



ORDINARY MEETING

MINUTES

4 JUNE 2019

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 4 JUNE 2019 COMMENCING AT 9.00AM**

1 OPENING

The opening prayer presented by Reverend Tom Henderson-Brooks from All Saints, North Rockhampton Parish.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor M D Wickerson
Councillor A P Williams
Councillor R A Swadling

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr M Vycke – Acting General Manager Advance Rockhampton
Ms A Cutler – Chief Financial Officer
Ms A Pearce – Manager Tourism, Events and Marketing
Ms T Sweeney – Manager Workforce and Governance
Mr A Collins – Manager Project Delivery
Mr D Morrison – Executive Coordinator to the Mayor
Ms A Brennan – Coordinator Legal and Governance
Ms T Fitzgibbon – Coordinator Development Assessment
Mr M Mansfield – Coordinator Media and Communications
Ms K Barrett – Project Officer
Ms E Brodel – Media Officer
Ms G Dwyer – Media Officer
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Leave of Absence for the meeting was previously granted to Councillor Cherie Rutherford

Leave of Absence for the meeting was previously granted to Councillor Stephen Schwarten

Leave of Absence for the meeting was previously granted to Councillor Neil Fisher

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 21 May 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:06AM

Councillor Drew Wickerson informed the meeting of an interest in Item 11.3 – 2019 Rockhampton Agricultural Show – Approval for Payment of Prizes, and declared the following:

“I declare that I have a material personal interest in this matter as I am an entrant in the Cake Decorating Competition and the Photography Competition, and I will be dealing with this declared personal interest by leaving the meeting while the matter is discussed and voted on.”

9:07AM

The Mayor, Councillor Margaret Strelow informed the meeting of an interest in Item 9.2.4 - Project Delivery Monthly Report: (A) CBD Smart Technology – Stage 3E, and declared the following:

“I declare that I have a material personal interest in this matter due to owning property adjacent to a site mentioned in the project report, and I will be dealing with this declared personal interest by leaving the meeting while the matter is discussed and voted on.”

9:07 AM

Councillor Ellen Smith informed the meeting of an interest in Item 9.2.2 – Poison Creek Road Immunity, and declared the following:

“I declare that I have a material personal interest in this matter due to my brother John McEvoy, sister Trish McKinnon and brother-in-law Don McKinnon owning all property on the northern side of Poison Creek Road and will leave the meeting when the matter is discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 28 MAY 2019

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 28 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 28 May 2019**9.1.1 D/17-2019 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A HIGH IMPACT INDUSTRY**

File No: D/17-2019

Attachments:

1. Locality Plan
2. Site Plan
3. Elevation Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Acting General Manager Community Services
Colleen Worthy - General Manager Community Services

Author: Brandon Diplock - Planning Officer

SUMMARY

Development Application Number: D/17-2019

Applicant: Watpac Construction Pty Ltd c/- PSA Consulting (Australia) Pty Ltd

Real Property Address: Lot 1 on CP888744 and Lot 1 on RP603369, Parish of Archer

Common Property Address: 484 Lakes Creek Road, Koongal

Area of Site: 13.11 hectares

Planning Scheme: Rockhampton Region Planning Scheme 2015

Planning Scheme Zone: High Impact Industry Zone (Lakes Creek Precinct)

Planning Scheme Overlays: Biodiversity Overlay
Bushfire Hazard Overlay (Medium & Buffer)
Coastal Protection Overlay
Flood Hazard Overlay
Steep Land Overlay

Existing Development: Abattoir

Existing Approvals: D/382-2013
D/243-2014

Approval Sought: Development Permit for a Material Change of Use for High Impact Industry

Level of Assessment: Impact Assessable

Submissions: Nil

Referral Agency(s): Department of State Development, Manufacturing, Infrastructure and Planning

Infrastructure Charges Area: Charge Area 1

Application Progress:

