



ORDINARY MEETING

MINUTES

14 AUGUST 2018

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 14 AUGUST 2018 COMMENCING AT 9.01AM**

1 OPENING

The opening prayer presented by Father Bryan Hanifin, Catholic Parish of Rockhampton South.

2 PRESENT

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr T Cullen – General Manager Advance Rockhampton
Mr S Gatt – Acting General Manager Community Services
Ms T Sweeney – Manager Workforce and Governance
Mr B Hunton – Manager Parks
Mr C Ireland – Manager Regional Development and Promotions
Mr M O'Keeffe – Manager Rockhampton Regional Waste and Recycling
Mr D Stevenson – Manager Corporate and Technology Services
Mr A Collins – Manager Project Delivery
Mr J Webb – Acting Manager Communities and Culture
Mr D Morrison – Executive Coordinator to the Mayor
Ms A Brennan – Coordinator Legal and Governance
Ms N Ellawala – Coordinator Local Laws
Mr M Mansfield – Coordinator Media and Communications
Ms Y Beamish – Senior Executive Trade and Investment
Mr R Palmer – Senior Executive Industry Engagement
Ms J James – Acting Senior Sports and Education Advisor
Ms E Brodel – Media Officer
Ms L Leeder – Senior Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Schwarten tendered his apology and was not in attendance.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 24 July 2018 be taken as read and adopted as a correct record.

Moved by: Councillor Wickerson

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:04AM

Pursuant to section 175E of the *Local Government Act 2009*, Councillor Ellen Smith declared a conflict of interest in regard to Item 9.2.3 – Committee Report Delegations – June 2018.

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 AUDIT AND BUSINESS IMPROVEMENT COMMITTEE MEETING - 2 AUGUST 2018

COUNCIL RESOLUTION

THAT the Minutes of the Audit and Business Improvement Committee meeting, held on 2 August 2018 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Audit and Business Improvement Committee, 2 August 2018

9.1.1 PLACEHOLDER - ACTING CEO INTRODUCTION AND UPDATE

File No: 5207
Attachments: Nil
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The Acting CEO will introduce and update the committee meeting on matters of interest and importance.

COMMITTEE RECOMMENDATION

THAT the Acting CEO's update be noted and received.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.2 REPORT FROM EXTERNAL AUDITORS**

File No: 8151

Attachments:

1. RRC Interim Management Report
2. Audit and Business Improvement Committee (QAO) Briefing Paper- 2 August 2018

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Alicia Cutler - Chief Financial Officer

SUMMARY

Council's auditors, Thomas Noble and Russell (TNR) have provided an additional Interim Management Report for the 2017/2018 audit. Also attached is a Briefing Paper for Discussion.

COMMITTEE RECOMMENDATION

THAT the Interim Management Report prepared by TNR for the 2017/2018 audit be received.

COMMITTEE RECOMMENDATION

THAT the Briefing Paper prepared by TNR and the QAO be received.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.3 FINANCE SECTION UPDATE**

File No: 8151

Attachments:

1. Summary Budget Management Report- June 2018 - Ordinary Council
2. Draft Financial Statements 2017/18

Authorising Officer: Ross Cheesman - Acting Chief Executive Officer

Author: Alicia Cutler - Chief Financial Officer

SUMMARY

Chief Financial Officer providing a Financial Update in preparation for the end of financial year on 30 June 2018.

COMMITTEE RECOMMENDATION

THAT the Finance Section Update be received.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.4 PLACEHOLDER - IT ASSET PROJECT STATUS**

File No: 5207
Attachments: Nil
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The Manager Corporate & Technology Services will update the committee on the project.

COMMITTEE RECOMMENDATION

THAT the IT asset project status update be received.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.5 RISK REGISTERS - QUARTERLY UPDATE AS AT 8 JUNE 2018**

File No:	8780
Attachments:	<ol style="list-style-type: none">1. Corporate Risk Register - Quarterly Update as at 8 June 20182. Operational Risk Register - Quarterly Update as at 8 June 20183. Control Effectiveness (new)4. Potential and Current Risk Rating Profile July 2015 - Present (new)5. Potential and Current Risk Exposure Profile as at 8 June 20186. Comparison of Current and Potential Exposure Risk Ratings Broken Down by Level of Consequence as at 8 June 2018
Authorising Officer:	John Wallace - Chief Audit Executive Ross Cheesman - Acting Chief Executive Officer
Author:	Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

Submission of the quarterly risk register updates, as at 8 June 2018, for the Committee's consideration.

