



# **ORDINARY MEETING**

## **MINUTES**

**13 DECEMBER 2016**

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## TABLE OF CONTENTS

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ITEM	SUBJECT	PAGE NO
1	OPENING.....	1
2	PRESENT .....	1
3	APOLOGIES AND LEAVE OF ABSENCE .....	1
4	CONFIRMATION OF MINUTES OF PREVIOUS MEETING.....	2
5	DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA .....	2
6	BUSINESS OUTSTANDING.....	3
	NIL .....	3
7	PUBLIC FORUMS/DEPUTATIONS .....	4
	NIL .....	4
8	PRESENTATION OF PETITIONS.....	5
8.1	PETITION REQUESTING REVIEW OF TRAFFIC SAFETY CONCERNS IN WARD AND SPENCER STREETS, ALLENSTOWN.....	5
9	COMMITTEE REPORTS.....	6
9.1	PLANNING AND REGULATORY COMMITTEE MEETING - 6 DECEMBER 2016 .....	6
9.2	INFRASTRUCTURE COMMITTEE MEETING - 6 DECEMBER 2016.....	24
9.3	AIRPORT, WATER AND WASTE COMMITTEE MEETING - 6 DECEMBER 2016 .....	28
9.4	COMMUNITY SERVICES COMMITTEE MEETING - 7 DECEMBER 2016 .....	33
9.5	PARKS, RECREATION AND SPORT COMMITTEE MEETING - 7 DECEMBER 2016 .....	42
10	COUNCILLOR/DELEGATE REPORTS .....	52
10.1	LEAVE OF ABSENCE - COUNCILLOR ELLEN SMITH - 14 DECEMBER TO 16 DECEMBER 2016.....	52
10.2	LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER – 8 JANUARY TO 14 JANUARY 2017 .....	53
11	OFFICERS' REPORTS .....	54
11.1	CONVERSION OF BOND STORE TO ACCOMMODATE A SMART WORKING HUB.....	54
11.2	PROPOSED TRUSTEE LEASE TO OPTUS (TELECOMMUNICATIONS TOWER) - PART OF 15 BIRKBECK DRIVE, PARKHURST .....	55
11.3	DEVELOPMENT INCENTIVES POLICY .....	56

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11.4	FINAL MANAGEMENT REPORT FOR ROCKHAMPTON REGIONAL COUNCIL .....	57
11.5	SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 NOVEMBER 2016 .....	58
11.6	SUSTAINABLE PLANNING ACT 2009 - TEMPORARY DELEGATION OVER CHRISTMAS / NEW YEAR PERIOD .....	59
<b>12</b>	<b>NOTICES OF MOTION .....</b>	<b>60</b>
12.1	NOTICE OF MOTION - COUNCILLOR DREW WICKERSON - REVIEW OF ALLOCATED PARKING FOR ROCKHAMPTON REGIONAL COUNCIL VEHICLES IN EAST STREET .....	60
<b>13</b>	<b>QUESTIONS ON NOTICE .....</b>	<b>61</b>
	NIL .....	61
<b>14</b>	<b>URGENT BUSINESS\QUESTIONS .....</b>	<b>62</b>
<b>15</b>	<b>CLOSED SESSION .....</b>	<b>63</b>
16.1	CAPRICORN ENTERPRISE FUNDING AGREEMENT .....	64
16.2	UPCOMING EVENT UPDATE .....	64
16.3	BUILDING BETTER REGIONS (PREVIOUSLY BUILDING STRONGER REGIONS) FUNDING POOL .....	64
16.4	CAPITAL PROJECTS.....	64
16.5	TEN 12336 ROCKHAMPTON RIVERSIDE PRECINCT STAGE 2 LOWER BANK REDEVELOPMENT TENDER RECOMMENDATION .....	64
16.6	ADDITIONAL RESOURCES AND ORGANISATIONAL STRUCTURE .....	64
11.1	CONVERSION OF BOND STORE TO ACCOMMODATE A SMART WORKING HUB.....	64
<b>16</b>	<b>CONFIDENTIAL REPORTS.....</b>	<b>66</b>
16.1	CAPRICORN ENTERPRISE FUNDING AGREEMENT .....	66
16.2	UPCOMING EVENT UPDATE .....	67
16.3	BUILDING BETTER REGIONS (PREVIOUSLY BUILDING STRONGER REGIONS) FUNDING POOL .....	68
16.4	CAPITAL PROJECTS.....	69
11.1	CONVERSION OF BOND STORE TO ACCOMMODATE A SMART WORKING HUB.....	70
16.5	TEN 12336 ROCKHAMPTON RIVERSIDE PRECINCT STAGE 2 LOWER BANK REDEVELOPMENT TENDER RECOMMENDATION .....	71
16.6	ADDITIONAL RESOURCES AND ORGANISATIONAL STRUCTURE .....	72
<b>17</b>	<b>CLOSURE OF MEETING.....</b>	<b>73</b>

**REPORT OF THE ORDINARY MEETING  
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 13 DECEMBER 2016 COMMENCING AT 9.02AM**

## **1 OPENING**

The opening prayer presented by Reverend Shaji Joseph from St Luke's Anglican Church Wandal.

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr M Rowe – General Manager Community Services  
Mr S Waters – Acting Executive Manager Regional Development  
Ms A Cutler – Manager Finance  
Mr M Crow – Manager Engineering Services  
Mr B Hooper – Acting Manager Corporate and Technology Services  
Mr R Palmer – Senior Executive Industry Engagement  
Ms K Anderson – Coordinator Property and Insurance  
Ms T Fitzgibbon – Coordinator Development Assessment  
Mr R Truscott – Coordinator Strategic Planning  
Mr A de Klerk – Senior Planning Officer  
Mr A Collins – Special Projects Officer  
Mr G Martin – Senior Digital Officer  
Ms E Hattin – Smart Hub Business Manager  
Ms E Brodel – Media Officer  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

Leave of Absence for the meeting was previously granted to Councillor Stephen Schwarten.

#### **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

##### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 22 November 2016 be taken as read and adopted as a correct record.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

#### **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

**7 PUBLIC FORUMS/DEPUTATIONS**

Nil

## 8 PRESENTATION OF PETITIONS

### 8.1 PETITION REQUESTING REVIEW OF TRAFFIC SAFETY CONCERNS IN WARD AND SPENCER STREETS, ALLENSTOWN

**File No:** 8054  
**Attachments:** Nil  
**Responsible Officer:** Evan Pardon - Chief Executive Officer

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#### SUMMARY

*Councillor Drew Wickerson has received a petition from 26 petitioners requesting a review of traffic safety concerns in Ward and Spencer Streets, Allenstown.*

#### COUNCIL RESOLUTION

THAT the petition requesting traffic safety in Ward and Spencer Streets be received and that a report be prepared for the Infrastructure Committee.

**Moved by:** Councillor Wickerson  
**Seconded by:** Mayor Strelow

**MOTION CARRIED**



## **9 COMMITTEE REPORTS**

### **9.1 PLANNING AND REGULATORY COMMITTEE MEETING - 6 DECEMBER 2016**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Planning and Regulatory Committee meeting, held on 6 December 2016 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding item 9.1.4 - Footpath Dining Fee Waiver.

**Moved by: Councillor Smith**

**Seconded by: Councillor Wickerson**

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

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**Recommendation of the Planning and Regulatory Committee, 6 December 2016**
**9.1.1 D/151-2016 - DEVELOPMENT APPLICATION FOR OPERATIONAL WORKS FOR AN ADVERTISING DEVICE (BILLBOARD SIGN)**

**File No:** D/151-2016

**Attachments:**

1. Locality Plan
2. East Street Elevation
3. Fitzroy Street Elevation
4. Photoshopped Image

**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Steven Gatt - Manager Planning & Regulatory Services  
Michael Rowe - General Manager Community Services

**Author:** Anton de Klerk - Acting Coordinator Development Assessment

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**SUMMARY**

*Development Application Number:* D/151-2016

*Applicant:* Bishopp Outdoor Advertising C/- Vision Surveys

*Real Property Address:* Lot 1 on RP608458, Parish of Rockhampton

*Common Property Address:* 36 East Street, Rockhampton City

*Area of Site:* 1,993 square metres

*Planning Scheme:* Rockhampton Region Planning Scheme 2015

*Planning Scheme Zone:* Principal Centre Zone

*Planning Scheme Overlays:* Not Applicable

*Existing Development:* Office Building

*Existing Approvals:* Office Building

*Approval Sought:* Development Permit for Operational Works for an Advertising Device (billboard sign)

*Level of Assessment:* Code Assessable

*Submissions:* Not Applicable

*Referral Agency(s):* Nil

*Infrastructure Charges Area:* Charge Area 2

*Application Progress:*

<i>Application Lodged:</i>	21 September 2016
<i>Application Properly Made:</i>	26 September 2016
<i>Council request for additional time (until 22 November 2016):</i>	20 October 2016
<i>Government Agency Response (as an advice agency, requested by Council):</i>	12 October 2016
<i>Last receipt of information from applicant:</i>	1 November 2016
<i>Council request for additional time (until 20 December 2016):</i>	15 November 2016

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<i>Statutory due determination date:</i>	<i>20 December 2016</i>
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## COMMITTEE RECOMMENDATION

THAT in relation to the application for a Development Permit for Operational Works for an Advertising Device (billboard), made by Bishopp Outdoor Advertising c/- Vision Surveys on behalf of Smith Bros. Investments Pty Ltd, on land described as Lot 1 on RP608458, Parish of Rockhampton, located at 36 East Street, Rockhampton City, Council resolves to Approve the application subject to the following conditions:

### 1.0 ADMINISTRATION

- 1.1 The Developer and his employee, agent, contractor or invitee is responsible for ensuring compliance with the conditions of this development approval.
- 1.2 Where these Conditions refer to "Council" in relation to requiring Council to approve or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.
- 1.3 All conditions of this approval must be undertaken and completed to the satisfaction of Council, at no cost to Council.
- 1.4 The following further Development Permits must be obtained prior to the commencement of any works associated with their purposes:
- 1.4.1 Building Works.
- 1.5 All works must be designed, constructed and maintained in accordance with the relevant Council policies, guidelines and standards, unless otherwise stated.

