, Councillor Margaret Strelow tabled a Mayoral Minute for the tables consideration. The Mayoral Chain is currently used during Rockhampton Regional Council Official Civic Events and represents the historical city of Rockhampton however currently indicates the Rockhampton City Council crest rather than representing the Rockhampton Region.*

**COUNCIL RESOLUTION****THAT:**

1. the former Rockhampton City Council Mayoral chain be altered to more fully represent the region. And in doing so the historical crest which represents the city of Rockhampton should remain unaltered and the words Rockhampton Region be added where appropriate on the chain itself; and
2. a variation of the crest of the city of Rockhampton be designed which represents the Rockhampton Region and which will then be used when the elected Council is represented.

**Moved by:** Mayor Strelow**MOTION CARRIED**

**11.5 COMMUNITY SERVICES - ROSE'S ANGELS NETWORK**

**File No:** 8022  
**Attachments:** Nil  
**Authorising Officer:** Alicia Cutler - Acting General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*As the Rockhampton Region prepared to face the COVID-19 Pandemic, the 'Rose's Angels' Network was established to assist those vulnerable members of our Region during these uncertain times.*

**COUNCIL RESOLUTION**

THAT Council approve to provide Rose Swadling with Council resources to enable her to continue to support 'Rose's Angels' for a further two months after which a review will be undertaken on the service.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

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**11.6 DATE CHANGE OF GAZETTED ROCKHAMPTON AGRICULTURAL SHOW HOLIDAY FOR 2020**

**File No:** 6097  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Annette Pearce - Manager Tourism, Events and Marketing

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**SUMMARY**

*The Chief Executive Officer is seeking approval to write to the Minister for Industrial Relations Policy and Regulation asking for permission to change the gazetted Rockhampton Agricultural Show Holiday date for 2020.*

**COUNCIL RESOLUTION**

THAT Council authorise the Chief Executive Officer to write to the Minister for Industrial Relations Policy and Regulation seeking permission to postpone the gazetted Rockhampton Agricultural Show holiday date from 11 June 2020 to a later date in 2020 to be determined once COVID-19 Event regulations have been lifted to allow community events to resume.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**12 NOTICES OF MOTION**

**13 QUESTIONS ON NOTICE**

Nil

## 14 URGENT BUSINESS QUESTIONS

### 14.1 WATER METER BILLING

**File No:** 5737  
**Attachments:** Nil  
**Requesting Councillor:** Councillor Tony Williams  
**Officer:** Evan Pardon – Chief Executive Officer

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#### SUMMARY

*An anomaly has occurred surrounding the water meter readings and billing, placing certain residents in a position where their water bill was significantly higher due to charges in the third tier of billing.*

#### COUNCIL RESOLUTION

THAT the Chief Executive Officer be asked to intervene and remedy an apparent anomaly whereby meter reads have left residents with an abnormally high water bill due to the delay in the meter read and water from the highest tier being charged to residents through no fault of their own.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Kirkland

**MOTION CARRIED**

## 15 CLOSURE OF MEETING

Deputy Mayor, Councillor Fisher would like the meeting to note and pay tribute to some previous Central Queensland Mayors and good friends of Rockhampton Regional Council being Rob Chandler of Barcaldine Regional Council, Ed Warren of Longreach Regional Council, Bruce Scott of Barcoo Shire Council, Geoff Morton of Diamantina Regional Council. And finally pay tribute to Bill Ludwig, a previous member of Rockhampton Regional Council and former Mayor of Livingstone Shire Council.

And also, welcome new Mayors being Sean Dillion of Barcaldine Regional Council, Tony Rayner of Longreach Regional Council, Sally O'Neil of Barcoo Shire Council, Robbie Dare of Diamantina Shire Council, Andy Ireland of Livingstone Shire Council. We look forward to working with these new Mayors.

Mayor requested that Councillor Workshops are held on alternative Tuesday's to Council meeting with a schedule to be produced and distributed. The next Councillor Workshop will be held on Tuesday 21 April 2020 at 9.00 am at Pilbeam Theatre, Victoria Parade, Rockhampton.

**There being no further business the meeting closed at 4:59 pm.**

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SIGNATURE

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CHAIRPERSON

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DATE