COMMITTEE RECOMMENDATION

THAT the quarterly risk register updates as at 8 June 2018, as presented in the attachments to this report, be "received" by the Committee.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.6 ANNUAL AUDIT PLAN FY 2017-2018**

File No: 5207
Attachments: 1. 2017-2018 FY Annual Audit Plan Progress
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The status of the progress of the Annual Audit Plan is presented for the information of the committee. Unit KPI's set have been achieved.

COMMITTEE RECOMMENDATION

THAT the Annual Audit Plan FY 2017-2018 report be received and progress achieved noted.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.7 KERSHAW GARDENS CONSULTING REVIEW**

File No: 5207
Attachments: 1. Kershaw Gardens Project Review
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The CEO has requested a review of aspects of the Kershaw Gardens Project as an immediate request. This has been undertaken by Internal Audit, as a consulting review, and the report is provided on this basis.

This review has therefore replaced some remaining unfinished items in the original audit plan.

COMMITTEE RECOMMENDATION

THAT the report Kershaw Gardens Review be received.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.8 ACTION PROGRESS REPORT**

File No: 5207
Attachments: 1. ACTION PROGRESS REPORT as at 17 July 2018
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The quarterly requested Action Progress Report is provided for the information of the Committee.

COMMITTEE RECOMMENDATION

THAT the report be received and updates and management progress of outstanding actions noted.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.9 ANNUAL AUDIT PLAN 2018-2019**

File No: 5207
Attachments: 1. Annual Audit Plan 2018-2019
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

The proposed Annual Audit Plan 2018-2019, attached, is submitted for the Committee's review.

COMMITTEE RECOMMENDATION

THAT the attached Annual Audit Plan be "received".

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.10 PLACEHOLDER - GM REGIONAL SERVICES UPDATE**

File No: 5207
Attachments: Nil
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: John Wallace - Chief Audit Executive

SUMMARY

General Manager Regional Services will provide an update to the committee.

COMMITTEE RECOMMENDATION

THAT the verbal update from the General Manager Regional Services be received.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.11 INVESTIGATION AND LEGAL MATTERS AS AT 30 JUNE 2018**

File No: 5207
Attachments: 1. Legal Matters Report as at 30 June 2018
Authorising Officer: Tracy Sweeney - Manager Workforce and Governance
Ross Cheesman - Acting Chief Executive Officer
Author: Travis Pegrem - Coordinator Industrial Relations and Investigations

SUMMARY

Coordinator Industrial Relations and Investigations presenting an update of financial year to date Investigative Matters and the current Legal Matters as at 30 June 2018.

COMMITTEE RECOMMENDATION

THAT the update of investigative and legal matters for Rockhampton Regional Council be received.

Recommendation of the Audit and Business Improvement Committee, 2 August 2018**9.1.12 LOSS / THEFT ITEMS - APRIL TO JUNE 2018**

File No: 3911
Attachments: 1. Loss/Theft Report - 1 April to 30 June 2018
Authorising Officer: Drew Stevenson - Manager Corporate and Technology Services
Ross Cheesman - Acting Chief Executive Officer
Author: Kellie Anderson - Coordinator Property and Insurance

SUMMARY

Presenting details of the Loss / Theft register for the period 1 April to 30 June 2018.

COMMITTEE RECOMMENDATION

THAT the Committee 'receives' the Loss/Theft Report for the period 1 April to 30 June 2018.

9.2 PLANNING AND REGULATORY COMMITTEE MEETING - 7 AUGUST 2018**COUNCIL RESOLUTION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 7 August 2018 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding Item 9.2.3 – Committee Report Delegations – June 2018.

Moved by: Councillor Smith
Seconded by: Councillor Wickerson

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 7 August 2018**9.2.1 BUSINESS OUTSTANDING TABLE FOR PLANNING AND REGULATORY COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Colleen Worthy - General Manager Community Services

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Planning and Regulatory Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Planning and Regulatory Committee be received.

Recommendation of the Planning and Regulatory Committee, 7 August 2018
9.2.2 D/94-2017/A - DEVELOPMENT INCENTIVES APPLICATION FOR DEVELOPMENT PERMIT D/94-2017 FOR A MATERIAL CHANGE OF USE FOR A MEDIUM IMPACT INDUSTRY

File No: D/94-2017/A

Attachments: 1. Locality Plan
2. Site Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning & Regulatory Services
Colleen Worthy - General Manager Community Services

Author: Brandon Diplock - Planning Officer

SUMMARY

Development Application Number: D/94-2017/A

Applicant: Beesa Investments Pty Ltd

Real Property Address: Lot 34 and Lot 35 on RP603516, Parish of Murchison

Common Property Address: 26 Hempenstall Street, Kawana

Planning Scheme Zone: Low Impact Industry Zone

Type of Approval: Development Permit for a Development Incentives Application for D/94-2017 for a Medium Impact Industry

Date of Decision: 22 November 2017

Application Lodgement Fee: \$2,941.00

Infrastructure Charges: \$6,783.00

Infrastructure charges incentive: Precinct 2 increased GFA – 50%
\$3,391.50

Incentives sought: Development facilitation
Refund of Development Application Fees
Infrastructure Charges Refund

COMMITTEE RECOMMENDATION

THAT in relation to the application under the Development Incentives Policy for a Development Permit D/94-2017 for a Material Change of Use for a Medium Impact Industry, located at 26 Hempenstall Street, Kawana and described as Lot 34 and Lot 35 on RP603516, Parish of Murchison, Council resolves to Approve the following incentives if the use commences prior to 22 November 2020:

- a) A fifty (50) percent reduction of infrastructure charges to the amount of \$3,391.50;
- b) \$2,941.00 general incentives being a refund of application fees; and
- c) That Council enter into an agreement with the applicant in relation to (a) and (b).

Recommendation of the Planning and Regulatory Committee, 7 August 2018**9.2.3 COMMITTEE REPORT DELEGATIONS - JUNE 2018**

File No: 7028
Attachments: Nil
Authorising Officer: Steven Gatt - Manager Planning & Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

This report outlines the properly made development applications received in June 2018 and whether they will be decided under delegation or decided by Council.

9:08AM

Pursuant to section 175E of the *Local Government Act 2009*, Councillor Ellen Smith declared a conflict of interest in regard to Item 9.2.3 – Committee Report Delegations – June 2018. The nature of the interest is that Councillor Smith's brother John McEvoy is the applicant for Development Application D63/2018 – MCU for Extractive Industry, which may be impact assessable, and the land adjoins her sister Trish McKinnon's property. Councillor Smith left the meeting.

COUNCIL RESOLUTION

THAT this report into the applications lodged in June 2018 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED

9:10AM Councillor Smith returned to the meeting

Recommendation of the Planning and Regulatory Committee, 7 August 2018**9.2.4 WRITE OFF CONTRIBUTIONS (PRE 2002)**

File No: 7028
Attachments: Nil
Authorising Officer: Steven Gatt - Manager Planning & Regulatory Services
Colleen Worthy - General Manager Community Services
Author: Tarnya Fitzgibbon - Coordinator Development Assessment

SUMMARY

Council is in the process of collecting outstanding infrastructure charges and contributions from 1 January 2002 onwards. Part of this process also involved reconciling amounts outstanding in Pathways. This report seeks Council approval to write off a number of outstanding contributions for development approvals pre-2002 in order to reconcile these amounts in Pathways.

COMMITTEE RECOMMENDATION

THAT the amounts set out in the tables in the report be written off and recorded as a nil balance in Pathways.

Recommendation of the Planning and Regulatory Committee, 7 August 2018
9.2.5 D/45-2018 - DEVELOPMENT APPLICATION FOR A MATERIAL CHANGE OF USE FOR A PARKING STATION

File No: D/45-2018

Attachments:

1. Locality Plan
2. Site Plan

Authorising Officer: Tarnya Fitzgibbon - Coordinator Development Assessment
Steven Gatt - Manager Planning & Regulatory Services
Colleen Worthy - General Manager Community Services

Author: Brandon Diplock - Planning Officer

SUMMARY

Development Application Number: D/45-2018

Applicant: Rockhampton Regional Council

Real Property Address: Lot 11 on RP602506 and Lot 307 on R1675, Parish of Rockhampton

Common Property Address: 135 and 143 Alma Street, Rockhampton City

Area of Site: 3,035 Square Metres

Planning Scheme: Rockhampton Region Planning Scheme 2015

Planning Scheme Zone: Principal Centre Zone (Core Precinct)

Planning Scheme Overlays: Not Applicable

Existing Development: Vacant Land

Existing Approvals: Not Applicable

Approval Sought: Development Permit for a Material Change of Use for a Parking Station