### 2.0 APPROVED PLANS AND DOCUMENTS

- 2.1 The approved development must be completed and maintained generally in accordance with the approved plans and documents, except where amended by the conditions of this permit:

<u>Plan/Document Name</u>	<u>Plan Number</u>	<u>Dated</u>
Level 2 Floor Plan	SK 01, Amendment A	27 October 2016
Fitzroy Street Elevation	SK 02, Amendment A	27 October 2016
East Street Elevation & Details	SK 03, Amendment A	27 October 2016
Unnamed (a photoshopped image illustrating the proposed sign on the building)	Unnumbered	Undated

- 2.2 A set of the above approved plans are returned to you as the Consultant. The Consultant is to supply one (1) Approved set to the contractor to be retained on site at all times during construction.
- 2.3 Where there is any conflict between the conditions of this approval and the details shown on the approved plans and documents, the conditions of approval must prevail.
- 2.4 Where conditions require the above plans or documents to be amended, the revised document(s) must be submitted for endorsement by Council prior to the submission of a Development Application for Building Works.
- ### 3.0 DIGITAL SCREEN DISPLAY FEATURES
- 3.1 The digital display screen of the Advertising Device must incorporate an automatic error detection system which will turn off the screen display or display a blank screen

should the Advertising Device malfunction.

- 3.2 The Advertising Device display screen must incorporate a minimum of two (2) automated ambient light sensors capable of supporting a minimum of five (5) levels of stepped dimming to ensure display screen luminance can adjust automatically in response to surrounding ambient light conditions from dark of night to fully sunlit conditions.
- 3.3 The Advertising Device display screen must provide for on site control, operation, configuration and diagnosis of the screen display.
- 3.4 Messages must remain static for a minimum dwell time of nine (9) seconds, and are not to scroll across the screen or incorporate flashing, blinking, revolving, pulsating, high contrast or rotating effects animation.
- 3.5 Each change of advertisement is to be completed instantaneously (i.e. within 0.1 of a second).

#### 4.0 DIGITAL SCREEN ADVERTISEMENTS AND MOVEMENT

- 4.1 The Advertising Device display screen must not be split to display multiple advertisements on the one display screen.
- 4.2 Advertisements must not display text, photographs or symbols depicting, mimicking or that could be reasonably interpreted as a traffic control device.
- 4.3 Advertisements must not invite traffic to move contrary to any traffic control device, or turn where there is fast moving traffic.
- 4.4 Advertisements must only promote a single, self-contained advertising message that is clear, succinct, legible and easily understood at a glance. The use of text components in a sequential manner, whereby text refers to or is reliant on previous or successive screen displays in order to convey an advertising message is not permitted.

Note: An advertising message refers to the main point the advertisement is attempting to convey to its target audience. This condition seeks to ensure that drivers in particular are not required to spend an excessive amount of time reading and interpreting advertisements.

- 4.5 Changeover animation effects such as 'fade', 'zoom', or 'fly-in' between advertisements must not be used.
- 4.6 A blank black, white, or any coloured screen must not be displayed between advertisements.
- 4.7 Advertisement that comprise of, or incorporate moving visual images, such as videos or animations must not be displayed.

Note: Video refers to a recording or the streaming of moving visual images captured by or using a video camera. Animation refers to a simulation of movement created by displaying a series of pictures or frames either digitally or otherwise.

- 4.8 The Advertising Device must not be capable of playing audio nor synchronised with any outdoor sound system utilised for advertising purposes.

#### 5.0 ILLUMINANCE AND LUMINANCE

- 5.1 Any lighting devices associated with the signage, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents or motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*'.
- 5.2 Luminance levels of the Advertising Device must not exceed the applicable levels listed in *Table 1* below.

**Table 1: Luminance levels Advertising Device**

			All Colours		Bailey's Sign Nit Setting	
Ambient Condition Description	Dimming Level	Advertising Device Illuminance Vertical Component (lx)	Screen Luminance (Cd/m <sup>2</sup> ) Max	Screen Luminance (Cd/m <sup>2</sup> ) Min	Max (nit)	Min (nit)
Sunny Day	5	40,000	6,300	2,800	6,000	2,800
Cloudy Day	4	4,000	1,100	500	1,100	500
Twilight	3	400	480	260	480	260
Dusk	2	40	380	120	380	120
Night	1	< 4	340	80	270	80

*Note: Illuminance refers to the intensity of light falling at a given place on a lighted surface when measured by a lux meter and expressed as luminous flux per unit area (otherwise known as lux (lx)). Luminance refers to the intensity of light per unit area of its source when measured by a luminance meter and expressed as candela per square metre (cd/m<sup>2</sup>). It is often used to describe the perceived brightness of a light source.*

#### 6.0 ASSET MANAGEMENT

6.1 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the Developer.

#### 7.0 OPERATING PROCEDURES

7.1 When requested by Council, a lighting investigation must be undertaken by a qualified person to investigate any complaint of light nuisance, and the results notified within twenty-eight (28) days to Council.

7.2 The lighting investigation must be carried out generally in accordance with the relevant test methods contained section 5 of 'Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting' and Appendix A of 'Australian Standard AS4852.2:2009: Variable Message Signs - Portable Signs' as applicable to determine whether or not the illuminance and luminance levels listed within this Permit have been exceeded.

#### 8.0 ADVERTISING DEVICE CONSTRUCTION AND MAINTENANCE

8.1 Council reserves the right for uninterrupted access to the site at all times during construction.

8.2 All Construction work and other associated activities are permitted only between 0630 hours and 1800 hours Monday to Saturday. No work is permitted on Sundays or public holidays. All requirements of the *Environmental Protection Act 1994* and *Environmental Protection Regulations 2008* must be observed at all times.

8.3 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site.

8.4 Any proposed works within the vicinity (or zone of influence) of existing Council infrastructure will not adversely affect the integrity of the infrastructure. Any restoration works required on existing Council infrastructure as a result of proposed works will be at developer's expense.

- 8.5 The Advertising Device (Digital Billboard Sign) must be designed and certified by a Registered Professional Engineer of Queensland and constructed in accordance with the requirements of the Queensland Development Code and the Building Code of Australia.
- 8.6 All conduits, wiring, switches or other control apparatus installed on an Advertising Device must be concealed from general view, with control apparatus secured in a manner to prevent unauthorised entry and display setting tampering.
- 8.7 All electrical services and systems must comply with '*Australian and New Zealand Standard AS/NZS 3000:2007 - Electrical Installations*'.
- 8.8 The Advertising Device, including its display screen and supporting structure, must meet applicable wind loading requirements as specified in '*Australian Standard AS 1170.2: 2011 - Structural Design Actions Part 2 - Wind Actions*'.
- 8.9 The Advertising Device must be installed in such a fashion so that in the event that the advertising device is removed, the underlying wall surface is able to be made good. Upon removal of the Advertising Device, the wall surface must be restored to an original condition.
- 8.10 All signage must be maintained at all times on the premises by the owner of the premises to the same standard as it was when it was installed.
- 8.11 The Advertising Device (Digital Billboard Sign) must be maintained in a safe, clean, tidy and sightly condition at all times.
- 8.12 Digital advertising devices are an emerging technology and provide the opportunity for real time, attractive, changeable messaging to the public, including community information and emergency communications. The Developer must enter into an agreement with Council, prior to operation of the advertising device, clarifying guidelines / limitations to third party advertising, including potential advertising time for Council.

#### ADVISORY NOTES

NOTE 1. Aboriginal Cultural Heritage

It is advised that under section 23 of the *Aboriginal Cultural Heritage Act 2003*, a person who carries out an activity must take all reasonable and practicable measures to ensure the activity does not harm Aboriginal cultural heritage (the "cultural heritage duty of care"). Maximum penalties for breaching the duty of care are listed in the Aboriginal cultural heritage legislation. The information on Aboriginal cultural heritage is available on the Department of Aboriginal and Torres Strait Islander and Multicultural Affairs website [www.datsima.qld.gov.au](http://www.datsima.qld.gov.au).

NOTE 2. General Environmental Duty

General environmental duty under the *Environmental Protection Act 1994* prohibits unlawful environmental nuisance caused by noise, aerosols, particles, dust, ash, fumes, light, odour or smoke beyond the boundaries of the development site during all stages of the development including earthworks, construction and operation.

NOTE 3. General Safety Of Public During Construction

The *Work Health and Safety Act 2011* and *Manual of Uniform Traffic Control Devices* must be complied with in carrying out any construction works, and to ensure safe traffic control and safe public access in respect of works being constructed on a road.

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**Recommendation of the Planning and Regulatory Committee, 6 December 2016****9.1.2 REQUEST TO EXTEND THE RELEVANT PERIOD TO DEVELOPMENT PERMIT D/533-2008 FOR A MATERIAL CHANGE OF USE FOR MULTI UNIT DWELLINGS (FOUR UNITS)**

**File No:** D/533-2008  
**Attachments:** 1. Locality Plan  
**Authorising Officer:** Anton de Klerk - Acting Coordinator Development Assessment  
Steven Gatt - Manager Planning & Regulatory Services  
Michael Rowe - General Manager Community Services  
**Author:** Alyce James - Planning Officer

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**SUMMARY**

*Development Application Number:* D-R/533-2008  
*Applicant:* R G Cooper  
*Real Property Address:* Lot 43 on RP603342  
*Common Property Address:* 369 Paterson Avenue, Koongal  
*Area of Site:* 1,196 square metres  
*Current Planning Scheme:* Rockhampton Region Planning Scheme 2015  
*Current Planning Scheme Zone:* Low Density Residential Zone  
*Superseded Planning Scheme:* Rockhampton City Plan 2005  
*Superseded Planning Scheme Zone/Area:* Lakes Creek Residential Area  
*Planning Scheme Overlays:* Nil  
*Existing Development:* Dual Occupancy  
*Approval Sought:* Extension to the Relevant Period to Development Permit D/533-2008 for a Material Change of Use for Multi Unit Dwellings (four units)  
*Referral Agency(s):* Nil  
*Infrastructure Charges Area:* Charge Area 1

**COMMITTEE RECOMMENDATION**

THAT in relation to the request to extend the relevant period for Development Permit D-R/533-2008 for a Material Change of Use for Multi Unit Dwellings (four units), made by R G Cooper, on land described as Lot 43 on RP603342, Parish of Archer located at 369 Paterson Avenue, Koongal, Council resolves that:

1. Condition 1.8 be amended by replacing the following condition:

*“This approval is valid for a period of eight (8) years from the day the approval takes effect. If the use has not commenced in accordance with the approved conditions within eight (8) years the approval will lapse.”*

With

This approval is valid for a period of ten (10) years from the day the approval takes effect. If the use has not commenced in accordance with the approved conditions

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within ten (10) years the approval will lapse.

2. Condition 9.1 be deleted;

*“Contributions must be paid to Council prior to the issue of a Development Permit for Building Works.”*

3. Condition 9.2 be deleted; and

*“The contributions must be paid in accordance with the Council Policy rates at the date of payment. The following table sets out the contributions required to be paid:*

<i>Policy</i>	<i>Contribution</i>	<i>Current Total*</i>
<i>LPP5</i>	<i>Water Supply Headworks</i>	<i>\$1,852.00</i>
<i>LPP5</i>	<i>Sewerage Headworks</i>	<i>\$2,178.00</i>
<i>PSP5</i>	<i>Park Contribution</i>	<i>\$2,350.00</i>
	<i>Footpath</i>	<i>\$2,988.25</i>

*\*The sums of money quoted will remain firm for a period of twelve (12) months, after which time, Council reserves the right to review same in accordance with the policies and rates and charges current at the time of payment.”*

4. Note 5 be added:

*“This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.”*

5. Council issue an Infrastructure Charges Notice for the amount of \$42,000.00.

That to reflect the above changes to conditions, R G Cooper, be issued with an Amended Decision Notice for Development Permit D-R/533-2008 for a Material Change of Use for Multi Unit Dwellings (four units).

#### ADMINISTRATION

- 1.1 The approved use and development must be completed and maintained generally in accordance with the approved drawings and documents, except where amended by the conditions of this permit:

Plan/Document Name	Plan Number	Dated
Concept Landscape Plan	CF1001 DA Plan 1	06/2008
Planting Plan	CF1001 DA Plan 2	06/2008
Specifications	CF1001 DA Plan 3	06/2008
Details	CF1001 DA Plan 4	06/2008
Lower Floor Plan	M28007 Sheet 1	13/06/2008
Upper Floor Plan	M28007 Sheet 2	13/06/2008
Front and Right Elevation	M28007 Sheet 3	13/06/2008
Left and Rear Elevation	M28007 Sheet 4	13/06/2008
Site Plan	M28007 Sheet 5	13/06/2008
Vehicle Manoeuvring	M28007 Sheet 6	13/06/2008
Floor Plan	M28007 Sheet 7	13/06/2008
Existing Dwelling	M28007 Sheet 8	13/06/2008

- 1.2 Where there is any conflict between conditions of this decision notice and details shown on the approved plans, the conditions of approval must prevail.

- 1.3 Where these Conditions refer to “Council” in relation to requiring Council to approve



or to be satisfied as to any matter, or conferring on the Council a function, power or discretion, that role of the Council may be fulfilled in whole or in part by a delegate appointed for that purpose by the Council.

- 1.4 The Developer is responsible for ensuring compliance with this Approval and the Conditions of the Approval by an employee, agent, contractor or invitee of the Developer.
- 1.5 All conditions, works, or requirements of this approval must be undertaken and completed to the satisfaction of Council, prior to the commencement of the use or release of the building format plan, whichever occurs the sooner.
- 1.6 The following further development permits are required prior to the commencement of any works on the site:
  - 1.6.1 Operational Works:
    - (i) Access and Parking;
    - (ii) Sewerage Works;
    - (iii) Water Works;
    - (iv) Stormwater Works;
    - (v) Site Works; and
    - (vi) Landscaping;
  - 1.6.2 Plumbing and Drainage Works; and
  - 1.6.3 Building Works.
- 1.7 All Development Permits for Operational Works and Plumbing and Drainage Works must be obtained prior to the issue of a Development Permit for Building Works.
- 1.8 This approval is valid for a period of ten (10) years from the day the approval takes effect. If the use has not commenced in accordance with the approved conditions within ten (10) years the approval will lapse.
- 1.9 Any outstanding rates, charges or expenses levied by the Council over the subject land must be paid prior to the issue of a Development Permit for Building Works.
- 2.0 ACCESS AND PARKING
- 2.1 A Development Permit for Operational Works (access and parking) must be obtained prior to the commencement of any works on the site.
- 2.2 All car parking and access areas must be paved or sealed to the satisfaction of Council. Design and construction must be in accordance with the provisions of a Development Permit for Operational Works (access and parking). The layout must be generally in accordance with the endorsed plans (refer to condition 1.1).
- 3.0 SEWERAGE WORKS
- 3.1 A Development Permit for Operational Works (sewerage works) must be obtained prior to the commencement of any works on the site.
- 3.2 The development must be connected to Council's reticulated sewerage network in accordance with the provisions of the *Water Act* and *Plumbing and Drainage Act*.
- 3.3 Construction works proposed in the vicinity of Council's existing sewer infrastructure must not adversely affect the integrity of the infrastructure.
- 3.4 The proposed units must discharge into the combined sewer line down stream of the existing building's connection point.
- 3.5 All sanitary drainage works must be in accordance with regulated work under the *Plumbing and Drainage Act*.

#### 4.0 WATER WORKS

- 4.1 A Development Permit for Operational Works (water works) must be obtained prior to the commencement of any works on the site.
- 4.2 Construction works proposed in the vicinity of Council's existing water infrastructure must not adversely affect the integrity of the infrastructure.
- 4.3 The existing water connection point must be retained to service the proposed development.
- 4.4 In accordance with *Queensland Plumbing and Wastewater Code*, the proposed development must be provided with a master water meter at the property boundary and sub meters for each sole occupancy unit.
- 4.5 All plumbing works must be in accordance with regulated work under the *Plumbing and Drainage Act*.

#### 5.0 STORMWATER WORKS

- 5.1 A Development Permit for Operational Works (stormwater works) must be obtained prior to the commencement of any works on the site.
- 5.2 All stormwater drainage works must be designed and constructed in accordance with the Queensland Urban Drainage Manual and the Capricorn Municipal Design Guidelines, and sound Engineering practice.
- 5.3 All stormwater runoff from the subject site, and roofwater and water from paved surfaces, must be collected within the site and directed to a lawful point of discharge (id est, the kerb and channel in Paterson Avenue), in accordance with Council's requirements. Design and construction must be in accordance with a Development Permit for Operational Works (stormwater works).

#### 6.0 SITE WORKS

- 6.1 A Development Permit for Operational Works (site works) must be obtained prior to the commencement of any works on the site.
- 6.2 Any application for a Development Permit for Operational Works (site works) must be accompanied by an earthworks' plan which clearly identifies the following:
- (i) the location of cut and/or fill;
  - (ii) the type of fill to be used and the manner in which it is to be compacted;
  - (iii) the quantum of fill to be deposited or removed and finished cut and/or fill levels;
  - (iv) details of any proposed access routes to the site which are intended to be used to transport fill to or from the site; and
  - (v) the maintenance of access roads to and from the site so that they are free of all cut and/or fill material and cleaned as necessary.
- 6.3 Any vegetation cleared or removed must be:
- (i) mulched on-site and utilised on-site for landscaping purposes, in accordance with the landscaping plan approved by Council; or
  - (ii) removed for disposal at a location approved by Council;
- within sixty (60) days of clearing. Any vegetation removed must not be burnt

#### 7.0 BUILDING

- 7.1 All external elements, such as air conditioners, must be adequately screened from public view, to Council's satisfaction. Noise from any external elements, such as air

conditioners, must not exceed 5dB(A) above the background ambient noise level, measured at the boundaries of the subject site

7.2 Any lighting devices associated with the development, such as sensory lighting, must be positioned on the site and shielded so as not to cause glare or other nuisance to nearby residents and motorists. Night lighting must be designed, constructed and operated in accordance with '*Australian Standard AS4282 – Control of the obtrusive effects of outdoor lighting*'.

7.3 A waste bin compound must be provided in the nominated position as indicated on the approved plan (refer to condition 1,1).

