



# **ORDINARY MEETING**

## **AGENDA**

**3 SEPTEMBER 2019**

*Your attendance is required at an Ordinary meeting of Council to be held in the Council Chambers, 232 Bolsover Street, Rockhampton on 3 September 2019 commencing at 9.00am for transaction of the enclosed business.*

A handwritten signature in black ink, appearing to be "C.P.", written in a cursive style.

**CHIEF EXECUTIVE OFFICER**  
29 August 2019

Next Meeting Date: 17.09.19

**Please note:**

In accordance with the *Local Government Regulation 2012*, please be advised that all discussion held during the meeting is recorded for the purpose of verifying the minutes. This will include any discussion involving a Councillor, staff member or a member of the public.

## TABLE OF CONTENTS

ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES.....	1
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	1
6	BUSINESS OUTSTANDING .....	2
	NIL .....	2
7	PUBLIC FORUMS/DEPUTATIONS .....	3
8	PRESENTATION OF PETITIONS.....	4
	NIL .....	4
9	COMMITTEE REPORTS.....	5
9.1	PLANNING AND REGULATORY COMMITTEE MEETING - 27 AUGUST 2019.....	5
9.2	AIRPORT, WATER AND WASTE COMMITTEE MEETING - 27 AUGUST 2019.....	23
9.3	INFRASTRUCTURE COMMITTEE MEETING - 27 AUGUST 2019 .....	32
9.4	COMMUNITY SERVICES COMMITTEE MEETING - 28 AUGUST 2019 .....	41
9.5	PARKS, RECREATION AND SPORT COMMITTEE MEETING - 28 AUGUST 2019.....	48
10	COUNCILLOR/DELEGATE REPORTS .....	54
10.1	LEAVE OF ABSENCE - COUNCILLOR DREW WICKERSON - 31 OCTOBER TO 17 NOVEMBER 2019 .....	54
10.2	LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER - JUDGE AT BLACKALL-TAMBO GARDEN COMPETITION .....	55
11	OFFICERS' REPORTS .....	58
11.1	LOCAL LAW DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER.....	58
11.2	COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP.....	72
11.3	BOUNDARY RE-ALIGNMENT ADJOINING ROCKHAMPTON JOCKEY CLUB.....	74
11.4	CONTAMINATED LAND NOTIFICATION OF CLOSED LANDFILLS.....	80
11.5	POSSIBLE FUTURE EXPANSION OF WATER AND SEWERAGE NETWORKS.....	84
11.6	MEMBERSHIP STATUS - AUDIT AND BUSINESS IMPROVEMENT COMMITTEE .....	88
11.7	INQUIRY INTO JOBS FOR THE FUTURE IN REGIONAL AREAS .....	96

---

11.8	SUBMISSION OF APPLICATION TO OBTAIN A GRANT/FUNDING FROM THE STATE DEPARTMENT OF ENVIRONMENT AND SCIENCE FOR MANAGEMENT AND REDUCTION OF ILLEGAL DUMPING IN THE REGION .....	98
11.9	PROPOSED INTERNATIONAL TRADE MISSION TO SOUTH KOREA.....	100
11.10	ADVANCE ROCKHAMPTON OPERATIONAL REPORT JULY 2019 .....	102
<b>12</b>	<b>NOTICES OF MOTION .....</b>	<b>119</b>
	NIL .....	119
<b>13</b>	<b>QUESTIONS ON NOTICE .....</b>	<b>120</b>
	NIL .....	120
<b>14</b>	<b>URGENT BUSINESS/QUESTIONS .....</b>	<b>121</b>
<b>15</b>	<b>CLOSED SESSION .....</b>	<b>122</b>
16.1	RESOURCES PRESENTATION BY PETER DONAGHY .....	122
16.2	CAPRICORN HIGHWAY DUPLICATION ROAD CLOSURE .....	122
16.3	NEW ART GALLERY.....	122
<b>16</b>	<b>CONFIDENTIAL REPORTS.....</b>	<b>123</b>
16.1	RESOURCES PRESENTATION BY PETER DONAGHY .....	123
16.2	CAPRICORN HIGHWAY DUPLICATION ROAD CLOSURE .....	124
16.3	NEW ART GALLERY.....	125
<b>17</b>	<b>CLOSURE OF MEETING.....</b>	<b>126</b>

**1 OPENING**

Opening prayer presented by Sister Beryl from the Cathedral Parish of St Joseph.

**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor S J Schwarten  
Councillor A P Williams  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer

**3 APOLOGIES AND LEAVE OF ABSENCE**

Councillor Ellen Smith - Leave of Absence from 28 August 2019 to 13 September 2019

Councillor Rose Swadling - Leave of Absence from 1 September 2019 to 15 September 2019

**4 CONFIRMATION OF MINUTES**

Minutes of the Ordinary Meeting held 20 August 2019

**5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

A Closed Session briefing will be provided to Councillors at 10:30am by officers from Department of Natural Resources, Mining and Energy on proposed developments in the resources sector in Central Queensland.

**8 PRESENTATION OF PETITIONS**

Nil



## **9 COMMITTEE REPORTS**

### **9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 27 AUGUST 2019**

#### **RECOMMENDATION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 27 August 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**(Note:** The complete minutes are contained in the separate Minutes document)

---

**Recommendation of the Planning and Regulatory Committee, 27 August 2019**
**9.1.1 D/22-2019 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A DWELLING HOUSE**

**File No:** D/22-2019

**Attachments:**

1. Locality Plan
2. Site Plan

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
 Karen Moody - Acting Manager Planning and Regulatory Services  
 Colleen Worthy - General Manager Community Services

**Author:** Brandon Diplock - Planning Officer

---

**SUMMARY**

*Development Application Number:* D/22-2019

*Applicant:* Imran Muhammad

*Real Property Address:* Lot 49 on RP603376, Parish of Archer

*Common Property Address:* 9A Reynolds Street, Lakes Creek

*Area of Site:* 2,979 square metres

*Planning Scheme:* Rockhampton Region Planning Scheme 2015

*Planning Scheme Zone:* Rural Residential Zone

*Planning Scheme Overlays:* Steep Land Overlay  
 Special Management Area Overlay

*Existing Development:* Vacant Land

*Existing Approvals:* Not Applicable

*Approval Sought:* Development Permit for a Material Change of Use for a Dwelling House

*Level of Assessment:* Impact Assessable

*Submissions:* Nil

*Infrastructure Charges Area:* Charge Area 3

*Application Progress:*

<i>Application Lodged:</i>	25 March 2019
<i>Confirmation Notice issued:</i>	2 April 2019
<i>Request for Further Information sent:</i>	3 April 2019
<i>Request for Further Information responded to:</i>	18 June 2019
<i>Submission period commenced:</i>	26 June 2019
<i>Submission period end:</i>	17 July 2019
<i>Last receipt of information from applicant:</i>	24 July 2019
<i>Statutory due determination date:</i>	10 September 2019

---

**COMMITTEE RECOMMENDATION**

THAT in relation to the application for a Development Permit for a Material Change of Use for a Dwelling House, made by Imran Muhammad on land located at 9A Reynolds Street, Lakes Creek, described as Lot 49 on RP603376, Parish of Archer, Council resolves to Approve the application subject to the following conditions:

**1.0 ADMINISTRATION**

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
  - 1.3.1 to Council's satisfaction;
  - 1.3.2 at no cost to Council; and
  - 1.3.3 prior to the issue of the Certificate of Classification for the Building Works, unless otherwise stated.
- 1.4 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
  - 1.4.1 Operational Works:
    - (i) Access Works;
    - (ii) Roof and Allotment Drainage Works;
  - 1.4.2 Plumbing and Drainage Works; and
  - 1.4.3 Building Works.
- 1.5 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.6 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.7 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.8 An easement in favour of Council must be established over the entire one percent annual exceedance probability (1% AEP) flowpath inundation area prior to the issue of the Certificate of Classification for the Building Works

**2.0 APPROVED PLANS AND DOCUMENTS**

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Plan of Proposed Dwelling and Shed	190993-02	12 June 2019
Investigation and Design for On-Site Sewerage Facility	CQ15980, Rev A	20 May 2019
Overland Flowpath Assessment		29 May 2019

2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works/Building Works.

### 3.0 ACCESS WORKS

3.1 A Development Permit for Operational Works (access works) must be obtained prior to the commencement of any access works on the development site.

3.2 All access works must be designed and constructed in accordance with the *Capricorn Municipal Development Guidelines, Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access works).

3.3 All vehicles must ingress and egress the development in a forward gear.

### 4.0 PLUMBING AND DRAINAGE WORKS

4.1 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2002*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.

4.2 The development must be connected to Council's reticulated water network.

4.3 Adequate domestic and fire fighting protection must be provided to the development, and must be certified by an hydraulic engineer or other suitably qualified person.

4.4 Water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.

4.5 On-site sewerage treatment and disposal must be provided in accordance with the approved plans and documents (refer to condition 2.1), *Queensland Plumbing and Wastewater Code* and Council's Plumbing and Drainage Policies. The on-site sewerage treatment and disposal area must not be located within the existing water course or conflict with the separation distance as detailed with the *Queensland Plumbing and Wastewater Code*.

4.6 Structures must not be located within the on-site sewerage treatment and disposal area or conflict with the separation distances, in accordance with the *Queensland Plumbing and Wastewater Code*.

### 5.0 ROOF AND ALLOTMENT DRAINAGE WORKS

5.1 A Development Permit for Operational Works (roof and allotment drainage works) must be obtained prior to the commencement of any drainage works on the development site.

5.2 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines*, sound engineering

practice and the provisions of a Development Permit for Operational Works (roof and allotment drainage works).

- 5.3 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

#### 6.0 ELECTRICITY

- 6.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

#### 7.0 TELECOMMUNICATIONS

- 7.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider. Unless otherwise stipulated by telecommunications legislation at the time of installation, this includes all necessary pits and pipes, and conduits that provide a connection to the telecommunications network.

#### 8.0 ASSET MANAGEMENT

- 8.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.
- 8.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

#### 9.0 ENVIRONMENTAL

- 9.1 An Erosion Control and Stormwater Control Management Plan in accordance with the *Capricorn Municipal Design Guidelines*, must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

#### 10.0 OPERATING PROCEDURES

- 10.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Reynolds Street.

#### ADVISORY NOTES

##### NOTE 1. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

##### NOTE 2. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 3. Works in Road Reserve Permit

It is advised that a Works in Road Reserve Permit (including a fee for the vehicle crossover and compliant with Standard *Capricorn Municipal Development Guidelines, Standard Drawings*) may be accepted in place of the application for a Development Permit for Operational Works (access works).

NOTE 4. Infrastructure Charges Notice

Council has resolved not to issue an Infrastructure Charges Notice for this development because the new infrastructure charges arising from the development are less than or equal to the credits applicable for the new development.

---

**Recommendation of the Planning and Regulatory Committee, 27 August 2019**
**9.1.2 D/49-2019 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR HEALTH CARE SERVICES**

**File No:** D/49-2019

**Attachments:**

1. Locality Plan
2. Site Plan
3. Floor Plan
4. Elevations

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
 Karen Moody - Acting Manager Planning and Regulatory Services  
 Colleen Worthy - General Manager Community Services

**Author:** Brandon Diplock - Planning Officer

---

**SUMMARY**

*Development Application Number:* D/49-2019

*Applicant:* Wheatmen Pty Ltd

*Real Property Address:* Lots 1 and 3 on RP602024 and Lot 2 on RP619288, Parish of Rockhampton

*Common Property Address:* 112-114 Denham Street, Rockhampton City

*Area of Site:* 1,230 square metres

*Planning Scheme:* Rockhampton Region Planning Scheme 2015

*Planning Scheme Zone:* Specialised Centre Zone

*Planning Scheme Overlays:* Not Applicable

*Existing Development:* Dwelling House and Vacant Land

*Existing Approvals:* Nil

*Approval Sought:* Development Permit for a Material Change of Use for Health Care Services

*Level of Assessment:* Impact Assessable

*Submissions:* Nil

*Referral Agency(s):* Department of State Development, Manufacturing, Infrastructure and Planning

*Infrastructure Charges Area:* Charge Area 1

*Application Progress:*

<i>Application Lodged:</i>	11 June 2019
<i>Confirmation Notice issued:</i>	19 June 2019
<i>Submission period commenced:</i>	10 July 2019
<i>Submission period end:</i>	2 August 2019
<i>Government Agency Response:</i>	17 July 2019

---

<i>Last receipt of information from applicant:</i>	<i>5 August 2019</i>
<i>Statutory due determination date:</i>	<i>17 September 2019</i>

## COMMITTEE RECOMMENDATION

THAT in relation to the application for a Development Permit for a Material Change of Use for Health Care Services, made by Wheatmen Pty Ltd, located at 112-114 Denham Street, Rockhampton City, described as Lots 1 and 3 on RP602024 and Lot 2 on RP619288, Parish of Rockhampton, Council resolves to Approve the application subject to the following conditions:

### 1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
  - 1.3.1 to Council's satisfaction;
  - 1.3.2 at no cost to Council; and
  - 1.3.3 prior to the commencement of the use, unless otherwise stated.
- 1.4 Infrastructure requirements of this development approval must be contributed to the relevant authorities, where applicable, at no cost to Council, prior to the commencement of the use, unless otherwise stated.
- 1.5 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
  - 1.5.1 Operational Works:
    - (i) Road Works;
    - (ii) Access and Parking Works;
    - (iii) Sewerage Works;
    - (iv) Stormwater Works;
    - (v) Site Works;
  - 1.5.2 Plumbing and Drainage Works;
  - 1.5.3 Building Works:
    - (i) Demolition Works; and
    - (ii) Building Works.
- 1.6 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.7 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.8 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be



approved, supervised and certified by a Registered Professional Engineer of Queensland.

- 1.9 Lot 1 and 3 RP602024 and Lot 2 RP619288 must be amalgamated and registered as one lot prior to the commencement of the use.

## 2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Existing site and demolition plan	A0001, Rev A	11 June 2019
Proposed site plan	A0002, Rev A	11 June 2019
Proposed cut & fill, waste & site management plan (during construction)	A0003, Rev A	11 June 2019
Proposed site analysis	A0004, Rev A	11 June 2019
Proposed floor plan	A1101, Rev A	11 June 2019
Proposed Roof Plan	A1102, Rev A	11 June 2019
Area Diagram	A1103, Rev A	11 June 2019
Elevations	A2001, Rev A	11 June 2019
Elevations 2	A2002, Rev A	11 June 2019
Sections	A3001, Rev A	11 June 2019
Perspectives and Finishes Schedule	A7001, Rev A	11 June 2019
Landscape Concept Plan	909-LCP01, Rev A	April 2019

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.

- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works.

## 3.0 ROAD WORKS

- 3.1 A Development Permit for Operational Works (road works) must be obtained prior to the commencement of any road works required by this development approval.

- 3.2 All road works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, relevant *Australian Standards* and *Austroads Guidelines* and the provisions of a Development Permit for Operational Works (road works).

- 3.3 George Lane must be widened for the full frontage of the development site to match the existing construction to property boundary of the development site.

## 4.0 ACCESS AND PARKING WORKS

- 4.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.

- 4.2 All access prompt and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal*

*Development Guidelines, Australian Standard AS2890 "Parking facilities" and the provisions of a Development Permit for Operational Works (access and parking works).*

- 4.3 All car parking and access areas must be paved or sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).
- 4.4 A new access to the development must be provided at George Lane.
- 4.5 All vehicular access to and from the development must be via George Lane only.
- 4.6 Direct vehicle access to the development from Denham Street is prohibited.
- 4.7 All vehicles must ingress and egress the development in a forward gear.
- 4.8 A minimum of thirteen (13) parking spaces must be provided on-site. This includes nine (9) covered car parking spaces, three (3) uncovered parking spaces and one (1) parking space for people with disabilities (PWD) (refer to condition 2.1).
- 4.9 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 4.10 Parking spaces must be line-marked in accordance with the approved Site Plan (refer to condition 2.1) and in accordance with the *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 4.11 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-street car parking"*.
- 4.12 Road signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"*.
- 4.13 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.

#### 5.0 SEWERAGE WORKS

- 5.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the development site.
- 5.2 All sewerage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2002* and the provisions of a Development Permit for Operational Works (sewerage works).
- 5.3 The development must be connected to Council's reticulated sewerage network.
- 5.4 The existing sewerage access chamber and 150mm diameter gravity sewerage mains must be removed in accordance with the approved plans (refer to condition 2.1).
- 5.5 A new sewerage access chamber, sewerage lamp hole and 150mm diameter gravity sewerage mains must be constructed in accordance with the approved plans (refer to condition 2.1).
- 5.6 A new sewerage connection point must be provided for the neighbouring building (located on Lot 2 RP602024) via a new lamp hole. All existing sanitary drainage for the neighbouring building must be relocated to this new connection point.
- 5.7 The finished sewerage access chamber/lamphole surface must be at a sufficient level to avoid ponding of stormwater above the top of the chamber. A heavy duty trafficable lid must be provided in the trafficable area.

