



ORDINARY MEETING

MINUTES

26 JUNE 2018

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**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY 26 JUNE 2018 COMMENCING AT 9.08AM**

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor S J Schwarten
Councillor A P Williams
Councillor R A Swadling
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Ms C Worthy – General Manager Community Services
Mr C Ireland – Acting General Manager Advance Rockhampton
Ms A Cutler – Chief Financial Officer
Ms T Sweeney – Manager Workforce and Strategy
Mr D Stevenson – Manager Corporate and Technology Services
Mr A Collins – Manager Program Delivery
Mr B Hunton – Manager Parks
Mr C Wyatt – Manager Strategic Planning
Mr M O’Keeffe – Manager Rockhampton Regional Waste and Recycling
Mr D Morrison – Executive Coordinator to the Mayor
Mr S Williams – Coordinator Disaster Management and Strategic
Mr S Harvey – Coordinator Strategic Infrastructure
Mr J Webb – Coordinator Major Venues
Mr M Mansfield – Coordinator Media and Communications
Ms M Prasad – Senior Infrastructure Planning Engineer
Mr M Paudyal – Development Engineer
Mr M Fossey – Strategic Planner
Ms E Brodel – Media Officer
Ms K Walsh – Acting Senior Governance Support Officer
Ms K West – Acting Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 12 June 2018 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

UNCONFIRMED

6 BUSINESS OUTSTANDING

Nil

UNCONFIRMED

7 PUBLIC FORUMS/DEPUTATIONS

Nil

UNCONFIRMED

8 PRESENTATION OF PETITIONS

Nil

UNCONFIRMED

9 COMMITTEE REPORTS

Nil

UNCONFIRMED

10 COUNCILLOR/DELEGATE REPORTS

Nil

UNCONFIRMED

11 OFFICERS' REPORTS

11.1 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 MAY 2018

File No: 8148

Attachments:

1. Income Statement May 2018
2. Key Indicator Graphs May 2018

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Alicia Cutler - Chief Financial Officer

SUMMARY

The Chief Financial Officer presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 May 2018.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 May 2018 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford
MOTION CARRIED

11.2 FINANCE POLICIES FOR REVIEW

File No: 11979
Attachments: 1. Draft Revenue Policy 2017-2018
2. Draft Revenue Policy 2017-2018 (Track Changes)
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Chief Financial Officer

SUMMARY

Chief Financial Officer presenting reviewed Revenue Policy to Council for adoption. This policy is integral to the Annual Budget and as such is presented prior to the adoption of the Budget.

COUNCIL RESOLUTION

THAT the following policy as detailed in the report be adopted:

- Revenue Policy

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

11.3 ROCKHAMPTON REGION PLANNING SCHEME MAJOR AMENDMENT - STATE INTEREST REVIEW

File No:	RRPS-PRO-2015/001-01-06
Attachments:	<ol style="list-style-type: none">1. Rockhampton Region Planning Scheme Major Amendment - Register of Changes2. Rockhampton Region Planning Scheme Major Amendment - State Interest Report3. Rockhampton Region Planning Scheme Major Amendment Document (provided separately)
Authorising Officer:	Tony Cullen - General Manager Advance Rockhampton/ Acting General Manager Aviation Services
Author:	Cameron Wyatt - Manager Strategic Planning

SUMMARY

The purpose of this report is to seek approval from Council to submit the proposed major amendment to the Rockhampton Region Planning Scheme to the Minister for State Development, Manufacturing, Infrastructure and Planning to undertake a State interest review.

Pursuant to section 175E of the *Local Government Act 2009*, Councillor Fisher declared a perceived conflict of interest in regards to item 11.3. The nature of the interest is between Councillor Fisher and his doctor, Dr Brad Lorroway, and that there was a discussion in regards to the proposed amendments at Sandy Close which may advantage or disadvantage Dr Lorroway.

09:17AM Councillor Fisher left the meeting.

Council considered the perceived or real conflict of interest.

COUNCIL RESOLUTION

THAT Council considers there is no conflict of interest in the matter between Councillor Fisher and his doctor, Dr Brad Lorroway in regards to the proposed amendments at Sandy Close, and Councillor Fisher may participate in the meeting and vote in the public interest.

Moved by: Mayor Strelow
Seconded by: Councillor Schwarten

MOTION CARRIED

09:22AM Councillor Fisher returned to the meeting.

Pursuant to section 175C of the *Local Government Act 2009*, Councillor Swadling declared a material personal interest in regards to item 11.3. Councillor Swadling advised that she owns two (2) properties in Quay Street and East Street in the proposed Waterfront and Marine Industry zone - Fitzroy River Industry precinct, and the proposed Low Density Residential zone - Fitzroy River Accommodation precinct which may benefit or suffer a loss and will leave the meeting for that part.

Council excluded the proposed Waterfront and Marine Industry zone - Fitzroy River Industry precinct from the discussion and consideration.

09:33AM Councillor Schwarten left the meeting.

09:36AM Councillor Schwarten returned to the meeting.

COUNCIL RESOLUTION

THAT Flood Hazard Catchment Overlay Map OM-8C – Planning Area 3 (overland flow paths) and associated provisions be removed from the Rockhampton Region Planning Scheme major amendment.

Moved by: Councillor Williams

Seconded by: Mayor Strelow

MOTION CARRIED

COUNCIL RESOLUTION

THAT in accordance with section 18 of the Planning Act 2016 and the approved tailored major amendment process, Council resolves to submit the proposed major amendment for the Rockhampton Region Planning Scheme (excluding the proposed Waterfront and Marine Industry zone - Fitzroy River Industry precinct) to the Minister for State Development, Manufacturing, Infrastructure and Planning to undertake a State interest review and also request agreement to publicly consult on the proposed major amendment.

Moved by: Councillor Smith

Seconded by: Mayor Strelow

MOTION CARRIED

Councillor Fisher voted against the matter.

10:07AM Councillor Swadling left the meeting.

10:10AM Councillor Schwarten left the meeting.

Council considered the inclusion of the proposed Waterfront and Marine Industry zone - Fitzroy River Industry precinct into the proposed major amendment.

COUNCIL RESOLUTION

THAT in accordance with section 18 of the Planning Act 2016 and the approved tailored major amendment process, Council resolves to include the proposed Waterfront and Marine Industry zone - Fitzroy River Industry precinct into the proposed major amendment and submit the proposed major amendment for the Rockhampton Region Planning Scheme to the Minister for State Development, Manufacturing, Infrastructure and Planning to undertake a State interest review and also request agreement to publicly consult on the proposed major amendment.

Moved by: Mayor Strelow

Seconded by: Councillor Wickerson

MOTION CARRIED

10:12AM Councillor Swadling returned to the meeting.

10:12AM Councillor Schwarten returned to the meeting.

11.4 REGIONAL ARTS DEVELOPMENT FUND 2017/18 ROUND 3 FUNDING RECOMMENDATIONS

File No: 8944
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Applications have been received for round three of the 2017/18 Regional Arts Development Fund with the RADF committee now recommending six applications for funding.

OFFICER'S RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Arts Central Queensland Inc.	Heritage and Arts Business Training Project The grant will be used towards the costs of mounting five workshops in various aspects of arts business and oral history.	\$4098
Michelle Gately	Professional Development The grant will be used towards the costs of attending the Word for Word Non-Fiction Writing Festival in Geelong.	\$1044
Roseberry Queensland	Roseberry QLD Arts Day Grant will be used towards the costs of a spray painting artists to deliver a spray paint workshop, arts and craft materials, cotton bags, tie dye and leather works.	\$5666
Capricornia National Seniors Australia	Self-Reflections in your Twilight Years Grant will be used towards the costs of conducting creative community based arts workshops for over 50's during Seniors Week.	\$1650
Joy Symons	Aqualification and Fitness.	\$8978.52
Capricornia Potters Group	Selma Fida Porcelain Jewelry Workshop The grant will be used towards the costs of bringing a professional ceramic artist to Rockhampton from Sydney to conduct a three day workshop to increase the skills of Capricornia Potters Club Members in porcelain jewelry techniques.	\$1545
	total	\$22981.52

COUNCIL RESOLUTION

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

10:16AM Chief Executive Officer left the meeting
 10:18AM Chief Executive Officer returned to the meeting

11.5 WORKS FOR QUEENSLAND 2017-19 – REDISTRIBUTION OF FUNDS

File No: 12534
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Program Delivery

SUMMARY

A review of the current Works for Queensland program has identified a funding shortfall. This report seeks to adjust the allocated budgets for three projects to ensure the total cost for 2017-19 Works for Queensland program remains within the allocated grant.

COUNCIL RESOLUTION

THAT Council approves the re-distribution of funds within the 2017-19 Works for Queensland program to provide adequate budgets for endorsed projects.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling
MOTION CARRIED

**11.6 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
MAY 2018**

File No: 1392

Attachments:

1. Workforce & Strategy Monthly Report - May 2018
2. CTS Monthly Report - May 2018
3. Finance Monthly Report - May 2018
4. NRM Monthly Report - May 2018

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services Department as at 31 May 2018 is presented for Councillors information.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 31 May 2018 be "received".

Moved by: Councillor Schwarten

Seconded by: Councillor Wickerson

MOTION CARRIED

10:29AM Councillor Swadling left the meeting.
10:26AM Councillor Williams left the meeting.
10:31AM Councillor Schwarten left the meeting.

**11.7 COUNCILLOR DISCRETIONARY FUND - COUNCILLOR CHERIE RUTHERFORD
- WARRIPARI SCOUT GROUP BUILDING SUB-COMMITTEE**

File No: 8295
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Nicole Semfel - Acting Executive Assistant to the Mayor

SUMMARY

Approval is sought from Council for a donation from Councillor Rutherford's Councillor Discretionary Fund to assist with building improvements at the scout den of Warripari Scout Group.

COUNCIL RESOLUTION

THAT approval be granted to donate \$1500.00 from Councillor Cherie Rutherford's Councillor Discretionary Fund to assist with building improvements at the scout den of Warripari Scout Group.

Moved by: Councillor Rutherford
Seconded by: Councillor Wickerson
MOTION CARRIED

11.8 SUBMISSION REGARDING DRAFT DOCUMENTATION FOR DEALING WITH COMPLAINTS ABOUT THE CONDUCT OF COUNCILLORS**File No:** 869**Attachments:**

1. Example Investigation Policy
2. Model Meeting Procedures
3. Standing Orders for Council Meetings including Standing Committees 'Best Practice Guide'
4. Code of Conduct for Councillors in Queensland
5. Councillor Conduct Examples
6. Submission

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Evan Pardon - Chief Executive Officer**SUMMARY**

The Department of Local Government, Racing and Multicultural Affairs are seeking feedback on documents prepared to assist Councils in meeting the requirements of the amendments to the Local Government Act. A submission has been prepared and is presented for Council endorsement.

COUNCIL RESOLUTION

THAT Council endorse the submission and it be sent to the Department of Local Government, Racing and Multicultural Affairs.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED

10:38AM Councillor Swadling returned to the meeting.

L.1 2017-2018 REVISED BUDGET

File No:	8785
Attachments:	<ol style="list-style-type: none">1. 2017/18 March Revised Budget Financial Statements2. Revenue Policy 2017/183. Revenue Statement 2017/184. 2017/18 Estimated Activity Statement for Business Activities5. 2017/18 March Revised Budget- Ratios6. 2017/18 One Page Budget Summary for March Revised Budget7. 2017/18 March Revised Capital Budget Summary Cost Centre8. 2017/18 March Revised Capital Budget Projects
Authorising Officer:	Ross Cheesman - Deputy Chief Executive Officer
Author:	Alicia Cutler - Chief Financial Officer

SUMMARY

Chief Financial Officer presenting a budget amendment under Section 170 of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT in accordance with Section 170(3) of the *Local Government Regulation 2012*, the budget amendment for the 2017/18 financial year be adopted incorporating the following attachments:

1. 2017/18 March Revised Budget Financial Statements
 - a. Statement of Comprehensive Income for 2017/18 + 9 years
 - b. Statement of Financial Positions for 2017/18 + 9 year
 - c. Statement of Cash Flows for 2017/18 + 9 years
 - d. Statement of Changes in Equity for 2017/18 + 9 years
2. Revenue Policy 2017/18 as adopted by Council on the 23 May 2017;
3. Revenue Statement 2017/18 as adopted at Council's Budget meeting on 11 July 2017;
4. 2017/18 Estimated Activity Statement for Business Activities: a statement showing the estimated costs of Council's significant business activities and commercial business units;
5. 2017/18 March Revised Budget Ratios: relevant measures of financial sustainability as well as the total value of the change in gross rates and utility charges (i.e. prior to discounts and rebates)
 - a. Asset sustainability ratio
 - b. Net financial liabilities ratio
 - c. Operating surplus ratio
6. 2017/18 One Page Budget Summary for March Revised Budget: one page budget summary for 2017/18;
7. 2017/18 March Revised Capital Budget Summary Cost Centre: Capital Projects for 2017/18 by cost centre;

8. 2017/18 March Revised Capital Budget Projects: Capital Projects for 2017/18 showing proposed movements.

Moved by: Mayor Strelow

Seconded by: Councillor Smith

MOTION CARRIED

**L.2 STATE GOVERNMENT TRANSFORMING QUEENSLAND'S RECYCLING
INDUSTRY - DIRECTIONS PAPER UPDATE****File No:** 150**Attachments:** 1. RRC Response to Directions Paper -
Transforming Queensland's Recycling and
Waste Industry**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Michael OKeeffe - Manager Rockhampton Region Waste
and Recycling

SUMMARY

The report is to provide Council with an update on the State Government's Transforming Queensland's Recycling and Waste Industry – Directions Paper.

COUNCIL RESOLUTION

THAT the Council provide a submission to the Department of Environment and Science providing Council's comments and concerns on the Transforming Queensland's Recycling and Waste Industry Directions Paper.

Moved by: Councillor Fisher**Seconded by:** Councillor Wickerson**MOTION CARRIED**

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS QUESTIONS

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Chief Executive Officer Monthly Report

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Councillor Smith

Seconded by: Councillor Swadling

MOTION CARRIED

COUNCIL RESOLUTION

10:58AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Smith

Seconded by: Councillor Wickerson

MOTION CARRIED

COUNCIL RESOLUTION

11:11AM

THAT pursuant to s7.11 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Wickerson

Seconded by: Councillor Rutherford

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 CHIEF EXECUTIVE OFFICER MONTHLY REPORT

File No: 1830
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Chief Executive Officer presenting monthly report for the period ending 19 June 2018.

COUNCIL RESOLUTION

THAT the monthly report from the Chief Executive Officer for the period ending 19 June 2018 be received.

Moved by: Councillor Smith
Seconded by: Councillor Swadling

MOTION CARRIED

17 CLOSURE OF MEETING

There being no further business the meeting closed at 11:19 am.

<Insert Chairperson Name>
CHAIRPERSON

DATE