<i>Application Lodged:</i>	<i>12 March 2019</i>
<i>Acknowledgment Notice issued:</i>	<i>14 March 2019</i>
<i>Submission period commenced:</i>	<i>5 April 2019</i>
<i>Submission period end:</i>	<i>1 May 2019</i>
<i>Government Agency Response:</i>	<i>11 March 2019</i>
<i>Last receipt of information from applicant:</i>	<i>2 May 2019</i>
<i>Statutory due determination date:</i>	<i>19 June 2019</i>

COMMITTEE RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for High Impact Industry, made by Watpac Construction Pty Ltd c/- PSA Consulting (Australia) Pty Ltd, on land located at 484 Lakes Creek Road, Koongal, described as Lot 1 on CP888744 and Lot 1 on RP603369, Parish of Archer, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
 - 1.3.1 Plumbing and Drainage Works; and
 - 1.3.2 Building Works:
 - (i) Building Works.
- 1.4 All Development Permits for Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.5 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.6 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.

2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Flood Study Report	6670, Rev 1	8 March 2019
Site Plan	DA-001	18 February 2019
Ground Level Plan	DA-100	18 February 2019
Floor Plan	DA-101	18 February 2019
Elevations	DA-200	18 February 2019
Sections	DA-300	18 February 2019
Sections	DA-301	18 February 2019

- 2.2 An electronic copy of the hydraulic / hydrological model used in the submitted Flood Study Report must be submitted to Council prior to the commencement of the use. The models are required so that Council is able to undertake a review where necessary and also to update Council's model.
- 2.3 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.4 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Building Works.
- 3.0 ACCESS WORKS
- 3.1 All internal pedestrian pathways must be designed and constructed in accordance with *Australian Standard AS1428 "Design for access and mobility"*.
- 3.2 The proposed emergency vehicle access track must not restrict, impair or change the natural flow of runoff water or cause a nuisance to surrounding land or infrastructure.
- 4.0 PLUMBING AND DRAINAGE WORKS
- 4.1 A Development Permit for Plumbing and Drainage Works must be obtained for the removal and/or demolition of any existing structure on the development site.
- 4.2 All internal plumbing and drainage works must be designed and constructed in accordance with the *Plumbing and Drainage Act 2002*, Council's Plumbing and Drainage Policies and the provisions of a Development Permit for Plumbing and Drainage Works.
- 4.3 The development must be connected to Council's reticulated sewerage and water networks.
- 4.4 Internal Plumbing and Sanitary Drainage of existing buildings must be contained within the lot it serves.
- 4.5 All sanitary drainage works must comply with *Australian Plumbing and Drainage Standard AS3500 Part 2 section 3 and 4* for flood affected areas.
- 5.0 SITE WORKS
- 5.1 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.
- 5.2 Any vegetation cleared or removed must be:
- (i) mulched on-site and utilised on-site for landscaping purposes to Council's satisfaction; or
 - (ii) removed for disposal at a location approved by Council,

within sixty (60) days of clearing. Any vegetation removed must not be burnt.

6.0 ENVIRONMENTAL

- 6.1 An Erosion Control and Stormwater Control Management Plan prompt prepared by a Registered Professional Engineer of Queensland in accordance with the *Capricorn Municipal Design Guidelines*, must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

7.0 ENVIRONMENTAL HEALTH

- 7.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.
- 7.2 Noise emitted from the activity must not cause an environmental nuisance.
- 7.3 Operations on the site must have no significant impact on the amenity of adjoining premises or the surrounding area due to the emission of light, noise or dust.
- 7.4 When requested by Council, nuisance monitoring must be undertaken and recorded within three (3) months, to investigate any genuine complaint of nuisance caused by noise, light or dust. An analysis of the monitoring data and a report, including nuisance mitigation measures, must be provided to Council within fourteen (14) days of the completion of the investigation.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

NOTE 4. Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

RECOMMENDATION B

THAT in relation to the application for a Development Permit for a Material Change of Use for High Impact Industry, made by Watpac Construction Pty Ltd c/- PSA Consulting (Australia) Pty Ltd, on land located at 484 Lakes Creek Road, Koongal, described as Lot 1 on CP888744 and Lot 1 on RP603369, Parish of Archer,, Council resolves to issue an Infrastructure Charges Notice for the amount of \$53,312.00.

Recommendation of the Planning and Regulatory Committee, 28 May 2019**9.1.2 DECISIONS UNDER DELEGATION - APRIL 2019**

File No: 7028
Attachments: Nil
Authorising Officer: Steven Gatt - Acting General Manager Community Services
Colleen Worthy - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

This report outlines the properly made development applications received in April 2019 and whether they will be decided under delegation or decided by Council.

COMMITTEE RECOMMENDATION

THAT this report into the applications lodged in April 2019 be received.

Recommendation of the Planning and Regulatory Committee, 28 May 2019**9.1.3 MONTHLY OPERATIONS REPORT FOR PLANNING & REGULATORY SERVICES - APRIL 2019**

File No: 1464

Attachments: 1. **Monthly Operations Report for Planning & Regulatory Services - April 2019**

Authorising Officer: Colleen Worthy - General Manager Community Services

Author: Steven Gatt - Acting General Manager Community Services

SUMMARY

The Monthly Operations Report for the Planning & Regulatory Services Section for April 2019 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Planning & Regulatory Services Monthly Operations Report for April 2019 be 'received'.

COMMITTEE RECOMMENDATION

THAT Council convene a roundtable with the Department of Parks and Wildlife on the subject of feral animals at Fraser Park.

9.2 INFRASTRUCTURE COMMITTEE MEETING - 28 MAY 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 28 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.2.2 – Poison Creek Road Immunity, and Item 9.2.4 – Project Delivery Monthly Report – April 2019.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

(Note: The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.1 FLOOD RISK PROFILE REPORT: 261 HOOK STREET, BERSERKER**

File No:	1743
Attachments:	1. 261 Hook Street Summary of Attachments Companion document
Authorising Officer:	Martin Crow - Manager Infrastructure Planning Peter Kofod - General Manager Regional Services
Author:	Monishaa Prasad - Senior Infrastructure Planning Engineer - Floodplain Management

SUMMARY

A flood risk profile is presented for the property at 261 Hook Street, Berserker to assist Council's future decision-making regarding this property.

COMMITTEE RECOMMENDATION

THAT the flood risk profile report for 261 Hook Street, Berserker be received.

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.3 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT**

File No: 7028
Attachments: 1. Civil Operations Monthly Operations Report – April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Michael O'Keeffe - Acting Manager Civil Operations

SUMMARY

This report outlines Civil Operations activities and services for April 2019.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report on the activities and services in April 2019 be received.

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.5 INFRASTRUCTURE PLANNING MONTHLY OPERATIONS REPORT - APRIL 2019**

File No: 7028
Attachments: 1. Infrastructure Planning Monthly Operations Report - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Infrastructure Planning

SUMMARY

This report outlines Infrastructure Planning Monthly Operations Report for the period to the end of April 2019.

COMMITTEE RECOMMENDATION

THAT the Infrastructure Planning Monthly Operations Report for April 2019 be received.

Recommendation of the Infrastructure Committee, 28 May 2019**9.2.6 MCLEOD PARK OUTLET CHANNEL****File No: 2479****Attachments:**

1. Easement Acquisition Plan
2. Whole Parcel Acquisition Plan
3. 18% AEP Creek Flooding
4. Location Plan

Authorising Officer: Peter Kofod - General Manager Regional Services**Author: Martin Crow - Manager Infrastructure Planning**

SUMMARY

This report provides Council with options to acquire the necessary land for future enhancements to the McLeod Park Drainage System.

COMMITTEE RECOMMENDATION

THAT Council endorse Option 3 identified in the report.

Recommendation of the Infrastructure Committee, 28 May 2019

9:13AM Councillor Smith left the meeting room having earlier declared an interest in this matter.