7.3.1 The waste compound must be:

- (i) located at least three (3) metres from any road frontage;
- (ii) surrounded by a fence, minimum 1.8 metres in height, which obstructs from view the contents of the compound from any public place;
- (iii) of a minimum size to accommodate four standard domestic wheelie bins;
- (iv) kept in a clean, tidy condition; and
- (v) provided with impervious paved and drained washdown areas

7.3.2 The refuse containers must be:

- (i) stored within the bin compound area;
- (ii) securely covered at all times; and
- (iii) maintained in a clean condition and in good repair.

## 8.0 LANDSCAPING

8.1 A Development Permit for Operational Works (landscaping) must be obtained prior to the commencement of any works on the site.

8.2 Any application for a Development Permit for Operational Works (landscaping) must be in accordance with the Rockhampton City Plan Landscape Code and include, but is not limited to, the following:

8.2.1 A plan documenting the "Extent of Works" and supporting documentation which includes:

- (i) location and name of existing trees, including those to be retained (the location of the trees shall be overlaid or be easily compared with the proposed development design);
- (ii) the extent of soft and hard landscape proposed;
- (iii) important spot levels and/or contours. The levels of the trees to be retained shall be provided in relation to the finished levels of the proposed buildings and works;
- (iv) underground and overhead services;
- (v) typical details of critical design elements (eg stabilisation of batters, retaining walls, podium/balcony planters, trees in car park areas, fences);
- (vi) details of landscape structures including areas of deep planting; and
- (vii) specification notes on mulching and soil preparation.

8.2.2 A "Planting Plan" and supporting documentation which includes:

- (i) trees, shrubs and groundcovers to all areas to be landscaped;
- (ii) position and canopy spread of all trees and shrubs;

- (iii) the extent and type of works (i.e. paving, fences, garden bed edging etc). All plants shall be located within an edged garden; and
- (iv) a plant schedule with the botanic and common names, total plant numbers and pot sizes at the time of planting.

8.3 All fencing depicted on the approved plans along the western boundary must be of a solid construction, with no openings.

8.4 The landscaped areas must be subject to an ongoing maintenance and replanting programme (if necessary).

#### 9.0 CONTRIBUTIONS/COSTS

9.1 Deleted.

9.2 Deleted.

9.3 Any alteration necessary to electricity, telephone, water mains, sewerage mains, and/or public utility installations resulting from the development or in connection with the development, must be at full cost to the developer.

9.4 'As constructed' information pertaining to assets to be handed over to Council and those which may have an impact on Council's existing and future assets must be provided prior to the commence of the use or the release of the Building Format Plan, whichever occurs the sooner.

#### 10.0 ENVIRONMENTAL

10.1 Any application for a Development Permit for Operational Works or a Development Permit for Building Works must be accompanied by a detailed Environmental Management Plan, which addresses, but is not limited to, the following matters:

- (i) water quality and drainage;
- (ii) erosion and silt/sedimentation management;
- (iii) vegetation management and clearing;
- (iv) top soil management;
- (v) interim drainage plan during construction;
- (vi) construction programme;
- (vii) weed control;
- (viii) emergency vehicle access;
- (ix) noise and dust suppression; and
- (x) waste management.

10.2 Any application for a Development Permit for Operational Works or Development Permit for Building Works must be accompanied by an Erosion and Sediment Control Plan which addresses, but is not limited to, the following:

- (i) objectives;
- (ii) site location / topography;
- (iii) vegetation;
- (iv) site drainage;
- (v) soils;
- (vi) erosion susceptibility;
- (vii) erosion risk;
- (viii) concept;

- (ix) design; and
- (x) implementation, for the construction and post construction phases of work.

The erosion and sediment control plan must incorporate detailed plans, control measures, monitoring programmes and maintenance procedures to ensure appropriate development and management practices within and adjacent to the site.

10.3 The Environmental Management Plan and the Erosion and Sediment Control Plan approved as part of a Development Permit for Operational Works must be part of the contract documentation for the development works.

10.4 No works can commence on the site unless and until an Environmental Management Plan and an Erosion and Sediment Control Plan has been approved by Council as part of Development Permit for Operational Works.

#### 11.0 OPERATING PROCEDURES

11.1 All construction materials, waste, waste skips, machinery and contractors' vehicles must be located and stored or parked within the site. No storage of materials, parking of construction machinery or contractors' vehicles will be permitted in Paterson Avenue.

#### NOTES

NOTE 1: Dust Control

It is the developer's responsibility to ensure compliance with Part 2A - Environmental Nuisance of the Environmental Protection Regulation 1998 which prohibits unlawful environmental nuisance caused by dust, ash, fumes, light, odour or smoke beyond the boundaries of the property during all stages of the development including earthworks and construction.

NOTE 2: Sedimentation Control

It is the developer's responsibility to ensure compliance with Section 32 of the Environmental Protection (Water) Policy 1997 to prevent soil erosion and contamination of the stormwater drainage system and waterways.

NOTE 3: Noise During Construction And Noise In General

It is the developer's responsibility to ensure compliance with Section 6S General Emission Criteria and Section 6T Noise Emission Criteria of the Environmental Protection Regulation 1998.

NOTE 4: General Safety Of Public During Construction

It is the principal contractor's responsibility to ensure compliance with Section 31 of the Workplace Health and Safety Act 1995. Section 31(1)(c) states that the principal contractor is obliged on a construction workplace to ensure that work activities at the workplace are safe and without risk of injury or illness to members of the public at or near the workplace.

It is the responsibility of the person in control of the workplace to ensure compliance with Section 30 of the Workplace Health and Safety Act 1995. Section 30(1)(c) states that the person in control of the workplace is obliged to ensure there is appropriate, safe access to and from the workplace for persons other than the person's workers.

NOTE 5: Infrastructure Charges Notice

This application is subject to infrastructure charges in accordance with Council policies. The charges are presented on an Infrastructure Charges Notice.

**Recommendation of the Planning and Regulatory Committee, 6 December 2016****9.1.3 APPLICATIONS TO BE DECIDED UNDER DELEGATION**

**File No:** 7028  
**Attachments:** Nil  
**Authorising Officer:** Steven Gatt - Manager Planning & Regulatory Services  
Michael Rowe - General Manager Community Services  
**Author:** Tarnya Fitzgibbon - Coordinator Development Assessment

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**SUMMARY**

*This report outlines the new development applications that have been received during October 2016 and how the applications will be decided.*

**COMMITTEE RECOMMENDATION**

THAT the report on applications to be decided under delegation be received.

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**Recommendation of the Planning and Regulatory Committee, 6 December 2016****9.1.4 FOOTPATH DINING FEE WAIVER**

**File No:** 11359  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Steven Gatt - Manager Planning & Regulatory Services

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**SUMMARY**

*The Rockhampton CBD internal reference group has identified many towns and cities throughout Australia have introduced fee waivers for outdoor dining precincts (temporarily or permanently) to encourage vibrancy through a more prominent café culture.*

*To increase and encourage outdoor dining opportunities in the Rockhampton CBD and other centres it is proposed to trial an incentive program whereby footpath (outdoor) dining application fees are waived for a six month period for licenced food businesses in the region.*

*Footpath (outdoor) dining fees are currently (2016/17) \$237 per year. The trial incentive program would include a fee waiver for all licenced food businesses to trial outdoor dining, particularly within the CBD and other centres. It is requested that the Rockhampton Regional Council Outdoor Dining Incentive Program commence on the 1 January 2017.*

**COUNCIL RESOLUTION**

THAT Council undertakes to waive footpath (outdoor) dining application fees for licenced food businesses in the region for twenty-four (24) months from 1 January 2017, not retrospective.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED UNANIMOUSLY**

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**Recommendation of the Planning and Regulatory Committee, 6 December 2016****9.1.5 BUSKING FEE WAIVER**

<b>File No:</b>	<b>11359</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Michael Rowe - General Manager Community Services</b>
<b>Author:</b>	<b>Steven Gatt - Manager Planning &amp; Regulatory Services</b>

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**SUMMARY**

*The Rockhampton CBD internal reference group has identified the process of applying for a busking permit as an area in need of improvement. Busking is viewed as an important vehicle that can be utilised to showcase the regions talent and diversity.*

*Currently the application process is unclear and expensive for a busker who often receives very little revenue. Encouraging busking in the Rockhampton CBD and other centres will add vibrancy and promote arts and culture within our community.*

*An evaluation of processes and fees applied by other local governments has been completed. The results found there is an opportunity to more effectively promote busking in our region.*

*It is recommended that fees and charges for busking be free and a policy for busking be developed.*

**COMMITTEE RECOMMENDATION**

THAT Changes to Council policy in regard to busking are required. The following recommendations apply:

1. That any applicable changes be made to the Local Laws;
2. That a policy for busking be developed, to include permitted locations and a monthly busking permit which can be withdrawn at the sole discretion of Council;
3. That the renewal form be simplified so that it can be processed by customer service;
4. That the permit application fee and permit renewal fee be free;
5. That resourcing is improved, as per the suggestions outlined under resources;
6. Changes to the fees and charges are undertaken to reflect permits are free; and
7. The necessary Insurance be available via Council.



**Recommendation of the Planning and Regulatory Committee, 6 December 2016****9.1.6 AMENDMENT TO SUBORDINATE LOCAL LAW NO. 2 (ANIMAL MANAGEMENT) 2011****File No:** 7437, 1464**Attachments:**

1. Amended Subordinate Local Law No. 2 (Animal Management) 2011
2. Current Subordinate Local Law No. 2 (Animal Management) 2011

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*This report provides the results of recent public consultation on the establishment of additional dog off leash areas in Parks and recommends approval for an amended Subordinate Local Law No2 (Animal Management) 2011.*

**COMMITTEE RECOMMENDATION**

THAT Council approve the amended Subordinate Local Law No. 2 (Animal Management) 2011 as attached and resolves to proceed with the making of the subordinate local law with amendments as outlined in the report.