Level of Assessment: Impact Assessable

Submissions: Nil

Infrastructure Charges Area: Charge Area 1

Application Progress:

<i>Application Lodged:</i>	18 May 2018
<i>Acknowledgment Notice issued:</i>	29 May 2018
<i>Submission period commenced:</i>	8 June 2018
<i>Submission period end:</i>	29 June 2018
<i>Last receipt of information from applicant:</i>	6 July 2018
<i>Statutory due determination date:</i>	17 August 2018

COMMITTEE RECOMMENDATION**RECOMMENDATION A**

THAT in relation to the application for a Development Permit for a Material Change of Use for a Parking Station, made by Rockhampton Regional Council, on land located at 135 and 143 Alma Street, Rockhampton City, described as Lot 11 on RP602506 and Lot 307 on R1675, Parish of Rockhampton, Council resolves to Approve the application subject to the following conditions:

1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions, works, or requirements of this development approval must be undertaken, completed, and be accompanied by a Compliance Certificate for any operational works required by this development approval:
- 1.3.1 to Council's satisfaction;
- 1.3.2 at no cost to Council; and
- 1.3.3 prior to the commencement of the use,
unless otherwise stated.
- 1.4 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.4.1 Operational Works:
- (i) Access and Parking Works;
- (ii) Stormwater Works;
- (iii) Sewerage Works; and
- (iv) Site Works
- 1.5 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.
- 1.6 All engineering drawings/specifications, design and construction works must be in accordance with the requirements of the relevant *Australian Standards* and must be approved, supervised and certified by a Registered Professional Engineer of Queensland.
- 1.7 Lot 11 on RP602506 and Lot 307 on R1675 must be amalgamated and registered as one lot prior to the commencement of the use.
- 2.0 APPROVED PLANS AND DOCUMENTS**
- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by any condition of this development approval:

<u>Plan/Document Name</u>	<u>Plan/Document Reference</u>	<u>Dated</u>
Overall Layout, Typical	2018-088-01 Rev A	5 July 2018

Sections & Details		
General Layout Plan	2018-088-03 Rev A	5 July 2018
Stormwater Management Plan		May 2018

- 2.2 Where there is any conflict between the conditions of this development approval and the details shown on the approved plans and documents, the conditions of this development approval must prevail.
- 2.3 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for approval by Council prior to the submission of an application for a Development Permit for Operational Works.
- 3.0 ACCESS AND PARKING WORKS
- 3.1 A Development Permit for Operational Works (access and parking works) must be obtained prior to the commencement of any access and parking works on the development site.
- 3.2 All access and parking works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Capricorn Municipal Development Guidelines*, *Australian Standard AS2890 "Parking facilities"* and the provisions of a Development Permit for Operational Works (access and parking works).
- 3.3 All car parking and access areas must be paved or sealed to Council's satisfaction. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking works).
- 3.4 The existing access from Alma Street to the development must be upgraded to comply with the requirements of the *Capricorn Municipal Development Guidelines*.
- 3.5 All vehicular access to and from the development must be via Alma Street only.
- 3.6 Any redundant vehicular crossovers must be replaced by Council standard kerb and channel.
- 3.7 All vehicles must ingress and egress the development in a forward gear.
- 3.8 Universal access parking spaces must be provided on-site in accordance with *Australian Standard AS2890.6 "Parking facilities - Off-street parking for people with disabilities"*.
- 3.9 Any application for a Development Permit for Operational Works (access and parking works) must be accompanied by detailed and scaled plans, which demonstrate the turning movements/swept paths of the largest vehicle to access the development site.
- 3.10 All vehicle operations associated with the development must be directed by suitable directional, informative, regulatory or warning signs in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"* and *Australian Standard AS2890.1 "Parking facilities – Off-street car parking"*.
- 3.11 Road signage and pavement markings must be installed in accordance with *Australian Standard AS1742.1 "Manual of uniform traffic control devices"*.
- 4.0 SEWERAGE WORKS
- 4.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any sewerage works on the development site.
- 4.2 The existing sewer lines within Lot 11 are to be made redundant back to the access chamber located in the northern corner of Lot 11, near Bolsover Lane. Existing access chambers within the abandoned sections are to be removed.
- 4.3 The finished sewerage access chamber surface must be at a sufficient level to avoid ponding of stormwater above the top of the chamber. A heavy duty trafficable lid

must be provided in the trafficable area.

