



ORDINARY MEETING

MINUTES

21 MAY 2019

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 21 MAY 2019 COMMENCING AT 9.01AM**

1 OPENING

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C R Rutherford
Councillor M D Wickerson
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr T Cullen – General Manager Advance Rockhampton
Mr P Kofod – General Manager Regional Services
Mr S Gatt – Manager Planning and Regulatory Services
Ms T Sweeney – Manager Workforce and Governance
Ms A Pearce – Manager Marketing, Events and Tourism
Mr A Russell – Manager Strategy and Planning
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Coordinator Media and Communications
Ms T Fitzgibbon – Coordinator Development Assessment
Ms A Brennan – Coordinator Legal and Governance
Mr C Wyatt – Coordinator Strategic Planning
Ms A James – Strategic Planner
Ms D Meyer – Planning Officer
Mr W Clark – Senior Executive Economic Development
Ms A Davie – Grants and Policy Advisor
Ms G Dwyer – Media Officer
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Ellen Smith granted Leave of Absence from 20 May 2019 to 23 May 2019 to represent Council at the Pest Animal and Weed Symposium on the Gold Coast.

**3.1 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR STEPHEN SCHWARTEN -
2 MAY 2019 TO 14 JUNE 2019 INCLUSIVE**

File No: 10072
Attachments: 1. Request for Leave of Absence - Cr Stephen Schwarten (included in Confidential)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Councillor Stephen Schwarten requesting leave of absence from 2 May 2019 to 14 June 2019 inclusive.

COUNCIL RESOLUTION

THAT leave of absence be granted for Councillor Stephen Schwarten for the period 21 May 2019 to 14 June 2019 inclusive.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

**3.2 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR CHERIE RUTHERFORD -
27 MAY 2019 TO 4 JUNE 2019 INCLUSIVE**

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Nicole Semfel - Executive Support Officer

SUMMARY

Councillor Cherie Rutherford is seeking a leave of absence from Monday 27 May 2019 to Tuesday 4 June 2019 inclusive.

COUNCIL RESOLUTION

THAT Councillor Cherie Rutherford be granted a leave of absence from Monday 27 May 2019 to Tuesday 4 June 2019 inclusive.

Moved by: Mayor Strelow

Seconded by: Councillor Swadling

MOTION CARRIED

3.3 REQUEST FOR LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER - 1 JUNE 2019 TO 31 JULY 2019 INCLUSIVE

File No: 10072
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Megan Careless - Executive Support Officer

SUMMARY

Councillor Neil Fisher is seeking leave of absence from Saturday 1 June 2019 to Wednesday 31 July 2019 inclusive.

COUNCIL RESOLUTION

THAT Councillor Neil Fisher be granted leave of absence from Saturday 1 June 2019 to Wednesday 31 July 2019 inclusive and that Council and Councillor Fisher be exempt from section 8.3 paragraphs 4 and 5 of Council's Meeting Procedures Policy.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 7 May 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Wickerson

Seconded by: Councillor Williams

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:05AM

Councillor Rose Swadling informed the meeting of an interest in Item 11.3 – Project Delivery Monthly Report – April 2019 – (c) South Rockhampton Flood Levee and declared the following:

“I declare that I have a personal interest in this matter due to owning a number of properties and family members having interest in property in the vicinity of the land detailed in the report, and I will be dealing with this declared personal interest by leaving the meeting while this matter is discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 14 MAY 2019

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 14 May 2019 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 14 May 2019**9.1.1 REQUEST FOR A REDUCTION IN THE DEVELOPMENT ASSESSMENT FEE****File No:** D/278-2013**Attachments:**

1. Locality Plan
2. Developer Request Email

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning and Regulatory**Author:** Amanda O'Mara - Senior Planning Officer

This report is considered confidential in accordance with section 275(1)(g) (h), of the *Local Government Regulation 2012*, as it contains information relating to any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

This report discusses a proposal for consideration of a reduction in the development assessment fee relating to a proposed Material Change of Use to extend an Extractive Industry.

COMMITTEE RECOMMENDATION

1. THAT Council approve an application fee of \$35,000.00 for the proposed development.
2. THAT the report be made a public document.

Recommendation of the Planning and Regulatory Committee, 14 May 2019**9.1.2 RESCINDMENT OF THE UNLICENSED BUSINESS RESPONSE POLICY**

File No: 11979
Attachments: 1. Unlicensed Business Response Policy
Authorising Officer: Steven Gatt - Acting General Manager Community Services
Author: Karen Moody - Coordinator Health and Environment

SUMMARY

This report presents for Council's consideration a proposal to rescind the Unlicensed Business Response Policy.

COMMITTEE RECOMMENDATION

THAT Council rescinds the Unlicensed Business Response Policy.

10 COUNCILLOR/DELEGATE REPORTS

11 OFFICERS' REPORTS

11.1 DRAFT ADVANCE MOUNT MORGAN STRATEGY

File No: 1731
Attachments: 1. Draft Advance Mount Morgan Strategy
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Wade Clark - Acting Senior Executive Economic and Business Development

SUMMARY

The Draft Advance Mount Morgan Strategy outlines a series of plans and initiatives aimed at improving the economic prosperity of Mount Morgan. Approval is requested from Council to undertake a community engagement process on this draft strategy.