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**Recommendation of the Planning and Regulatory Committee, 6 December 2016****9.1.7 D/151-2016 - DEPUTATION REPORT FOR A DEVELOPMENT APPLICATION FOR OPERATIONAL WORKS FOR AN ADVERTISING DEVICE (BILLBOARD SIGN)**

**File No:** D151-2016  
**Attachments:** Nil  
**Authorising Officer:** Tarnya Fitzgibbon - Coordinator Development Assessment  
Steven Gatt - Manager Planning & Regulatory Services  
Michael Rowe - General Manager Community Services  
**Author:** Anton de Klerk - Senior Planner

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**SUMMARY**

*Council in receipt of an application for a Development Application for Operational Works for an Advertising Device (billboard sign), made by Vision Surveys, on behalf of Bishopp Outdoor Advertising, on land described as Lot 1 on RP608458, Parish of Rockhampton, located at 36 East Street, Rockhampton City.*

*The application is to be presented to the Planning and Regulatory Committee at its meeting of 6 December 2016.*

*Nick McAlpine from Bishopp Outdoor Advertising (the applicant) has requested the opportunity to have a deputation with the Council at the Planning and Regulatory Committee meeting to provide a brief overview of the project and some advertising potential.*

**COMMITTEE RECOMMENDATION**

THAT the deputation by Nick McAlpine from Bishopp Outdoor Advertising be 'received'.

**9.2 INFRASTRUCTURE COMMITTEE MEETING - 6 DECEMBER 2016****COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 6 December 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by: Councillor Williams**

**Seconded by: Councillor Swadling**

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Infrastructure Committee, 6 December 2016****9.2.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Infrastructure Committee be received.

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**Recommendation of the Infrastructure Committee, 6 December 2016****9.2.2 MAIN STREET BUS STOPS**

**File No:** 4807  
**Attachments:** 1. Proposed Main St Bus Stops  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** David Bremert - Manager Civil Operations

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**SUMMARY**

*The Department of Transport and Main Roads and Capricorn Sunbus have asked Council if two formal bus stops can be identified along Main Street, Park Avenue instead of the unofficial bus stops that are currently present. Council staff have inspected the area and spoken to the affected resident.*

**COMMITTEE RECOMMENDATION**

THAT Council approves the construction of the following two formal bus stops on Main Street:

1. 10 Main Street, Park Avenue; and
2. 40 Main Street, Park Avenue; and

THAT Council writes to the Department of Transport and Main Roads and Capricorn Sunbus to inform them of the decision.

**Recommendation of the Infrastructure Committee, 6 December 2016****9.2.3 SANDY CREEK ROAD**

**File No:** 215800, 7028

**Attachments:**

1. Sandy Creek Road location
2. Sandy Creek Road Letters of usage

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** David Bremert - Manager Civil Operations

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**SUMMARY**

*Property Owners have written to Council seeking Council to maintain Sandy Creek Road up to the corner of his allotment.*

*Property Owners have also attached support from other ratepayers, who would use this section of road once it has been upgraded to Councils standard.*

**COMMITTEE RECOMMENDATION**

THAT Sandy Creek Road be extended to the chainage 4 or Black Flats gate once the road has been brought to a condition that satisfies Council.

**9.3 AIRPORT, WATER AND WASTE COMMITTEE MEETING - 6 DECEMBER 2016****COUNCIL RESOLUTION**

THAT the Minutes of the Airport, Water and Waste Committee meeting, held on 6 December 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Airport, Water and Waste Committee, 6 December 2016****9.3.1 BUSINESS OUTSTANDING TABLE FOR AIRPORT, WATER AND WASTE COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Airport, Water and Waste Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Airport, Water and Waste Committee be received.



**Recommendation of the Airport, Water and Waste Committee, 6 December 2016****9.3.2 ROCKHAMPTON REGIONAL WASTE AND RECYCLING PARTICIPATION AT ROCKY SWAP 2016**

**File No:** 1914  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*This report will put forward the results from Rockhampton Regional Waste and Recycling's participation in the 2016 Rocky Swap event. The aim of this involvement was to provide support to our Region's largest "re-use" event and to utilise the event as an opportunity for community engagement as well as collecting data on community recycling rates through an audit of the event's general waste and recycling bins. The report will present the data collected through the audit, the overall effectiveness of Rockhampton Regional Waste and Recycling's participation and also provide recommendations for future involvement with this event.*

**COMMITTEE RECOMMENDATION**

THAT Rockhampton Regional Council approach the event coordinators to seek involvement and to provide support to the event in its approach to waste management and recycling.

**Recommendation of the Airport, Water and Waste Committee, 6 December 2016****9.3.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING 2016-2017 ANNUAL PERFORMANCE PLAN**

**File No:** 7927  
**Attachments:** 1. RRWR Annual Performance Plan 2016-17  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*Rockhampton Regional Council's (Council) waste and recycling services were identified as a Type 2 business activities as defined in the Local Government Act.*

*Council, at its meeting on 24 August 2010, resolved that the waste and recycling business be commercialised.*

*Rockhampton Regional Waste & Recycling (RRWR) commenced operations as a Commercial Business Unit on 1 July 2011.*

*This plan is RRWR's agreement with Rockhampton Regional Council to deliver waste and recycling services. The plan describes RRWR's objectives and functions, commercialisation objectives, community service obligations, customer service objectives, reporting requirements, environmental management objectives, asset management objectives and financial policies.*

*This plan is required by Section 175 of the Local Government Regulation 2012 (the Regulation) which states that:*

- 1. there must be an annual performance plan for each commercial business unit;*
- 2. a local government's operational plan must include the annual performance plan for each of its commercial business units; and*
- 3. a performance plan may be amended at any time before the end of the financial year for which it is prepared.*

*Key financial and non-financial targets are detailed within this plan.*

**COMMITTEE RECOMMENDATION**

The Committee made no resolution and moved to the next item of business.

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**Recommendation of the Airport, Water and Waste Committee, 6 December 2016****9.3.4 SEEKING APPROVAL TO AMEND COMMERCIAL CHARGING TO A PER TONNE RATE**

<b>File No:</b>	<b>7816</b>
<b>Attachments:</b>	<b>1. Example impact from fees and charges being amended to per tonne rate</b> <b>2. Comparison current vs proposed fees 2016-17</b>
<b>Authorising Officer:</b>	<b>Peter Kofod - General Manager Regional Services</b>
<b>Author:</b>	<b>Craig Dunglison - Manager RRWR</b>

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**SUMMARY**

*As part of the 2016 / 2017 budget process the Waste Management Facility Fees and Charges were set so that commercial customers with Trailer / Utility / Tray Back / Van and Large Trailer would be charged on a per unit basis and not per tonne and that these charges be reviewed at December. This has seen a number of commercial customers modify their collection configuration so that they fall within this per unit charge definition. As a result the revenue received from these customers has reduced. Additionally, this has resulted in disparity in charging between certain local commercial customers which unintentionally creates inequity in the market resulting in a number of commercial customer complaints.*

*As part of the December review we are now recommending that all commercial customers regardless of size or collection configuration be charged on a per tonne basis.*

**COMMITTEE RECOMMENDATION**

THAT all commercial customers be charged on a per tonne basis from 1 February 2017.

**COMMITTEE RECOMMENDATION**

THAT a workshop be organised for February 2017 to consider the operation of Waste facilities.

**9.4 COMMUNITY SERVICES COMMITTEE MEETING - 7 DECEMBER 2016****COUNCIL RESOLUTION**

THAT the Minutes of the Community Services Committee meeting, held on 7 December 2016 as circulated, be received and that the recommendations contained within these minutes be adopted, excluding:

Item 9.4.1 - Lease for Rockhampton Cattle Club Inc at the Rockhampton Showgrounds;  
Item 9.4.2 – Walter Reid Cultural Centre Lease Renewals;  
Item 9.4.3 – Community Assistance Program; and  
Item 9.4.6 – Exemption of Fees and Charges for Public Events Policy

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

(Note: The complete minutes are contained in the separate Minutes document)

**Recommendation of the Community Services Committee, 7 December 2016****9.4.1 LEASE FOR ROCKHAMPTON CATTLE CLUB INC. AT THE ROCKHAMPTON SHOWGROUNDS**

**File No:** 8763  
**Attachments:** 1. Rockhampton Cattle Club Inc. Sketch Plan  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*A trustee permit between Council and the Rockhampton Cattle Club Inc. for a parcel of land and associated building, wholly contained within the Rockhampton Showgrounds, has now expired and Council's resolution is required to issue the club with a new trustee lease over the property.*

**COUNCIL RESOLUTION**

THAT the matter be referred back to the Committee to further consider options for dealing with the building and its condition.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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**Recommendation of the Community Services Committee, 7 December 2016****9.4.2 WALTER REID CULTURAL CENTRE LEASE RENEWALS**

**File No:** 2210

**Attachments:**

1. **Table of Walter Reid Cultural Centre Leases and Licences**
2. **Walter Reid Cultural Centre Sketch Plan**

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*All current tenant leases and licences in the Walter Reid Cultural Centre are near the end of the current term and Council's approval to offer the existing tenants new agreements is required.*

**COUNCIL RESOLUTION**

THAT:

1. Pursuant to section 236(1)(b)(ii) and (c)(iii) of the Local Government Regulation 2012 (Qld), Council approve the renewal of the Freehold Leases and Licences as identified in the report; and
2. Council authorises the Chief Executive Officer (Manager Arts & Heritage) to negotiate the terms and conditions of the agreements with the organisations listed in the report in preparation for execution by the delegated officer.