- 
- 5.8 Sewer connections located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 5.9 The development must comply with Council's Building Over/Adjacent to Local Government Sewerage Infrastructure Policy. Any permit associated with the Building Over/Adjacent to Local Government Sewerage Infrastructure Policy must be obtained prior to the issue of a Development Permit for Building Works.
- 5.10 Sewerage trade waste permits must be obtained for the discharge of any non-domestic waste into Council's reticulated sewerage network. Arrestor traps must be provided where commercial or non-domestic waste is proposed to be discharged into the sewer system.
- 6.0 WATER WORKS
- 6.1 All water works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, and Plumbing and Drainage Act 2002*.
- 6.2 The development must be connected to Council's reticulated water network.
- 6.3 The existing water connection point(s) must be retained and upgraded, if necessary, to service the development.
- 6.4 Adequate domestic and fire fighting protection must be provided to the development, and must be certified by an hydraulic engineer or other suitably qualified person.
- 6.5 Water meter boxes located within trafficable areas must be raised or lowered to suit the finished surface levels and must be provided with heavy duty trafficable lids.
- 7.0 PLUMBING AND DRAINAGE WORKS
- 7.1 A Development Permit for Plumbing and Drainage Works must be obtained for the demolition of any existing structure and for new structures on the development site.
- 7.2 All internal plumbing and drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines, Water Supply (Safety and Reliability) Act 2008, Plumbing and Drainage Act 2019, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works*.
- 8.0 STORMWATER WORKS
- 8.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works required by this development approval.
- 8.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual, Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 8.3 All stormwater must drain to a demonstrated lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 8.4 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual exceedance probability storm event, for the post-development conditions.
- 8.5 Any application for a Development Permit for Operational Works (stormwater works) must be accompanied by engineering plans with details of any new drainage systems including retention systems, inlet and outlet structures, or the amendment and upgrading of existing drainage systems to implement the proposed drainage strategy.
-

---

## 9.0 ROOF AND ALLOTMENT DRAINAGE WORKS

- 9.1 All roof and allotment drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, and sound engineering practice.
- 9.2 All roof and allotment runoff from the development must be directed to a lawful point of discharge and must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.

## 10.0 SITE WORKS

- 10.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works on the development site.
- 10.2 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan that clearly identifies the following:
- 10.2.1 the location of cut and/or fill;
  - 10.2.2 the type of fill to be used and the manner in which it is to be compacted;
  - 10.2.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
  - 10.2.4 details of any proposed access routes that are intended to be used to transport fill to or from the development site; and
  - 10.2.5 the maintenance of access roads to and from the development site so that they are free of all cut and/or fill material and cleaned as necessary.
- 10.3 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.
- 10.4 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

## 11.0 BUILDING WORKS

- 11.1 A Development Permit for Building Works must be obtained for the development site.
- 11.2 The existing structures on the subject land must be demolished and a Development Permit for Building Works (demolition) must be obtained prior to the commencement of demolition works on the development site.
- 11.3 All building works must be undertaken in accordance with Council's *Building Over/Adjacent to Local Government Sewerage Infrastructure Policy* and any permit obtained in respect of this policy.

## 12.0 LANDSCAPING WORKS

- 12.1 All landscaping must be established generally in accordance with the approved plans (refer to condition 2.1). The landscaping must be constructed and/or established prior to the commencement of the use and the landscape areas must predominantly contain plant species that have low water dependency.
- 12.2 Large trees must not be planted within one (1) metre of the centreline of any sewerage and/or water infrastructure; small shrubs and groundcover are acceptable.
- 12.3 Landscaping, or any part thereof, upon reaching full maturity, must not:
- (i) obstruct sight visibility zones as defined in the *Austroads 'Guide to Traffic Engineering Practice'* series of publications;
  - (ii) adversely affect any road lighting or public space lighting; or
  - (iii) adversely affect any Council infrastructure, or public utility plant.

12.4 Council approval must be obtained prior to the removal of or interference with street trees located on Council land in accordance with Council's Street Tree Policy.

13.0 ELECTRICITY

13.1 Electricity services must be provided to the development in accordance with the standards and requirements of the relevant service provider.

14.0 TELECOMMUNICATIONS

14.1 Telecommunications services must be provided to the development in accordance with the standards and requirements of the relevant service provider. Unless otherwise stipulated by telecommunications legislation at the time of installation, this includes all necessary pits and pipes, and conduits that provide a connection to the telecommunications network.

15.0 ENVIRONMENTAL HEALTH

15.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.

15.2 Noise emitted from the activity must not cause an environmental nuisance.

15.3 When requested by Council, noise monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance caused by noise. The monitoring data, an analysis of the data and a report, including noise mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation. Council may require any noise mitigation measures identified in the assessment to be implemented within appropriate timeframes. Noise measurements must be compared with the acoustic quality objectives specified in the most recent edition of the *Environmental Protection (Noise) Policy*.

16.0 OPERATING PROCEDURES

16.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Denham Street or George Lane.

16.2 The hours of operations for the development site must be limited to 0700 hours to 1900 hours.

16.3 The loading and/or unloading of delivery and waste collection vehicles is limited between the hours of 0700 and 1900 Monday to Friday, with no loading/unloading to occur on Sundays or Public Holidays. No heavy vehicles must enter the development site outside these times to wait for unloading/loading.

16.4 Operations on the development site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.

16.5 All waste storage areas must be:

16.5.1 kept in a clean and tidy condition; and

16.5.2 maintained in accordance with *Environmental Protection Regulation 2008*.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of

care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website [www.datsip.qld.gov.au](http://www.datsip.qld.gov.au).

NOTE 2. Asbestos Removal

Any demolition and/or removal works involving asbestos materials must be undertaken in accordance with the requirements of the *Work Health and Safety Act 2011* and *Public Health Act 2005*.

NOTE 3. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 4. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

---

**Recommendation of the Planning and Regulatory Committee, 27 August 2019****9.1.3 D/75-2015/A - REQUEST FOR EXTENSION TO THE RELEVANT PERIOD FOR DEVELOPMENT INCENTIVES APPLICATION FOR A BULK STORE**

**File No:** D/75-2015/A

**Attachments:**

1. Locality Plan
2. Applicant Request Letter

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Karen Moody - Acting Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services

**Author:** Thomas Gardiner - Planning Officer

---

**SUMMARY**

*Development Application Number:* D/75-2015

*Applicant:* J & S Drilling

*Real Property Address:* Lot 68 on RP604012, Parish of Gracemere

*Common Property Address:* 89 Douglas Street, Gracemere

*Planning scheme zoning:* Gracemere-Stanwell Zone – Medium Impact Industry Precinct

*Type of Approval:* Development Permit for a Material Change of Use for a Bulk Store

*Date of Decision:* 28 July 2015

*Application Lodgement Fee:* \$1,635.00

*Infrastructure Charges:* \$11,662.00

*Infrastructure charges incentive:* Precinct 2 – 50% discount

*Incentives sought:* Development facilitation  
Refund of Development Application Fees  
Refund of service and connection fees

**COMMITTEE RECOMMENDATION**

THAT in relation to the extension to the relevant period for Development Incentives Application for D/75-2015/A, located at 89 Douglas Street, Gracemere, described as Lot 68 on RP604012, Parish of Gracemere, Council resolves to choose Option 1.

**Recommendation of the Planning and Regulatory Committee, 27 August 2019****9.1.4 DECISIONS UNDER DELEGATION - JULY 2019**

**File No:** 7028  
**Attachments:** Nil  
**Authorising Officer:** Karen Moody - Acting Manager Planning and Regulatory Services  
Colleen Worthy - General Manager Community Services  
**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

---

**SUMMARY**

*This report outlines the properly made development applications received in July 2019 and whether they will be decided under delegation or decided by Council.*

**COMMITTEE RECOMMENDATION**

THAT this report into the applications lodged in July 2019 be received, excluding application D/66-2019: 338-380 Bolsover Street.

**COMMITTEE RECOMMENDATION**

THAT this report into application D/66-2019: 338-380 Bolsover Street lodged in July 2019 be received.



**Recommendation of the Planning and Regulatory Committee, 27 August 2019****9.1.5 MONTHLY OPERATIONS REPORT FOR PLANNING & REGULATORY SERVICES - JULY 2019**

**File No:** 1464

**Attachments:** 1. **Monthly Operations Report for Planning & Regulatory Services - July 2019**

**Authorising Officer:** Colleen Worthy - General Manager Community Services

**Author:** Karen Moody - Acting Manager Planning and Regulatory Services

---

**SUMMARY**

*The monthly operations report for Planning & Regulatory Services for July 2019 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Planning & Regulatory Services monthly operations report for July 2019 be 'received'.

**Recommendation of the Planning and Regulatory Committee, 27 August 2019**

**9.1.6 DEER MANAGEMENT**

**File No: 2557**

**Responsible Officer: Karen Moody – Acting Manager Planning and  
Regulatory Services**

---

**COMMITTEE RECOMMENDATION**

THAT the verbal update provided by the Acting Manager Planning and Regulatory Services on management of the deer problem be received, and that a report that allows for Council take steps to resolve the issue be presented to Council within 4 weeks.

**9.2 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 27 AUGUST 2019**

**RECOMMENDATION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 27 August 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**(Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Airport, Water and Waste Committee, 27 August 2019****9.2.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - JULY 2019****File No: 7927****Attachments: 1. Rockhampton Airport Monthly Operational Report - July 2019****Authorising Officer: Tony Cullen - General Manager Advance Rockhampton****Author: Beverley Pearson - Coordinator Airport Operations**

---

**SUMMARY**

*The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for July 2019 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for July 2019 with the exception of the Airport Commercial - Car Park Update be 'received'.

**COMMITTEE RECOMMENDATION**

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for July 2019 – Airport Commercial – Car Park Update be 'received'.

**Recommendation of the Airport, Water and Waste Committee, 27 August 2019**

**9.2.2 PROJECT DELIVERY MONTHLY REPORT - JULY 2019**

**File No:** 7028  
**Attachments:** 1. Project Delivery - Monthly Report July 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for July 2019 be received.

**Recommendation of the Airport, Water and Waste Committee, 27 August 2019****9.2.3 MONTHLY OPERATIONS REPORT ROCKHAMPTON REGIONAL WASTE & RECYCLING PERIOD ENDED 31 JULY 2019****File No:** 7927**Attachments:** 1. **Monthly Operations Report Rockhampton Regional Waste & Recycling Period Ended 31 July 2019****Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of July 2019*

**COMMITTEE RECOMMENDATION**

THAT

1. The Monthly Operations Report Rockhampton Regional Waste & Recycling Period Ended 31 July 2019 be received.
2. Council extend support previously adopted to include Limestone Creek in the investigation regarding Expansion of Waste Collection Services.

**Recommendation of the Airport, Water and Waste Committee, 27 August 2019****9.2.4 EXPRESSION OF INTEREST FOR CONSTRUCTION OF SMALL-SCALE SOLAR ENERGY GENERATION INSTALLATIONS**

**File No:** 5054  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*In preparation for the construction procurement for the small-scale solar energy generation installations at the Glenmore Water Treatment Plant and up to five other Council sites, this report seeks Council's endorsement to call for Expressions of Interest (EOI). The EOI process aims to identify and pre-register construction contractors to build this complex and operationally critical project based on suitable capacity, capability and experience.*

**COMMITTEE RECOMMENDATION**

THAT Council resolves to call for Public Expressions of Interest for the construction of small-scale solar energy generation facilities at the Glenmore Water Treatment Plant and other selected Council sites as provided for in section 228(5) of the *Local Government Regulation 2012*.

**Recommendation of the Airport, Water and Waste Committee, 27 August 2019****9.2.5 FITZROY RIVER WATER SPECIALISED ITEMS SUPPLIERS**

**File No:** 1466  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*This report details a number of items of equipment or products that are important to Fitzroy River Water's water and sewerage operations for which Council approval is sought for these items to be provided by the listed sole suppliers in accordance with s235(b) of the Local Government Regulation (2012).*

**COMMITTEE RECOMMENDATION**

THAT pursuant to s235(b) of the Local Government Regulation 2012, Council approves the use of the nominated suppliers for the items listed without the need to seek additional quotes or tenders.



**Recommendation of the Airport, Water and Waste Committee, 27 August 2019****9.2.6 MOUNT MORGAN NO. 7 DAM REACHES TRIGGER FOR LEVEL 2 WATER RESTRICTIONS**

**File No:** 1466  
**Attachments:** 1. Excerpt from Drought Management Plan  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*With ongoing periods of limited rainfall during 2018 and 2019 in the upper Dee River catchment, the storage level in No. 7 Dam has declined and is now beneath the trigger for the implementation of Level 2 Water Restrictions. This report describes the current status of the dam storage level and the implications associated with implementing an increased level of water restrictions in order to maximise the availability of the remaining storage volume for the community.*

**COMMITTEE RECOMMENDATION**

1. THAT Level 2 Water Restrictions are implemented for the Mount Morgan Water Supply Scheme as per the drought management plan and that relevant information is communicated to the Mount Morgan community to clarify requirements for all water users in order to maximise the available raw water supply.
2. THAT the date of commencement of restrictions be delegated to the Chief Executive Officer.

**Recommendation of the Airport, Water and Waste Committee, 27 August 2019****9.2.7 AMENDMENT TO UNDETECTED LEAK REBATE POLICY - RESIDENTIAL**

**File No:** 1466

**Attachments:**

1. Draft Undetected Leak Rebate Policy - Residential - no track changes
2. Draft Undetected Leak Rebate Policy - Residential - track changes

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*Fitzroy River Water recently received some feedback from a customer with a suggestion as to how the Undetected Leak Rebate Policy – Residential might be able to be amended to avoid inadvertently disadvantaging a customer when a confirmed leak is not eligible for a rebate under the existing policy. This report describes the suggested change and seeks Council's endorsement for this change to be made.*

**COMMITTEE RECOMMENDATION**

THAT the Undetected Leak Rebate Policy – Residential as presented, be adopted and that it be applied retrospectively to the customer who put forward the suggested change.

**Recommendation of the Airport, Water and Waste Committee, 27 August 2019**

**9.2.8 FRW MONTHLY OPERATIONS REPORT - JULY 2019**

**File No:** 1466  
**Attachments:** 1. FRW Monthly Operations Report - July 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

---

**SUMMARY**

*This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 July 2019.*

**COMMITTEE RECOMMENDATION**

THAT the FRW Monthly Operations Report for July 2019 be received.

**9.3 INFRASTRUCTURE COMMITTEE MEETING - 27 AUGUST 2019****RECOMMENDATION**

THAT the Minutes of the Infrastructure Committee meeting, held on 27 August 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Infrastructure Committee, 27 August 2019****9.3.1 CAPRICORN HIGHWAY DUPLICATION PROJECT**

**File No:** 8602

**Attachments:**

1. Letter from DTMR
2. Map of Location

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Martin Crow - Acting General Manager Regional Services

---

**SUMMARY**

*Officers from the Department of Transport and Main Roads will be attending the Infrastructure Committee meeting to provide Council with an update on the Capricorn Highway Duplication Project.*

**COMMITTEE RECOMMENDATION**

THAT the deputation by Officers from the Department of Transport and Main Roads for the Capricorn Highway Duplication Project be received.

THAT a further deputation be held for an update on the Ring Road Project.

**Recommendation of the Infrastructure Committee, 27 August 2019****9.3.2 HANRAHAN'S CROSSING ASSESSMENT**

**File No:** 7687  
**Attachments:** 1. Concept design plan  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

---

**SUMMARY**

*At the previous Infrastructure Committee Meeting, a request was made to investigate the cost to improve the approaches to Hanrahan's Crossing on Hanrahan's Road as part of the proposed design being completed for the Rookwood Weir Project. This brief report presents the findings of that assessment for Council consideration.*

**COMMITTEE RECOMMENDATION**

THAT a report be presented to the Council table outlining the cost of alternatives for the approaches to the Hanrahan's Crossing upgrade.

**Recommendation of the Infrastructure Committee, 27 August 2019****9.3.3 MINOR STORMWATER CAPITAL PROGRAM**

**File No:** 1743

**Attachments:**

1. Stormwater Prioritisation Criteria
2. Minor Stormwater Capital Program (Aug 19)

**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services

**Author:** Stuart Harvey - Coordinator Infrastructure Planning

---

**SUMMARY**

*Council officers have developed a Minor Stormwater Capital Program to prioritise minor drainage issues across the region. The program development methodology and the current Minor Stormwater Capital Program is presented to Council for their consideration.*

**COMMITTEE RECOMMENDATION**

THAT Council endorse the Minor Stormwater Capital Program Development Methodology.

**Recommendation of the Infrastructure Committee, 27 August 2019****9.3.4 METER STREET PARKING**

**File No:** 8041  
**Attachments:** 1. Attachment 1  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

---

**SUMMARY**

*Officers have investigated the issues raised around parking within Meter Street and this report presents a possible solution to address these issues.*

**COMMITTEE RECOMMENDATION**

THAT Council installs signage on Meter Street as detailed in the report.



**Recommendation of the Infrastructure Committee, 27 August 2019****9.3.5 UPPER DAWSON ROAD SPEED LIMIT REVIEW**

**File No:** 7127  
**Attachments:** 1. Att 1: Speed Limit Review  
**Authorising Officer:** Martin Crow - Manager Infrastructure Planning  
Peter Kofod - General Manager Regional Services  
**Author:** Stuart Harvey - Coordinator Infrastructure Planning

---

**SUMMARY**

*A request for a speed limit review has been received from community members in Allenstown. The review has been carried out and this report provides the recommendation from the speed limit review.*

**COMMITTEE RECOMMENDATION**

THAT Council receive the Upper Dawson Road Speed Limit Review report.