5.0 STORMWATER WORKS

- 5.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any stormwater works required by this development approval.
- 5.2 All stormwater drainage works must be designed and constructed in accordance with the approved plans (refer to condition 2.1), *Queensland Urban Drainage Manual*, *Capricorn Municipal Development Guidelines*, sound engineering practice and the provisions of a Development Permit for Operational Works (stormwater works).
- 5.3 All stormwater must drain to a lawful point of discharge and must not adversely affect surrounding land or infrastructure in comparison to the pre-development conditions, including but not limited to blocking, altering or diverting existing stormwater runoff patterns or having the potential to cause damage to other infrastructure.
- 5.4 The development must not increase peak stormwater runoff for a selected range of storm events up to and including a one per cent (1%) Annual exceedance probability storm event, for the post-development conditions.
- 5.5 The installation of Stormwater treatment tanks must be in accordance with the manufacturer's specifications and all maintenance of the proposed stormwater treatment tanks must be the responsibility of the property owner or body corporate (if applicable).
- 5.6 The provision of water quality devices must ensure that the proposed development meets the stormwater management objectives identified in the *State Planning Policy 2017*.

6.0 SITE WORKS

- 6.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any site works on the development site.
- 6.2 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks plan that clearly identifies the following:
- 6.2.1 the location of cut and/or fill;
 - 6.2.2 the type of fill to be used and the manner in which it is to be compacted;
 - 6.2.3 the quantum of fill to be deposited or removed and finished cut and/or fill levels;
 - 6.2.4 details of any proposed access routes that are intended to be used to transport fill to or from the development site; and
 - 6.2.5 the maintenance of access roads to and from the development site so that they are free of all cut and/or fill material and cleaned as necessary.
- 6.3 All earthworks must be undertaken in accordance with *Australian Standard AS3798 "Guidelines on earthworks for commercial and residential developments"*.
- 6.4 Site works must be constructed such that they do not, at any time, in any way restrict, impair or change the natural flow of runoff water, or cause a nuisance or worsening to surrounding land or infrastructure.

7.0 LANDSCAPING WORKS

- 7.1 All landscaping must be established generally in accordance with the approved plans (refer to condition 2.1). The landscaping must be constructed and/or established within two (2) years from the date of completion.

8.0 ASSET MANAGEMENT

8.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be undertaken and completed at no cost to Council.

8.2 Any damage to existing stormwater, water supply and sewerage infrastructure, kerb and channel, pathway or roadway (including removal of concrete slurry from public land and Council infrastructure), that occurs while any works are being carried out in association with this development approval must be repaired at full cost to the developer. This includes the reinstatement of any existing traffic signs or pavement markings that may have been removed or damaged.

9.0 ENVIRONMENTAL

9.1 An Erosion Control and Stormwater Control Management Plan in accordance with the *Capricorn Municipal Design Guidelines*, must be implemented, monitored and maintained for the duration of the development works, and until all exposed soil areas are permanently stabilised (for example, turfed, hydromulched, concreted, landscaped). The plan must be available on-site for inspection by Council Officers whilst all works are being carried out.

10.0 ENVIRONMENTAL HEALTH

10.1 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the development site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with *Australian Standard AS4282 "Control of the obtrusive effects of outdoor lighting"*.

10.2 Noise emitted from the activity must not cause an environmental nuisance.

11.0 OPERATING PROCEDURES

11.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the development site. Storage of materials or parking of construction machinery or contractors' vehicles must not occur within Alma Street or Bolsover Lane.

ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Partnerships website www.datsip.qld.gov.au.

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being

constructed on a road.

NOTE 4. Infrastructure Charges Notice

Council has resolved not to issue an Infrastructure Charges Notice for this development because the new infrastructure charges arising from the development are less than the credits applicable for the new development.

RECOMMENDATION B

That in relation to the application for a Development Permit for a Material Change of Use for a Parking Station, made by Rockhampton Regional Council, on land located at 135 and 143 Alma Street, Rockhampton City, described as Lot 11 on RP602506 and Lot 307 on R1675, Parish of Rockhampton, Council resolves not to issue an Infrastructure Charges Notice.

10 COUNCILLOR/DELEGATE REPORTS

10.1 LOCAL GOVERNMENT ASSOCIATION OF QUEENSLAND ANNUAL CONFERENCE, 29-31 OCTOBER 2018, BRISBANE

File No: 8291

Attachments:

1. Letter from LGAQ - Annual Conference
2. Conference Program 2018
3. LGAQ Conference Motions

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

Local Government Association of Queensland Inc. advising the Annual Conference will be held at the Brisbane Convention and Exhibition Centre from 29 to 31 October 2018.

COUNCIL RESOLUTION

THAT:

1. Councillor Swadling and Councillor Smith be authorised to attend the Local Government Association of Queensland's Annual Conference to be held at the Brisbane Convention and Exhibition Centre from 29-31 October 2018 as a matter of Council business; and
2. Councillor Swadling and Councillor Smith be appointed as delegates with voting rights for Rockhampton Regional Council;
3. Council submit any Motions for debate at the Conference prior to 24 August 2018.

Moved by: Councillor Fisher

Seconded by: Mayor Strelow

MOTION CARRIED

11 OFFICERS' REPORTS

11.1 REQUEST FOR EXTENSION OF LEASED PERIOD AND AREA FOR ROCKHAMPTON HOCKEY ASSOCIATION INC.

File No: 4199

Attachments:

1. Letter from Rockhampton Hockey Association - Tenure Conditions
2. Proposed Lease Area

Authorising Officer: Blake Hunton - Manager Parks
Colleen Worthy - General Manager Community Services

Author: Jacinta James - Acting Senior Sports and Education Advisor

SUMMARY

Rockhampton Hockey Association is seeking an extension to the Club's lease area and lease term for a period of ten (10) years to coincide with the requirements for the Hockey Redevelopment at Birdwood Park (commonly known as Kalka Shades).

COUNCIL RESOLUTION

THAT:

1. Pursuant to Section 236(1)(c)(iii) of the *Local Government Regulation 2012* (Qld), Council approves a new lease with the Rockhampton Hockey Association Inc. for a period of ten (10) years;
2. Council approves the amendment to the Lease area to include the additional infrastructure as a result of the synthetic surface redevelopment;
3. Council authorises the Chief Executive Officer (Sports and Education Advisor) to negotiate the terms and conditions of the agreement in preparation for execution by the delegated officer; and
4. Council formalise negotiations with Rockhampton Cricket Association regarding the lighting and shed that is included in the 2018/2019 budget.

Moved by: Councillor Rutherford

Seconded by: Mayor Strelow

MOTION CARRIED

11.2 2017/18 OPERATIONAL PLAN PROGRESS REPORT - QUARTER FOUR

File No: 8320
Attachments: 1. Report Explanatory Diagram
2. Operational Plan Progress Report - Quarter 4
3. Operational Plan Summary - Quarter 4
Authorising Officer: Tracy Sweeney - Manager Workforce and Governance
Author: Allysya Brennan - Coordinator Legal and Governance

SUMMARY

Presenting the 2017-2018 Operational Plan annual review and fourth quarter progress report as at 30 June 2018, pursuant to s174(3) Local Government Regulation 2012.

9:20AM Councillor Swadling attended the meeting

COUNCIL RESOLUTION

THAT the 2017-2018 Operational Plan annual review and fourth quarter progress report as at 30 June 2018 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

11.3 FEES AND CHARGES 2018-2019 AMENDMENTS

File No: 7816
Attachments: Nil
Authorising Officer: Ross Cheesman - Acting Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The intention of this report is to submit minor amendments to Council's Fees and Charges Schedule for the 2018-2019 financial year.

COUNCIL RESOLUTION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the amendments to the Fees and Charges schedule for the 2018-2019 financial year.

Moved by: Councillor Swadling
Seconded by: Councillor Smith

MOTION CARRIED

11.4 AMENDMENT TO DOG REGISTRATION FEES AND CHARGES 2018-2019

File No: 7816
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Steven Gatt - Manager Planning & Regulatory Services

SUMMARY

The intention of this report is to submit minor amendments to Council's Fees and Charges Schedule for the 2018-2019 financial year.

COUNCIL RESOLUTION

THAT in accordance with the requirements of the Local Government Act 2009, Council adopts the following amendments as outlined in the commentary to the Fees and Charges schedule for the 2018-2019 financial year.

Moved by: Councillor Smith
Seconded by: Mayor Strelow

MOTION CARRIED

11.5 THE SPIRE VISITOR INFORMATION CENTRE

File No: 12614
Attachments: 1. Concept Plan
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

This report canvasses renovation possibilities for The Spire Visitor Information Centre.

COUNCIL RESOLUTION

THAT Council:

1. Approve the draft concept plan;
2. Authorise the Chief Executive Officer (Manager Regional Development and Promotions) to seek additional funding to cover the unfunded project balance; and
3. Approve the Chief Executive Officer (Manager Regional Development and Promotions) to develop a design and construct package to implement the draft concept plan.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

11.6 ADVANCE ROCKHAMPTON SPECIALISED AND SOLE SUPPLIER ARRANGEMENTS

File No: 3609
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

The purpose of this report is to seek a Council resolution that the nominated demographic and spatial data mining services provider is approved as a specialised supplier in accordance with Section 235(b) of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT pursuant to s235(b) of the *Local Government Regulation 2012*, Council approve the nominated demographic and spatial data mining service provider as a specialist supplier for delivering online information for spatial data mining services.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

11.7 2019 ROCKHAMPTON RIVER FESTIVAL DATES

File No: 6097
Attachments: Nil
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

The Rockhampton River Festival has cemented its place as regional Queensland's premier winter festival with more than one hundred thousand people flocking to the three-day event in 2018. To ensure effective planning for 2019 the suggested dates put forward are 12 – 14 July 2019.

COUNCIL RESOLUTION

THAT Council approves the dates of 12 – 14 July 2019 for the Rockhampton River Festival.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

11.8 COMMUNITY ASSISTANCE PROGRAM - ROCKHAMPTON ROWING COMMITTEE AND ROWING QUEENSLAND

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Rockhampton Rowing Committee & Rowing Queensland for Minor Sponsorship assistance towards the 2018 Queensland Schools Championships event is presented for Council consideration.

COUNCIL RESOLUTION

THAT Council considers the Minor Sponsorship application from Rockhampton Rowing Committee & Rowing Queensland for funding to assist with the staging of the 2018 Queensland Schools Championships to be held from 21 – 24 September, and approves an amount of \$10,000.00 in sponsorship.

THAT officers follow up and secure a budget and profit/loss projected for the coming event, and that we continue to work on some long term goals for hosting future rowing regattas.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

11.9 COMMUNITY ASSISTANCE PROGRAM - QUEENSLAND JUSTICES ASSOCIATION

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

An application from the Queensland Justices Association – Rockhampton Branch for Minor Sponsorship assistance towards the 100th Anniversary Dinner – Queensland JP’s event is presented for Council consideration.

COUNCIL RESOLUTION

THAT Council approves cash sponsorship of \$2,000.00 for the Queensland Justices Association – Rockhampton Branch towards the 100th Anniversary Dinner – Queensland JP’s event to be held on 15 September 2018.

Moved by: Councillor Swadling
Seconded by: Mayor Strelow

MOTION CARRIED

11.10 YEPPEN ROUNDABOUT AND TRAFFIC ISLAND MEDIANS

File No: 377
Attachments: 1. Yeppen Approaches Presentation
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Program Delivery

SUMMARY

Yeppen Roundabout and road approaches are a focal feature on entry to the City from the south. These areas are the responsibility of Department of Transport and Main Roads (DTMR). This report seeks Council endorsement of the proposed landscape treatments and acceptance of the responsibility for the future maintenance of the areas.

10:01AM Councillor Williams left the meeting

COUNCIL RESOLUTION

1. THAT Council accepts the transfer of responsibility for the ongoing maintenance of the Yeppen Roundabout and nominated traffic islands from Department of Transport and Main Roads (DTMR) to Council for as long as DTMR continues to partially fund maintenance of other traffic islands on Main Roads within the Region; and
2. THAT Council endorses the landscape design and accepts the DTMR funding for the construction, but will continue to negotiate on the choice of plants.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher
MOTION CARRIED

11.11 PROPOSED FRIENDSHIP CITY AGREEMENT WITH HUIZHOU

File No: 667
Attachments: Nil
Authorising Officer: Chris Ireland - Manager Regional Development and Promotions
Tony Cullen - General Manager Advance Rockhampton
Author: Young Beamish - Senior Executive Trade and Investment

SUMMARY

Proposed Friendship City Agreement with Huizhou Municipal, Government Guangdong Province, People's Republic of China.

10:08AM Councillor Williams returned to the meeting

COUNCIL RESOLUTION

1. THAT Council enters into a Friendship City Agreement with the Huizhou Municipal People's Government, Guangdong Province, People's Republic of China.
2. THAT once both cities sign the Friendship City Agreement, a copy of the document will be made available to the public.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED UNANIMOUSLY

11.12 ADVANCE ROCKHAMPTON OPERATIONAL REPORT JUNE & JULY 2018

File No: 12614
Attachments: 1. Monthly Report - June & July 2018
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Chris Ireland - Manager Regional Development and Promotions

SUMMARY

The monthly operations report for the Advance Rockhampton Unit over the month of June and July 2018 is presented for Councillors' information.

10:25AM Councillor Swadling left the meeting
10:28AM Councillor Swadling returned to the meeting

COUNCIL RESOLUTION

THAT the Advance Rockhampton Operational Report for June and July 2018 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS QUESTIONS

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Proposed RRC/AARNet Telecommunication Infrastructure Exchange Agreement

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.2 Developing Northern Australia Conference

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.3 Sporting Event

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

16.4 Events 2018/19

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson
MOTION CARRIED

COUNCIL RESOLUTION

10:34AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Wickerson
Seconded by: Councillor Smith
MOTION CARRIED

10:34AM Mayor Strelow declared a 5 minute recess
10:42AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr T Cullen – General Manager Advance Rockhampton
Mr S Gatt – Acting General Manager Community Services
Mr C Ireland – Manager Regional Development and Promotions
Mr D Stevenson – Manager Corporate and Technology Services
Mr D Morrison – Executive Coordinator to the Mayor
Mr M Mansfield – Coordinator Media and Communications
Ms E Brodel – Media Officer
Ms L Leeder – Senior Committee Support Officer

COUNCIL RESOLUTION

11:03AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 PROPOSED RRC/AARNET TELECOMMUNICATION INFRASTRUCTURE EXCHANGE AGREEMENT

File No: 12475

Attachments:

1. AARNet Infrastructure Exchange Agreement
2. Sample RRC/AARNet Exchange Memorandum

Authorising Officer: Ross Cheesman - Acting Chief Executive Officer

Author: Drew Stevenson - Manager Corporate and Technology Services

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

Council officers have been investigating an opportunity to partner with AARNet Pty Ltd to share communications infrastructure (conduit and fibre) to provide fibre network connectivity to Council Wi-Fi zones, education facilities and libraries. This report presents the exchange agreement (including sample exchange memorandum) for Council's consideration and approval.

COUNCIL RESOLUTION

THAT Council:

- a) Agrees to partner with AARNet Pty Ltd under the terms and conditions of the Infrastructure Exchange Agreement attached with this report; and
- b) Under s235(b) of the Local Government Regulation (2012), approves the use of the Exchange Memoranda to formalise the arrangement for Council and AARNet Pty Ltd to share communications conduit, fibre and equipment for the purposes of collaborating and extending communications networks to Council Wi-Fi zones, education facilities and libraries.

Moved by: Mayor Strelow

Seconded by: Councillor Wickerson

MOTION CARRIED

16.2 DEVELOPING NORTHERN AUSTRALIA CONFERENCE

File No: 12614
Attachments: 1. Proposal
Authorising Officer: Tony Cullen - General Manager Advance Rockhampton
Author: Chris Ireland - Manager Regional Development and Promotions

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report notes Advance Rockhampton's efforts to attract the Developing Northern Australia Conference to the Rockhampton Region.

COUNCIL RESOLUTION

THAT Council authorise the Chief Executive Officer (Manager Regional Development & Promotions) to negotiate a memorandum of understanding as proposed in the report.

Moved by: Councillor Fisher
Seconded by: Councillor Swadling

MOTION CARRIED

16.3 SPORTING EVENT**File No:** 12117**Attachments:** Nil**Authorising Officer:** Chris Ireland - Manager Regional Development and Promotions
Tony Cullen - General Manager Advance Rockhampton**Author:** Rick Palmer - Senior Executive Industry Engagement

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

This report provides details of a sporting event to be held in Rockhampton on 1 September 2018.

COUNCIL RESOLUTION

THAT the report be received and Council authorise the expenditure outlined in the report.

Moved by: Councillor Fisher**Seconded by:** Mayor Strelow**MOTION CARRIED**

16.4 EVENTS 2018/19**File No:** 6097**Attachments:** 1. Event Overview**Authorising Officer:** Tony Cullen - General Manager Advance Rockhampton**Author:** Chris Ireland - Manager Regional Development and Promotions

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

SUMMARY

A review of events for 2018/19.

COUNCIL RESOLUTION

THAT Council support the event in the financial capacity outlined within the report.

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED UNANIMOUSLY**

17 CLOSURE OF MEETING

There being no further business the meeting closed at 11:06am.

SIGNATURE

CHAIRPERSON

DATE