



# **ORDINARY MEETING**

## **MINUTES**

**16 JULY 2019**

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**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 16 JULY 2019 COMMENCING AT 9.08AM**

## **1 OPENING**

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor A P Williams  
Councillor N K Fisher

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer  
Mr T Cullen – General Manager Advance Rockhampton  
Ms C Worthy – General Manager Community Services  
Mr J Plumb – Acting General Manager Regional Services  
Ms A Cutler – Chief Financial Officer  
Mr D Stevenson – Manager Corporate and Technology Services  
Ms T Sweeney – Manager Workforce and Governance  
Ms K Moody – Acting Manager Planning and Regulatory Services  
Ms A Brennan – Coordinator Legal and Governance  
Mr D Morrison – Resource Industry Project Officer  
Mr M Mansfield – Acting Executive Coordinator to the Mayor  
Ms G Dwyer – Media Officer  
Ms L Leeder – Senior Committee Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Rose Swadling.

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 2 July 2019 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 5 July 2019 be taken as read and adopted as a correct record.

THAT the minutes of the Special Meeting held on 9 July 2019 be taken as read and adopted as a correct record.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

### **9:09AM**

Councillor Neil Fisher informed the meeting of an interest in Item 11.1 – Community Assistance Program – Major Sponsorship – Rocky Round Up Orchidfest 2019 and declared the following:

“I declare that I have a conflict of interest in this matter as I am Patron of the Rockhampton Orchid Society, and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.”

### **9:09AM**

Councillor Neil Fisher informed the meeting of an interest in Item 16.1 – Legal Matters Report – April to June 2019 and declared the following:

“I declare that I have a conflict of interest in this matter, the nature of the interest being that I am privy to information about parties involved in a legal matter mentioned in the report that puts me in conflict with Council due to the closeness of my relationship with the given person, and I will be dealing with this declared conflict of interest by leaving the meeting while this matter is discussed and voted on.”

**6 BUSINESS OUTSTANDING**

Nil

## **7 PUBLIC FORUMS/DEPUTATIONS**

A Closed Session briefing provided to Councillors at 11:00am by Teys Australia on future expansion plans.

**8 PRESENTATION OF PETITIONS**

Nil



## **9 COMMITTEE REPORTS**

### **9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 9 JULY 2019**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 9 July 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**(Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Planning and Regulatory Committee, 9 July 2019****9.1.1 BUSINESS OUTSTANDING TABLE FOR PLANNING AND REGULATORY COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Colleen Worthy - General Manager Community Services

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Planning and Regulatory Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Planning and Regulatory Committee be received.

**Recommendation of the Planning and Regulatory Committee, 9 July 2019****9.1.2 SURVEILLANCE PROGRAM FOR INVASIVE BIOSECURITY MATTER UNDER THE BIOSECURITY ACT 2014**

**File No:** 2557

**Attachments:**

1. Surveillance Program for Invasive Biosecurity Matter under The Biosecurity Act 2014.
2. Map of Surveillance Program

**Authorising Officer:** Steven Gatt - Manager Planning and Regulatory Services

**Author:** Karen Moody - Coordinator Health and Environment

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**SUMMARY**

*This report presents a Surveillance Program for Invasive Biosecurity Matter under the Biosecurity Act 2014 for Council approval.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the Surveillance Program for implementation from 19 August 2019 and run for a period of two years until 18 August 2021.

**Recommendation of the Planning and Regulatory Committee, 9 July 2019****9.1.3 VERBAL UPDATE ON MUSIC BOWL SITE****File No:** 11051**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*Chief Executive Officer providing a verbal update on discussions with Queensland Health regarding the proposed drug and alcohol rehabilitation centre where Council looked at the sale of part of the Music Bowl site for this purpose, however Queensland Health subsequently withdrew from this offer.*

**COMMITTEE RECOMMENDATION**

THAT the verbal update from the Chief Executive Officer on discussions with Queensland Health on the sale of part of the Music Bowl site be received.

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## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 REQUEST FOR EXTENSION OF LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER - 1 JUNE 2019 TO 26 AUGUST 2019 INCLUSIVE

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Megan Careless - Executive Support Officer

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#### SUMMARY

*Councillor Neil Fisher is seeking to extend his current approved leave of absence from Sunday 1 June 2019 to Wednesday 31 July 2019 inclusive to Sunday 1 June 2019 to Monday 26 August 2019 inclusive.*

#### COUNCIL RESOLUTION

THAT Councillor Neil Fisher be granted extended leave of absence from Sunday 1 June 2019 to Monday 26 August 2019 inclusive and that Council and Councillor Fisher be exempt from section 8.3 paragraphs 4 and 5 of Council's Meeting Procedures Policy.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith  
**MOTION CARRIED**

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## 11 OFFICERS' REPORTS

9:14AM Councillor Fisher left the meeting room having earlier declared an interest in this matter