9.2.2 POISON CREEK ROAD IMMUNITY

File No: 377
Attachments: 1. Cross Drainage Locations
Authorising Officer: Martin Crow - Manager Infrastructure Planning
Peter Kofod - General Manager Regional Services
Author: Stuart Harvey - Coordinator Strategic Infrastructure

SUMMARY

A subsequent investigation has been conducted into the works required to improve the flood immunity of the existing low level floodways on Poison Creek Road and the immunity of the wider Razorback Road route to Mount Morgan.

COUNCIL RESOLUTION

THAT the Poison Creek Road Immunity Report lay on the table until the next Infrastructure Committee meeting.

Moved by: Councillor Williams
Seconded by: Councillor Swadling
MOTION CARRIED

9:14AM Councillor Smith returned to the meeting room

Recommendation of the Infrastructure Committee, 28 May 2019

9:14AM Mayor Strelow left the meeting room having earlier declared an interest in this matter.

9.2.4 PROJECT DELIVERY MONTHLY REPORT - APRIL 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COUNCIL RESOLUTION

THAT the Project Delivery Monthly Report for April 2019 be received.

Moved by: Councillor Williams
Seconded by: Councillor Swadling

MOTION CARRIED

9:15AM Mayor Strelow returned to the meeting room

9.3 AIRPORT WATER AND WASTE COMMITTEE MEETING - 28 MAY 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 28 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Airport, Water and Waste Committee, 28 May 2019**9.3.1 ROCKHAMPTON AIRPORT MONTHLY OPERATIONS REPORT - APRIL 2019****File No:** 7927**Attachments:** 1. Rockhampton Airport Monthly Operational Report - April 2019**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Tracey Baxter - Manager Airport

SUMMARY

The Monthly Operations and Annual Performance Plan Report for the Rockhampton Airport for April 2019 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Rockhampton Airport Operations and Annual Performance Plan Report for April 2019 be 'received'.

Recommendation of the Airport, Water and Waste Committee, 28 May 2019**9.3.2 POTENTIAL FOR FURTHER EXPANSION OF THE WATER SUPPLY SCHEME IN SOUTHERN GRACEMERE**

File No: 1466
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

The expansion of the water supply scheme in parts of southern Gracemere has so far been delivered in a cost effective manner to enable direct connections to a drinking water main to be made for at least 17 properties, with a number of others considered possible with some additional investment in this important community project. This report seeks to secure some additional capital funding to enable a small number of specific locations to be included in the scope of the expansion of the water supply network.

COMMITTEE RECOMMENDATION

THAT Council endorse some further expansion of the water supply scheme in southern Gracemere and the inclusion of an additional allocation of \$100,000 be considered in the upcoming budget revision process to allow this work to be completed as soon as possible.

Recommendation of the Airport, Water and Waste Committee, 28 May 2019**9.3.3 FRW MONTHLY OPERATIONS REPORT - APRIL 2019**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 30 April 2019.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for April 2019 be received.

Recommendation of the Airport, Water and Waste Committee, 28 May 2019**9.3.4 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS REPORT APRIL 2019**

File No: 7927
Attachments: 1. RRWR Monthly Operations Report April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Charlie Sotiris - Acting Manager Rockhampton Regional Waste and Recycling

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of April 2019.

COMMITTEE RECOMMENDATION

THAT the RRWR Operations Report for the period ended 30 April 2019 be received.

9.4 COMMUNITY SERVICES COMMITTEE MEETING - 29 MAY 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 29 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Swadling

Seconded by: Councillor Williams

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 29 May 2019**9.4.1 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - APRIL 2019**

File No:	1464
Attachments:	1. Community Assets and Facilities Report - April 2019
Authorising Officer:	Richard Dunkley - Manager Community Assets and Facilities Colleen Worthy - General Manager Community Services
Author:	Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report provides information on the activities of Community Assets and Facilities for the month of April 2019.

COMMITTEE RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for April 2019 be received.

Recommendation of the Community Services Committee, 29 May 2019**9.4.2 COMMUNITIES AND CULTURE OPERATIONAL REPORT FOR APRIL 2019**

File No: 1464
Attachments: 1. Communities and Culture Operational Report for April 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: John Webb - Manager Communities and Culture

SUMMARY

The report provides information on the programs and activities of the Communities and Culture section for April 2019.

COMMITTEE RECOMMENDATION

THAT the Communities and Culture Operational Report for April 2019 be 'received'.

Recommendation of the Community Services Committee, 29 May 2019**9.4.3 PROJECT DELIVERY MONTHLY REPORT - APRIL 2019**

File No: 7028
Attachments: 1. Project Delivery Monthly Report - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for April 2019 be received.

9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 29 MAY 2019**COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 29 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.1 GRACEMERE CEMETERY - PRE-PURCHASE OF BURIAL RIGHTS****File No:** 11979**Attachments:**

1. Proposed updated Cemeteries Related Activities Policy with tracked changes
2. Proposed updated Cemeteries Related Activities Policy

Authorising Officer: Brett Nicholls - Coordinator Community Projects and Open Space Facilities
Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services**Author:** Anne Black - Supervisor Cemeteries

SUMMARY

In August 2017 Council resolved to make provision for the pre-purchase of burial rights at Gracemere Cemetery. This report recommends changes to the existing Cemeteries Policy to enable this.

COMMITTEE RECOMMENDATION

THAT this matter lay on the table until the next Parks Recreation and Sport Committee meeting.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.2 GRACEMERE CEMETERY EXPANSION**

File No: 11979

Attachments: 1. Proposed Gracemere Cemetery Masterplan and detailed design

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Brett Nicholls - Coordinator Community Projects and Open Space Facilities

SUMMARY

The Gracemere Cemetery is nearing capacity and works are underway to accommodate the long term expansion of this site.

COMMITTEE RECOMMENDATION

THAT Council endorse the proposed detailed design.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.3 MOUNT MORGAN CEMETERY EXPANSION**

File No: 13363

Attachments: 1. Layout Plan
2. Expansion Map

Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services

Author: Brett Nicholls - Coordinator Community Projects and Open Space Facilities

SUMMARY

The Mount Morgan Cemetery is nearing capacity and fast-tracked works are underway to accommodate the long term expansion of this site.

COMMITTEE RECOMMENDATION

THAT Council:

1. Receive this report noting that the Mount Morgan Cemetery is nearing capacity;
2. Note works are underway to remedy the previous extension of this site;
3. Note works are underway to fast-track the future long term expansion of the site; and
4. Endorse for the CEO to liaise with DNRME to ensure that the current land tenure applications are treated as high priority.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.4 REQUEST TO RENEW LEASE FOR GRACEMERE SWIMMING POOL**

File No: 10473
Attachments: Nil
Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services
Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

Rockhampton Regional Council hold a Freehold Lease with Department of Education and Training for the operation of Gracemere Swimming Pool, the lease is due to expire on 29 September 2019.

COMMITTEE RECOMMENDATION

THAT:

1. Council agrees to renew the Lease Agreement with Department of Education and Training for the Gracemere Swimming Pool under the same terms and conditions as the current arrangement; and
2. The Chief Executive Officer (Coordinator Property and Insurance) be authorised to proceed with negotiations with Department of Education and Training to finalise the Lease Agreement.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.5 REQUEST FOR EXTENSION OF LEASED AREA FOR THE STATE OF QUEENSLAND (REPRESENTED BY DEPARTMENT OF COMMUNITY SAFETY) - CALLIUNGAL RURAL FIRE BRIGADE**

File No: 7840
Attachments: 1. Proposed Lease Extension
Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services
Author: Jacinta James - Acting Senior Sports and Education Advisor

SUMMARY

The State of Queensland (Represented by Department of Community Safety) – Calliungal Rural Fire Brigade holds a Freehold Lease over part of Newman Oval, Mount Morgan (Lot 3 SP124256). The State Department on behalf of Calliungal Rural Fire Brigade are seeking an extension to the Freehold Lease area for the purpose of constructing an additional shed.

COMMITTEE RECOMMENDATION

THAT Council approve the extension of the Freehold Lease for The State of Queensland (Represented by Department of Community Safety) – Calliungal Rural Fire Brigade to allow the construction of an additional shed.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.6 REMOVAL OF SADDLE WATER TANK AND INSTALLATION OF PERMANENT WATER DISPENSER ON PILBEAM DRIVE****File No: 1464****Attachments:**

1. Existing Saddle Water Tank
2. Proposed Water Bubbler
3. Proposed Location of Water Bubbler
4. Mount Archer Activation Master Plan - Endorsed by Council

Authorising Officer: Colleen Worthy - General Manager Community Services**Author: Aaron Pont - Manager Parks**

SUMMARY

The purpose of this report is to provide information supporting the removal of the Pilbeam Drive Saddle Water tank and installation of a permanent water dispenser to potable water.

COMMITTEE RECOMMENDATION

THAT this matter lay on the table until the next Parks Recreation and Sport Committee meeting.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.7 PARKS OPERATIONAL REPORT - APRIL 2019**

File No: 1464
Attachments: 1. Operational Report - April 2019
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Aaron Pont - Manager Parks

SUMMARY

This report provides information on the activities and services of the Parks section for April 2019.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of the Parks section for April 2019 be received.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.8 PROJECT DELIVERY MONTHLY REPORT - APRIL 2019**

File No: 7028
Attachments: 1. Parks Project Reports - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for April 2019 be received.

Recommendation of the Parks, Recreation and Sport Committee, 29 May 2019**9.5.9 TRUSTEE LEASE RENEWAL FOR SOUTHSIDE UNITED SPORTS CLUB INC****File No: 4750****Attachments:**

1. Land Ownership - Jardine Park
2. Southside United Sports Club Lease Buildings
3. Rocky sports club closes door for overdue 'facelift' - Morning Bulletin Article
4. History of Rates and Payments

Authorising Officer: Aaron Pont - Manager Parks
Colleen Worthy - General Manager Community Services**Author:** Jacinta James - Acting Senior Sports and Education Advisor

SUMMARY

In accordance with Section 236(1)(c)(iii) of the Local Government Regulation 2012 (Qld) a Council resolution is sought for the renewal of Southside United Sports Club Incorporated's Trustee lease.

COMMITTEE RECOMMENDATION

THAT Council approve Option One as detailed in the report.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 COUNCIL DELEGATIONS TO CHIEF EXECUTIVE OFFICER

File No:	12660
Attachments:	<ol style="list-style-type: none">1. Delegations Register - Local Law No. 1 (Administration) 20112. Tracked Change Delegations Register - Local Law No. 1 (Administration) 20113. Local Law No. 1 (Administration) 2011
Authorising Officer:	Tracy Sweeney - Manager Workforce and Governance
Author:	Allysa Brennan - Coordinator Legal and Governance

SUMMARY

Council approval is sought to delegate the exercise of the powers contained within the recently revised Local Law No. 1 (Administration) 2011.

COUNCIL RESOLUTION

THAT:

1. Council resolves as per section 257 of the *Local Government Act 2009* to delegate to the Chief Executive Officer the exercise of powers contained within Schedule 1 of Attachment 1; Delegations Register – Local Law No. 1 (Administration) 2011.
2. These powers must be exercised subject to any limitations contained in Schedule 2 of the Delegations Register attached to the report.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

11.2 PROPOSED FEES AND CHARGES 2019-2020

File No: 7816
Attachments: 1. Summary of proposed changes to Fees and Charges 2019-2020
2. Proposed Fees and Charges 2019-2020
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The intention of this report is to submit Council's reviewed Fees and Charges Schedule for the 2019 – 2020 financial year.

COUNCIL RESOLUTION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the Fees and Charges schedule for the 2019-2020 financial year.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson
MOTION CARRIED

11.3 2019 ROCKHAMPTON AGRICULTURAL SHOW - APPROVAL FOR PAYMENT OF PRIZES

9:31AM Councillor Wickerson left the meeting room having earlier declared an interest in this matter

File No: 6097
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Council's current Payment Exception Authority Procedure requires Council or Committee approval to pay prize monies in cash. This report is seeking formal approval to allow prizes to be paid in cash at the 2019 Rockhampton Agricultural Show.

COUNCIL RESOLUTION

THAT Council approve the payment of prizes in cash for the 2019 Rockhampton Agricultural Show.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

9:33AM Councillor Wickerson returned to the meeting room

11.4 ADVANCE ROCKHAMPTON OPERATIONAL REPORT MARCH AND APRIL 2019

File No: 12614
Attachments: 1. Advance Operational Report March and April 2019
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Tony Cullen - General Manager Advance Rockhampton

SUMMARY

The monthly operations report for the Advance Rockhampton Unit over the months of March and April 2019 is presented for Councillors' information.

9:35AM Chief Executive Officer left the meeting
9:37AM Chief Executive Officer returned to the meeting

COUNCIL RESOLUTION

THAT the Advance Rockhampton Operational Report for March and April 2019 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Williams

MOTION CARRIED

14.1 MAYORAL MINUTE**File No: 10097****Responsible Officer: Damon Morrison – Executive Coordinator to the Mayor****COUNCIL RESOLUTION**

THAT Council:

1. Notes that according to Government projections, 75% of Queensland's population is predicted to reside in the South East corner of the State in the next 20-25 years and that in the next 5 years only 13% of all new jobs will be created in regional Queensland; and
2. Endorses the 'Fair Go For All Queenslanders' campaign; and
3. Encourages and elicit support of residents and stakeholders across the Rockhampton Region and regional Queensland to sign the current Queensland Parliamentary petition 'Investment, population, jobs and business growth in regional Queensland'; and
4. Actively engages with all levels of Government to lobby for the implementation of long-term policy settings which encourage investment, population, jobs and business growth in regional Queensland.

Moved by: Mayor Strelow**MOTION CARRIED UNANIMOUSLY**

11.5 2017-19 WORKS FOR QUEENSLAND PROGRAM

File No: 12534
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

This report provides an update on the 2017-19 Works for Queensland Program, including the status of each project and capital budget phasing.

COUNCIL RESOLUTION

THAT the 2017-19 Works for Queensland Program report be received.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

11.6 MOUNT MORGAN FIRECLAY CAVERNS REACTIVATION

File No: 7141
Attachments: 1. Mount Morgan Fireclay Caverns; Risk Assessment for Tourist Entry
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

This report summaries the findings of the consultant's report in relation to assessing the risk and options in reopening the Mount Morgan Fireclay Caverns to tourism.

COUNCIL RESOLUTION

THAT:

1. Council receives the Consultant's report and considers the tourist path options for reopening the Fireclay Caverns detailed in the report; and
2. Consider funding the planning and scoping of this project as part of the 2019-20 budget.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

11.7 MOUNT MORGAN FIRECLAY CAVERNS FREEHOLDING AND ACCESS EASEMENT**File No:** 7141**Attachments:**

1. Site Map
2. Letter dated 10 May 2019 from the Department of Natural Resources, Mines and Energy
3. Letter dated 8 May 2019 from the Department of Natural Resources, Mines and Energy

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer**Author:** Damon Morrison - Executive Coordinator to the Mayor

SUMMARY

This report provides details of the proposed acquisition of State Government owned land and a proposed access easement to the site.

COUNCIL RESOLUTION

THAT the Chief Executive Officer be authorised to sign the 'Agreement to Offer a Deed of Grant' and proceed as recommended in the report.

Moved by: Mayor Strelow**Seconded by:** Councillor Wickerson**MOTION CARRIED**

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS QUESTIONS

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Bad Debt Write Offs

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

10:21AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

COUNCIL RESOLUTION

10:30AM

THAT pursuant to s5.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 BAD DEBT WRITE OFFS

File No: 1117
Attachments: 1. Write Offs Over \$3000.00
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

Chief Financial Officer submitting a schedule of amounts considered to be uncollectable for approval to be written off as bad debts.

COUNCIL RESOLUTION

THAT the debts contained in the schedule within the report be written off as bad debts.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 10:30am.

SIGNATURE

CHAIRPERSON

DATE