



ORDINARY MEETING

MINUTES

24 JANUARY 2017

TABLE OF CONTENTS

| ITEM | SUBJECT | PAGE NO |
|------|--|---------|
| 1 | OPENING..... | 1 |
| 2 | PRESENT | 1 |
| 3 | APOLOGIES AND LEAVE OF ABSENCE | 1 |
| 4 | CONFIRMATION OF MINUTES OF PREVIOUS MEETING..... | 2 |
| 5 | DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA | 2 |
| 6 | BUSINESS OUTSTANDING..... | 3 |
| | NIL | 3 |
| 7 | PUBLIC FORUMS/DEPUTATIONS | 4 |
| | NIL | 4 |
| 8 | PRESENTATION OF PETITIONS..... | 5 |
| | NIL | 5 |
| 9 | COMMITTEE REPORTS..... | 6 |
| 9.1 | PLANNING AND REGULATORY COMMITTEE MEETING - 17 JANUARY 2017 | 6 |
| 9.2 | INFRASTRUCTURE COMMITTEE MEETING - 17 JANUARY 2017 | 12 |
| 9.3 | AIRPORT, WATER AND WASTE COMMITTEE MEETING - 17 JANUARY 2017 | 19 |
| 9.4 | COMMUNITY SERVICES COMMITTEE MEETING - 18 JANUARY 2017 | 24 |
| 9.5 | PARKS, RECREATION AND SPORT COMMITTEE MEETING - 18 JANUARY 2017 | 30 |
| 10 | COUNCILLOR/DELEGATE REPORTS | 36 |
| | NIL | 36 |
| 11 | OFFICERS' REPORTS | 37 |
| 11.1 | 2016-2017 REVISED BUDGET | 37 |
| 11.2 | ROCKHAMPTON CBD REDEVELOPMENT FRAMEWORK - PUBLIC CONSULTATION..... | 38 |
| 11.3 | THE QUAY STREET CULTURAL PRECINCT - ROCKHAMPTON CBD..... | 39 |
| 11.4 | MOUNT MORGAN STREETScape IMPROVEMENTS | 40 |
| 11.5 | VICTORIA PARK SPORT LIGHTING AND ELECTRICAL SERVICES | 41 |
| 11.6 | CYCLE NETWORK LOCAL GOVERNMENT GRANTS PROGRAM..... | 42 |
| 11.7 | 2017 '7ROCKY RIVER RUN' - SPONSORSHIP PROPOSAL..... | 43 |
| 11.8 | BOWEN BASIN MINING CLUB - OPPORTUNITY TO BE HELD IN ROCKHAMPTON | 44 |

| | | |
|-----------|---|-----------|
| 11.9 | ATTENDANCE AT QLD LOCAL CONTENT LEADERS NETWORK MEETINGS..... | 45 |
| 11.10 | SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016 | 46 |
| 11.11 | CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT DECEMBER 2016..... | 47 |
| 11.12 | REGIONAL DEVELOPMENT - OPERATIONAL REPORT - OCTOBER, NOVEMBER, DECEMBER 2016..... | 48 |
| 11.13 | RISK REGISTERS - QUARTERLY UPDATE AS AT 2 DECEMBER 2016 & SOFTWARE UPDATE | 49 |
| 11.14 | STATE GOVERNMENT WORKS FOR QUEENSLAND PROGRAM | 50 |
| 12 | NOTICES OF MOTION | 51 |
| | NIL | 51 |
| 13 | QUESTIONS ON NOTICE | 52 |
| | NIL | 52 |
| 14 | URGENT BUSINESS\QUESTIONS | 53 |
| 15 | CLOSED SESSION | 54 |
| 16.1 | REQUEST FOR WRITE OFF WATER CONSUMPTION ACCOUNT | 54 |
| 16.2 | LEGAL MATTERS AS AT 31 DECEMBER 2016 | 54 |
| 16.3 | BAD DEBT WRITE OFFS..... | 54 |
| 16.4 | CONFIDENTIAL STAFF MATTER..... | 54 |
| 16.5 | ORGANISATIONAL STRUCTURE | 54 |
| 16 | CONFIDENTIAL REPORTS..... | 56 |
| 16.1 | REQUEST FOR WRITE OFF WATER CONSUMPTION ACCOUNT | 56 |
| 16.2 | LEGAL MATTERS AS AT 31 DECEMBER 2016 | 57 |
| 16.4 | CONFIDENTIAL STAFF MATTER..... | 58 |
| 16.5 | ORGANISATIONAL STRUCTURE | 59 |
| 16.3 | BAD DEBT WRITE OFFS..... | 60 |
| 17 | CLOSURE OF MEETING..... | 61 |

**REPORT OF THE ORDINARY MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON TUESDAY, 24 JANUARY 2017 COMMENCING AT 9.00AM**

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Mr S Waters – Acting Executive Manager Regional Development
Ms A Cutler – Manager Finance
Ms M Barrett – Manager Parks
Mr D Stevenson – Manager Corporate and Technology Services
Ms T Sweeney – Manager Workforce and Strategy
Mr M Crow – Manager Engineering Services
Ms C Haughton – Manager Communities and Facilities
Mr P Owens – Manager Arts and Heritage
Ms B Acimovic – Gallery Director
Mr R Truscott – Coordinator Strategic Planning
Mr D Morrison – Executive Coordinator to the Mayor
Mr T Pegrem – Coordinator Industrial Relations and Investigations
Mr A Collins – Special Projects Officer
Mr C Wyatt – Senior Strategic Planner
Ms K Ramm – Senior Risk and Assurance Advisor
Ms P Fry – Grants Officer
Mr W Clark – Acting Supervisor Media and Engagement
Ms J Curran – Community Engagement Officer
Ms E Brodel – Media Officer
Ms E Thomson – Media Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COUNCIL RESOLUTION

THAT the minutes of the Ordinary Meeting held on 10 January 2017 be taken as read and adopted as a correct record.

Moved by: Councillor Swadling

Seconded by: Councillor Rutherford

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 PRESENTATION OF PETITIONS

Nil

9 COMMITTEE REPORTS

9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 17 JANUARY 2017

COUNCIL RESOLUTION

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 17 January 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Smith

Seconded by: Councillor Fisher

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Planning and Regulatory Committee, 17 January 2017**9.1.1 BUSINESS OUTSTANDING TABLE FOR PLANNING AND REGULATORY COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Planning and Regulatory Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Planning and Regulatory Committee be received.

Recommendation of the Planning and Regulatory Committee, 17 January 2017**9.1.2 MONTHLY OPERATIONS REPORT FOR PLANNING AND REGULATORY SERVICES INCLUDING NOVEMBER AND DECEMBER 2016.****File No: 1464****Attachments:**

1. **Monthly Operations Report for Planning and Regulatory Services Period Including November and December 2016**
2. **Traffic Light Report for November 2016**
3. **Traffic Light Report for December 2016**
4. **Financial Matters Report for November 2016**
5. **Financial Matters Report for December 2016**

Authorising Officer: Michael Rowe - General Manager Community Services**Author: Steven Gatt - Manager Planning & Regulatory Services**

SUMMARY

The Monthly Operations Report for Planning and Regulatory Services Section including November and December 2016 is presented for Councillor's information.

COMMITTEE RECOMMENDATION

THAT the Planning and Regulatory Services Monthly Operations Report for November and December 2016 be 'received'.

Recommendation of the Planning and Regulatory Committee, 17 January 2017**9.1.3 PROPOSED ANIMAL INSPECTION PROGRAM**

File No: 7437
Attachments: 1. Public Notice April / May 2017
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Steven Gatt - Manager Planning & Regulatory Services

SUMMARY

This report presents an Animal Inspection Program for consideration by Council. Prior to Rockhampton Regional Council officers undertaking an inspection program, the Systematic Inspection Program, to monitor compliance with the Animal Management (Cats and Dogs) Act 2008, Rockhampton Regional Council Local Law 1 (Administration) 2011, and Rockhampton Regional Council Local Law 2 (Animal Management) 2011 must be approved by Council.

COMMITTEE RECOMMENDATION

THAT in accordance with the *Animal Management (Cats and Dogs) Act 2008* and *Local Government Act 2009*, Council approves an inspection program, the Systematic Inspection Program, for the locality of Mount Morgan, The Mine, Boulder Creek, Horse Creek, Hamilton Creek, Waltherhall, Baree and Moongan between 1 April 2017 to 31 May 2017.

Recommendation of the Planning and Regulatory Committee, 17 January 2017

9.1.4 PREVIOUS ENFORCEMENT MATTER

File No: 11098

Authorising Officer: Steven Gatt – Manager Planning and Regulatory Services

SUMMARY

The matter related to the status of the enforcement notice is to be discussed in closed session.

COMMITTEE RECOMMENDATION

THAT an update be provided on a previous enforcement notice in closed session.

Recommendation of the Planning and Regulatory Committee, 17 January 2017**9.1.5 PROPOSED ENFORCEMENT PROCEEDINGS - TRAFFIC OFFENCE**

File No: 11098
Attachments: Nil
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Steven Gatt - Manager Planning & Regulatory Services

SUMMARY

This report seeks approval to commence proceedings in the Magistrate Court against for parking in a designated parking space for a time longer than the maximum time indicated on the official traffic sign installed for the space by section 205(1)(a) of the Transport Operations (Road Use Management – Road Rules) Regulation 2009. The alleged offender has requested that the matter be heard in Court.

COMMITTEE RECOMMENDATION

THAT Council resolve to proceed with Magistrate Court prosecutions for parking in a designated parking space for a time longer than the maximum time indicated on the official traffic sign installed for the space as required by section 205(1)(a) of the *Transport Operations (Road Use Management – Road Rules) Regulation 2009*.

9.2 INFRASTRUCTURE COMMITTEE MEETING - 17 JANUARY 2017**COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 17 January 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Williams

Seconded by: Councillor Swadling

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Infrastructure Committee, 17 January 2017**9.2.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Infrastructure Committee be received.

Recommendation of the Infrastructure Committee, 17 January 2017**9.2.2 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - JANUARY 2017****File No:** 7028**Attachments:**

1. Monthly Operations Report - Civil Operations 31 December 2016
2. Works Program December 2016, January - February 2017

Authorising Officer: Peter Kofod - General Manager Regional Services**Author:** David Bremert - Manager Civil Operations

SUMMARY

This report outlines Civil Operations Monthly Operations Report 31 December 2016 and also Works Program of planned projects for the months December 2016, January and February 2017.

COMMITTEE RECOMMENDATION

THAT the Civil Operations Monthly Operations Report for January 2017 be received.

Recommendation of the Infrastructure Committee, 17 January 2017**9.2.3 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - JANUARY 2017**

File No: 7028
Attachments: 1. Monthly Operations Report Engineering Section
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

This report outlines Engineering Services Monthly Operations Report for the period to the end of December 2016.

COMMITTEE RECOMMENDATION

THAT the Engineering Services Monthly Operations Report for January 2017 report be received.

Recommendation of the Infrastructure Committee, 17 January 2017**9.2.4 BROOKS STREET DRAINAGE**

File No: 7028
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

This report provides an update of the Brooks Street project, outlining three design options prepared and seeks endorsement of the preferred solution.

COMMITTEE RECOMMENDATION

THAT the design for Option 3 be endorsed and the detailed design be finalised.

Recommendation of the Infrastructure Committee, 17 January 2017**9.2.5 EDENBROOK INFRASTRUCTURE AGREEMENT AND PARKHURST WEST DEVELOPMENT**

File No: 76-2005
Attachments: Nil
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Martin Crow - Manager Engineering Services

SUMMARY

This report discusses aspects of the Edenbrook Infrastructure Agreement and development in the Parkhurst West area in general.

COMMITTEE RECOMMENDATION

THAT Council does not elect to continue with the Transport contribution outlined in the Edenbrook Infrastructure Agreement beyond 31 March 2017; and

THAT the Chief Executive Officer explores funding opportunities through the State's Catalytic Infrastructure Program.

Recommendation of the Infrastructure Committee, 17 January 2017**9.2.6 QUEENSLAND HEALTH ROCKHAMPTON HOSPITAL CAR PARK CONSTRUCTION**

File No: 5252

Attachments:

1. CarPark_ConceptPlan
2. CarPark_ExternalWorksPlan

Authorising Officer: Angus Russell - Coordinator Strategic Infrastructure
Martin Crow - Manager Engineering Services
Peter Kofod - General Manager Regional Services

Author: Stuart Harvey - Traffic Engineer

SUMMARY

Queensland Health has given financial approval for the design and construction a multi-storey parking facility at the Rockhampton Hospital. This report provides an overview of Queensland Health's current proposal for the Infrastructure Committee's information

COMMITTEE RECOMMENDATION

THAT Council receive the report and seek a deputation from Queensland Health representatives at a future Infrastructure Committee meeting regarding the proposed parking facility and associated works.

9.3 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 17 JANUARY 2017**COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 17 January 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Airport, Water and Waste Committee, 17 January 2017**9.3.1 BUSINESS OUTSTANDING TABLE FOR AIRPORT, WATER AND WASTE COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Airport, Water and Waste Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Airport, Water and Waste Committee be received.

Recommendation of the Airport, Water and Waste Committee, 17 January 2017**9.3.2 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT**

File No: 7927
Attachments: 1. Monthly Operations Report - December 2016
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Scott Waters - Acting Executive Manager Regional Development

SUMMARY

The monthly operations and annual performance plan report for the Rockhampton Airport as at 31st December 2016 is presented for Councillors information.

COMMITTEE RECOMMENDATION

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 31 December 2016 be "received".

Recommendation of the Airport, Water and Waste Committee, 17 January 2017**9.3.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN AS AT 31 DECEMBER 2016**

File No: 7927

Attachments: 1. RRWR Monthly Operations and Annual Performance Plan Report at 31 December 2016

Authorising Officer: Peter Kofod - General Manager Regional Services

Author: Craig Dunglison - Manager RRWR

SUMMARY

The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of December 2016

COMMITTEE RECOMMENDATION

THAT the RRWR Monthly Operations and Annual Performance Plan report for December 2016 be received.

Recommendation of the Airport, Water and Waste Committee, 17 January 2017**9.3.4 FRW MONTHLY OPERATIONS REPORT - DECEMBER 2016**

File No: 1466
Attachments: 1. FRW Monthly Operations Report - December 2016
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Jason Plumb - Manager Fitzroy River Water

SUMMARY

This report details Fitzroy River Water's financial position and other operational matters for the Council's information as at 31 December 2016.

COMMITTEE RECOMMENDATION

THAT the FRW Monthly Operations Report for December 2016 be received.

9.4 COMMUNITY SERVICES COMMITTEE MEETING - 18 JANUARY 2017**COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 18 January 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Swadling
Seconded by: Councillor Schwarten

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Community Services Committee, 18 January 2017**9.4.1 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR NOVEMBER AND DECEMBER 2016**

File No: 1464

Attachments: 1. Arts and Heritage Monthly Operations Report for November and December 2016

Authorising Officer: Michael Rowe - General Manager Community Services

Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The report provides information on the programs and activities of the Arts and Heritage section for November and December 2016.

COMMITTEE RECOMMENDATION

THAT the Arts and Heritage Monthly Operations Report for November and December 2016 be received.

Recommendation of the Community Services Committee, 18 January 2017**9.4.2 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

File No: 1464
Attachments: 1. Monthly Operations Report November 2016
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

This report provides information on the activities of the Communities and Facilities section for November 2016.

COMMITTEE RECOMMENDATION

THAT the Monthly Operational Report on the activities of the Communities and Facilities section for November 2016 be received.

Recommendation of the Community Services Committee, 18 January 2017**9.4.3 CLOSED CIRCUIT TELEVISION POLICY**

File No: 1464
Attachments: 1. Closed Circuit Television (CCTV) Policy
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Cheryl Haughton - Manager Communities and Facilities

SUMMARY

A policy to provide a framework for the establishment, operation and management of Council's CCTV systems is presented for Council consideration.

COMMITTEE RECOMMENDATION

THAT Council adopts the Closed Circuit Television (CCTV) Policy.

Recommendation of the Community Services Committee, 18 January 2017**9.4.4 APPROVAL TO CHARGE ADMISSION FOR THE DA VINCI MACHINES EXHIBITION AT THE ROCKHAMPTON ART GALLERY**

File No: 468
Attachments: 1. Da Vinci Machines Exhibition Flier
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

The Gallery Director is seeking approval to set an admission charge for a high cost exhibition, Da Vinci Machines, to be held as part of the Rockhampton Art Gallery's 50th year anniversary season.

COMMITTEE RECOMMENDATION

THAT Council approve the admission charges for the exhibition Da Vinci Machines as detailed in the report.

Recommendation of the Community Services Committee, 18 January 2017**9.4.5 ROCKHAMPTON AGRICULTURAL SHOW 2017-2020 MEMORANDUM OF UNDERSTANDING**

File No: 6530
Attachments: 1. Final RACSS and RRC MOU for 2017-2020 for approval
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Peter Owens - Manager Arts and Heritage

SUMMARY

Manager Arts and Heritage is seeking Council endorsement of the Memorandum of Understanding developed between Council and Rockhampton Agricultural and Citizen's Show Society for the conduct of the annual Rockhampton Agricultural Show from 2017 to 2020.

COMMITTEE RECOMMENDATION

THAT

1. Council authorise the Chief Executive Officer to enter into the Memorandum of Understanding developed between Council and Rockhampton Agricultural and Citizen's Show Society for the conduct of the 2017-2018 Rockhampton Agricultural Shows as detailed in the report, with an option to extend for a further two (2) years;
2. Pursuant to section 236(1)(b)(ii) and (c)(iii) of the Local Government Regulation 2012 (Qld), Council approve the issuing of a Trustee Lease to the Rockhampton Agricultural and Citizen's Show Society for the use of buildings as detailed in report; and
3. Council authorises the Chief Executive Officer (Manager Arts & Heritage) to negotiate the terms and conditions of the agreements with the Rockhampton Agricultural and Citizen's Show Society in preparation for execution by the delegated officer.

9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 18 JANUARY 2017**COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 18 January 2017 as circulated, be received and that the recommendations contained within these minutes be adopted.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

(**Note:** The complete minutes are contained in the separate Minutes document)

Recommendation of the Parks, Recreation and Sport Committee, 18 January 2017**9.5.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

File No: 10097
Attachments: 1. Business Outstanding Table
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

SUMMARY

The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.

COMMITTEE RECOMMENDATION

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

Recommendation of the Parks, Recreation and Sport Committee, 18 January 2017**9.5.2 PARKS AND OPEN SPACE OPERATIONS REPORT - NOVEMBER AND DECEMBER 2016**

File No: 1464
Attachments: 1. Parks and Open Space Monthly Operations Report - November and December 2016
Authorising Officer: Michael Rowe - General Manager Community Services
Author: Margaret Barrett - Manager Parks

SUMMARY

This report provides information on the activities and services of Parks and Open Space Section for the months of November and December 2016.

COMMITTEE RECOMMENDATION

THAT the report on the activities and services of Parks and Open Space Section for November and December 2016 be received.

Recommendation of the Parks, Recreation and Sport Committee, 18 January 2017**9.5.3 POLICY - TREE MANAGEMENT**

| | |
|-----------------------------|--|
| File No: | 2488, 11979 |
| Attachments: | 1. Current Street Tree Policy 2. Draft Tree Management Policy |
| Authorising Officer: | Michael Rowe - General Manager Community Services |
| Author: | Margaret Barrett - Manager Parks |

SUMMARY

Council's Street Tree policy is overdue for review. This report includes a revised and updated policy for Council review and approval.

COMMITTEE RECOMMENDATION

THAT the Tree Management Policy as amended be adopted.

Recommendation of the Parks, Recreation and Sport Committee, 18 January 2017**9.5.4 REQUEST FOR LEASE EXTENSION FOR GRACEMERE BOWLS CLUB INC****File No:** 7461**Attachments:** 1. Request for extension of lease term for
Gracemere Bowls Club Inc**Authorising Officer:** Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services**Author:** Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

Gracemere Bowls Club Inc is seeking an extension to the Club's lease term from five (5) years to ten (10) years in recognition of the significant financial investment the Club has made to its facilities.

COMMITTEE RECOMMENDATION

THAT Council approves the new lease with the Gracemere Bowls Club Inc to be ten (10) years.

Recommendation of the Parks, Recreation and Sport Committee, 18 January 2017**9.5.5 REQUEST FOR LEASE EXTENSION FOR ROCKHAMPTON NETBALL ASSOCIATION**

File No: 4180

Attachments: 1. Letter from Rockhampton Netball Association requesting extension to tenure

Authorising Officer: Michael Rowe - General Manager Community Services
Margaret Barrett - Manager Parks

Author: Sophia Czarkowski - Sports and Education Supervisor

SUMMARY

Rockhampton Netball Association is seeking an extension to the Club's lease term from five (5) years to twelve (12) years in recognition of the significant financial investment the Club makes to its facilities.

COMMITTEE RECOMMENDATION

THAT Council approve the request from Rockhampton Netball Association to extend the term of its Trustee Lease from five (5) years to twelve (12) years; and

THAT Council advises it is keen to work with netball to help plan and apply for grants to improve their facilities, and recognises the importance of netball as a sport in our community.

10 COUNCILLOR/DELEGATE REPORTS

Nil

11 OFFICERS' REPORTS

11.1 2016-2017 REVISED BUDGET

| | |
|-----------------------------|---|
| File No: | 8785 |
| Attachments: | <ol style="list-style-type: none">1. Capital Revision Council summary by Project 2016-172. 2016-17 One Page September Revised Budget3. Financial Statements and Ratios 2016-17 |
| Authorising Officer: | Ross Cheesman - Deputy Chief Executive Officer |
| Author: | Alicia Cutler - Manager Finance |

SUMMARY

Manager of Finance presenting the 2016-17 Budget Revision which was undertaken during November 2016.

COUNCIL RESOLUTION

THAT in accordance with S170(3) of the Local Government Finance Regulation 2012, the papers, as attached to the report, be adopted as a Budget Amendment for 2016/17.

Moved by: Mayor Strelow
Seconded by: Councillor Schwarten

MOTION CARRIED

11.2 ROCKHAMPTON CBD REDEVELOPMENT FRAMEWORK - PUBLIC CONSULTATION

File No: 12020
Attachments: 1. Community Engagement Strategy
Authorising Officer: Scott Waters - Acting Executive Manager Regional Development
Author: Robert Truscott - Coordinator Strategic Planning

SUMMARY

Rockhampton Regional Council has made the revitalisation of Rockhampton's CBD a major priority for Council. To this end Council has engaged consultants Urbis to support the preparation of a Redevelopment Framework to guide future redevelopment and activation strategies.

This report proposes that the draft CBD Redevelopment Framework as recently reviewed and updated by Councillors be released for community consultation for the period to 24 March 2017.

COUNCIL RESOLUTION

THAT Council conduct Community Engagement as detailed in Attachment 1 for the proposed Rockhampton CBD Redevelopment Framework commencing on 30 January 2017, concluding on 24 March 2017.

Moved by: Mayor Strelow
Seconded by: Councillor Schwarten

MOTION CARRIED UNANIMOUSLY

11.3 THE QUAY STREET CULTURAL PRECINCT - ROCKHAMPTON CBD

File No: 12155
Attachments: 1. Locality Plan

Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Special Projects Officer

SUMMARY

This report seeks endorsement to commence the design of the Quay Street Cultural Precinct. The Quay Street Cultural Precinct has been identified as one of the six key catalyst projects in the Draft Rockhampton Redevelopment Framework. The report also seeks endorsement to proceed with the refurbishment of the Bond Store which is currently in the design phase.

9:32AM Councillor Schwarten left the meeting

COUNCIL RESOLUTION

THAT Council

1. Endorses the design of the Quay Street Cultural Precinct in the CBD based on the key design principles identified in the CBD Framework and the concept designs outlined in the feasibility assessment, and acquire property in line with the budget allocation;
2. Allocates \$300,000 for preparation of detailed concept designs and project plans and progress the project to a point of investment ready for potential funding applications; and
3. Endorse the refurbishment of the Bond Store to allow construction to commence following the completion of the design documentation.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

Councillor Williams recorded his vote against the motion

9:45AM Councillor Schwarten returned to the meeting

11.4 MOUNT MORGAN STREETScape IMPROVEMENTS

File No: 7141
Attachments: Nil
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Brett Nicholls - Coordinator Parks Planning and Projects
Previous Items: 9.5.2 - Final concept for Mount Morgan Streetscape - Parks, Recreation and Sport Committee - 07 Dec 2016 12.30 pm

SUMMARY

The Mount Morgan Streetscape Improvements project involves the full redevelopment of the Morgan Street centre median in the CBD of Mount Morgan (between East and Central Streets). This report provides information on the revised costings for this project and requests an increased budget allocation for the works.

COUNCIL RESOLUTION

THAT Council approve an increase to the approved budget in 2016/17 of \$264,050 and to approve an allocation of \$1,040,686 for the 2017/18 capital budget in order to fund the revised costed project, as outlined in the report.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

11.5 VICTORIA PARK SPORT LIGHTING AND ELECTRICAL SERVICES

File No: 2253
Attachments: 1. Map of Brothers Rugby League Football Club
Rockhampton Inc at Victoria Park
Authorising Officer: Margaret Barrett - Manager Parks
Michael Rowe - General Manager Community Services
Author: Brett Nicholls - Coordinator Parks Planning and
Projects

SUMMARY

Brothers Rugby League Football Club Rockhampton Inc located at Victoria Park uses land controlled by Council and also land leased directly from the State Government by CQ Leagues Club. This report provides information on the current position of CQ Leagues Club, Brothers Rugby League Football Club Rockhampton Inc and requests budget allocation for an upgraded electrical supply.

COUNCIL RESOLUTION

THAT Council approve an increase to the approved budget in 2016-17 of up to \$100,000 in order to provide a separate and upgraded electrical supply to the existing rugby league field lighting at Victoria Park, and that Facilities work closely with Brothers Rugby League Football Club to obtain best value for money.

Moved by: Councillor Rutherford
Seconded by: Councillor Swadling

MOTION CARRIED UNANIMOUSLY

11.6 CYCLE NETWORK LOCAL GOVERNMENT GRANTS PROGRAM

File No: 5732

Attachments:

1. North Street Concept Plans
2. Canning Street Concept Plans

Authorising Officer: Martin Crow - Manager Engineering Services
Peter Kofod - General Manager Regional Services

Author: Angus Russell - Coordinator Strategic Infrastructure

SUMMARY

The Department of Transport and Main Roads have recently called for funding submissions under the Cycle Network Local Government Grants Program. Council Officers are proposing to submit two projects under this program.

COUNCIL RESOLUTION

THAT Council

1. Endorse the submission of the following projects for the Cycle Network Local Government Grants Program:
 - a. North Street upgrade of on-road cycle facilities from Victoria Parade to Campbell Street
 - b. Canning Street upgrade of on-road cycle facilities from Derby Street to Cambridge Street; and
2. Agree to fund 50% of the project cost should a funding submission be successful.

Moved by: Councillor Wickerson

Seconded by: Councillor Schwarten

MOTION CARRIED

11.7 2017 'ROCKY RIVER RUN' - SPONSORSHIP PROPOSAL

File No: 7822

Attachments:

1. Action Sheet - 27 January 2016 - Multi Year Funding Agreements
2. 2017 '7Rocky River Run' sponsorship proposal - CTC

Authorising Officer: Evan Pardon - Chief Executive Officer

Author: Scott Waters - Acting Executive Manager Regional Development

SUMMARY

Council has received correspondence regarding an opportunity to sponsor the '7Rocky River Run' event for 2017 being held on Sunday 28 May 2017.

COUNCIL RESOLUTION

THAT Council support the proposal as set out in the report and that further information be presented to the next Council meeting.

Moved by: Mayor Strelow
Seconded by: Councillor Smith

MOTION CARRIED

11.8 BOWEN BASIN MINING CLUB - OPPORTUNITY TO BE HELD IN ROCKHAMPTON

File No: 8444
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Scott Waters - Acting Executive Manager Regional Development

SUMMARY

The Bowen Basin Mining Club has contacted Rockhampton Regional Council regarding the opportunity for a future function in 2017 to be held in the Rockhampton Region.

COUNCIL RESOLUTION

THAT Council support the opportunity for a Bowen Basin Mining Club (BBMC) function to be held in Rockhampton and negotiates suitable dates with BBMC in June or July 2017.

Moved by: Councillor Fisher

Seconded by: Councillor Smith

MOTION CARRIED UNANIMOUSLY

11.9 ATTENDANCE AT QLD LOCAL CONTENT LEADERS NETWORK MEETINGS

File No: 1219
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Scott Waters - Acting Executive Manager Regional Development

SUMMARY

Approval is sought for Officers within the Regional Development Team to attend Queensland Local Content Leaders Network meetings on a rotating basis to gain valuable connections with regional economic development organisations and industry representatives, and to further solidify Rockhampton's position in Queensland's resources industry.

COUNCIL RESOLUTION

THAT Council endorse the Executive Manager Regional Development and Senior Executive Officers attendance at Queensland Local Content Leaders Network meetings, conferences, or events on a rotational basis.

Moved by: Councillor Rutherford
Seconded by: Councillor Fisher

MOTION CARRIED

11.10 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016

File No: 8148
Attachments: 1. Income Statement - December 2016
2. Key Indicator Graphs - December 2016
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Manager Finance

SUMMARY

Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 December 2016.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 December 2016 be 'received'.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

**11.11 CORPORATE SERVICES DEPARTMENT - MONTHLY OPERATIONAL REPORT
DECEMBER 2016****File No:** 1392**Attachments:**

1. CTS Monthly Report - December 2016
2. Finance Monthly Report - December 2016
3. Workforce & Strategy Monthly Report -
December 2016

Authorising Officer: Evan Pardon - Chief Executive Officer**Author:** Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The monthly operations report for the Corporate Services department as at 31 December 2016 is presented for Councillor's information.

COUNCIL RESOLUTION

THAT the Corporate Services Departmental Operations Report as at 31 December 2016 be "received".

Moved by: Councillor Rutherford**Seconded by:** Councillor Fisher**MOTION CARRIED**

11.12 REGIONAL DEVELOPMENT - OPERATIONAL REPORT - OCTOBER, NOVEMBER, DECEMBER 2016

File No: 1860
Attachments: 1. Regional Development - Operational Report - Q4 (Closed Session)
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Scott Waters - Acting Executive Manager Regional Development

SUMMARY

This report provides information on the activities of the Regional Development Unit over the months of October, November, and December 2016.

COUNCIL RESOLUTION

THAT the Regional Development Operational report for Quarter 4 for the months of October, November, December 2016 be received.

Moved by: Mayor Strelow
Seconded by: Councillor Schwarten

MOTION CARRIED

11.13 RISK REGISTERS - QUARTERLY UPDATE AS AT 2 DECEMBER 2016 & SOFTWARE UPDATE**File No:** 8780**Attachments:**

1. Potential and Current Risk Exposure Profile as at 2 December 2016
2. Comparison of Current and Potential Exposure Risk Ratings Broken Down by Level of Consequence as at 2 December 2016
3. Corporate Risk Register - Quarterly Update as at 2 December 2016
4. Operational Risk Register - Quarterly Update as at 2 December 2016

Authorising Officer: John Wallace - Chief Audit Executive
Evan Pardon - Chief Executive Officer**Author:** Kisane Ramm - Senior Risk and Assurance Advisor

SUMMARY

Submission of the quarterly risk register updates, as at 2 December 2016, for adoption.

COUNCIL RESOLUTION

THAT Council receive the quarterly risk register updates as at 2 December 2016, as presented in the attachments to this report.

Moved by: Councillor Smith
Seconded by: Councillor Rutherford**MOTION CARRIED**

11.14 STATE GOVERNMENT WORKS FOR QUEENSLAND PROGRAM

File No: 4965
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

SUMMARY

The Queensland Department of Infrastructure, Local Government and Planning have released a funding pool (Works for Queensland Program) to be allocated to Councils outside the south-east corner of Queensland. Rockhampton's allocation is \$9,380,000. This report considers projects to be allocated to this fund. Applications close on the 24 February.

COUNCIL RESOLUTION

THAT the following projects be submitted under the State Government's Works for Queensland Program:

- Rockhampton Hockey Relocation (\$2,475,375)
- 42ND Battalion Pool Water Play (\$1,230,000)
- Cedric Archer Park Water Play (\$1,537,500)
- New North Rockhampton Boat Ramp Carpark and Walkways (\$1,500,000)
- Mount Morgan Streetscaping (\$1,060,686)
- Facility Upgrades (\$1,576,439)

THAT a further report be presented at the next Council meeting on the proposed Facility Upgrades and will include budget allocation for the Rockhampton Zoo and Mount Archer projects.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

12 NOTICES OF MOTION

Nil

13 QUESTIONS ON NOTICE

Nil

14 URGENT BUSINESS QUESTIONS

10:44AM Councillor Wickerson left the meeting

15 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

16.1 Request for Write Off Water Consumption Account

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.2 Legal Matters as at 31 December 2016

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

16.3 Bad Debt Write Offs

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.4 Confidential Staff Matter

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

16.5 Organisational Structure

This report is considered confidential in accordance with section 275(1)(a) (h), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees ; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Moved by: Mayor Strelow
Seconded by: Councillor Schwarten
MOTION CARRIED

COUNCIL RESOLUTION

10:46AM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

Moved by: Councillor Schwarten
Seconded by: Councillor Rutherford
MOTION CARRIED

10:47AM Mayor Strelow declared a 10 minute recess
10:59AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor N K Fisher
Councillor A P Williams
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson
Councillor S J Schwarten

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy Chief Executive Officer
Mr M Rowe – General Manager Community Services
Mr P Kofod – General Manager Regional Services
Mr S Waters – Acting Executive Manager Regional Development
Ms A Cutler – Manager Finance
Ms T Sweeney – Manager Workforce and Strategy
Mr D Morrison – Executive Coordinator to the Mayor
Mr T Pegrem – Coordinator Industrial Relations and Investigations
Ms L Leeder – Senior Governance Support Officer

11:20AM In accordance with s172(2) of the *Local Government Act 2009*, Councillor Fisher disclosed a material personal interest in respect of Item 16.3 – Bad Debt Write Off due to previous business dealings with a client, the Councillor did not take part in the debate and left the meeting.

11:24AM Councillor Fisher returned to the meeting

11:24AM Councillor Schwarten left the meeting

11:27AM Councillor Schwarten returned to the meeting

11:37AM Councillor Schwarten left the meeting and did not return

COUNCIL RESOLUTION

11:53AM

THAT pursuant to s7(11) *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

16 CONFIDENTIAL REPORTS

16.1 REQUEST FOR WRITE OFF WATER CONSUMPTION ACCOUNT

File No: 1117

Attachments:

1. Correspondence to Ratepayer
2. Water Usage Notice
3. Undetected Leak Rebate Policy - Residential

Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer

Author: Alicia Cutler - Manager Finance

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Manager Finance submitting a request made by a Ratepayer for water charges to be waived following a theft and break-in at their vacant home.

COUNCIL RESOLUTION

That no Collection Action be taken against the Water Account until a review of the Undetected Leak Rebate Policy is reviewed and widened to incorporate other types of undetected water usages.

Moved by: Councillor Swadling

Seconded by: Councillor Wickerson

MOTION CARRIED

16.2 LEGAL MATTERS AS AT 31 DECEMBER 2016

File No: 1392
Attachments: 1. Legal Matters as at 31 December 2016
Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - Deputy Chief Executive Officer
Author: Travis Pegrem - Coordinator Industrial Relations and Investigations

This report is considered confidential in accordance with section 275(1)(f), of the *Local Government Regulation 2012*, as it contains information relating to starting or defending legal proceedings involving the local government.

SUMMARY

Coordinator Industrial Relations and Investigations presenting an update of current legal matters that Council is involved in as at 31 December 2016.

COUNCIL RESOLUTION

THAT the legal matters report containing updates on legal matters for Rockhampton Regional Council as at 31 December 2016 be received.

Moved by: Councillor Swadling

Seconded by: Councillor Smith

MOTION CARRIED

COUNCIL RESOLUTION

THAT Item 16.3 - Bad Debt Write Offs be moved to the last item of business.

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford
MOTION CARRIED

16.4 CONFIDENTIAL STAFF MATTER

File No: 1392
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Ross Cheesman - Deputy Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

Deputy CEO seeking endorsement from Council regarding a staffing matter.

COUNCIL RESOLUTION

THAT the travel requirements as required by agreement and as contained in the body of the report be endorsed as per Council's Travel and Conference Attendance Policy.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson
MOTION CARRIED

16.5 ORGANISATIONAL STRUCTURE

File No: 289
Attachments: Nil
Authorising Officer: Evan Pardon - Chief Executive Officer
Author: Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(a) (h), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees ; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

SUMMARY

The Chief Executive Officer is seeking Council consideration of the organisational structure to meet Council's operational needs.

COUNCIL RESOLUTION

THAT Council adopt the Organisational Structure as attached to the report.

Moved by: Mayor Strelow
Seconded by: Councillor Fisher

MOTION CARRIED UNANIMOUSLY

11:57AM Councillor Fisher left the meeting

16.3 BAD DEBT WRITE OFFS

File No: 1117
Attachments: 1. Write Offs Over \$1000
Authorising Officer: Ross Cheesman - Deputy Chief Executive Officer
Author: Alicia Cutler - Manager Finance

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage .

SUMMARY

Manager Finance submitting a schedule of amounts considered to be uncollectable for approval to be written off as bad debts.

COUNCIL RESOLUTION

THAT the debts contained in the schedule within the report be written off as bad debts.

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford

MOTION CARRIED

11:58AM Councillor Fisher returned to the meeting

17 CLOSURE OF MEETING

There being no further business the meeting closed at 11:58am.

SIGNATURE

CHAIRPERSON

DATE