**Recommendation of the Infrastructure Committee, 27 August 2019****9.3.6 PROJECT DELIVERY MONTHLY REPORT - JULY 2019**

**File No:** 7028  
**Attachments:** 1. Project Delivery Monthly Report - July 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for July 2019 be received, excluding (C) – CBD Smart Technology - Stage 3E.

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for July 2019 (C) – CBD Smart Technology - Stage 3E be received.

**Recommendation of the Infrastructure Committee, 27 August 2019****9.3.7 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT**

**File No:** 7028  
**Attachments:** 1. Civil Operations Monthly Operations Report - July 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** David Bremert - Manager Civil Operations

---

**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report on the activities and services in July 2019 (attachment 1).*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report on the activities and services in July 2019 be received.

**Recommendation of the Infrastructure Committee, 27 August 2019**

**9.3.8 INFRASTRUCTURE PLANNING MONTHLY OPERATIONS REPORT JULY 2019**

**File No:** 7028

**Attachments:** 1. Infrastructure Planning Monthly Operations Report July 2019

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Martin Crow - Manager Infrastructure Planning

---

**SUMMARY**

*This report outlines Infrastructure Planning Monthly Operations Report for the period to the end of July 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Infrastructure Planning Monthly Operations Report for July 2019 report be received.

**9.4 COMMUNITY SERVICES COMMITTEE MEETING - 28 AUGUST 2019**

**RECOMMENDATION**

THAT the Minutes of the Community Services Committee meeting, held on 28 August 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**(Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Community Services Committee, 28 August 2019**

**9.4.1 PROJECT DELIVERY MONTHLY REPORT - JULY 2019**

**File No:** 7028  
**Attachments:** 1. Project Delivery - Monthly Report - July 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for July 2019 be received.

**Recommendation of the Community Services Committee, 28 August 2019****9.4.2 2018/2019 CULTURAL GIFTS PROGRAM ARTWORKS ACQUISITIONS DONATIONS**

**File No:** 7104  
**Attachments:** Nil  
**Authorising Officer:** John Webb - Manager Communities and Culture  
Colleen Worthy - General Manager Community Services  
**Author:** Bianca Acimovic - Gallery Director

---

**SUMMARY**

*This report seeks to inform Council on the 2018/2019 Cultural Gift Program (CGP) donations made to Rockhampton Art Gallery collection.*

**COMMITTEE RECOMMENDATION**

THAT Council accept the 2018/2019 Cultural Gifts Program Artworks Acquisitions Donations report.

**Recommendation of the Community Services Committee, 28 August 2019****9.4.3 ROCKHAMPTON MUSIC BOWL SHELL DEMOLITION**

**File No:** 1464  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

---

**SUMMARY**

*The report confirms the decision to undertake demolition works to the shell structure of the Rockhampton Music Bowl site.*

**COMMITTEE RECOMMENDATION**

THAT Council confirms the demolition of the shell of the music bowl and subsequent make good works for use of the open platform.



**Recommendation of the Community Services Committee, 28 August 2019****9.4.4 EXPRESSION OF INTEREST OF TENNANT SPACE IN WALTER REID CULTURAL CENTRE**

**File No:** 1464  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

---

**SUMMARY**

*This report seeks Council endorsement to open an Expression of Interest for vacant tenant space in the Walter Reid Culture Centre in order to consider granting a lease to a suitable community organisation.*

**COMMITTEE RECOMMENDATION**

THAT Council make available the existing vacant space on the ground floor of the Walter Reid Cultural Centre for events.

THAT Council neither lease nor enter into any arrangements with any one organisation for permanent use of the existing vacant space on the ground floor of the Walter Reid Cultural Centre.

**Recommendation of the Community Services Committee, 28 August 2019****9.4.5 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR JULY 2019**

**File No:** 1464  
**Attachments:** 1. Communities & Culture Operational Report July 2019  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

---

**SUMMARY**

*The report provide information on the programs and activities of the Communities and Culture section for July 2019*

**COMMITTEE RECOMMENDATION**

THAT the Communities and Culture Operational Report for July 2019 be 'received'.

**Recommendation of the Community Services Committee, 28 August 2019****9.4.6 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - JULY 2019**

**File No:** 1464

**Attachments:** 1. **Community Assets and Facilities Monthly Report - July 2019**

**Authorising Officer:** **Richard Dunkley - Manager Community Assets and Facilities**  
**Colleen Worthy - General Manager Community Services**

**Author:** **Sophia Czarkowski - Coordinator Facilities**

---

**SUMMARY**

*This report provides information on the activities of Community Assets and Facilities for the month of July 2019.*

**COMMITTEE RECOMMENDATION**

THAT the Community Assets and Facilities monthly operational report for July 2019 be received.

**9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 28 AUGUST 2019**

**RECOMMENDATION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 28 August 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**(Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Parks, Recreation and Sport Committee, 28 August 2019**

**9.5.1 PROJECT DELIVERY MONTHLY REPORT - JULY 2019**

**File No:** 7028  
**Attachments:** 1. Project Delivery Monthly Report - July 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

---

**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COMMITTEE RECOMMENDATION**

THAT the Project Delivery Monthly Report for July 2019 be received.

**Recommendation of the Parks, Recreation and Sport Committee, 28 August 2019**

**9.5.2 MONTHLY OPERATIONAL REPORT - JULY 2019**

**File No:** 1464  
**Attachments:** 1. Monthly Operational Report - July  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Aaron Pont - Manager Parks

---

**SUMMARY**

*This report provides information on the activities and services of the Parks section for July 2019.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of the Parks section for July 2019 be received.

**Recommendation of the Parks, Recreation and Sport Committee, 28 August 2019****9.5.3 PROPOSED ERGON PARK DOG OFF LEASH AREA**

**File No:** 787  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Aaron Pont - Manager Parks

---

**SUMMARY**

*An opportunity exists for Council to construct a Dog Off Leash Area at Ergon Park, Larcombe Street, Kawana.*

**COMMITTEE RECOMMENDATION**

THAT Parks establish a Dog Off Leash Area at Ergon Park and for facilities to be provided as budget allows.

**Recommendation of the Parks, Recreation and Sport Committee, 28 August 2019****9.5.4 MOUNT MORGAN CEMETERY EXPANSION UPDATE**

<b>File No:</b>	<b>13363</b>
<b>Attachments:</b>	<b>1. Map of Mount Morgan Cemetery - areas for development</b>
<b>Authorising Officer:</b>	<b>Richard Dunkley - Manager Community Assets and Facilities Colleen Worthy - General Manager Community Services</b>
<b>Author:</b>	<b>Sophia Czarkowski - Coordinator Facilities</b>
<b>Previous Items:</b>	<b>8.3 - Mount Morgan Cemetery Expansion - Parks, Recreation and Sport Committee - 29 May 2019 12.30pm 8.2 - Rockhampton Region Flood Studies - Infrastructure Committee - 25 Jun 2019 2.00pm</b>

---

**SUMMARY**

*This report provides an update and progress regarding the proposed expansion of Mount Morgan Cemetery along with recommendations for moving forward.*

**COMMITTEE RECOMMENDATION**

THAT Council proceed with Option 2 and the boundary to the west, (encompassing the existing Road Reserve) be enlarged to provide additional spaces while the northern boundary as described in Option 2 to expand Mount Morgan Cemetery be progressed.



**Recommendation of the Parks, Recreation and Sport Committee, 28 August 2019****9.5.5 ADDITIONAL DOG OFF LEASH AREAS****File No:** 787**Responsible Officer:** Aaron Pont – Manager Parks

---

**SUMMARY**

*Councillors are interested in exploring options for additional dog off leash areas that allow for free run in a more natural environment similar to the off leash area to be established in Ergon Park.*

**COMMITTEE RECOMMENDATION**

THAT a report be brought back to a Parks Recreation and Sport Committee Meeting on options for open space dog off leash areas.

**10 COUNCILLOR/DELEGATE REPORTS****10.1 LEAVE OF ABSENCE - COUNCILLOR DREW WICKERSON - 31 OCTOBER TO 17 NOVEMBER 2019**

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Megan Careless - Executive Support Officer

---

**SUMMARY**

*Councillor Drew Wickerson requesting leave of absence from Thursday 31 October to Sunday 17 November 2019 inclusive.*

**OFFICER'S RECOMMENDATION**

THAT leave of absence be granted for Councillor Wickerson from Thursday 31 October to Sunday 17 November 2019 inclusive.

**BACKGROUND**

Councillor Drew Wickerson is requesting leave of absence from Thursday 31 October to Sunday 17 November 2019 inclusive. The purpose of the leave of absence is to participate in a self-funded China tour in association with Council's Advance Rockhampton unit. Duties will include representing the Region at a number of civic events to celebrate Rockhampton Day with our Sister City, Zhenjiang.

**10.2 LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER - JUDGE AT BLACKALL-TAMBO GARDEN COMPETITION**

**File No:** 10072

**Attachments:** 1. Letter of invitation from Blackall-Tambo Regional Council to Councillor Neil Fisher [↓](#)

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Megan Careless - Executive Support Officer

---

**SUMMARY**

*Councillor Neil Fisher has been asked by the Blackall-Tambo Regional Council to be their judge at their annual garden competition.*

**OFFICER'S RECOMMENDATION**

THAT leave of absence be granted to Councillor Neil Fisher to assist with the Blackall-Tambo Regional Council's annual garden competition from Monday 9<sup>th</sup> September 2019 to Friday 13<sup>th</sup> September (inclusive) to conduct judging in Blackall.

THAT leave of absence also to be granted from Thursday 19<sup>th</sup> September to Saturday 21<sup>st</sup> September (inclusive) to travel to Tambo for the presentation of the winners and guest speaker at a garden talk.

**COMMENTARY**

Correspondence has been received from Blackall-Tambo Regional Council inviting Councillor Neil Fisher to be their judge at their annual garden competition. Leave of absence is requested from Monday 9<sup>th</sup> September 2019 to Friday 13<sup>th</sup> September (inclusive) to conduct judging in Blackall. Leave of absence is also requested from Thursday 19<sup>th</sup> September to Saturday 21<sup>st</sup> September (inclusive) to travel to Tambo for the presentation of the winners and to be guest speaker at a garden talk.

**LEAVE OF ABSENCE - COUNCILLOR  
NEIL FISHER - JUDGE AT BLACKALL-  
TAMBO GARDEN COMPETITION**

**Letter of invitation from Blackall-  
Tambo Regional Council to Councillor  
Neil Fisher**

**Meeting Date: 3 September 2019**

**Attachment No: 1**

10028592 - 01/08/2019



# Blackall-Tambo Regional Council

Blackall-Tambo Regional Council

6 Coronation Drive, BLACKALL QLD 4472

PO Box 21, BLACKALL QLD 4472

P: (07) 4621 6600

F: (07) 4621 8855

admin@btrc.qld.gov.au

www.btrc.qld.gov.au

ABN: 42 062 968 922

DAH: ajs  
Enquiries: Andrea Saunders

25 July 2019

The Chief Executive Officer  
Rockhampton Regional Council  
PO Box 1860  
ROCKHAMPTON QLD 4700

ROCKHAMPTON REGIONAL COUNCIL	
File: 7112	Doc: _____
Links: _____	
Action Officer: _____	
01 AUG 2019	
Task to: 22TCEOPA	
QDAN: CDSv: _____	Ref: 1268
Box No: _____	Years: 1

Dear Mr Pardon

**RE: LEAVE OF ABSENCE – COUNCILLOR NEIL FISHER**

I am writing to ask if Council would again release Councillor Neil Fisher from his normal duties to judge our annual garden competition which is being held on 10 September 2019 for Blackall and Wednesday 11 September 2019 for Tambo, followed by the judging of the Blackall Flower Show and announcement of the winners on Saturday 14 September 2019.

Council and the community are always happy to have Cr Fisher visit and share his expertise. We would welcome another visit by him.

I would be very grateful if Cr Fisher could be granted leave for this occasion.

Yours faithfully

**DA Howard**  
**Chief Executive Officer**

## 11 OFFICERS' REPORTS

### 11.1 LOCAL LAW DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER

**File No:** 12660

- Attachments:**
1. Delegations Register - Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011 [↓](#)
  2. Delegations Register - Subordinate Local Law No. 1.6 (Operation of Accommodation Parks) 2018 [↓](#)
  3. Delegations Register - Subordinate Local Law No. 1.9 (Operation of Cemeteries) 2011 [↓](#)
  4. Delegations Register - Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011 [↓](#)
  5. Delegations Register - Subordinate Local Law No. 1.13 (Undertaking Regulated Activities Regarding Human Remains) 2011 [↓](#)

**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance

**Author:** Allysa Brennan - Coordinator Legal and Governance

---

#### SUMMARY

*Council approval is sought to delegate the exercise of powers to the Chief Executive Officer pursuant to the suite of local and subordinate local laws listed within the report.*

#### OFFICER'S RECOMMENDATION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer the exercise of powers contained within:
  - (a) Schedule 1 of Attachment 1; Delegations Register – Subordinate Local Law No. 1.3 (Establishment or Occupation of a Temporary Home) 2011,
  - (b) Schedule 1 of Attachment 2; Delegations Register – Subordinate Local Law No. 1.6 (Operation of Accommodation Parks) 2018,
  - (c) Schedule 1 of Attachment 3; Delegations Register – Subordinate Local Law No. 1.9 (Operation of Cemeteries) 2011,
  - (d) Schedule 1 of Attachment 4; Delegations Register – Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011,
  - (e) Schedule 1 of Attachment 5; Delegations Register – Subordinate Local Law No. 1.13 (Undertaking Regulated Activities Regarding Human Remains) 2011.
2. These powers must be exercised subject to any limitations contained in Schedule 2 of each of the Delegations Registers attached to the report. All prior resolutions delegating powers within the abovementioned laws are repealed.

#### COMMENTARY

The Local Laws Review Project is near completion with Stage One adopted by Council on 11 December 2018 and the majority of Stage Two adopted on 18 June 2019. The only law yet to be formalised is the law pertaining to gates and grids.

A revision of the powers associated with the revised laws is being undertaken as a separate project to ensure alignment and mitigate risk. This report forms part of that project and focuses on specific powers contained within the remaining Stage One local laws. As the

project progresses, further reports will be presented to Council to delegate specific powers relevant to Stage Two local and subordinate local laws.

Attached to the report are five (5) Delegations Registers. The Registers contained within attachments 2 and 5 display all powers contained within the laws including those not recommended to be delegated to CEO. Mark ups in red font and strike through text are displayed within these attachments to denote powers recommended to be retained by Council.

## **BACKGROUND**

Without powers being delegated to the CEO and subsequently sub-delegated to relevant positions, Council operations would be impeded significantly as separate resolutions would be required to allow decisions to be made for a vast number of operational activities that are undertaken on a daily basis.

## **PREVIOUS DECISIONS**

At the Council meeting 18 June 2019 Council resolved to delegate 'blanket' powers (ie. all powers) contained within the abovementioned subordinate local laws to CEO. The delegation of 'blanket' powers as opposed to 'specific' powers occurred to mitigate risk whilst the detailed and specific powers were being finalised. The specific powers are now presented for consideration. Once endorsed, the 'blanket' powers delegated previously are repealed.

## **LEGISLATIVE CONTEXT**

Section 257 of the *Local Government Act 2009* allows Council to delegate its powers to one or more individuals or standing committees, including to the CEO. Pursuant to section 257(4) of the *Local Government Act 2009* a delegation to the CEO must be reviewed annually by Council.

To further streamline the decision making process, section 259 of the *Local Government Act 2009* allows the CEO to sub-delegate the powers (including those delegated to him by Council) to another Council position where appropriate.

Once Council has delegated powers as contained within this report, all prior resolutions delegating powers for the laws referenced within the report are repealed.

## **LEGAL IMPLICATIONS**

Important legal principles which apply to the delegation proposal set out in this report are:

- Council at all times retains power to revoke the delegation. Accordingly, Council retains ultimate control.
- Council, as delegator, has responsibility to ensure that the relevant power is properly exercised. Council will therefore continue to supervise and oversee the exercise of its powers.
- A delegation of power by Council may be subject to any lawful conditions which Council wishes to impose. The imposition of conditions enables Council to impose checks and balances on its delegations. However, the delegated power cannot be unduly fettered.
- The delegate must exercise a delegated power fairly and impartially, without being influenced by or being subject to the discretion of other individuals.

## **CORPORATE/OPERATIONAL PLAN**

The delegation of powers referred to within this report aligns with Council's 2019/2020 Operational Plan action 5.2.1.8; *Work with stakeholders to develop an Implementation Plan identifying necessary delegable and authorised person powers and policies in accordance with newly adopted Local Laws.*

**CONCLUSION**

The delegation to CEO of Council powers is sought to align with Council's revised suite of subordinate local laws referenced within the report. Once Council has resolved to delegate to the CEO the exercise of powers the sub-delegates will be given delegations according to their respective areas of responsibility subject to the same general conditions and specific limitations.



**LOCAL LAW DELEGATIONS FROM  
COUNCIL TO CHIEF EXECUTIVE  
OFFICER**

**Delegations Register - Subordinate  
Local Law No. 1.3 (Establishment or  
Occupation of a Temporary Home)  
2011**

**Meeting Date: 3 September 2019**

**Attachment No: 1**

**Delegations Register – Subordinate Local Law No. 1.3  
(Establishment or Occupation of a Temporary Home) 2011**

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

**Schedule 1**

Section of Law	Title	Description
Section 3(8)	Part 2 - Approval for prescribed activity, Schedule 1 Section 3 - Documents and materials that must accompany an application for an approval	Power to determine and affix the term of the proposed approval.
Section 4(6)	Part 2 - Approval for prescribed activity, Schedule 1 Section 4 - Additional criteria for the granting of an approval	Power to refuse an application for an approval if s6(a)-(b) apply.
Section 8(2)	Part 2 - Approval for prescribed activity, Schedule 1 Section 8 - Term of renewal of an approval	Power to extend the term of an approval for the prescribed activity to coincide with the expected completion date of the building work.

**Schedule 2**

Limitations to the Exercise of Power	
1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

**LOCAL LAW DELEGATIONS FROM  
COUNCIL TO CHIEF EXECUTIVE  
OFFICER**

**Delegations Register –  
Subordinate Local Law No. 1.6  
(Operation of Accommodation Parks)  
2018**

**Meeting Date: 3 September 2019**

**Attachment No: 2**

**Delegations Register – Subordinate Local Law No. 1.6  
(Operation of Accommodation Parks) 2018**

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

**Schedule 1**

Section of Law	Title	Description
<b>Section 2(2)</b>	<del>Part 2 – Approval for prescribed activity, Schedule 4 Section 2 – Activities that do not require an approval under the authorising local law</del>	<del>Power to permit access to, or use of, an accommodation park on a local government controlled area for no consideration.</del>
<b>Section 6(10)(b)</b>	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to specify within the conditions of approval the manner and locations for the facilities provided at the premises for the disposal of solid waste.
<b>Section 6(11)</b>	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to limit, within the conditions of approval, the number of persons who may occupy a site and require the approval holder to comply with 11(a)-(b).
<b>Section 6(12)(a)</b>	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to approve a site within the accommodation park suitable for accommodation.
<b>Section 6(14)</b>	<del>Part 2 – Approval for prescribed activity, Schedule 4 Section 6 – Conditions that will ordinarily be imposed on an approval</del>	<del>Power to determine that the resident manager of the accommodation park is not a suitable person to be the resident manager.</del>
<b>Section 6(14)</b>	<del>Part 2 – Approval for prescribed activity, Schedule 4 Section 6 – Conditions that will ordinarily be imposed on an approval</del>	<del>Power to give written notice to the approval holder instructing that the resident manager be replaced with an alternate resident manager.</del>
<b>Section 6(14)</b>	<del>Part 2 – Approval for prescribed activity, Schedule 4 Section 6 – Conditions that will ordinarily be imposed on an approval</del>	<del>Power to consider and be satisfied with the suitability of the proposed alternate resident manager.</del>
<b>Section 6(18)</b>	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to agree in writing to change the sites at the accommodation park in accordance with 18(a)-(b).
<b>Section 6(26)(a)</b>	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to prescribe rules which govern the use of the accommodation park.
<b>Section 6(26)(a)</b>	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to require the approval holder to ensure compliance with the rules by each user of the accommodation park.
<b>Section 6(26)(b)</b>	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to specify the manner of display and location/s of the rules which govern the use of the accommodation park.

Section of Law	Title	Description
Section 6(30)	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to specify conditions applying to the operation of the accommodation park including conditions specified in section 30(a)-(e).
Section 6(31)	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to require the approval holder direct a person to leave the accommodation park forthwith, or within a specified time in accordance with sections 31(a)-(b).
Section 6(32)	Part 2 - Approval for prescribed activity, Schedule 1 Section 6 - Conditions that will ordinarily be imposed on an approval	Power to require the approval holder remove from the accommodation park a caravan which is dilapidated, unsightly or overcrowded, within a specified time.
Section 7(1)	Part 2 - Approval for prescribed activity, Schedule 1 Section 7 - Term of an approval	Power to determine the term of an approval having regard to the information submitted by the applicant.
Section 8(1)	Part 2 - Approval for prescribed activity, Schedule 1 Section 8 - Term of renewal of an approval	Power to determine the renewal or extension term of an approval having regard to the information submitted by the approval holder.

### Schedule 2

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

# **LOCAL LAW DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER**

## **Delegations Register – Subordinate Local Law No. 1.9 (Operation of Cemeteries) 2011**

**Meeting Date: 3 September 2019**

**Attachment No: 3**

**Delegations Register – Subordinate Local Law No. 1.9  
(Operation of Cemeteries) 2011**

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

**Schedule 1**

Section of Law	Title	Description
Section 7(1)	Part 2 - Approval for prescribed activity, Schedule 1 Section 7 - Term of an approval	Power to determine the term of an approval having regard to the information submitted by the applicant.
Section 8(1)	Part 2 - Approval for prescribed activity, Schedule 1 Section 8 - Term of renewal of an approval	Power to determine the renewal or extension term of an approval having regard to the information submitted by the approval holder.

**Schedule 2**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

**LOCAL LAW DELEGATIONS FROM  
COUNCIL TO CHIEF EXECUTIVE  
OFFICER**

**Delegations Register –  
Subordinate Local Law No. 1.12  
(Operation of Temporary Entertainment  
Events) 2011**

**Meeting Date: 3 September 2019**

**Attachment No: 4**



**Delegations Register – Subordinate Local Law No. 1.12  
(Operation of Temporary Entertainment Events) 2011**

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

**Schedule 1**

Section of Law	Title	Description
Section 8(1)	Part 2 - Approval for prescribed activity, Schedule 1 Section 8 - Term of renewal of an approval	Power to determine the renewal or extension term of an approval having regard to the information submitted by the approval holder.

**Schedule 2**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

# **LOCAL LAW DELEGATIONS FROM COUNCIL TO CHIEF EXECUTIVE OFFICER**

## **Delegations Register – Subordinate Local Law No. 1.13 (Undertaking Regulated Activities Regarding Human Remains) 2011**

**Meeting Date: 3 September 2019**

**Attachment No: 5**

**Delegations Register – Subordinate Local Law No. 1.13  
(Undertaking Regulated Activities Regarding Human Remains) 2011**

Under section 257 of the Local Government Act 2009, **ROCKHAMPTON REGIONAL COUNCIL** resolves to delegate the exercise of the powers contained in Schedule 1 to the Chief Executive Officer.

These powers must be exercised subject to the limitations contained in Schedule 2. All prior resolutions delegating the same powers are repealed.

**Schedule 1**

Section of Law	Title	Description
<b>Section 6(5)(d)</b>	<del>Part 2 – Approval for prescribed activity, Schedule 4 Section 6 – Conditions that will ordinarily be imposed on an approval</del>	<del>Power to regulate prescribed activities relating to grave sites.</del>
<b>Section 7(1)</b>	Part 2 - Approval for prescribed activity, Schedule 1 Section 7 - Term of an approval	Power to determine the term of an approval having regard to the information submitted by the applicant.
<b>Section 8(1)</b>	Part 2 - Approval for prescribed activity, Schedule 1 Section 8 - Term of renewal of an approval	Power to determine the renewal or extension term of an approval having regard to the information submitted by the approval holder.

**Schedule 2**

1	Where Council in its budget or by resolution allocates an amount for the expenditure of Council funds in relation to a particular matter, the delegate in exercising delegated power in relation to that matter, will only commit the Council to reasonably foreseeable expenditure up to the amount allocated.
2	The delegate will not exercise any delegated power in relation to a matter which, to the delegate's knowledge adversely affects, or is likely to adversely affect, the Council's relations with the public at large.
3	The delegate will not exercise any delegated power in relation to a matter which has already been the subject of a resolution or other decision of the Council (including a policy decision relating to the matter).
4	The delegate will not exercise any delegated power in a manner, or which has the foreseeable affect, of being contrary to an adopted Council policy or procedure.
5	The delegate will only exercise a delegated power under this resolution in a manner which complies with the requirements of Council's Planning Scheme and any exercise of power which involves a departure from or variation of those requirements will only be undertaken by Council.
6	The delegate will not exercise any power which cannot lawfully be the subject of delegation by Council.

---

**11.2 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP**

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** John Webb - Manager Communities and Culture

---

**SUMMARY**

*An application from the Central Queensland Zone 27 Pony Club Inc for Major Sponsorship assistance towards Pony Club Association of Queensland State Jumping & Show Jumping State Championships is presented for Council consideration.*

**OFFICER'S RECOMMENDATION**

THAT Council considers the Major Sponsorship application from Central Queensland Zone Pony Club Inc for funding to assist with the staging of Pony Club Association of Queensland State Jumping & Show Jumping State Championships to be held on 23 – 26 September 2019, and approves an amount of \$5,500.00 in sponsorship.

**COMMENTARY**

Central Queensland Zone Pony Club Inc had lodged an application under the Major Sponsorship scheme seeking \$11,022.00 in funding to assist with Pony Club Association of Queensland State Jumping & Show Jumping State Championships that will be held at the Rockhampton Showgrounds on 23 – 26 September 2019.

**Event**

The State Jumping Equitation and Show Jumping Championships are hosted annually throughout the state, with most events being run in the southern part of the State. Due to a change in timing of the event, and the desire to make a championship event more accessible to riders throughout the state, Rockhampton was selected as the most suitable location.

The State Championships will draw competitors from as far north as Mareeba, south to Southport and west to Roma. The applicant states that the 4 days of competition is expected to draw 200 competitors from outside Zone 27 (which includes clubs from Marlborough, The Caves, Yeppoon and 7 from the Rockhampton area). Over the 4 days of competition 600 visitors are expected to stay in local motels, purchase food, fuel, horse feed and other requirements.

It is stated in the application that the State Championships is the combination of two competitions each being run over a two day period. On the 23 – 24 September, the jumping equitation competition will be run over 8 varying age and jump height categories, whereby each competitor completes over three different show jump courses where they are judged on their presentation and correctness of riding position. Points are awarded from each competition, culminating in the presentation of the overall winners. .

25 – 26 September, the Show Jumping competition is run over 11 different age and height competitions, over three different show jumping competitions where the competition is judged on time and penalties.

**Sponsorship**

The Club has requested cash sponsorship of \$11,022.00 from Council for the event, for which it has projected a total cost of \$52,782.00. This would represent a Council contribution of 20% of the cost of staging the event.

The budget submitted with the application details the major expenses being for:

- venue hire \$11,022.00
- travel & accommodation \$ 7,000.00
- merchandise for sale \$ 5,260.00
- equipment hire \$ 5,000.00
- trophies & ribbons \$ 4,000.00
- food/beverage \$ 2,500.00
- first aid \$ 1,000.00
- cleaning \$ 1,000.00

The estimated income for the event is made up of nominations, stabling, camping, sponsorship and in-kind sponsorship.

It is proposed that Council's support would be acknowledged via signage, as well as any media regarding the state championships.

### **Assessment**

In accordance with the adopted Policy and Procedure applications received through the Major Sponsorship Scheme will be assessed against the following criteria:

- Applicant's capacity to undertake the event including any experience with similar events, relevant approvals and permissions required
- Community need or desire for the event and how this was determined
- Economic and community outcomes anticipated from the event
- Number of participants, including out of area visitors; and
- Value for money, including realistic budget with projected cost recovery

A copy of the application has been supplied separately to Councillors for consideration, along with the assessment tool as adopted by Council.

### **CONCLUSION**

Assessment of the information provided in the application against the assessment tool suggests a panel average cash sponsorship of \$5,500.00 be provided to assist with the staging of the event.

---

**11.3 BOUNDARY RE-ALIGNMENT ADJOINING ROCKHAMPTON JOCKEY CLUB**

<b>File No:</b>	<b>1680</b>
<b>Attachments:</b>	<b>1. <a href="#">Aerial Map</a></b> <b>2. <a href="#">Preliminary boundary realignment/reconfiguration Map</a></b>
<b>Authorising Officer:</b>	<b>Drew Stevenson - Manager Corporate and Technology</b> <b>Jason Plumb - Manager Fitzroy River Water</b>
<b>Author:</b>	<b>Kellie Anderson - Coordinator Property and Insurance</b>

---

**SUMMARY**

*Coordinator Property & Insurance reporting on proposed boundary realignment adjoining the Rockhampton Jockey Club to rectify historic encroachments.*

**OFFICER'S RECOMMENDATION**

THAT the Chief Executive Officer (Coordinator Property & Insurance) be authorised to progress the necessary applications for the proposed boundary realignment and reconfiguration (land swap) for Lot 2 on SP296977, Lot 134 on LN1166, Lot 186 on LN1397 and Lot 279 on LN1901 as per drawing 7011-01-ROL to rectify historic encroaching uses by Council and Rockhampton Jockey Club Inc. Further, to proceed with the relevant land transfers to Rockhampton Jockey Club Inc., pursuant to section 236(1)(b)(ii) of the *Local Government Regulation 2012*.

**COMMENTARY**

There are a number of encroaching uses between the Rockhampton Jockey Club (RJC) and the surrounding Council owned and controlled land. These encroaching uses have been occurring for many years as shown in the Aerial Map (Attachment 1).

The attached drawing 7011-01-ROL (Attachment 2) has been prepared to identify the areas of land to be reconfigured. The areas shaded in orange is land that is proposed to be transferred to Rockhampton Jockey Club. The areas shaded in green is land that is proposed to be transferred to Council.

The encroaching uses are as follows:

- The road entrance to Norbridge Park and an FRW pump station is located on RJC freehold land (3019m<sup>2</sup>).
- RJC carparking is often encroaching onto Norbridge Park freehold land (1.476ha).
- Council is using RJC freehold land for a cricket field (2.37ha)
- Council (FRW) needs to acquire part of RJC freehold land for future North Rockhampton STP expansion (8838m<sup>2</sup>).
- RJC is using Council reserve land for part of their track (1.532ha).

As Reserve land is involved, it is proposed that Council make an application to the Department of Natural Resource, Mines & Energy (DNRME) for a land swap, to transfer 1.532ha of reserve land to RJC, in exchange for RJC transferring 2.37ha to DNRME (to be included in the Rockhampton Cricket Ground reserve (Lot 143 on LN1166) with Council as trustee. There is the possibility that the *Land Act 1994* will not allow the STP operational reserve to be reduced in size, and DNRME would require Council to purchase the entire lot. If this is the outcome, a further report will be presented to Council.

The remaining land to be swapped between Council and RJC will remain as freehold. In summary the area of land to be swapped/transferred will be:

- 3.008ha from Council owned/controlled to RJC owned land; and
- 3.5597ha from RJC to Council owned/controlled land.

RJC agrees in-principal to the proposal, subject to the following terms:

1. FRW agrees to guarantee the supply of raw water and recycled water to RJC at no cost to the RJC;
2. The existing pipeline from the barrage is recorded as the asset of RRC, meaning RRC is responsible for the ongoing maintenance and repair;
3. FRW install a variable speed control box (at FRW's cost) to the existing RJC pump at the barrage (to extend the longevity of the pipeline); and
4. All costs including survey fees, titles office fees, duties and the reasonable legal costs of the RJC for review of the proposed agreement by paid by RRC/FRW.

Jason Plumb, Manager FRW, has provided agreement in-principal to RJC's terms on the basis that it is consistent with FRW's long term plans to maximize the use of recycled water by the RJC and reduce reliance on the Barrage raw water supply.

#### **LEGISLATIVE CONTEXT**

In relation to the proposed transfer of land to RJC, section 236(1)(b)(ii) of the *Local Government Regulation 2012* allows for a valuable non-current asset (land) to be disposed of to a community organisation. Further, that the local government must decide by resolution to dispose of the land under this legislative provision.

#### **CONCLUSION**

It is recommended that Council proceed with the necessary application and transfers enable the boundary realignment and reconfiguration (land swap) for Lot 2 on SP296977, Lot 134 on LN1166, Lot 186 on LN1397 and Lot 279 on LN1901 as per drawing 7011-01-ROL to rectify historic encroaching uses by Council and Rockhampton Jockey Club Inc.

**BOUNDARY RE-ALIGNMENT  
ADJOINING ROCKHAMPTON JOCKEY  
CLUB**

**Aerial Map**

**Meeting Date: 3 September 2019**

**Attachment No: 1**





A4 Page scale at 1: 8,000.00  
Printed from GeoCortex on 23/08/2019



Copyright protects this publication. Reproduction by whatever means is prohibited without prior written permission of the Chief Executive Officer, Rockhampton Regional Council. Rockhampton Regional Council will not be held liable under any circumstances in connection with or arising out of the use of this data nor does it warrant that the data is error free. Any queries should be directed to the Customer Service Centre, Rockhampton Regional Council or telephone 1300 22 55 77. The Digital Cadastral DataBase is current as at August 2019. © The State Government of Queensland (Department of Natural Resources and Mines) 2019. All other data © Rockhampton Regional Council 2019. This map is a user generated static output from an Internet mapping site and is for reference only. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.