### 11.1 COMMUNITY ASSISTANCE PROGRAM - MAJOR SPONSORSHIP - ROCKY ROUND UP ORCHIDFEST 2019

**File No:** 12535  
**Attachments:** Nil  
**Authorising Officer:** Colleen Worthy - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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#### SUMMARY

*An application from the Rockhampton Orchid Society Incorporated for Major Sponsorship Assistance towards the Sub Tropical Orchid Council "Rocky Round Up Orchidfest 2019" event is presented for Council consideration.*

#### COUNCIL RESOLUTION

THAT Council approves a cash sponsorship of \$7,000 towards the staging of the Sub Tropical Orchid Council "Rocky Round Up Orchidfest 2019" event to be held on 14 and 15 September 2019 at Kortess Resort, Yaamba Road, Parkhurst.

**Moved by:** Councillor Rutherford  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

9:19AM Councillor Fisher returned to the meeting room

**11.2 SALE OF USED MOTOR VEHICLES TO BARCOO SHIRE COUNCIL**

**File No:** 8254  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Deputy Chief Executive Officer  
**Author:** Drew Stevenson - Manager Corporate and Technology

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**SUMMARY**

*Reporting on the proposed sale of two used motor vehicles to Barcoo Shire Council and seeking Council's approval to dispose of these assets under an exception to tendering in accordance with s236 of the Local Government Regulation (2012).*

**COUNCIL RESOLUTION**

That Council approves the sale of two motor vehicles, as detailed in this report, to Barcoo Shire Council under s236(1)(b)(i) of the *Local Government Regulations (2012)*.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.3 PROJECT DELIVERY MONTHLY REPORT - JUNE 2019**

**File No:** 7028  
**Attachments:** 1. Project Delivery Monthly Report - June 2019  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Manager Project Delivery

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**SUMMARY**

*Monthly reports on the projects currently managed by Project Delivery.*

**COUNCIL RESOLUTION**

THAT the Project Delivery Monthly Report for June 2019 be received.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**



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**11.4 EXPRESSION OF INTEREST FOR GLENMORE WATER TREATMENT PLANT UPGRADE PROJECT**

**File No:** 1466  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Jason Plumb - Manager Fitzroy River Water

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**SUMMARY**

*In preparation for the construction procurement for the electrical and mechanical renewal and upgrade works at the Glenmore Water Treatment Plant, this report seeks Council's endorsement to call for Expressions of Interest (EOI). The EOI process aims to identify and pre-register construction contractors to build this complex and operationally critical project based on suitable capacity, capability and experience.*

**COUNCIL RESOLUTION**

THAT Council resolves to call for Public Expressions of Interest for the construction of the Glenmore Water Treatment Plant Upgrade Project as provided for in section 228(5) of the *Local Government Regulation 2012*.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**11.5 FEES AND CHARGES 2019-2020 AMENDMENTS**

**File No:** 7816  
**Attachments:** 1. Summary of proposed changes to Fees and Charges 2019-2020  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*The intention of this report is to submit minor amendments to Council's Fees and Charges Schedule for the 2019-2020 financial year.*

**COUNCIL RESOLUTION**

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the amendments to the Fees and Charges schedule for the 2019-2020 financial year.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.6 FINANCE POLICY FOR REVIEW**

**File No:** 5237  
**Attachments:** 1. Amended Rates Concession Policy (track changes)  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*Chief Financial Officer presenting amended Rates Concession Policy to Council for adoption.*

**COUNCIL RESOLUTION**

THAT the Rates Concession Policy be adopted in accordance with Part 10 of *Local Government Regulation 2012*.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**11.7 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT - JUNE 2019****File No:** 1392**Attachments:**

1. CTS Monthly Report - June 2019
2. ES Monthly Report - June 2019
3. Finance Monthly Report - June 2019
4. SP Monthly Report - June 2019

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

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**SUMMARY**

*The monthly operations report for the Corporate Services Department as at 30 June 2019 is presented for Councillors information.*

**COUNCIL RESOLUTION**

THAT the Corporate Services Departmental Operations Report as at 30 June 2019 be "received".

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

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**11.8 OFFICE OF THE CEO DEPARTMENT - MONTHLY OPERATIONAL REPORT - JUNE 2019****File No:** 1830**Attachments:**

1. Office of the CEO and Office of the Mayor Monthly Report - June 2019
2. Workforce and Governance Monthly Report - June 2019

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Tracy Sweeney - Manager Workforce and Governance

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**SUMMARY**

*The operations report for the Office of the CEO Department for the period ending 30 June 2019 is presented for Councillors' information.*

**COUNCIL RESOLUTION**

THAT the Office of the CEO Departmental Operations Report as at 30 June 2019 be "received".

**Moved by:** Councillor Williams**Seconded by:** Councillor Fisher**MOTION CARRIED**

**11.9 RELOCATION INCENTIVES PROPOSAL**

**File No:** 1291  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Acting Chief Executive Officer  
**Author:** Damon Morrison - Resource Industry Project Manager

**SUMMARY**

*The purpose of this report is to seek approval for the implementation of incentive packages for prospective workers in the resource sector relocating to the Rockhampton Local Government Area.*

**COUNCIL RESOLUTION**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

**11.9 Relocation Incentives Proposal**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**COUNCIL RESOLUTION****9:50AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

10:05AM Councillor Fisher left the meeting and did not return

**COUNCIL RESOLUTION****10:29AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Williams  
**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**COUNCIL RESOLUTION**

THAT an allocation of up to \$200,000.00 be approved for the purpose of providing incentive packages for prospective workers in the resource sector relocating to the Rockhampton Local Government Area.

**Moved by: Mayor Strelow**

**Seconded by: Councillor Wickerson**

**MOTION CARRIED UNANIMOUSLY**

**12 NOTICES OF MOTION**

Nil



**13 QUESTIONS ON NOTICE**

Nil

**14 URGENT BUSINESS QUESTIONS****14.1 MOTION FOR LGAQ CONFERENCE - SES ASSETS****File No:** 12534**Responsible Officer:** Ross Cheesman – Acting Chief Executive Officer**COUNCIL RESOLUTION**

THAT Council submit a motion for debate to the LGAQ conference:

“That Councils should be compensated for their investment in SES assets should the transfer of responsibility for the service move to the State.”

**Moved by:** Councillor Williams**Seconded by:** Mayor Strelow**MOTION CARRIED**

## 15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.1 Legal Matters Report - April to June 2019

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.2 CEO Update on Tenders

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Smith

**MOTION CARRIED**

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 16.3 Deputation from Teys Australia – Briefing on Future Expansion Plans

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**COUNCIL RESOLUTION****10:34AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

10:42AM Mayor Strelow declared that the meeting be adjourned until 11:00am  
11:01AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor A P Williams

In Attendance:

Mr R Cheesman – Acting Chief Executive Officer  
Mr T Cullen – General Manager Advance Rockhampton  
Ms C Worthy – General Manager Community Services  
Ms A Cutler – Chief Financial Officer  
Mr D Morrison – Resource Industry Project Officer  
Mr M Mansfield – Acting Executive Coordinator to the Mayor  
Ms G Dwyer – Media Officer  
Ms L Leeder – Senior Committee Support Officer

**COUNCIL RESOLUTION****11:54AM**

**THAT** pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

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## 16 CONFIDENTIAL REPORTS

### 16.1 LEGAL MATTERS REPORT - APRIL TO JUNE 2019

**File No:** 1830

**Attachments:** 1. Legal Matters Report - 1 April 2019 to 30 June 2019

**Authorising Officer:** Tracy Sweeney - Manager Workforce and Governance

**Author:** Allysa Brennan - Coordinator Legal and Governance

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

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#### SUMMARY

*Presenting an update of current legal matters that Council is involved in as at 30 June 2019.*

#### COUNCIL RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 30 June 2019 be received.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Wickerson

**MOTION CARRIED**

**16.2 CEO UPDATE ON TENDERS**

**File No:** 7028

**Responsible Officer:** Ross Cheesman – Acting Chief Executive Officer

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**SUMMARY**

*Acting Chief Executive Officer providing a verbal update on tenders.*

**COUNCIL RESOLUTION**

THAT the verbal update from the Acting Chief Executive Officer on tenders be received.

**Moved by:** Councillor Smith

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

**16.3 DEPUTATION FROM TEYS AUSTRALIA - BRIEFING ON FUTURE EXPANSION PLANS****File No: 8238****Responsible Officer: Ross Cheesman – Acting Chief Executive Officer**

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**SUMMARY**

*Mr Wasantha Mudannayake and representatives from Teys Australia provided a briefing to Councillors on future expansion plans in Rockhampton.*

**COUNCIL RESOLUTION**

THAT the deputation from Teys Australia be received.

**Moved by: Councillor Williams****Seconded by: Mayor Strelow****MOTION CARRIED**

## 14 URGENT BUSINESS\QUESTIONS

### 14.2 MOTION FOR LGAQ CONFERENCE - EMERGENCY MANAGEMENT LEVY

**File No:** 7094

**Responsible Officer:** Ross Cheesman – Acting Chief Executive Officer

#### **COUNCIL RESOLUTION**

THAT Council submit a motion for debate to the LGAQ conference in relation to the Emergency Management Levy and its application to properties:

“That where parcels of land are amalgamated for valuation purposes they also be amalgamated for billing purposes.”

**Moved by:** Councillor Williams

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**



**17 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:57am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE