



SPECIAL MEETING

MINUTES

22 JUNE 2016

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**REPORT OF THE SPECIAL MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON
ON WEDNESDAY, 22 JUNE 2016 COMMENCING AT 3:00PM**

1 OPENING**2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)
Councillor R A Swadling
Councillor C E Smith
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Mr E Pardon – Chief Executive Officer
Mr R Cheesman – Deputy CEO/General Manager Corporate Services
Mr R Holmes – General Manager Regional Services
Ms A Cutler – Manager Finance
Ms T Sweeney – Manager Workforce and Strategy
Mr T Pegrem – Coordinator Industrial Relations and Investigations
Mr A Collins – Special Projects Officer
Mr D Robey – Rates and Revenue Supervisor
Ms K Larcombe – Management Accountant
Mr A Wratten – Communication and Marketing Supervisor
Ms E Brodel – Media Officer
Ms L Leeder – Senior Governance Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Neil Fisher tendered his apology and was not in attendance as he is representing Council at the Developing Northern Australia Conference in Darwin.

Leave of Absence for the meeting was previously granted to Councillor Tony Williams.

No notification received from Councillor Stephen Schwarten.

4 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

5 OFFICERS' REPORTS

5.1 2016/2017 OPERATIONAL PLAN

File No: 8320

Attachments:

1. 2016/17 Operational Plan - Office of the CEO
2. 2016/17 Operational Plan - Corporate Services
3. 2016/17 Operational Plan - Regional Services
4. 2016/17 Operational Plan - Community Services

Authorising Officer: Tracy Sweeney - Manager Workforce and Strategy
Ross Cheesman - General Manager Corporate Services

Author: Travis Pegrem - Coordinator Industrial Relations and Investigations

SUMMARY

The 2016/2017 Operational Plan is presented for adoption in accordance with s174 of the Local Government Regulation 2012.

COUNCIL RESOLUTION

THAT the 2016/2017 Operational Plan as attached to the report be adopted pursuant to s174 of the *Local Government Regulation 2012*.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson

MOTION CARRIED UNANIMOUSLY

5.2 ROCKHAMPTON RIVERBANK PRECINCT PROJECT

File No: 11359
Attachments: Nil
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

This report provides an update on the Rockhampton Riverbank Precinct Project and the probable cost associated with the delivery of various components in the approved project stages.

COUNCIL RESOLUTION

1. THAT the Council receives the report as the latest financial status for the Rockhampton Riverbank Precinct Project.
2. THAT the Council confirms the project scope of works which is to be delivered.
3. THAT the Council allocates funding for the agreed project scope delivery.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED UNANIMOUSLY

5.3 REVISED BUDGET 2015-2016**File No:** 8785**Attachments:**

1. One Page Budget Summary
2. 10 Year Financial Statements and Ratios
3. 2015-16 Capital Budget Listing (Revised)

Authorising Officer: Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

SUMMARY

A formal amendment to the 2015/16 Budget is proposed due to a number of significant items that have progressed since the adoption of the Budget and October 2015 Revision

COUNCIL RESOLUTION

THAT in accordance with S170(3) of the *Local Government Finance Regulation 2012*, the papers, as attached to the report, be adopted as a Budget Amendment for 2015/16.

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

5.4 FINANCE POLICIES FOR REVIEW**File No:** 5237**Attachments:**

1. Draft Investment Policy
2. Draft Investment Policy (Track Changes)
3. Rates Concession Policy
4. Rates Concession Policy (Track Changes)
5. Draft Revenue Policy
6. Draft Revenue Policy (Track Changes)

Authorising Officer: Ross Cheesman - General Manager Corporate Services**Author:** Alicia Cutler - Manager Finance

SUMMARY

Manager Finance presenting reviewed annual policies to Council for adoption. These policies are integral to the Annual Budget and as such are presented prior to the adoption of the Budget.

COUNCIL RESOLUTION

THAT the following policies as detailed in the report be adopted:

- Investment Policy
- Rates Concession Policy
- Revenue Policy

Moved by: Mayor Strelow**Seconded by:** Councillor Swadling**MOTION CARRIED**

5.5 PROPOSED FEES AND CHARGES 2016-2017

File No: 7816
Attachments: 1. Proposed Fees and Charges 2016-2017
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

The intention of this report is to submit Council's reviewed Fees and Charges Schedule for the 2016 – 2017 financial year.

COUNCIL RESOLUTION

THAT in accordance with the requirements of the *Local Government Act 2009*, Council adopts the Fees and Charges schedule for the 2016-2017 financial year, with the deletion of the annual pass for spectators at pools.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

**5.6 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED
31 MAY 2016**

File No: 8148
Attachments: 1. Income Statement - May 2016
2. Key Indicator Graphs - May 2016
Authorising Officer: Ross Cheesman - General Manager Corporate Services
Author: Alicia Cutler - Manager Finance

SUMMARY

The Finance Manager presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 May 2016.

COUNCIL RESOLUTION

THAT the Rockhampton Regional Council Summary Budget Management Report for the period ended 31 May 2016 be 'received'.

Moved by: Councillor Rutherford

Seconded by: Councillor Smith

MOTION CARRIED

6 CLOSURE OF MEETING

There being no further business the meeting closed at 3:59pm.

SIGNATURE

CHAIRPERSON

DATE