**COUNCIL RESOLUTION**

THAT Council conduct a planning day early in the New Year and that strategic forecasting for both staff and staff accommodation should be part of that agenda item.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Williams

**MOTION CARRIED**

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**Recommendation of the Community Services Committee, 7 December 2016**
**9.4.3 COMMUNITY ASSISTANCE PROGRAM**

**File No:** 1018  
**Attachments:** 1. Community Assistance Program  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Communities and Facilities

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**SUMMARY**

*Twelve applications for funding were received for the second round of the Community Assistance Program for the current financial year. The applications have been assessed and recommendations for funding are presented for Council consideration.*

**COUNCIL RESOLUTION**

THAT Council approves the allocation of funding from the Community Assistance Program for the following as amended, with a determination in regard to the application from Rockhampton SES Group to be made following the provision of additional information on current alternate funding rounds.

<b>Applicant</b>	<b>Purpose of Grant/Sponsorship</b>	<b>Amount</b>
Central Queensland African Association Inc	Africa Day Celebrations 2017	352.00
Central Queensland Swimming Association Inc	2017 Central Queensland Swimming Championships	400.00
CQ Aquajets Swim Club Inc	Shut The Gate Learn 2 Swim - Roof Refurbishment	20,000.00
Friends Of The Rockhampton Heritage Village Association	Restored Vehicle Display Centre – Stage 1	5,000.00
Mount Morgan Rodeo Association Inc	Mount Morgan Rodeo 2017	5,000.00
Newcastle Northstars Ice Hockey Ass. Inc	Ice Hockey Exhibition Game - Rockhampton	2,180.00
Queensland Netball Association - Capricorn Branch Inc	2017 Capricorn Claws Home Game	1,365.00
Rockhampton Bowls Club Inc	Increase the lighting of the footpath and garden section of the Rockhampton Bowls Club front entry of Victoria Parade	490.00
Rockhampton Saloon Car Inc	2nd Annual Kids Day at the Speedway - 17 December 2016	5,000.00
		34,787.00

**Moved by: Councillor Swadling**

**Seconded by: Councillor Fisher**

**MOTION CARRIED**



**Recommendation of the Community Services Committee, 7 December 2016****9.4.4 DRAFT SCHEDULE OF APPROVED COMMUNITY FACILITIES****File No:** 11979**Attachments:**

1. Draft Appendix A Schedule of Approved Community Facilities
2. Draft Appendix A Schedule of Approved Community Facilities with track changes

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Cheryl Haughton - Manager Communities and Facilities

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**SUMMARY**

*Following adoption of the Community Grants and Minor Sponsorship Procedure a Schedule of Approved Community Facilities for the Facility Insurance Scheme has been developed for consideration by Council.*

**COMMITTEE RECOMMENDATION**

THAT Council, subject to the amendments determined, adopts Appendix A Schedule of Approved Community Facilities as an attachment to the Community Grants and Minor Sponsorship Procedure.

**Recommendation of the Community Services Committee, 7 December 2016****9.4.5 DRAFT EQUITABLE ACCESS POLICY**

**File No:** 11979  
**Attachments:** 1. Draft Equitable Access Policy  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Cheryl Haughton - Manager Communities and Facilities

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**SUMMARY**

*In order to provide a framework to guide Council's commitment to equitable access to its facilities and services an Equitable Access Policy has been developed.*

**COMMITTEE RECOMMENDATION**

THAT Council adopts the Equitable Access Policy.

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**Recommendation of the Community Services Committee, 7 December 2016****9.4.6 EXEMPTION OF FEES AND CHARGES FOR PUBLIC EVENTS POLICY**

<b>File No:</b>	<b>6237</b>
<b>Attachments:</b>	<b>1. Draft Exemption of Fees and Charges for Public Events Policy</b>
<b>Authorising Officer:</b>	<b>Michael Rowe - General Manager Community Services</b>
<b>Author:</b>	<b>Peter Owens - Manager Arts and Heritage</b>

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**SUMMARY**

*A policy under which the exemption of Rockhampton Regional Council adopted fees and charges for eligible public events being held at designated Rockhampton Regional Council owned or controlled roads, public reserves and/or community halls can be made, is presented for adoption.*

**COUNCIL RESOLUTION**

THAT the Exemption of Fees and Charges for Public Events Policy be adopted subject to the following changes:

- Excluding the criteria  
“suitable risk management measures for the event must be in evidence, for example road closure permits, public liability insurance and risk assessments in accordance with standard application and booking procedures” as this requirement is included in another process”; and
- Including the standard definition of Region into the Policy Definitions; and
- Including an additional criterion to 5.1  
“Event organisers are community organisations and have an existing lease or tenancy agreement with Council and the event is conducted in a designated location adjacent to the area that is leased/ tenanted”.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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**Recommendation of the Community Services Committee, 7 December 2016****9.4.7 2017 AUSTRALIA DAY EVENT GRANT FUND**

**File No:** 5095

**Attachments:**

1. Application - Gracemere Lions Club
2. Applications - Rotary Club of Mt Morgan
3. Application - Friends of the Heritage Village

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebration across the region. Applications for funding to support activities for Australia Day 2017 are now presented for Council approval.*

**COMMITTEE RECOMMENDATION**

THAT Council:

- award a grant of \$3,800 to the Rotary Club of Mt Morgan to assist the group in presenting a community-focused Australia Day celebration in Mt Morgan in 2017;
- award a grant of \$9,220 to the Lions Club of Gracemere to assist the group in presenting a community-focused Australia Day celebration in Gracemere in 2017; and
- award a grant of \$1,600 to the Friends of the Heritage Village to assist the group in presenting a community-focused Australia Day celebration in Rockhampton in 2017.

**9.5 PARKS, RECREATION AND SPORT COMMITTEE MEETING - 7 DECEMBER 2016****COUNCIL RESOLUTION**

THAT the Minutes of the Parks, Recreation and Sport Committee meeting, held on 7 December 2016 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Parks, Recreation and Sport Committee, 7 December 2016****9.5.1 BUSINESS OUTSTANDING TABLE FOR PARKS, RECREATION AND SPORT COMMITTEE**

**File No:** 10097  
**Attachments:** 1. Business Outstanding Table  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Parks, Recreation and Sport Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Parks, Recreation and Sport Committee be received.

**Recommendation of the Parks, Recreation and Sport Committee, 7 December 2016****9.5.2 FINAL CONCEPT FOR MOUNT MORGAN STREETScape****File No: 8044****Attachments:**

1. Mount Morgan Streetscape Map 1
2. Mount Morgan Streetscape Map 2
3. Mount Morgan Streetscape Map 3
4. Final Morgan CBD Streetscape Concept Consultation Report

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services**Author:** Brett Nicholls - Coordinator Parks Planning and Projects

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**SUMMARY**

*This report seeks endorsement of the final concept design for improvements to be made to the streetscape of Morgan Street, Mount Morgan.*

**COMMITTEE RECOMMENDATION**

THAT Council endorses the final concept design plan for the Mount Morgan Streetscape.

---

**Recommendation of the Parks, Recreation and Sport Committee, 7 December 2016****9.5.3 REQUEST FOR TENURE FROM FULL DRAW FIELD ARCHERS INC**

**File No:** 374

**Attachments:**

1. Lot 2 on RP616741 - Site Map
2. Lot 2 on RP616741 - UXO Map

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Brett Nicholls - Coordinator Parks Planning and Projects

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**SUMMARY**

*This report provides information in order to consider a request for approval to enter into a freehold lease with Full Draw Field Archers Inc. over Council owned land along Yeppoon Road at Limestone Creek.*

**COMMITTEE RECOMMENDATION**

THAT Council will not support a freehold lease with the Full Draw Field Archers Inc. over the subject land due to the following:

1. Unsuitability of land
2. Constraints due to Unexploded Ordnance, Access and Planning Scheme requirements; and

THAT Council offer to work with the Club to find another location for their proposed activity.



**Recommendation of the Parks, Recreation and Sport Committee, 7 December 2016****9.5.4 SUPPORT FOR 2018 MASTERS QUEENSLAND SWIMMING CHAMPIONSHIPS**

**File No:** 8052  
**Attachments:** Nil  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Sophia Czarkowski - Sports and Education Supervisor

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**SUMMARY**

*Caribee Rocky Crocs Masters Swimming Club, in partnership with Mackay Sinkers Masters Swimming Club, is seeking support from Council for its submission to host the 2018 Masters Queensland Swimming Championships at the 2<sup>nd</sup> World War Memorial Aquatic Centre.*

**COMMITTEE RECOMMENDATION**

THAT Council provide in principle support to Caribee Rocky Crocs for its submission to host the 2018 Masters Queensland Swimming Championships at the 2<sup>nd</sup> World War Memorial Aquatic Centre.

---

**Recommendation of the Parks, Recreation and Sport Committee, 7 December 2016****9.5.5 MOUNT ARCHER ACTIVATION IMPLEMENTATION PLAN UPDATE**

**File No:** 5918

**Attachments:**

1. Mount Archer - Activation Tasks
2. Fraser Park - Concept Design
3. Fraser Park - Proposed Staging

**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services

**Author:** Christine Bell - Parks Planning and Land Management Officer

---

**SUMMARY**

*The Mount Archer Activation Master Plan identified a range of projects to create jobs and improve health and lifestyle opportunities, while preserving Mount Archer's natural beauty and environment. This report provides an update on the implementation and staging of priority projects including initial Mount Archer activation tasks, the First Turkey Mountain Bike Reserve, the Fraser Park Restoration and a range of other minor works.*

**COMMITTEE RECOMMENDATION**

THAT Council:

1. Approves the concept design for Fraser Park;
2. Approves the proposed implementation packages for priority projects as part of the Mount Archer Activation Master Plan as outlined in the report; and
3. Approves collaborative planning and development of the Summit Circuit with the Department of National Parks, Sport and Racing.