**BOUNDARY RE-ALIGNMENT  
ADJOINING ROCKHAMPTON JOCKEY  
CLUB**

**Preliminary boundary  
realignment/reconfiguration Map**

**Meeting Date: 3 September 2019**

**Attachment No: 2**



N

Land to be acquired by RJC from RRC  
 Land to be disposed by RJC to RRC

**IMPORTANT NOTE**

This plan was prepared to accompany a Reconfiguration application to Rockhampton Regional Council and should not be used for any other purpose.

The dimensions and areas shown hereon are subject to field survey and also to the requirements of council and any other authority which may have requirements under any relevant legislation.

In particular, no reliance should be placed on the information on this plan for any financial dealings involving the land.

This scale is an integral part of this plan.

client  
**Rockhampton Jockey Club Inc**

project  
**75 Reaney Street, The Common (Callaghan Park Racecourse)**

plan of  
**Reconfiguration Plan 4 Lots into 4 Lots Realignment (With Ortho Underlay)**

lot  
**Lot 2 on SP296977, Lot 134 on LN1166, Lot 186 on LN1397 & Lot 279 on LN1901**

by  
**Rockhampton Regional Council**

rev	date	details	authorised
A	30/10/2018	Final Issue	RJC

created  
**capricornsurveygroup.com.au**  
 SURVEYING & PLANNING SOLUTIONS  
PT 4027 5108 | rewan@csgr.com.au | 152 Victoria Parade, Rockhampton QLD 4700

Scale  
**1:4000 @ A1**

datum  
**N/A**

sheet no  
**1 of 1**

plan no  
**7011-01-ROL-A**

revision  
**7011-01-ROL A**

---

**11.4 CONTAMINATED LAND NOTIFICATION OF CLOSED LANDFILLS**

<b>File No:</b>	<b>1876</b>
<b>Attachments:</b>	<b>1. RRC Closed landfills</b> <a href="#">↓</a>
<b>Authorising Officer:</b>	<b>Martin Crow - Acting General Manager Regional Services</b>
<b>Author:</b>	<b>Michael O'Keeffe - Manager Rockhampton Regional Waste and Recycling</b>

---

**SUMMARY**

*The purpose of this report is to advise Council of its requirements that pursuant to section 320DA of the Environmental Protection Act 1994 notification must be given by the owner to the administering authority after becoming aware of a notifiable activity on the land and in this case waste disposal.*

**OFFICER'S RECOMMENDATION**

THAT Council resolves as per section 257 of the Local Government Act 2009 to delegate to the Chief Executive Officer, the exercise of powers contained in section 320DA(3) of the Environmental Protection Act 1994 in relation to:

- 3A Dargel Road, Pink Lily (L16804/3); and
- 74 Allen Road, Gracemere (RP610526/1).

**BACKGROUND**

RRWR continues to manage closed landfills in the Rockhampton LGA to ensure that Council's obligations and duty of care are transparently managed. Accordingly, officers are proactively working on a long-term program to reduce exposure to associated risks in relation to both Council and the community. This includes land parcels that are currently registered on Council's Environmental Authority (EA), for example, Gracemere Landfill and former waste disposal sites as well as sites not included on the EA.

It is a requirement under the contaminated land provisions of the *Environmental Protection Act 1994* that lots where notifiable activities (as per Schedule 3 of the Act) are known to have taken place on, such as waste disposal, that those lots are recorded on the Queensland Government's Environmental Management Register (EMR).

Pursuant to the provisions of section 320D of the *Environmental Protection Act 1994* (EPA Qld) notification must be given to the Administering Authority (Department of Environment and Science - DES) after becoming aware that a notifiable activity took place on the lot.

Investigations to date have identified two land parcels where notifiable activities have been confirmed.

**COMMENTARY**

A report was presented to Council on 19 July 2016 which provided Council with an update with a recommendation that the Closed Landfills report be received. In essence the report concluded a need to review all other similar sites and to establish an appropriate monitoring and maintenance program including non-invasive investigations (ground penetrating radar) to verify the boundary of buried waste.

This report to Council follows on from the former report and subsequent investigations that confirmed the following two lots should be notified for inclusion on the Environmental Management Register (refer also to the attached map):

- 3A Dargel Road, Pink Lily (L16804/3) – West Rockhampton Landfill; and
- 74 Allen Road, Gracemere (RP610526/1) – Gracemere Landfill.

There is now a need to complete notification to the Department of Environment and Science and Council endorsement is required to lodge these applications.

**BUDGET IMPLICATIONS**

There are no budget implications associated with the notification process.

**LEGISLATIVE CONTEXT**

Under the *EPA Qld (Qld)* the owner of any land on which a notifiable activity has been carried out on must submit notification to the Department that the parcels of land involved on the EMR or show proof that the contamination has been removed from the land parcels. There is a responsibility upon Council to appropriately notify of affected land.

**LEGAL IMPLICATIONS**

There are no perceived implications and once notifications are accepted, these will satisfy the need to notify.

**RISK ASSESSMENT**

Council's Corporate Risk Register and GIS mapping needs to be updated to record closed landfills.

**CORPORATE/OPERATIONAL PLAN**

Nil

**CONCLUSION**

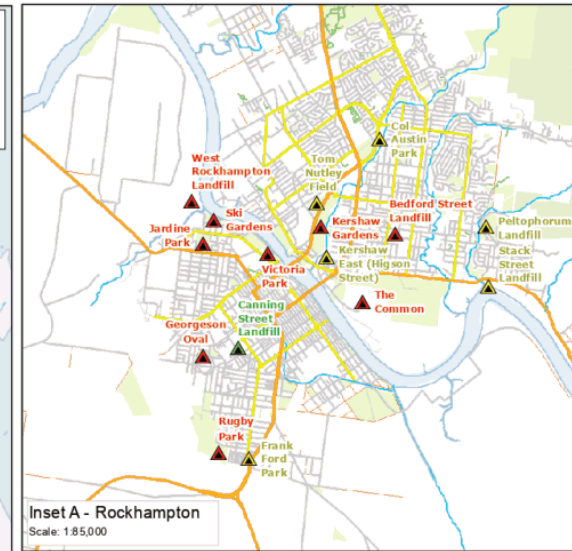
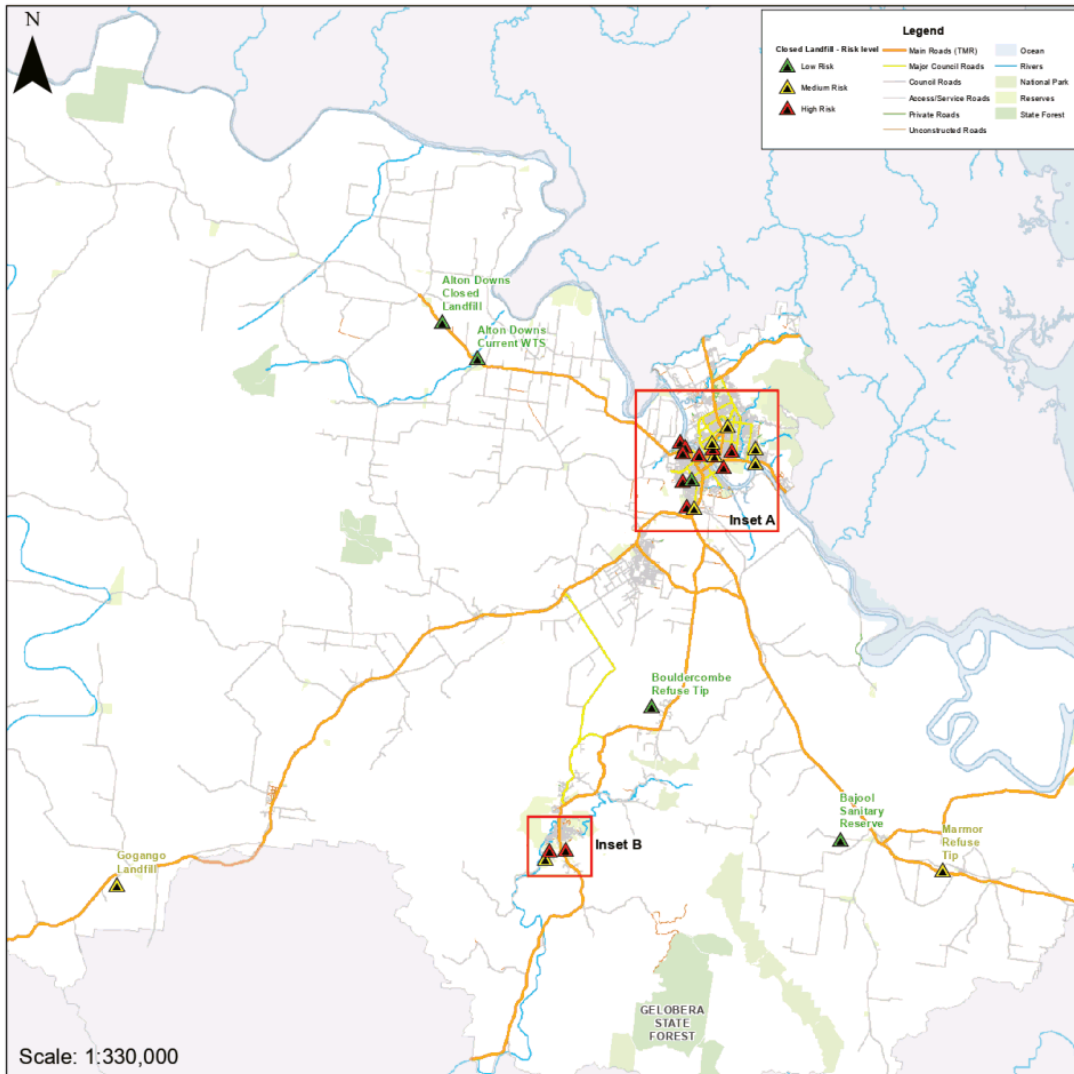
There is a need for Council to notify the Department of Environment and Science since becoming aware of land that was used for the notifiable activity of waste disposal.

# **CONTAMINATED LAND NOTIFICATION OF CLOSED LANDFILLS**

## **RRC Closed landfills**

**Meeting Date: 3 September 2019**

**Attachment No: 1**



**Rockhampton Region Closed Landfills**  
Risk levels

Copyright protects this publication. Reproduction by whatever means is prohibited without prior written permission of the Chief Executive Officer, Rockhampton Regional Council. Rockhampton Regional Council will not be held liable under any circumstances in connection with or arising out of the use of this data nor does it warrant that the data is error free. Any queries should be directed to the Customer Service Centre, Rockhampton Regional Council or telephone 1300 22 55 77. The Digital Cadastral Database is current as at May 2016. © The State Government of Queensland (Department of Natural Resources and Mines) 2016. All other data © Rockhampton Regional Council 2016. Data layers that appear on this map may or may not be accurate, current, or otherwise reliable.  
Date created 30/06/2016



---

**11.5 POSSIBLE FUTURE EXPANSION OF WATER AND SEWERAGE NETWORKS**

**File No:** 1466

**Attachments:** 1. **Possible Water and Sewerage Network Extensions**↓

**Authorising Officer:** **Martin Crow - Acting General Manager Regional Services**

**Author:** **Jason Plumb - Manager Fitzroy River Water**

---

**SUMMARY**

*Council periodically receives expressions of interest from owners of properties not connected to water or sewerage networks who wish to gain access to these services. This report identifies a number of locations within the region where properties have the potential to become connected to either water or sewerage networks should Council decide to undertake expansion of these networks.*

**OFFICER'S RECOMMENDATION**

THAT an allocation be put forward for consideration in the next Council Budget revision to enable the completion of additional extensions to the water supply network in southern Gracemere.

That further planning be initiated to provide more detail for other possible expansion projects as listed in this report for future Council decision.

**COMMENTARY**

This evaluation of possible future expansion of water and sewerage networks follows the extension of the water supply network in southern Gracemere in recent months. This successful project has enabled more than 45 properties to be connected to the Rockhampton Water Supply Scheme to overcome significant community concerns about water shortages due to a lack of rainfall and depleted groundwater supply in that area.

The extension of the water supply network in southern Gracemere has the potential to be continued with a number of additional property owners very interested in further capital investment being made to enable their properties to be given direct access to the drinking water supply scheme. In response to this ongoing interest, this report has been requested in order to more broadly evaluate the potential for the expansion of water or sewerage networks in other parts of the region to meet the needs of the community.

Candidate locations for possible future expansion of water and sewerage networks are able to be considered on the basis of range of criteria. These include, but are not limited to, consideration of alternative options for the water or sewerage service need, available capacity in the existing network to be extended, consistency with Council's Revenue Statement or other Council decisions relating to charging, extent of customer uptake required to ensure a return on investment of the life of the new assets, and the political will to provide the community with a service when there is no alternative available. The attachment to this report contains information about specific locations for possible extension to either water or sewerage networks for which expressions of interest have been received from members of the community.

A number of the listed locations in Gracemere represent some additional extensions to the work already completed in southern Gracemere. Based on the work completed in this area to date, some additional capital investment in line with that made in the 2018-19 Council Budget is likely to enable completion of these minor extensions. In the other locations listed, consideration should be given to whether these expansion projects are pursued in subsequent Council Budgets, with the potential for similar levels of ongoing capital investment in gradual network expansion worth considering for the locations listed.



A couple of potential expansions to the sewerage networks are also listed in the attached document. These differ significantly in scale and complexity, with the potential sewer extension to parts of Lakes Creek requiring much more detailed assessment.

### **BACKGROUND**

As outlined briefly below, Council has in the past made decisions to expand water or sewerage networks in response to a community or compliance need. Other than these recent examples of Council-initiated network expansion, the majority of works to expand water or sewerage networks are undertaken by third party property developers. In areas where a third party property developer has no interest or chooses to develop land nearby to existing developed properties, this may result in these existing properties being omitted from extensions to water or sewerage networks.

Issues such as gradual urbanization, climate change and the potential for increased water scarcity due to overuse of groundwater resources or unreliable rainfall can place significant pressure on property owners who have previously not experienced water shortages. Where appropriate, Council has the opportunity to consider the feasibility of extending water supply networks to improve the reliability of water supply to these communities.

### **PREVIOUS DECISIONS**

In May 2018, Council endorsed the construction of extensions to the water supply network in southern Gracemere. An initial allocation of \$300,000 in the 2018-19 Council Budget, was further increased by an additional \$100,000 in a subsequent budget revision for the completion of this project.

In a similar manner, decisions to extend the Mount Morgan sewerage network have been made in response to community need, with capital investment allocated accordingly.

### **BUDGET IMPLICATIONS**

Changes to the Council Budget will be made at the next Council Budget revision in accordance with Council's decision for this report. Budget allocations will be made available from existing water or sewerage capital project allocations by deferring lower priority projects rather than increasing the total amount of Council's capital budget.

### **LEGISLATIVE CONTEXT**

The extension of the water or sewerage systems is consistent with Council's legislative entitlements. Once the new network extensions are constructed, the service area maps will be updated accordingly in accordance with the *Water Supply (Safety and Reliability) Act*.

### **CORPORATE/OPERATIONAL PLAN**

Operational Plan reference number 4.1 is relevant in this instance as it describes how Council is striving to deliver customer focused services to meet the needs of the community. The extension of the water or sewerage networks aligns also with the focus on safety and public health referenced throughout the Operational Plan where it can deliver these benefits to the community.

### **CONCLUSION**

An opportunity exists to continue to invest in extensions to the water supply network in southern Gracemere and also consider undertaking additional planning so that other similar project opportunities can be funded in future Council budgets.

# **POSSIBLE FUTURE EXPANSION OF WATER AND SEWERAGE NETWORKS**

## **Possible Water and Sewerage Network Extensions**

**Meeting Date: 3 September 2019**

**Attachment No: 1**

**Possible Water Extensions Based on Expressions of Interest from Community Members**

Locality	Street	No. of Houses	Approx. Length	Comments
Gracemere	Cherryfield Rd	12	800 m	Minor extension to recent expansion
Gracemere	Reigal Dr	7	300 m	Requires some extension down Cherryfield Rd first
Gracemere	West St	15	600 m	Connect to new water main at Huff St
Gracemere	Windsor St (West)	9	500 m	Already completed along eastern end
Gracemere	Huff St (South)	10	500 m	Already completed along northern end
Gracemere	Victoria St	17	650 m	Surrounded by previous developments
Gracemere	Macquarie St	17	To be confirmed	300 mm distribution main exists for GIA but no reticulation to service multiple locations along this street.
Gracemere	Lister St	10	300 m	Water mains on all sides of street
Mount Morgan	Randwick Ln	3	700 m	Limited no. of properties, but historical interest in connecting
Kabra	To be confirmed	35-40	4,000 m	More than 2 km extension of water main from GIA required
Limestone Creek	Caporn Rd area	>20	>4,000 m	Connection possible from the R'ton to Yeppoon Pipeline

**Possible Sewer Extensions Based on Expressions of Interest from Community Members**

Locality	Street	No. of Houses	Approx. Length	Comments
Kawana	Cramb St	3	600 m	Previous interest in sewerage connection
Lakes Creek	Vestey to Hartington St	>40	>4,000 m	Requires significant investment for gravity mains, pump station and rising main

---

**11.6 MEMBERSHIP STATUS - AUDIT AND BUSINESS IMPROVEMENT COMMITTEE**

**File No:** 5207

**Attachments:** 1. [Fact Sheet](#)  
2. [Terms of Reference](#)

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Ross Cheesman - Deputy Chief Executive Officer

---

**SUMMARY**

*The resignation of one member of the Audit and Business Improvement Committee allows for options to be considered before additional work recruiting a replacement commences. An audit committee's role is chiefly to provide independent and objective oversight over an organisation's governance, finance and internal functions. The attached fact sheet outlines the responsibilities of this Committee.*

**OFFICER'S RECOMMENDATION**

THAT Council maintain the current membership status as per the Terms of Reference of the Audit and Business Improvement Committee as per Option 1 in the report.

**COMMENTARY**

With the resignation of one member of the Audit and Business Improvement Committee it allows the opportunity for Council to review the Terms of Reference for this Committee. The current legislation (sections 210 and 211 *Local Government Regulation 2012*) states Council is required to maintain an audit committee consisting of at least 3 and no more than 6 members; and include 1 but no more than 2 Councillors and at least 1 member who has significant experience and skills in financial matters.

Council's Terms of Reference (attached) states that Council's Committee will have 2 Councillors and 3 External Independent Members. This requirement is currently being met.

Options are presented below for Councillors consideration.

**Option 1:** Maintain the current status of Committee membership numbers (2 Councillors and 3 External Independent Members).

**Option 2:** Reduce the external membership by 1 independent member (2 Councillors and 2 External Independent Members). This will require a change to the adopted Terms of Reference for the Audit and Business Improvement Committee.

In conjunction with the Chief Audit Executive it is recommended that Council adopt Option 1.

The most recent appointment to this Committee was based on the premise of having a member with strong asset management experience. This was intended to achieve a leading edge approach to governance arrangements, strengthening Council's strategic asset management and to be of cost-benefit to Council. This was intended to assist strengthening the strategic asset management focus of the committee. However, if Council was to determine not to keep three external members, this could be seen to weaken the committee membership through the loss of audit and related skills leaving only one member with these skills. At a cost of approximately \$10,000 pa it is not seen as cost prohibitive to have this third member of the Audit and Business Improvement Committee.

It is also deemed to be good practice for the committee to maintain a majority of external independent members for the perception of being clearly seen to be independent.

Over and above any legal requirements it is good practice to rotate audit committee membership, and provide the committee with a good mix of appropriate skills and experience and continuity of organisational knowledge whilst optimising the independence of the committee as a primary objective of an effective committee. This has always been the practice in Rockhampton.

---

**CONCLUSION**

In conclusion it is recommended that Council maintain the current status of the Audit and Business Improvement Committee membership and maintain the good governance Council demonstrates in this area.

# **MEMBERSHIP STATUS - AUDIT AND BUSINESS IMPROVEMENT COMMITTEE**

## **Fact Sheet**

**Meeting Date: 3 September 2019**

**Attachment No: 1**



#### MEMBERSHIPS and RESPONSIBILITIES

Members: Mayor, Councillor Margaret Strelow  
 Councillor Ellen Smith  
 Andrew MacLeod, Assurance, Security and Ethical Standards, BCC  
 Michael Parkinson, Director KPMG  
 Glen Mullins, Rail Industry Senior Executive, Aurizon

**Note:** In accordance with s266 of the *Local Government Regulation 2012*, an Audit Committee may appoint 1 person as an alternate member of the Committee. An alternate member is a person who attends meetings of the Committee and acts as a member of the Committee only if another member of the Committee is absent.

#### Responsibilities:

The following is a list of functions assigned to the Audit and Business Improvement Advisory Committee:

- Review each of the following matters—
  - (i) the internal audit plan for the internal audit for the current financial year;
  - (ii) the internal audit progress report for the internal audit for the preceding financial year including the recommendations in the report and the actions to which the recommendations relate;
  - (iii) a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212;
  - (iv) the auditor-general's audit report and auditor-general's observation report about the local government's financial statements for the preceding financial year
- Monitor the effectiveness of:
  - (i) the risk management and internal control framework
  - (ii) the corporate risk management system/risks
  - (iii) key governance processes
  - (iv) asset management
- Review reports on the activities and investigations of any significant Fraud Prevention and Security related matters.
- Review and monitor whether the audit process is effective.
- Ensure the objectivity and independence of the audit functions.
- Critically review timely and reasonable implementation of management's agreed upon responses to audit's recommendations, findings and advice.
- The Audit and Business Improvement Committee will self assess annually.
- Review any other matters referred to it by the Chief Executive Officer.

**Note:** The Audit and Business Improvement Committee makes recommendations to the Ordinary Council meeting. The Audit and Business Improvement Committee has no delegated authority.

07 4932 9000 | enquiries@rrc.qld.gov.au | www.rrc.qld.gov.au

# **MEMBERSHIP STATUS - AUDIT AND BUSINESS IMPROVEMENT COMMITTEE**

## **Terms of Reference**

**Meeting Date: 3 September 2019**

**Attachment No: 2**





**Subject:** Terms of Reference – Audit and Business Improvement Committee

**File Ref:** 8237

---

**1 Purpose**

The Audit and Business Improvement Committee is a formal advisory committee of Rockhampton Regional Council and provides direction and leadership on the functional responsibilities detailed in section 3 "Responsibilities".

**2 Scope and Limitations**

It is an advisory committee appointed by, and is responsible to, Council which provides Council with specialist high level advice, oversight and recommendations with respect to matters of financial reporting, corporate governance, risk and control, internal and external audit functions.

The Audit and Business Improvement Committee has no delegated authority and will make recommendations to Council for deliberation and adoption.

The main functions of the committee are to:

1. Monitor and review –
  - (i) The integrity of financial documents
  - (ii) The internal audit function
  - (iii) The effectiveness and objectivity of the local government's internal auditors;
  - (iv) The Terms of Reference for the Audit and Business Improvement Committee and
2. Make recommendations to the local government about any matters that the committee considers need action or improvement.

**3 Responsibilities**

The following is a list of functions assigned to the Audit and Business Improvement Committee:

- Review each of the following matters—
  - (i) The internal audit plan for the internal audit for the current financial year;
  - (ii) The internal audit progress report for the internal audit for the preceding financial year including the recommendations in the report and the actions to which the recommendations relate;
  - (iii) A draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212 of the *Local Government Regulation 2012*;
  - (iv) The auditor-general's audit report and auditor-general's observation report about the local government's financial statements for the preceding financial year.

---

**Corporate Improvement and Strategy use only**

**Adopted/Approved:** Adopted, 10 November 2015  
**Version:** 8  
**Reviewed Date:** 22 November 2017

**Department:** Office of CEO  
**Section:** Governance Support  
**Page No.:** Page 3 of 5

- Monitor the effectiveness of:
  - (i) The risk management and internal control framework
  - (ii) The corporate risk management system/risks
  - (iii) Key governance processes
  - (iv) Asset management
- Review reports on the activities and investigations of any significant fraud prevention and security related matters;
- Review and monitor whether the audit process is effective;
- Ensure the objectivity and independence of the audit functions;
- Critically review timely and reasonable implementation of management's agreed upon responses to audit's recommendations, findings and advice;
- The Audit and Business Improvement Committee will self-assess annually; and
- Review any other matters referred to it by the Chief Executive Officer.

#### 4 Membership

In accordance with s210 of the *Local Government Regulation 2012*, an Audit Committee of a local government must –

- (a) consist of at least three and no more than six members; and
- (b) include –
  - (i) one, but no more than two, Councillors appointed by the local government; and
  - (ii) At least one member who has significant experience and skills in financial matters.

The membership of the Audit and Business Improvement Committee is as follows:-

- (a) 2 Councillors
- (b) 3 Independent External Members with appropriate qualifications and experience

In accordance with section 210(3) of the *Local Government Regulation 2012*, the local government must appoint one member of the Audit Committee as chairperson.

Best practice indicates the chair should be one of the independent external members.

In accordance with s266 of the *Local Government Regulation 2012*, an Audit Committee may appoint one person as an alternate member of the committee. An alternate member is a person who attends meetings of the committee and acts as a member of the committee only if another member of the committee is absent. Other elected members of Council may participate in committee meetings, with approval from the Chairperson or a majority vote of committee members in attendance, however, will not be a member and will not have voting rights.

In accordance with s210(2) of the *Local Government Regulation 2012*, The CEO cannot be a member of an Audit Committee but can attend meetings of the committee.

Representatives from external audit will be invited to attend the meetings, however, will not be a member and will not have voting rights.

---

**Corporate Improvement and Strategy use only**

<b>Adopted/Approved:</b>	Adopted, 10 November 2015	<b>Department:</b>	Office of CEO
<b>Version:</b>	8	<b>Section:</b>	Governance Support
<b>Reviewed Date:</b>	22 November 2017	<b>Page No.:</b>	Page 4 of 5

**5 Role of Chair**

The Committee Chair will assume overall responsibility for the good governance and order of the committee.

**6 Voting**

Motions are decided on by a majority of the votes of the members present.

If the votes are equal, the Committee Chair will have a casting vote.

**7 Quorum**

A quorum of the committee is a majority of its members. However, if the number of members is an even number, one half of the number is the quorum.

**8 Meetings**

The Audit and Business Improvement Committee will meet at least twice each financial year in accordance with s211 of the *Local Government Regulation 2012*.

Meetings, including reports, will be closed to the public, unless resolved by the committee.

**9 Agendas for Meetings**

The CEO and Chief Audit Executive will determine the agenda order presented to a committee meeting.

The agenda for will be distributed in accordance with s258 (Notice of meetings) of the *Local Government Regulation 2012*.

**10 Administrative Support**

Administrative functions to the committee will be provided by the Governance Support unit.

**EVAN PARDON**  
**CHIEF EXECUTIVE OFFICER**

---

**Corporate Improvement and Strategy use only**

**Adopted/Approved:** Adopted, 10 November 2015  
**Version:** 8  
**Reviewed Date:** 22 November 2017

**Department:** Office of CEO  
**Section:** Governance Support  
**Page No.:** Page 5 of 5

---

**11.7 INQUIRY INTO JOBS FOR THE FUTURE IN REGIONAL AREAS**

<b>File No:</b>	<b>4894</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Ross Cheesman - Deputy Chief Executive Officer</b>
<b>Author:</b>	<b>Angus Russell - Manager Strategy and Planning</b>

---

**SUMMARY**

*The report proposes that Council prepare and make a submission to the Senate Select Committee on Jobs for the Future in Regional Areas.*

**OFFICER'S RECOMMENDATION**

THAT the Chief Executive Officer be authorised to prepare and make a submission to the Jobs for the Future in Regional Areas inquiry.

**COMMENTARY**

On 31 July 2019, the Senate established the Select Committee on Jobs for the Future in Regional Areas to inquire and report on new industries and employment opportunities that can be created in the regions.

The Committee has invited written submission addressing issues that may be of relevance to submitters. The deadline for submission is 6 September 2019 and the Committee is anticipated to report by 4 December 2019. The Committee will inquire and report on the following matters and terms of reference below.

- a. new industries and employment opportunities that can be created in the regions;
- b. the number of existing jobs in regional areas in clean energy technology and ecological services and their future significance;
- c. lessons learned from structural adjustments in the automotive, manufacturing and forestry industries and energy privatisation and their impact on labour markets and local economies;
- d. the importance of long-term planning to support the diversification of supply chain industries and local economies;
- e. measures to guide the transition into new industries and employment, including:
  - i. community infrastructure to attract investment and job creation;
  - ii. the need for a public authority to manage the transition;
  - iii. meaningful community consultation to guide the transition; and
  - iv. the role of vocational education providers, including TAFE, in enabling reskilling and retraining;
- f. the use of renewable resources in Northern Australia to build a clean energy export industry to export into Asia; and
- g. any related matters.

It is proposed that Council prepare and make a submission to this Senate Select Committee. The proposed submission will build on Council's advocacy around the "A Fair Go for All Queenslanders" campaign and highlight potential economic opportunities.

**BACKGROUND**

In response to the results of the recent Federal election, the Adani Carmichael Mine approval process and the recent economic performance of our region, Rockhampton Regional Council initiated "A Fair Go for All Queenslanders" campaign that included a Petition to the Queensland Parliament. The intent of the petition was to draw attention to the

---

current circumstances and future prospects for regional Queensland and particularly those regions outside of South East Queensland (SEQ).

Making a submission to the Senate Select Committee on Jobs for the Future in Regional Areas is one of a number of avenues to continue to highlight regional issues and advocate for measures to address these issues.

### **CONCLUSION**

Submissions are required to be made by 6 September 2019. Given the short timeframe it is proposed that the Chief Executive Officer be authorised to prepare and make a submission from Rockhampton Regional Council.

---

**11.8 SUBMISSION OF APPLICATION TO OBTAIN A GRANT/FUNDING FROM THE STATE DEPARTMENT OF ENVIRONMENT AND SCIENCE FOR MANAGEMENT AND REDUCTION OF ILLEGAL DUMPING IN THE REGION**

**File No:** 12534  
**Attachments:** Nil  
**Authorising Officer:** Karen Moody - Acting Manager Planning and Regulatory Services  
Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Nishu Ellawala - Coordinator Local Laws

---

**SUMMARY**

*The purpose of the report is to recommend Council make grant and funding applications to State Department of Environment and Science under the State grant and funding scheme for the management of illegal dumping in the region.*

**OFFICER'S RECOMMENDATION**

THAT the Chief Executive Officer be authorised to make an application to the State Department of Environment and Science seeking grant/funding under the:

- (a) Illegal Dumping Partnership Program 2019 (\$200,000); and
- (b) Local Government Illegal Dumping Hotspot Grants Program 2019 (\$60,000).

**COMMENTARY**

Illegal dumping is defined under the *Waste Reduction and Recycling Act 2011* (WRR Act) as the unlawful deposit of any type of waste material that is 200 litres or more. Illegal dumping costs Queensland and local governments millions of dollars in clean-up every year and creates an unsightly hazard in our local environments. On 31 July 2019, the State Government announced the release of funding for the Local Government Illegal Dumping Partnerships Program to assist councils with their compliance activities in relation to the incidence of illegal dumping activities.

Funding under a Partnerships Program 2019 and Local Government Illegal Dumping Hotspot Grants Program 2019 is open to all local governments within Queensland.

**(a) Funding for Illegal Dumping Partnership Program**

The Illegal Dumping Partnership Program is open to all local governments within Queensland. The program will provide up to \$200,000 per council to fund additional on-ground resources to investigate and respond to illegal dumping occurrences. It will also be envisaged to increase local government capabilities through targeted training and support programs, boost intelligence and data reporting on illegal dumping activities and establish a platform for neighbouring council collaboration.

The program will complement a number of State Department of Environment and Science (the department) functions, namely those of the Litter and Illegal Dumping Programs and Compliance Operations units. The program will also assist in uniting compliance focused stakeholders. The impetus for these existing programs was the introduction of the WRR Act. As such, funding will only be provided to local governments who have accepted delegations regarding enforcement of offences relating to illegal dumping under the WRR Act.

**Program objective – Combating and preventing illegal dumping**

The program will enable a greater reach across the region to monitor, act on and prevent illegal dumping activities by:

- funding additional on-ground officers to investigate and respond to illegal dumping occurrences;

- proactively developing local government capabilities through targeted training and support programs;
- introducing innovative solutions and new ways of working across government to prevent and mitigate illegal dumping;
- boosting intelligence and data reporting capabilities on illegal dumping activities;
- establishing a platform for neighbouring council collaboration; and
- working collaboratively to develop long-term sustainable strategies.

### **Eligible activities**

Funding will be provided for employing illegal dumping compliance field officers whose activities will focus on the investigation and prevention of illegally dumped waste entering the environment including the following expenses (including but not limited to):

- wages for field-based compliance officer/s;
- coordinators and administration staff (joint applications only);
- purchase or hire of vehicles;
- purchase and installation of signage – such as the Department’s Litter and Illegal Dumping Programs artwork and resources;
- purchase and installation of surveillance equipment (e.g. remote cameras, cloud based systems, artificial intelligence technology); and
- purchase of equipment and associated supplies such as personal protective equipment.

Applications under this scheme close on 5pm, 6 September 2019.

### **(b) Illegal Dumping Hotspot Grants Program**

The Local Government Illegal Dumping Hotspot Grants Program provides up to \$60,000 (excluding GST) for behaviour change, hotspot prevention and intervention programs available. Prevention activities can include behaviour change programs, infrastructure development, education projects, surveillance projects and data collection projects to identify potential illegal dumping hotspot locations for future prevention or intervention activities and strategy development.

Applications under this scheme close on 5pm, 11 September 2019.

### **CONCLUSION**

Rockhampton Regional Council have accepted delegations regarding enforcement of offences relating to illegal dumping under the WRR Act. Therefore, we are eligible to seek the funding available from the State.

In the last financial year Local Laws responded to 286 illegal dumping incidents. Funding provided by both illegal Dumping Partnership Program and Illegal Dumping Hotspot Grants Program will provide additional on-ground officers to investigate and respond to illegal dumping occurrences and proactively develop Councils capabilities through targeted education, training and support programs in managing and reducing illegal dumping incidents in our region. In addition, in seeking the funding both Local Laws and Regional Services are working in collaboration with a number of other Councils in the Central Queensland region to promote consistency in relation to.

- Develop common/consistent signage to be placed in illegal dumping hot spots;
- Common approach to compliance management; and
- Sharing data and knowledge.

A common approach will assist us to leverage knowledge, signage & processes and work as a region to manage and reduce the illegal dumping in the region.

As such an application to receive funding for illegal Dumping Partnership Program and Illegal Dumping Hotspot Grants Program is recommended.

**11.9 PROPOSED INTERNATIONAL TRADE MISSION TO SOUTH KOREA**

**File No:** 8308  
**Attachments:** Nil  
**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton  
**Author:** Young Beamish - Senior Executive Trade and Investment

---

**SUMMARY**

*This report seeks Council approval for Senior Trade and Investment Officer and General Manager Advance Rockhampton to lead a trade mission to Korea to further strengthen Vocational Education and Training between Rockhampton and Korea. The trade mission is scheduled on 30 November-6 December 2019 to visit Korea in order to host a roundtable with relevant Australian and Korean Government representatives and industry key players in the country.*

**OFFICER'S RECOMMENDATION**

THAT Council approves the General Manager Advance Rockhampton and Senior Executive for Trade and Investment to lead a Trade Mission to Korea from 30 November to 6 December 2019 to further develop international relations and generate opportunities for international Education.

**COMMENTARY**

The primary aims of the proposed visit to Korea are to:

- Host a Roundtable in partnership with the Australian Embassy and Austrade Korea to present information about Rockhampton's Trade and Education and gain an understanding about comparative training systems in Korea
- Strengthen links to Korean Government agencies and relevant education providers who currently recruit training groups for Australia
- Promote Rockhampton's Regional and Education Profiles in Korea

**Target Industry Sectors**

- International Education
- Vocational Education and Training

**BACKGROUND**

Advance Rockhampton submitted a grant application in March 2019 to undertake an exchange of trade missions with Korea to share best practice and further develop the current educational links to the country. The grant application was successful and secured funding of \$30,800 GST inclusive to implement the planned activities.

Advance Rockhampton has successfully been attracting Korean Government funded training groups to the region in the last two years that include three Meat Processing Training Groups to Teys Australia and a group to Rockhampton's Racing Club for horse racing trainings. These programs have been very successful.

According to the Korean Government Agency named HRD Korea, Rockhampton is the only regional area in Australia that has been hosting these groups from Korea as most of these groups simply go to Sydney and some to Brisbane.



The delegation consists of:

- Two senior representatives from CQUniversity
- Two industry representatives (SMW Group and Manuplex)
- Two Rockhampton Regional Council representatives

### **BUDGET IMPLICATIONS**

Expenditure associated with the trade mission will be funded within the grant funding from the Australia-Korea Foundation, the Department of Foreign Affairs and Trade.

### **CORPORATE/OPERATIONAL PLAN**

The proposed trade mission and the targeted industry sectors are consistent with Council's existing Corporate Plan and strategic direction as identified and summarized in its Economic Development Strategy and Economic Action Plan.

### **CONCLUSION**

The Rockhampton Regional Council is committed to playing an active role in the economic development of the region with the long term aim of stimulating economic growth and employment in the region through ongoing diversification of the region's economic base. Council's economic development function will continue to be supported and enhanced in Council participation in trade missions and fostering existing and developing new engagements.

**11.10 ADVANCE ROCKHAMPTON OPERATIONAL REPORT JULY 2019**

**File No:** 12614  
**Attachments:** 1. **Advance Rockhampton Operational Report July 2019**[↓](#)  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Tony Cullen - General Manager Advance Rockhampton

---

**SUMMARY**

*The monthly operations report for the Advance Rockhampton Unit over the month of July 2019 is presented for Councillors' information.*

**OFFICER'S RECOMMENDATION**

THAT the Advance Rockhampton Operational Report for July 2019 be received.

**COMMENTARY**

The attached report provides details of the core areas of activity during July 2019 that has been allocated as a result of priorities driven throughout the Council and also the regional economy.

Leading into a new financial year, budget, corporate and operational plan, the activities and deliverables of the unit will now become more targeted through KPI's that align with the following:

- Corporate and Operational Plan
- Budget
- Economic Development Action Plan

**BACKGROUND**

Council's Advance Rockhampton Unit provides monthly reporting to Council. The following report and attachment provides details of actions undertaken and deliverables during July.

**CONCLUSION**

It is recommended that Council receive the attached report.

# **ADVANCE ROCKHAMPTON OPERATIONAL REPORT JULY 2019**

## **Advance Rockhampton Operational Report July 2019**

**Meeting Date: 3 September 2019**

**Attachment No: 1**

# MONTHLY OPERATIONS REPORT

ADVANCE ROCKHAMPTON, Economic Development,  
Commercial, Tourism, Events and Marketing  
PERIOD ENDED July 2019



## 1. Commercial Summary

### ***CBD Land EOI***

We have some inquiries on certain CBD blocks of land that were included in the EOI process that we closed off last month. We are reviewing this interest and will look at our options on how to go to market again in the near future.

### ***Façade Improvement Scheme***



Officers are continually working with CBD Building owners and working towards improving the CBD Buildings to make it more attractive to new businesses. The number of businesses looking at this scheme has picked up and hopefully this will continue into the future.

\$92,902.50 invested in improving appearance of 26 CBD shop frontages since 2016 via the Façade Improvement Scheme – 9 applications were approved in the last financial year.

### ***CBD Activation***

Ongoing Riverside Alive activation, planning and booking entertainment for July through to October for Riverside Alive program. A print advertising campaign to support the Riverside Alive program was launched in July with TV and radio to follow.

### ***CBD Marketing and Promotion***

Delivered final in the series of free breakfasts and 15 minute masterclass with Liam Fahey for small businesses. Follow up meetings with businesses to offer free one-on-one mentoring individual business needs, including digital marketing, social media and online shop set up.

16+ businesses attended our free breakfasts held in May-July. 6 businesses who attended went on to take advantage of additional mentoring. Outcomes include updates and improvements to business' Google Listing and Facebook pages. Three local hospitality businesses catered or hosted breakfasts which helped further promote their business and service.

### ***Mount Morgan***

Officers are working with a member of the public who is opening a small gallery in Mt Morgan for a communal creative space on Thursday, Friday Saturday and Sundays for locals and as a drop in for tourist. Our aim is to work with the Gallery to set up a sustainable business model August - December 2019, and for 'No7 Gallery' to operate independently from January 2020.

## 2. Customer Service Requests

Response times for completing customer requests in this reporting period for July 2019






### All Monthly Requests (Priority 3) Marketing 'Traffic Light' report July 2019


	Balance B/F	Completed in Current Mth	Current Month NEW Requests		TOTAL INCOMPLETE REQUESTS BALANCE	On Hold	Completion Standard (days)	Avg Completion Time (days) Current Mth		Avg Completion Time (days) 6 Months		Avg Completion Time (days) 12 Months		Avg Duration (days) 12 Months (complete and incomplete)
			Received	Completed										
Community Engagement	0	0	0	0	0	0	3	● 0.00	● 0.00	● 0.00	0.00	0.00	0.00	0.00
Marketing Enquiries	0	0	2	2	0	0	1	● 2.00	● 1.50	● 2.50	2.67			

### 3. Capital Projects

Details of capital projects not reported regularly to Council or a particular Committee in other project specific report updates as at period ended July 2019

In terms of scope, schedule and budget, the project is;

		
on track	generally on track, with minor issues	off track

Project	Planned Start Date	Planned End Date	On Track	Budget Estimate	YTD actual (incl committals)
Wayfinding Strategy	In progress	Ongoing			
<b>Comments</b>	<ul style="list-style-type: none"> <li>Wayfinding Strategy is being reviewed.</li> </ul>				

## 4. Budget

Financial performance as expected for the reporting period.

### End of Month Job Costing Ledger - (Operating Only) – ADVANCE ROCKHAMPTON



As At End Of July

Excludes Nat Accs: 2802,2914,2917,2924

	Adopted Budget	Revised Budget	EOM Commitments	YTD Actual		Var %	8.3% of Year Gone
	\$	\$	\$	\$	\$		
<b>GM ADVANCE ROCKHAMPTON</b>							
Revenues	(15,000)	0	0	0	0	0%	✓
Expenses	834,845	0	39,479	39,479	78,958	5%	✗
Transfer / Overhead Allocation	0	0	512	512	1,024	0%	✗
<b>GM ADVANCE ROCKHAMPTON</b>	<b>819,845</b>	<b>0</b>	<b>39,991</b>	<b>39,991</b>	<b>79,982</b>	<b>5%</b>	<b>✗</b>
<b>ADVANCE COMMERCIAL</b>							
Revenues	0	0	(3,500)	(3,500)	(7,000)	0%	✓
Expenses	616,942	0	45,738	45,738	91,475	7%	✗
Transfer / Overhead Allocation	0	0	195	195	390	0%	✗
<b>ADVANCE COMMERCIAL</b>	<b>616,942</b>	<b>0</b>	<b>42,432</b>	<b>42,432</b>	<b>84,865</b>	<b>7%</b>	<b>✗</b>
<b>REGIONAL DEVELOPMENT &amp; EVENTS</b>							
<u>Events</u>							
Revenues	(578,706)	0	(178,109)	(178,109)	(356,217)	31%	✓
Expenses	2,733,511	0	384,281	384,281	768,562	14%	✗
Transfer / Overhead Allocation	0	0	(846)	(846)	(1,691)	0%	✓
<b>Total Events</b>	<b>2,154,805</b>	<b>0</b>	<b>205,327</b>	<b>205,327</b>	<b>410,654</b>	<b>10%</b>	<b>✗</b>
<u>Marketing</u>							
Revenues	(5,218)	0	0	0	0	0%	✓
Expenses	743,194	0	38,976	38,976	77,952	5%	✗
Transfer / Overhead Allocation	10,442	0	0	0	0	0%	✓
<b>Total Marketing</b>	<b>748,418</b>	<b>0</b>	<b>38,976</b>	<b>38,976</b>	<b>77,952</b>	<b>5%</b>	<b>✗</b>
<u>Regional Development</u>							
Revenues	(175,000)	0	(28,000)	(28,000)	(56,000)	16%	✓
Expenses	1,256,681	0	50,865	50,865	101,731	4%	✗
Transfer / Overhead Allocation	0	0	45	45	90	0%	✗
<b>Total Regional Development</b>	<b>1,081,681</b>	<b>0</b>	<b>22,910</b>	<b>22,910</b>	<b>45,821</b>	<b>2%</b>	<b>✗</b>
<u>Tourism</u>							
Revenues	(10,000)	0	(2,380)	(2,380)	(4,759)	24%	✓
Expenses	514,754	0	18,540	18,540	37,081	4%	✗
Transfer / Overhead Allocation	0	0	(60)	(60)	(120)	0%	✓
<b>Total Tourism</b>	<b>504,754</b>	<b>0</b>	<b>16,101</b>	<b>16,101</b>	<b>32,202</b>	<b>3%</b>	<b>✗</b>
<u>Manager Regional Development &amp; Events</u>							
Expenses	344,417	0	19,413	19,413	38,825	6%	✗
Transfer / Overhead Allocation	0	0	15	15	30	0%	✗
<b>TOTAL Manager Regional Development &amp; Events</b>	<b>344,417</b>	<b>0</b>	<b>19,428</b>	<b>19,428</b>	<b>38,855</b>	<b>6%</b>	<b>✗</b>
<b>TOTAL REGIONAL DEVELOPMENT &amp; EVENTS</b>	<b>4,834,074</b>	<b>0</b>	<b>302,742</b>	<b>302,742</b>	<b>605,484</b>	<b>6%</b>	<b>✗</b>
<b>Grand Total:</b>	<b>6,270,861</b>	<b>0</b>	<b>385,165</b>	<b>385,165</b>	<b>770,330</b>	<b>6%</b>	<b>✗</b>

## 5. Section Statistics

### Safety Statistics

The safety statistics for the reporting period ending July 2019:

	Quarter – ending Sept 2019		
	July	Aug	Sept
Number of Lost Time Injuries	0	0	0
Number of Days Lost Due to Injury	0	0	0
Total Number of Incidents Reported	0	0	0
Number of Incomplete Hazard Inspections	0	0	0

## 6. Operational Projects

### ECONOMIC DEVELOPMENT

#### International Trade and Investment

- **Zhenjiang Medial, Health and Allied Health delegation:** the delegation will visit Rockhampton on 12-13 August to meet with CQHHS and CQUniversity to discuss potential cooperation for professional visits, training programs and any other areas for joint activities.
- **Huizhou delegation:** Huizhou delegation visited Rockhampton on 27-28 June and met with CQUniversity for potential cooperation. It was the first time Huizhou met with CQUniversity to discuss education cooperation.
- **Food Processing Hub:** work is in progress to build our own Food Processing Hub.
- **Black Sesame Consortium:** CQUniversity, AgriVentis, and Advance Rockhampton have been working together to explore potential to establish an oil production facility and market the products nationally and internationally. AR is assisting in finding some potential farmers who are willing to grow this new high value crop.
- **160 Years Celebration on Chinese Settlement in Rockhampton Region:** A grant application is planned up and will be submitted.
- **Ibusuki Study Tour Group:** A study tour group from Ibusuki will be visiting Rockhampton in August. Rockhampton Grammar School and Ibusuki have been exchanging study tour groups in the last 40 years.
- **China trip:** Tony Cullen and Young Beamish are planning to visit China in August to plan the Rockhampton Day Celebration in Zhenjiang for 7 November. About 70 Rockhampton residents will be joining the celebration in Zhenjiang. There will be some promotional events held in Shanghai, Hangzhou and Shenzhen and a number of food importers will be met for Rockhampton's products.
- **Artist in Residence:** A Rockhampton's artist, William Edward Yaxley will visit Zhenjiang from 14 October to 14 November as an artist for an exchange program. Detailed are in discussion to finalise.



- **Product Trade Programs:** Many companies and distributors have been contacted for export of our regional products. Work is still under way.
- **Hydrogen Project:** AR assisted Stanwell's meetings with Korean major firms in Sydney to help them progress with the hydrogen project. They are about to progress to the feasibility study stage from the pre-feasibility study.
- **Gyeonggi Provincial Government, Korea:** Gyeonggi Provincial Government reached out to AR for potential signing of MOU with Stanwell and Rockhampton Regional Council for co-research of hydrogen. Gyeonggi Province is the state province to Queensland for the last twenty years.

## **Economic and Business Development**

### ***Aquaculture Industry Development***

- A Councillor Workshop was undertaken on the Draft Rockhampton Aquaculture Industry Development Plan in July. A consultation period for Councillors seeking feedback on the draft document is open to mid-August.
- A preliminary soil investigation is being undertaken as part of the West Rockhampton Aquaculture Project investigation with a report due in August.

Attended the CRCNA aquaculture forum in Townsville and outlined opportunities in aquaculture in the Rockhampton Region

### ***Making Water Work***

Making Water Work is a project that is focused on what is required to increase the economic opportunities in the Fitzroy Agricultural Corridor from the utilisation of water considering the development and additional opportunities provided by the Rookwood Weir.

In July, continued review of the Draft Making Water Work Business Case, it is envisaged that this business case will be with Council for review towards the end of 2019.

***Rockhampton Recreational Fishing Development Strategy***, the focus of actions for the recreational fishing strategy in July was:

Land tenure discussions with stakeholders have resolved a preferred pathway for the Inkerman Creek Boat Ramp with discussions continuing for the Casuarina Creek Boat Ramp Site.

Detailed designs for land based fishing areas for Koongal (Donovan Park), Depot Hill (Lucas Street) and Park Avenue (Queen Park) have been completed and all are going through development application over the next 2 months.

A preliminary design of the Mount Morgan Dam Jetty is undertaking an internal review.

A preliminary design for the Ski Gardens land based fishing area requires stakeholder engagement with local rowing clubs, anticipate this to be completed in September.

The department of Agriculture and fisheries held a community working bee for the Mount Morgan Fish Habitat Enhancement Plan to begin building fish habitat structures.

***Advance Mount Morgan Strategy***, endorsement from the Council was obtained to undertake community consultation on the Draft Advance Mount Morgan Strategy.

- A community feedback process for the Draft Advance Mount Morgan Strategy was completed in July. Analysis of the feedback is being undertaken in August and it is anticipated that a report to Council on the findings will be delivered in September.

**Business Development**, various activities were undertaken in May to assist local businesses including:

- Drafted a business readiness program as part of the Gear Up Rocky campaign which will seek to implement business capacity building opportunities relevant to the current economic opportunities.
- A new Digital Solution Program to be delivered in Rockhampton, Mount Morgan and Gracemere was finalised in July with a rollout of new workshops to be provided in August, September, October, and November.
- Work completed for Project Rocky focusing on how to maximise the economic opportunities relevant to current and upcoming economic opportunities.

### **Industry Engagement**

**Agricultural Expansion** – Discussions with Fitzroy River horticultural grower regarding possible expansion

**2019 Paddock to Port** – Attended presentations and inspection at the Gladstone Entertainment Centre and Gladstone Port on 4 July 2019

**Resources Sector** – Discussions with three Rockhampton resources service providers regarding potential contribution to relocation testimonial

**Coal Mining Company** – Discussions with Bowen Basin mining company regarding purchasing and service possibilities from the Rockhampton Region on 15 July

**Access Booklet** – Drafted access booklet and distributed to Rockhampton Access & Equity Group and discussions with not for profit organisation interested in access issues

**Rockhampton Angels Monthly Mining Meeting** – Attended July monthly meeting in Rockhampton on 18 July 2019

**Rockhampton Resources Expo** – Further discussions and follow up with Queensland Resources Council and potential event organiser

**QME 2020** – Discussed site layout with event organiser and distributed offer to list of resources companies

**Rural Economic Development Short Course** – Attended short course in Rockhampton on 22 and 23 July 2019

**CQ Rural & Agriculture Economic Development Network** – Attended network meeting in Rockhampton on 23 July 2019

**Mt Morgan Mine Development** – Discussions with mining company in Rockhampton on 15 July 2019

**Bowen Basin Mining Club** – Attended lunch in Mackay on 25 July 2019

**Business Development Discussions** – Discussion with Stanley Street landholder regarding possible transport investment in Rockhampton on 29 July 2019

**Discussion with New South Wales Financial Services Provider** about establishing a presence in Rockhampton

**Discussion with Bowen Basin accommodation provider** about possible expansion to Rockhampton in Mackay on 25 July 2019

**Discussion with Gracemere Industry and transport companies** about improved access in Macquarie Street, Gracemere

***Discussions with Victorian Investor*** about possible service station investment in Gracemere

***Discussions regarding potential agricultural expansion*** with Brisbane based service provider

***Discussion with event organiser*** about attendance at AIMEX 2019

### **Regional Skills Investment Strategy**

Council has collaborated with Queensland Government for a 2 year program to identify skills shortages, training and development needs now and into the future, with the assistance of a Reference Group. There are three main sectors being targeted here in Rockhampton, Mining & Resources, Civil Construction, Health & Community Services. Due to Health being a huge sector I have narrowed this down to, Aged Care, Mental Health, Drugs & Alcohol.

- Engagement with stakeholders from all sectors continued this quarter. With enthusiasm.
- Identified a problem with Certifications within the mining and Construction industries, where only theory is provided with very little to no practical training on the machines and safety of the on the ground work. Not allowing for all the skills needed to enable real employment outcomes.
- Working across many industries in Rockhampton to try for additional training to give real outcomes for the Mining and Construction industry.
- This training is also encompassing Indigenous outcomes as well.
- Training Companies here in CQ are seeing an issue with Numeracy & Literacy within participants creating some issues when training.
  - International students not understanding English
  - International students not even able to read signage within an area
  - Younger people who have not completed enough schooling or learnt while being educated.
- Rockhampton Skilling workers for Qld has been granted funding in excess of \$700,000 to upskill and train young people into jobs. They have a 70% success rate in participants going onto full time and casual work from their programs. They work in conjunction with Councils and Government departments to achieve this.

## TOURISM, EVENTS AND MARKETING

### Marketing

Currently creating, updating sites and or content for the following -

- LiveRockhampton.com.au website as part of the relocation campaign
- AdvanceRockhampton.com.au
- Explore/visit Rockhampton Tourism website
- MyRockhampton.com.au
- Airport website
- Implement improvements to current website functionality for business directory, events and community directory modules

Review for recommendations on RRC user access levels to manage brand and communications via all websites to better manage communication and brands.

### ***My Rockhampton Magazine***

- My Rockhampton magazine now a quarterly publication – Spring, Summer, Autumn, Winter
- Update distribution list and strategically target key businesses and individuals including focus on relocation and mining sector in drive radius
- Refresh the magazine brand and tie back to website and social media platforms



### ***My Rockhampton Facebook***

- Review of Social Media strategy in line with Implementation Plan

### ***Live Rockhampton Campaign***

- Develop Live Rockhampton brand suite
- Develop and implement Marketing Communications Strategy including media, website, social media and welcome pack
- Develop a lifestyle video for the Live Rockhampton



### ***Live Rockhampton Work Adani Campaign***

- Develop Marketing Communications Strategy
- Develop all required collateral – billboards, digital ads, print ads
- Design a My Rockhampton incentives card
- Develop a welcome pack for those moving for resource industry roles

### ***Housing Construction Grant Program***

- Develop branding for the Housing Construction Grant Program roll-out on 1 August
- Create digital forms for applications
- Send out branded EDMs announcing applications now open

### ***Environment and Public Health***

- Design new fact sheets for EPH

**Mount Morgan Promotions and Development**

- Assistance with event promotion of Troy Cassar-Daly

**Libraries**

- Develop Be Connected program marketing campaign
- LTC web content review and strategy
- Design What's On Program Aug – Oct
- Design RFID gates branding

**Customer Service**

- Welcome to the Region booklet for new residents

**Communities**

- Seniors Week campaign

**Animal Management**

- Dog Registration Renewal campaign roll-out
- Barking Peace Pack development
- Design new off-leash park signage

**Local Laws**

- Design CBD parking handbook

**Planning**

- Design EDM template for Building and Plumbing newsletter

**Pest Management**

- Develop new event strategy for Small Landholders Day 2020

**Smart Hub**

- Regular event promotion
- Monthly e-newsletter

**Advance Rockhampton**

- Advance Rockhampton e-newsletter
- Event marketing Oceania Cup
- Brochure development for Economic Development team x 5
- Aquaculture brochure
- Digital workshop series (ASBAS) marketing communications plan development
- Advance website content review and update
- Co-ordination of relocation video project with filming of 7 videos
- Rockhampton River Festival Marketing:
  - Queensland Weekender coordination and execution (developed media kit and itinerary, coordinated their visit and arranged interviews)
  - Marketing & Media plan execution

**Tourism**

- Fishing the Fitzroy campaign via Facebook



- Fish and Boat magazine advertisement
- Concepts for Airport precinct billboard designs and signs developed
- Refresh of Airport ROCKHAMPTON sign designs
- EOI for Tourism brand distributed to 9 agencies on the panel
- Draft marketing outline developed for Tourism 2019-20

## **Events**

### **Talisman Sabre - 10.30am - 4pm Saturday 6 July Rockhampton Showgrounds Wandal**

Talisman Sabre is a biannual event held at the showgrounds for members of the public which showcases the Australian Defence Force and other defence forces from overseas. Speeches, stall holders and the band were relocated indoors due to heavy rain. Legacy and Cockscomb Retreat received \$5k each from the gate donations, with an estimated attendance 5281 people.

### **CQ Crane Hire Gold Rush Hill Sprint 13 July**

Advance Rockhampton provided operational support and marketing support to the Mt Morgan Hill Sprint and also provided a small sponsorship to assist with the waste from the event.

The event ran smoothly and receiving significant media coverage. Some discussion has commenced regarding the date for the 2020 event – potentially moving to earlier in the year in 2020.

### **Rockhampton River Festival 12<sup>th</sup> – 14<sup>th</sup> July**



The 2019 Adani Rockhampton River Festival attracted more than 100,000 people. Sponsors committed more than \$85,000, site fees from food, market vendors totaled \$42,000, and the ATM used \$97,600 over three weather perfect days.

33 bands performed on 3 stages, 4820 people rode on the Rockhampton Wheel and 1203 people attended the Panache cabaret shows in Customs House.

Special guests Queensland Weekender attended the festival over the 3 days for a segment on a future edition of the TV Show.

Highlights included the Barramundi Art Installation, Darumbal dancers, river light show, neon Dog Park and the 26 metre high Rockhampton Wheel.

45 East Street, Riverston Tea Rooms, CQ River Cruises, Light Group, Victoria Tavern and Sale Yards Distillery also contributed to the program by offering high tea, music, bars and activities.

A full review of the event and recommended dates for 2020 to be completed in August.

## **FUTURE EVENTS**

### ***Oceania Cup 4<sup>th</sup> - 8<sup>th</sup> September 2019***

6000 people are expected at the new global standard field at Kalka Shades (Birdwood Park) for the Oceania Cup and Olympic Qualifier for Tokyo 2020. The Advance Rockhampton team are assisting organisers with the event marketing and operational requirements.

These include:

- wayfinding signage
- installation and provision of barricades
- amenities
- fencing

- traffic management
- waste
- grand stands - curly bells
- banner mesh

### ***Tropicana 2019 13<sup>th</sup> and 14<sup>th</sup> September 2019***

A day and evening event at the Botanic Gardens, for families to connect with nature.

- Workshops, presentations, educational items, kids activities, entertainment, and a lantern/light parade

### **Tropicana 2019 13<sup>th</sup> and 14<sup>th</sup> September 2019**

A day and evening event at the Botanic Gardens, for families to connect with nature.

- Workshops, presentations, educational items, kids activities, entertainment, and a lantern/light parade

### ***Garden Competition: Friday 13<sup>th</sup> September***

- Open to entrants 21 July 2019
- Entries close 28 August 2019
- Judging 3 – 5 September 2019
- Presentation 13 September 2019 at the Botanic Gardens
- Bus tour 15 September 2109
- The garden competition will be the opening evening of Tropicana weekend.



### ***Lighting of the Christmas Tree***

Confirmed for the 7<sup>th</sup> of December in conjunction with The CBD Christmas Fair. Once again the riverbank will come alive with a visit from Santa, The Lighthouse Christian College performing a Christmas show with carols and dancing and the lighting of the tree and Customs House at 7.45pm.

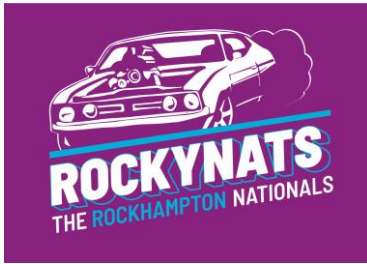
A full calendar of Christmas events and activities will be promoted in the coming months.

### ***New Year's Eve Triple MMM Light up the Sky – 31 December 2019***

Preparations currently underway to facilitate this community event including two spectacular fireworks displays at 7.30pm and midnight.

### ***Queensland Shows Annual Conference & Awards Dinner – 14-15 March 2020***

Secured this event which attracts approx. 120 attendees and their families to Rockhampton from all over the state for an action packed weekend Conference & Awards Dinner event. Collaboratively with Tourism working on a strategy to capitalise on tourism potential within the region over the event for delegates and families.

**ROCKYNATS Event 26<sup>th</sup> – 28<sup>th</sup> June 2020**

The Summernats crew are set to take over the streets of Rockhampton next year with the debut of Rockynats. Backed by the Rockhampton Regional Council, the Rockynats is a new car festival that will be staged in the heart of Rockhampton's heritage riverfront district, with the trifecta of burnouts, drag racing and drifting all part of the event – plus a static car show and street cruise. The cool thing about it is, all of the driving action will take place on the picturesque riverfront.

Planning is well underway, entries opened for Rockynats on Wednesday 26<sup>th</sup> June with an overwhelming response. There is currently 392 approved cars and 123 in process (potential 515 cars).

Planning is well underway including event footprint with QPA and other Council departments, ticketing, operations and marketing.

**Developing Northern Australia Conference 8<sup>th</sup> 9<sup>th</sup> 10<sup>th</sup> July 2020**

Council is hosting the DNA conference in 2020. The conference will be in its 6th year and attracts investors, policy makers, business owners, all sectors of government, decision makers, academics, visionaries, industry, researchers, Indigenous leaders and entrepreneurs that are all contributing to change and making a difference in Northern Australia.

Early stages of negotiations with the organisers and planning for the conference has started.

**TOURISM****INDUSTRY ENGAGEMENT**

Attended ATEC (Australian Tourism Export Council) workshop in Sydney to meet with key International Tour Operators & travel companies on promoting the Rockhampton region. Key to region out of international markets is experiential activities including fishing, working farms – beef and agriculture. Growth out of self-drive, key marketing to continue with Drive Inland and tourism stakeholders.

Met with key Tourism Events Queensland contacts to update on region. Working on new collateral, familiarization program and comms plan to increase profile of Rockhampton as tourism destination.

The team is also working with Rockhampton accommodation suppliers on tourism planning and focus on Rockynats2020 to ensure accommodation capitalise on this and other events. Feedback is that many are holding rooms for their regular customers coming from health, mining and business markets rather than opening availability for events. We will continue to monitor and work with operators.

**TOURISM EVENTS**

Motocross 2020 event was announced with a council media release published in early July. This event will provide a unique opportunity for the Rockhampton Region. It has been identified by Rockhampton and District Motocross Club that the track and infrastructure in Rockhampton is optimal for national standards and plays an active part of their 5 year strategy. Two of the three national motocross riders who have been chosen to represent Australia at the world champions are currently training in Rockhampton





## CAMPAIGNS



Advance Rockhampton together with Cr Williams are working with the Drive Inland Promotions Association to promote self-drive touring routes across the region. The latest brochure has been distributed to over 45 Visitor Information Centres throughout Queensland and NSW supported by a web and social sites. Rockhampton features in the publication showcasing country touring routes along the East Coast. With growth in self-drive tourism, both domestic (Grey Nomads) and international this is a key initiative in our Tourism strategy.

## FISHING THE FITZROY

**Fishing The Fitzroy Facebook campaign – July Statistics**

Month	Page Views	Reach (Organic)	Likes	Followers	Highest performing Video	Voluntary Code of Practice
	(per month)	(per month)	(total)	(total)		(Total)
June	1419	44261	12833	12988	Fitzroy Food Video: Episode 2 - Barramundi with a Piperade - 7,799 views, 1 share	483
July	975	43732	12841	12985	Nickfish – River Fest Video, 16 likes, 1582 shares	483

## VISITOR INFORMATION CENTRE

Planning of renovations for the Centre have commenced, with timeline to be finalised.

Monthly VIC Volunteer information sessions have been well attended and received, as well as building on the famil program to ensure volunteers are across all the attractions in the region.

We have also continued our Volunteer recruitment drive to build up our very important base for the VIC to allow us to operate 7 days a week.

**Total VIC Numbers for June and July 2019**

Date	People Walk in	Door Count	TOTAL VIC Numbers			
			Phone	Website	Email	Social Media - Likes
06/19	3147	6237	238	1359	9	9531
07/19	4332	9865	372	311	13	9552

**Where our Visitors Came From**

Date	Australian Postcode								
	Local	QLD	NSW	VIC	SA	WA	NT	ACT	TAS
06/19	105	536	503	368	113	76	8	44	72
07/19	44	256	296	285	63	34	2	12	27

Date	International Location										
	Germany	France	UK	Netherlands	Italy	Scandinavia	Europe	US	Asia	NZ	Other
06/19	22	19	15	7	1	4	11	9	4	49	16
07/19	19	34	10	3	0	4	13	9	0	9	3

**About our Visitors**

Date	Reason for Visit							
	VFR	Passing Through	Holidays	Local	Education	Sports	Events	Business
06/19	709	0	1092	29	0	149	43	97
07/19	30	0	998	7	0	57	14	35

Date	Modes of Transport							
	Private Vehicle	Hire Vehicle	Bus	Caravan/Motorhome	Train	Bicycle	Motorcycle	Aircraft
06/19	936	124	8	304	0	0	0	3
07/19	507	53	2	107	2	0	0	0

Date	Age				
	0-18	19-35	36-50	51-65	66+
06/19	179	237	272	703	876
07/19	92	134	135	394	406

**12 NOTICES OF MOTION**

Nil

**13 QUESTIONS ON NOTICE**

Nil

## **14 URGENT BUSINESS/QUESTIONS**

*Urgent Business is a provision in the Agenda for members to raise questions or matters of a genuinely urgent or emergent nature, that are not a change to Council Policy and can not be delayed until the next scheduled Council or Committee Meeting.*

## 15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### RECOMMENDATION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Resources Presentation by Peter Donaghy

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 16.2 Capricorn Highway Duplication Road Closure

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

#### 16.3 New Art Gallery

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

## 16 CONFIDENTIAL REPORTS

### 16.1 RESOURCES PRESENTATION BY PETER DONAGHY

**File No:** 8444

**Attachments:** Nil

**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton

**Author:** Rick Palmer - Senior Executive Industry Engagement

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

---

#### SUMMARY

*Officers from the Department of Natural Resources, Mining and Energy will be attending the meeting to outline possible development in the resources sector in Central Queensland.*

**16.2 CAPRICORN HIGHWAY DUPLICATION ROAD CLOSURE****File No:** 8602**Attachments:**

1. Letter from DTMR
2. Map of Location

**Authorising Officer:** Martin Crow - Acting General Manager Regional Services**Author:** Stuart Harvey - Coordinator Infrastructure Planning

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

---

**SUMMARY**

*Rockhampton Regional Council has received a letter from the Department of Transport and Main Roads regarding the closure of the intersection of Nelson Street, Old Capricorn Highway and the Capricorn Highway as a part of the Gracemere Duplication Project. This report seeks Council's acceptance of this proposed closure.*



**16.3 NEW ART GALLERY****File No:** 12155**Attachments:** Nil**Authorising Officer:** Martin Crow - Acting General Manager Regional Services**Author:** Andrew Collins - Manager Project Delivery

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

---

**SUMMARY**

*The Art Gallery project has now progressed to construction phase. This report seeks Council's endorsement to commission the Design Architects to provide Contract Administration Support (design, clarifications adjustments, fixing any errors, inspections testing etc) Services during the construction phase of the New Art Gallery.*

**17 CLOSURE OF MEETING**