COUNCIL RESOLUTION

THAT Council approves community engagement be undertaken on the Draft Advance Mount Morgan Strategy document.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

11.2 PROPOSED INTERNATIONAL TRAVEL TO CHINA

File No: 8308
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Young Beamish - Senior Executive Trade and Investment

SUMMARY

This report seeks Council approval for Senior Trade and Investment Officer and General Manager Advance Rockhampton to visit Zhenjiang to plan for the Rockhampton Day on 7 November 2019 and visit Huizhou, Guangzhou and Shanghai to facilitate trade and investment with China.

9:16AM Councillor Rutherford attended the meeting

COUNCIL RESOLUTION

THAT Council approves the General Manager Advance Rockhampton and Senior Executive for Trade and Investment to visit Chinese cities from 31 July to 10 August 2019 to further develop international relations and generate opportunities for international Trade and Investment.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

11.3 PROJECT DELIVERY MONTHLY REPORT - APRIL 2019

File No: 7028
Attachments: 1. Project Delivery Monthly Report - April 2019
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COUNCIL RESOLUTION

THAT the Project Delivery Monthly Report for April 2019 excluding (c) South Rockhampton Flood Levee be received.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

9:23AM

Councillor Swadling left the meeting room having earlier declared an interest in this matter.

COUNCIL RESOLUTION

THAT the Project Delivery Monthly Report for April 2019 for (c) South Rockhampton Flood Levee be received.

Moved by: Mayor Strelow
Seconded by: Councillor Williams

MOTION CARRIED

9:27AM Councillor Swadling returned to the meeting room

11.4 WORKS FOR QUEENSLAND GRANT PROGRAM 2019-21

File No: 12534

Attachments:

1. Works for Queensland Grant Program 2019-21, List of Projects
2. Works for Queensland Grant Program 2019-21, Project Attachments

Authorising Officer: Angus Russell - Manager Strategy and Planning
Ross Cheesman - Deputy Chief Executive Officer

Author: Ann Davie - Grants and Policy Advisor

SUMMARY

This report provides an update on the 2019-21 Works for Queensland Program, including summaries for each project and available project design documentation.

COUNCIL RESOLUTION

THAT the 2019-21 Works for Queensland Program report be received and the project scopes be confirmed.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

11.5 SCHEDULE OF MEETINGS - JUNE TO DECEMBER 2019

File No: 1460
Attachments: 1. Schedule of Council and Committee Meetings - June to December 2019
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

Chief Executive Officer presenting an updated Schedule of Council and Committee meetings for the period June to December 2019.

COUNCIL RESOLUTION

THAT the Schedule of Council and Committee meetings for the period June to December 2019 be adopted.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

11.6 PLANNING SCHEME MAJOR AMENDMENT - EXTENSION OF PUBLIC CONSULTATION

File No: RRPS-PRO-2015/001-01-06
Attachments: Nil
Authorising Officer: Angus Russell - Manager Strategy and Planning
Ross Cheesman - Deputy Chief Executive Officer
Author: Cameron Wyatt - Coordinator Strategic Planning

SUMMARY

This report seeks to extend the consultation period for the major amendment to the Rockhampton Region Planning Scheme until 31 May 2019.

COUNCIL RESOLUTION

THAT the Public Consultation stage for the major amendment to the Rockhampton Region Planning Scheme under section 18 (tailored process) of the *Planning Act 2016* be extended until 14 June 2019.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

11.7 2018-19 OPERATIONAL PROGRESS REPORT - QUARTER THREE**File No: 8320****Attachments:**

1. Explanatory Diagram
2. Operational Plan Progress Report - Quarter 3
3. Operational Plan Progress Report Summary - Quarter 3

Authorising Officer: Tracy Sweeney - Manager Workforce and Governance**Author: Allysa Brennan - Coordinator Legal and Governance**

SUMMARY

Presenting the 2018/19 Operational Plan progress report for quarter three as at 31 March 2019, pursuant to s174(3) Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT the 2018-19 Operational Plan progress report for quarter three as at 31 March 2019 be received.

Moved by: Mayor Strelow**Seconded by: Councillor Wickerson****MOTION CARRIED**

**11.8 OFFICE OF THE CEO DEPARTMENT - MONTHLY OPERATIONAL REPORT-
APRIL 2019****File No:** 1830**Attachments:**

1. Office of the CEO Office of the Mayor -
Monthly Report - April 2019
2. Workforce and Governance Monthly Report -
April 2019

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Tracy Sweeney - Manager Workforce and Governance

SUMMARY

The monthly operations report for the Office of the CEO Department as at 30 April 2019 is presented for Councillor's information.

COUNCIL RESOLUTION

THAT the Office of the CEO Departmental Operations Report as at 30 April 2019 be "received".

Moved by: Mayor Strelow**Seconded by:** Councillor Rutherford**MOTION CARRIED**

**11.9 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
APRIL 2019**

File No: 1392

Attachments:

1. CTS Monthly Report - April 2019
2. ES Monthly Report - April 2019
3. SP Monthly Report - April 2019
4. Finance Monthly Report - April 2019

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services Department as at 30 April 2019 is presented for Councillors information.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 30 April 2019 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

**11.10 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED
30 APRIL 2019**

File No: 8148
Attachments: 1. Income Statement April 2019
2. Key Indicator Graphs April 2019
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2019.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 April 2019 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS QUESTIONS

15 CLOSURE OF MEETING

There being no further business the meeting closed at 9:43am.

SIGNATURE

CHAIRPERSON

DATE