**Recommendation of the Parks, Recreation and Sport Committee, 7 December 2016****9.5.6 SPORT, PARKS, ACTIVE RECREATION AND COMMUNITY STRATEGY**

**File No:** 12379  
**Attachments:** Nil  
**Authorising Officer:** Margaret Barrett - Manager Parks  
Michael Rowe - General Manager Community Services  
**Author:** Christine Bell - Parks Planning and Land Management Officer

---

**SUMMARY**

*Rockhampton Regional Council is developing a revised sport, recreation, parks and open space plan – the Sport, Parks, Active Recreation and Community (SPARC) Strategy. The community is engaged in the development of the Strategy primarily during November and December 2016 and will have the opportunity to review and provide feedback on the draft Strategy in May 2017. It is expected that the final Strategy will be presented for endorsement by Council in June 2017.*

**COMMITTEE RECOMMENDATION**

THAT Council receives the report on the progress of the development of the SPARC Strategy.

---

**Recommendation of the Parks, Recreation and Sport Committee, 7 December 2016****9.5.7 GRANT OPPORTUNITY - SPORT AND RECREATION PLANNING PROGRAM**

<b>File No:</b>	<b>1957</b>
<b>Attachments:</b>	<b>1. Funding Guidelines - Sport and Recreation Planning Program</b>
<b>Authorising Officer:</b>	<b>Margaret Barrett - Manager Parks Michael Rowe - General Manager Community Services</b>
<b>Author:</b>	<b>Christine Bell - Parks Planning and Land Management Officer</b>

---

**SUMMARY**

*The Queensland Government's Sport and Recreation Planning Program encourages better planning and prioritisation of sport and recreation infrastructure across Queensland. The Program provides eligible organisations with funding to develop quality infrastructure planning documents. Rockhampton Regional Council is eligible to apply for the 2017 Program to progress sport and recreation precinct master planning.*

**COMMITTEE RECOMMENDATION**

THAT Council:

1. approves the submission of an application for funding under the Sport and Recreation Planning Program 2017; and
2. nominates The Common Sport and Recreation Precinct as the location for a Sport and Recreation Precinct Masterplan and funding application.

**Recommendation of the Parks, Recreation and Sport Committee, 7 December 2016****9.5.8 SPRINGERS LAGOON GRACEMERE****File No: 2051****Responsible Officer: Margaret Barrett – Manager Parks**

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**SUMMARY**

*Councillor Smith raised concerns regarding Springers Lagoon at Gracemere.*

**COMMITTEE RECOMMENDATION**

THAT Council include Springers Lagoon in its regular maintenance programme and a report be brought back to the Parks and Recreation Committee meeting early in 2017. This report is to address the erosion and general condition and potential of the reserve.

**Recommendation of the Parks, Recreation and Sport Committee, 7 December 2016****9.5.9 REVEGETATION PROJECTS****File No: 2051****Responsible Officer: Margaret Barrett – Manager Parks**

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**SUMMARY**

*Councillor Wickerson requesting land currently being maintained by Council be considered for revegetation projects.*

**COMMITTEE RECOMMENDATION**

That a report identifying suitable Council maintained land for revegetation projects be prepared for presentation in early 2017.

**10 COUNCILLOR/DELEGATE REPORTS****10.1 LEAVE OF ABSENCE - COUNCILLOR ELLEN SMITH - 14 DECEMBER TO 16 DECEMBER 2016**

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Megan Careless - Executive Support Officer

---

**SUMMARY**

*Councillor Ellen Smith requesting leave of absence from Wednesday 14 December to Friday 16 December 2016.*

**COUNCIL RESOLUTION**

THAT leave of absence be granted for Councillor Ellen Smith from Wednesday 14 December to Friday 16 December 2016.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**10.2 LEAVE OF ABSENCE - COUNCILLOR NEIL FISHER – 8 JANUARY TO 14 JANUARY 2017**

**File No:** 10072  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Cindy Green - Executive Support Officer

---

**SUMMARY**

*Councillor Neil Fisher requesting leave of absence from Sunday 8 January 2017 up to and including Saturday 14 January 2017.*

**COUNCIL RESOLUTION**

THAT leave of absence from Sunday 8 January 2017 up to and including Saturday 14 January 2017 be approved for Councillor Neil Fisher.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Smith  
**MOTION CARRIED**



## 11 OFFICERS' REPORTS

### 11.1 CONVERSION OF BOND STORE TO ACCOMMODATE A SMART WORKING HUB

**File No:** 7322

**Attachments:**

1. QS Cost Report
2. Smart Hub Concept Designs
3. Gantt Chart

**Authorising Officer:** Peter Kofod - General Manager Regional Services

**Author:** Andrew Collins - Special Projects Officer

---

#### SUMMARY

*This report considers the Bond Store on the Customs House Site for re-purposing and retro fitting to accommodate the new "Smart Working Hub".*

#### COUNCIL RESOLUTION

THAT this matter be discussed in Closed Session.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**11.2 PROPOSED TRUSTEE LEASE TO OPTUS (TELECOMMUNICATIONS TOWER) - PART OF 15 BIRKBECK DRIVE, PARKHURST**

**File No:** 12445

**Attachments:**

1. Aerial Photo - 15 Birkbeck Drive
2. Optus intended coverage area
3. Photo Montage - view from Gremalis Drive
4. Planning Report

**Authorising Officer:** Ross Cheesman - Deputy CEO/General Manager  
Corporate Services

**Author:** Kellie Anderson - Coordinator Property and Insurance

**SUMMARY**

*Reporting on a request received from Optus Mobile Pty Limited to enter into a Trustee Lease over part of 15 Birkbeck Drive, Parkhurst for the purpose of constructing a telecommunications tower.*

**COUNCIL RESOLUTION**

THAT pursuant to section 236 (1)(c)(iv) of the *Local Government Regulation 2012*, the Chief Executive Officer (Coordinator Property & Insurance) be authorised to negotiate a trustee Lease with Optus Mobile Pty Limited over part of 15 Birkbeck Drive, Parkhurst (Lot 1 on CP898877) for an area of approximately 130m<sup>2</sup>, subject to the following conditions:

1. The rental amount is to be \$15,000 per annum + GST, to be increased annually by 3%;
2. The total term of the Lease is to be 20 years;
3. The Lease is subject to the applicant obtaining all necessary approvals from Council and other Government agencies (if applicable);
4. The Lease is subject to obtaining consent from the Minister for Natural Resources & Mines; and
5. The applicant is responsible for all survey and registration costs, and Council's reasonable legal costs with regards to the Lease.

That the Chief Executive Officer is authorised to provide Owner's Consent to Optus Mobile Pty Limited for the purposes of submitting a Development Application and/or Building Application to install a telecommunication tower on the proposed lease area.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**11.3 DEVELOPMENT INCENTIVES POLICY**

**File No:** 11982

**Attachments:**

1. Current Development Incentives Policy
2. Refund Applications
3. Recommendations

**Authorising Officer:** Scott Waters - Acting Executive Manager Regional Development  
Evan Pardon - Chief Executive Officer

**Author:** Rick Palmer - Senior Executive Industry Engagement

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**SUMMARY**

*This report canvasses possible changes to Council's Development Incentives Policy.*

**COUNCIL RESOLUTION**

THAT Council extend the current Development Incentives Policy for a further six months to 30 June 2017, and to workshop a preferred model for commencement on 1 July 2017.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**11.4 FINAL MANAGEMENT REPORT FOR ROCKHAMPTON REGIONAL COUNCIL**

**File No:** 8151  
**Attachments:** 1. Final Management Report for Rockhampton Regional Council 2015-2016  
**Authorising Officer:** Ross Cheesman - Deputy CEO/General Manager Corporate Services  
**Author:** Alicia Cutler - Manager Finance

---

**SUMMARY**

*Following the certification of the Financial Statements for the period ended 30 June 2016, the Final Management Report was received from Deloitte (as delegate of the Auditor-General of Queensland). As required by the Local Government Regulation 2012, this is now presented to the next ordinary meeting of Council.*

**COUNCIL RESOLUTION**

THAT the Final Management Report for the 2015-16 Financial Statements for Rockhampton Regional Council be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

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**11.5 SUMMARY BUDGET MANAGEMENT REPORT FOR THE PERIOD ENDED  
30 NOVEMBER 2016**

**File No:** 8148  
**Attachments:** 1. Income Statement - November 2016  
2. Key Indicator Graphs - November 2016  
**Authorising Officer:** Ross Cheesman - Deputy CEO/General Manager  
Corporate Services  
**Author:** Alicia Cutler - Manager Finance

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**SUMMARY**

*The Manager Finance presenting the Rockhampton Regional Council Summary Budget Management Report for the period ended 30 November 2016.*

**COUNCIL RESOLUTION**

THAT the Rockhampton Regional Council Summary Budget Management Report for the Period ended 30 November 2016 be 'received'.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

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**11.6 SUSTAINABLE PLANNING ACT 2009 - TEMPORARY DELEGATION OVER CHRISTMAS / NEW YEAR PERIOD**

**File No:** 4107  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

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**SUMMARY**

*The purpose of this report is to obtain a temporary delegation for the Chief Executive Officer to facilitate the statutory requirements of the Sustainable Planning Act 2009 to accommodate the Council meeting recess over the December 2016 to January 2017 period.*

**COUNCIL RESOLUTION**

THAT pursuant to Section 257 of the *Local Government Act 2009* Council resolves to delegate its powers as 'Assessment Manager' under the *Sustainable Planning Act 2009* to the Chief Executive Officer for the period 14 December 2016 until 9 January 2017, both dates inclusive, subject to the following limitation:

- (1) The exercise of this delegation will only occur following consultation with, and written concurrence from, two elected members with one drawn from each of the below nominated groupings:
  - (a) Mayor or Acting Mayor, and
  - (b) A member of the Planning and Regulatory Standing Committee

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

## 12 NOTICES OF MOTION

### 12.1 NOTICE OF MOTION - COUNCILLOR DREW WICKERSON - REVIEW OF ALLOCATED PARKING FOR ROCKHAMPTON REGIONAL COUNCIL VEHICLES IN EAST STREET

**File No:** 8041

**Attachments:**

1. Notice of Motion - Review of Parking in East Street
2. Car Parking photos

**Responsible Officer:** Evan Pardon - Chief Executive Officer

#### SUMMARY

*Councillor Drew Wickerson has indicated his intention to move a Notice of Motion at the next Council Meeting on Tuesday 13 December 2016 regarding the review of allocated parking for Council vehicles in East Street.*

#### COUNCIL RESOLUTION

THAT Council reduce the number of centre parking bays in East Street adjacent to Walter Reid building currently reserved for Rockhampton Regional Council vehicles to six (6); and

THAT Council develop a policy on allocating on-street car parking to private businesses under certain circumstances.

**Moved by:** Councillor Wickerson  
**Seconded by:** Mayor Strelow

An amendment was put.

#### AMENDED COUNCIL RESOLUTION

THAT Council reduce the number of centre parking bays in East Street adjacent to Walter Reid building currently reserved for Rockhampton Regional Council vehicles to eight (8); and

THAT Council develop a policy on allocating on-street car parking to private businesses under certain circumstances.

Moved by: Councillor Smith  
Seconded: Councillor Fisher

MOTION LOST and the original motion was put.

#### COUNCIL RESOLUTION

THAT Council reduce the number of centre parking bays in East Street adjacent to Walter Reid building currently reserved for Rockhampton Regional Council vehicles to six (6); and

THAT Council develop a policy on allocating on-street car parking to private businesses under certain circumstances.

**Moved by:** Councillor Wickerson  
**Seconded by:** Mayor Strelow

**MOTION CARRIED**

Councillors Smith, Fisher and Williams recorded their vote against the motion.

**13 QUESTIONS ON NOTICE**

Nil



**14 URGENT BUSINESS QUESTIONS**

**15 CLOSED SESSION**

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

**COUNCIL RESOLUTION**

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

**16.1 Capricorn Enterprise Funding Agreement**

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**16.2 Upcoming Event Update**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**16.3 Building Better Regions (previously Building Stronger Regions) Funding Pool**

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**16.4 Capital Projects**

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

**16.5 TEN 12336 Rockhampton Riverside Precinct Stage 2 Lower Bank Redevelopment Tender Recommendation**

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**16.6 Additional Resources and Organisational Structure**

This report is considered confidential in accordance with section 275(1)(a) (h), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees ; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**11.1 Conversion of Bond Store to Accommodate a Smart Working Hub**

This report is considered confidential in accordance with section 275(1)(c) (h), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Smith

**MOTION CARRIED**

**COUNCIL RESOLUTION****10:22AM**

**THAT** pursuant to s7(11) *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Wickerson

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

10:22AM Mayor Strelow declared a 10 minute recess

10:31AM The meeting resumed

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor M D Wickerson  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr P Kofod – General Manager Regional Services  
Mr S Waters – Acting Executive Manager Regional Development  
Ms A Cutler – Manager Finance  
Mr B Hooper – Acting Manager Corporate and Technology Services  
Mr A Collins – Special Projects Officer  
Ms E Hattin – Smart Hub Business Manager  
Ms E Brodel – Media Officer  
Ms L Leeder – Senior Governance Support Officer

12:00PM Chief Executive Officer left the meeting  
12:00PM Councillor Williams left the meeting  
12:03PM Chief Executive Officer returned to the meeting  
12:03PM Councillor Williams returned to the meeting  
12:49PM Councillor Fisher left the meeting  
12:52PM Councillor Swadling left the meeting  
12:52PM Councillor Fisher returned to the meeting  
12:56PM Councillor Swadling returned to the meeting

**COUNCIL RESOLUTION****1:02PM**

**THAT** pursuant to s7(11) *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

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## 16 CONFIDENTIAL REPORTS

### 16.1 CAPRICORN ENTERPRISE FUNDING AGREEMENT

**File No:** 7028  
**Attachments:** 1. 2016/17 Funding Agreement  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(e) (h), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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#### SUMMARY

*Capricorn Enterprise Board Members have been invited to attend the Ordinary Council Meeting to discuss the Funding Agreement.*

No attendees after the invitation was issued.

#### COUNCIL RESOLUTION

THAT Council formally notify Capricorn Enterprise that Council will not be funding Capricorn Enterprise from 30 March 2017.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Smith

**MOTION CARRIED UNANIMOUSLY**

**16.2 UPCOMING EVENT UPDATE**

**File No:** 6097

**Attachments:**

1. Final Proposed Route
2. Presentation Paper - October 2016

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Scott Waters - Acting Executive Manager Regional Development

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Following the previous Councillor briefing at the 26 July 2016 Ordinary Council meeting, Council Officers have received additional information relating to the upcoming event.*

**COUNCIL RESOLUTION**

THAT Council:

1. Endorse the final route attached to the report; and
2. Host an end of day celebration event.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

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**16.3 BUILDING BETTER REGIONS (PREVIOUSLY BUILDING STRONGER REGIONS)  
FUNDING POOL**

**File No:** 1022  
**Attachments:** 1. Building Better Regions Fact Sheet  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Ross Cheesman - Deputy CEO/General Manager  
Corporate Services

This report is considered confidential in accordance with section 275(1)(h), of the *Local Government Regulation 2012*, as it contains information relating to other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

---

**SUMMARY**

*Building Better Regions (previously Building Stronger Regions) Funding pool has been announced with one of the funding streams closing on the 28 February 2017. This report outlines the details of the first funding stream titled the Infrastructure Projects Stream. A future report will be table in regards to the second funding stream.*

**COUNCIL RESOLUTION**

THAT Council submit an application under the Building Better Regions Fund as discussed for the Rockhampton Airport.

**Moved by:** Councillor Fisher  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

**16.4 CAPITAL PROJECTS**

**File No:** 8785  
**Attachments:** Nil  
**Authorising Officer:** Ross Cheesman - Deputy CEO/General Manager  
Corporate Services  
**Author:** Alicia Cutler - Manager Finance

This report is considered confidential in accordance with section 275(1)(c), of the *Local Government Regulation 2012*, as it contains information relating to the local government's budget.

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**SUMMARY**

*A budget update is provided for Councillors in lieu of a formal Budget Revision. There are some projects that will require Council in-principle support to facilitate progress to be made prior to the Formal Budget revision being presented.*

**COUNCIL RESOLUTION**

THAT approval for the listed Capital Projects be provided and priority given to their allocation within the pending Revised Budget, with further justification for the pipeline from West Rockhampton catchment.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**



**11.1 CONVERSION OF BOND STORE TO ACCOMMODATE A SMART WORKING HUB****File No:** 7322**Attachments:**

1. QS Cost Report
2. Smart Hub Concept Designs
3. Gantt Chart

**Authorising Officer:** Peter Kofod - General Manager Regional Services**Author:** Andrew Collins - Special Projects Officer

---

**SUMMARY**

*This report considers the Bond Store on the Customs House Site for re-purposing and retrofitting to accommodate the new "Smart Working Hub".*

**COUNCIL RESOLUTION**

1. THAT Council officers seek to enter into contracts subject to Council approval on identified land; and
2. THAT design work proceed for the Smart Hub in the Bond Store.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

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**16.5 TEN 12336 ROCKHAMPTON RIVERSIDE PRECINCT STAGE 2 LOWER BANK REDEVELOPMENT TENDER RECOMMENDATION**

**File No:** 12336  
**Attachments:** Nil  
**Authorising Officer:** Peter Kofod - General Manager Regional Services  
**Author:** Andrew Collins - Special Projects Officer

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

---

**SUMMARY**

*This document sets out the process followed in adjudicating and recommending the awarding of Tender Number 12336 – Rockhampton Riverside Precinct Stage 2 Lower Bank Redevelopment.*

**COUNCIL RESOLUTION**

1. THAT Council accepts Woollam Constructions tender offer of \$12,090,105; and
2. THAT Council authorises the Contracts & Tender Section to conclude negotiations with the successful tenderer with a revised project scope which will be submitted to Council for endorsement in February 2017.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Wickerson  
**MOTION CARRIED**

**16.6 ADDITIONAL RESOURCES AND ORGANISATIONAL STRUCTURE**

**File No:** 289  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Evan Pardon - Chief Executive Officer

This report is considered confidential in accordance with section 275(1)(a) (h), of the *Local Government Regulation 2012*, as it contains information relating to the appointment, dismissal or discipline of employees ; AND other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

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**SUMMARY**

*Following the successful delegation to Singapore and China in November 2016, and with the opportunities in the resource sector, the Chief Executive Officer is seeking additional resources.*

**COUNCIL RESOLUTION**

THAT Council authorise the Chief Executive Officer to proceed with obtaining additional resources as discussed, and the title for the General Manager Corporate Services/Deputy Chief Executive Officer be renamed to Deputy Chief Executive Officer.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher  
**MOTION CARRIED**

**17 CLOSURE OF MEETING**

There being no further business the meeting closed at 1:08pm.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE