



# **ORDINARY MEETING**

## **MINUTES**

**10 NOVEMBER 2015**

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**REPORT OF THE ORDINARY MEETING HELD AT COUNCIL CHAMBERS,  
232 BOLSOVER STREET, ROCKHAMPTON  
ON TUESDAY, 10 NOVEMBER 2015 COMMENCING AT 9.00AM**

## **1 OPENING**

The opening prayer presented by Reverend Beryl Anderson from St Paul's Anglican Cathedral Parish.

## **2 PRESENT**

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor S J Schwarten  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Holmes – General Manager Regional Services  
Mr M Rowe – General Manager Community Services  
Ms T Sweeney – Acting General Manager Corporate Services  
Mr R Claus – Executive Manager Regional Development  
Ms S Reeves – Manager Regional Promotions  
Mr S Turner – Manager Governance Support  
Mr P Owens – Manager Arts and Heritage  
Ms T Cooper-Lavery – Gallery Director  
Ms E Brodel – Media and Communications Officer  
Ms L Leeder – Senior Governance Support Officer

## **3 APOLOGIES AND LEAVE OF ABSENCE**

## **4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING**

### **COUNCIL RESOLUTION**

THAT the minutes of the Ordinary Meeting held on 13 October 2015 be taken as read and adopted as a correct record.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Swadling

**MOTION CARRIED**

9:09AM Councillor Belz attended the meeting

## **5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA**

**6 BUSINESS OUTSTANDING**

Nil

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## 7 PUBLIC FORUMS/DEPUTATIONS

### 7.1 DEPUTATION - MR ANDREW WILLS, PHN COUNTRY TO COAST

**File No:** 8238  
**Attachments:** Nil  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Cindy Green - Executive Support Officer

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#### SUMMARY

*Mr Andrew Wills, Area Manager, PHN Country to Coast will be attending the Council Meeting to discuss the new Primary Health Network and the health needs of the Rockhampton Community.*

9:10AM The deputation by Mr Andrew Wills commenced  
9:14AM Councillor Rutherford attended the meeting  
9:19AM Chief Executive Officer left the meeting  
9:21AM Chief Executive Officer returned to the meeting  
9:21AM Councillor Fisher attended the meeting  
9:24AM The deputation concluded

#### COUNCIL RESOLUTION

THAT the deputation by Mr Andrew Wills from PHN Country to Coast be received.

**Moved by:** Councillor Swadling  
**Seconded by:** Councillor Schwarten

**MOTION CARRIED**

**15.1 MAYORAL MINUTE - ASIAN INVESTMENT ATTRACTION****File No: 10097****Responsible Officer: Evan Pardon – Chief Executive Officer**

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**SUMMARY**

*Mayor Strelow presented a Mayoral Minute regarding Asian investment attraction:*

*We have seen firsthand over the last six months that there is interest from Asian investors in our regional area. My trip to Cairns and meetings have reinforced this.*

**COUNCIL RESOLUTION**

The Mayor, Councillor Margaret Strelow moved that:

1. We formalise our approach to seeking and supporting investment from Asia by developing a specific strategy to this end.
2. Council engage with both State and Federal Government Agencies to secure support for Asian investment in our region.

**Moved by: Mayor Strelow**

**MOTION CARRIED UNANIMOUSLY**

**15.2 MAYORAL MINUTE - TRAVEL TO SINGAPORE****File No:** 10097**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*Mayor Strelow presented a Mayoral Minute regarding travel to Singapore to further the Rockhampton Region's interest in trade and investment opportunities.*

9:30AM Councillor Schwarten left the meeting

**COUNCIL RESOLUTION**

THAT the Mayor and an officer be authorised to travel to Singapore with the Deputy Premier The Honourable Jackie Trad MP to further the Rockhampton Region's interest in trade and investment opportunities.

**Moved by: Mayor Strelow**

**MOTION CARRIED**



**15.3 MAYORAL MINUTE - STREET PARTIES****File No: 10097****Responsible Officer: Evan Pardon – Chief Executive Officer**

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**SUMMARY***Mayor Strelow presented a Mayoral Minute regarding street parties.*

9:31AM Councillor Schwarten returned to the meeting

**COUNCIL RESOLUTION**

In relation to street parties I move that:

1. Council establish a process to support street parties.
2. Council encourages simultaneous street parties across the region on 20<sup>th</sup> February or 21<sup>st</sup> of February as a memory of Cyclone Marcia.
3. Residents be encouraged to connect again with their neighbours.
4. Council seek to partner with local businesses and provide vouchers to encourage the event.

**Moved by: Mayor Strelow****MOTION CARRIED**

**15.4 MAYORAL MINUTE - ECONOMIC STIMULUS****File No:** 10097**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*Mayor Strelow presented a Mayoral Minute regarding economic stimulus.*

**COUNCIL RESOLUTION**

In relation to economic stimulus I move that:

1. Council set aside a new budget figure of \$500,000 in the revised budget for footpaths to be released in packages for tender as quickly as possible. The intention is to ensure that local contractors are provided with immediate jobs.
2. Further, Council release excess capital works to tender as quickly as possible so long as it is clear that Council is keen to ensure priority for our own staff in all instances.

Any tendered packages are not to interfere with Council's establish works programme nor to impact on our workforce.

**Moved by:** Mayor Strelow**MOTION CARRIED**

**15.5 MAYORAL MINUTE - EXTENSION OF INFRASTRUCTURE CHARGES CONCESSIONS****File No:** 10097**Responsible Officer:** Robert Holmes

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**SUMMARY**

*Mayor Strelow presented a Mayoral Minute regarding an extension of infrastructure charges concessions.*

**COUNCIL RESOLUTION**

I move that:

- Current infrastructure charges concessions be extended for a further 12 months.

**Moved by:** Mayor Strelow**MOTION CARRIED**

**7.2 ROCKHAMPTON ENTERPRISE CENTRE - KEY HANDOVER**

**File No:** 6363

**Responsible Officer:** Evan Pardon – Chief Executive Officer

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**SUMMARY**

*The Rockhampton Enterprise Centre has closed and Board members attended the Council meeting to return the keys to Council.*

9:35AM Chief Executive Officer left the meeting

9:38AM Chief Executive Officer returned to the meeting

9:42AM Mayor Strelow declared a recess for 15 mins.  
10:06AM Mayor Strelow declared that the meeting resume.

Members Present:

The Mayor, Councillor M F Strelow (Chairperson)  
Councillor C E Smith  
Councillor C R Rutherford  
Councillor G A Belz  
Councillor S J Schwarten  
Councillor A P Williams  
Councillor R A Swadling  
Councillor N K Fisher

In Attendance:

Mr E Pardon – Chief Executive Officer  
Mr R Holmes – General Manager Regional Services  
Mr M Rowe – General Manager Community Services  
Ms T Sweeney – Acting General Manager Corporate Services  
Mr R Claus – Executive Manager Regional Development  
Ms S Reeves – Manager Regional Promotions  
Mr S Turner – Manager Governance Support  
Mr P Owens – Manager Arts and Heritage  
Ms T Cooper-Lavery – Gallery Director  
Mr W Clark – Community Engagement Officer  
Ms E Brodel – Media and Communications Officer  
Ms L Leeder – Senior Governance Support Officer

**8 PRESENTATION OF PETITIONS**

Nil

## **9 COMMITTEE REPORTS**

### **9.1 PARKS AND RECREATION COMMITTEE MEETING - 3 NOVEMBER 2015**

#### **COUNCIL RESOLUTION**

THAT the Minutes of the Parks & Recreation Committee meeting, held on 3 November 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Rutherford

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Parks & Recreation Committee, 3 November 2015****9.1.1 DOG OFF-LEASH AREAS**

**File No:** 7437, 1464  
**Attachments:** Nil  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Catherine Hayes - Manager Community Standards and Compliance  
Margaret Barrett - Manager Parks

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**SUMMARY**

*This report presents the feasibility of establishing further off leash park options and another agility park, similar to the one at Kershaw Gardens, as requested by Council.*

**COMMITTEE RECOMMENDATION**

THAT Council receives the Dog Off-Leash Areas report for their information and review.



**Recommendation of the Parks & Recreation Committee, 3 November 2015****9.1.2 PARKS AND OPEN SPACE OPERATIONS REPORT - SEPTEMBER 2015**

**File No:** 1464  
**Attachments:** 1. Parks and Open Space Operations Report - September 2015  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Margaret Barrett - Manager Parks

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**SUMMARY**

*This report provides information on the activities and services of Parks and Open Space Unit for the month of September 2015.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities and services of Parks and Open Space Unit for September 2015 be received.

**9.2 COMMUNITIES COMMITTEE MEETING - 3 NOVEMBER 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Communities Committee meeting, held on 3 November 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Communities Committee, 3 November 2015****9.2.1 BUSINESS OUTSTANDING TABLE FOR COMMUNITIES COMMITTEE****File No:** 10097**Attachments:** 1. **Business Outstanding Table for  
Communities Committee****Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** Robert Holmes - Acting Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Communities Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Communities Committee be received.

**Recommendation of the Communities Committee, 3 November 2015****9.2.2 COMMUNITY ASSISTANCE PROGRAM - QUEENSLAND 500CC SOLO CHAMPIONSHIPS**

**File No:** 7822  
**Attachments:** 1. Event Impact Assessment  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Kerri Dorman - Administration Supervisor

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**SUMMARY**

*Council approval sought for sponsorship of Queensland 500cc Solo Championships to be held in Rockhampton on 5<sup>th</sup> December 2015.*

**COMMITTEE RECOMMENDATION**

THAT Council approve in-kind sponsorship of facility hire of the Rockhampton Showgrounds for the conduct of the Queensland 500cc Solo Championships to be held in Rockhampton on 5<sup>th</sup> December 2015.

**Recommendation of the Communities Committee, 3 November 2015****9.2.3 COMMUNITIES AND FACILITIES MONTHLY OPERATIONAL REPORT**

<b>File No:</b>	<b>1464</b>
<b>Attachments:</b>	<b>1. Communities and Facilities Monthly Operational Report</b>
<b>Authorising Officer:</b>	<b>Michael Rowe - General Manager Community Services</b>
<b>Author:</b>	<b>Cheryl Haughton - Manager Community Services</b>

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**SUMMARY**

*This report provides information on the activities of the Communities and Facilities section for the month of September 2015.*

**COMMITTEE RECOMMENDATION**

THAT the report on the activities of the Communities and Facilities section for the month of September be received.

**Recommendation of the Communities Committee, 3 November 2015****9.2.4 ARTS AND HERITAGE MONTHLY OPERATIONS REPORT FOR SEPTEMBER 2015**

**File No:** 1464  
**Attachments:** 1. Arts and Heritage Monthly Operations Report for September 2015  
**Authorising Officer:** Michael Rowe - General Manager Community Services  
**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*The report provides information on the programs and activities of the Arts and Heritage section for September 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Monthly Operations Report of the Arts and Heritage section for September 2015 be received.

**Recommendation of the Communities Committee, 3 November 2015****9.2.5 AUSTRALIA DAY GRANT PROGRAM FOR 2016**

**File No:** 5095

**Attachments:** 1. Application - Rotary Club of Mt Morgan  
2. Application - Lions Club of Gracemere

**Authorising Officer:** Michael Rowe - General Manager Community Services

**Author:** Peter Owens - Manager Arts and Heritage

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**SUMMARY**

*In 2013 Council resolved to establish an Australia Day Community Grants Program to assist local organisations to coordinate community based Australia Day celebration across the region. Applications for funding to support activities for Australia Day 2016 are now presented for Council approval.*

**COMMITTEE RECOMMENDATION**

THAT Council:

- award a grant of \$3,646 to the Rotary Club of Mt Morgan to assist the group in presenting a community-focused Australia Day celebration in Mt Morgan in 2016;
- award a grant of \$5,000 to the Lions Club of Gracemere to assist the group in presenting a community-focused Australia Day celebration at the Gracemere Community Hall in 2016; and
- award a grant of \$980 to the Upper Ulam Recreation Grounds Inc to assist the group in presenting a community-focused Australia Day celebration at the Upper Ulam Recreation Grounds in 2016.

**9.3 HEALTH AND COMPLIANCE COMMITTEE MEETING - 3 NOVEMBER 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Health & Compliance Committee meeting, held on 3 November 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Smith  
**Seconded by:** Councillor Williams

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)



**Recommendation of the Health & Compliance Committee, 3 November 2015****9.3.1 MONTHLY OPERATIONS REPORT COMMUNITY STANDARDS AND COMPLIANCE SECTION PERIOD ENDED SEPTEMBER 2015****File No:** 1464**Attachments:**

1. September 2015 Monthly Operations Report
2. Traffic Light Report for September 2015
3. Financial Matters Report for September 2015

**Authorising Officer:** Michael Rowe - General Manager Community Services**Author:** Catherine Hayes - Manager Community Standards and Compliance

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**SUMMARY**

*The monthly Operations Report for Community Standards and Compliance Section as at 30 September 2015 is presented for Councillor's information.*

**COMMITTEE RECOMMENDATION**

THAT the Community Standards and Compliance Monthly Operations Report for September 2015 be 'received'.

**9.4 BUSINESS ENTERPRISE COMMITTEE MEETING - 4 NOVEMBER 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Business Enterprise Committee meeting, held on 4 November 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Fisher

**Seconded by:** Councillor Swadling

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Business Enterprise Committee, 4 November 2015****9.4.1 BUSINESS OUTSTANDING TABLE FOR BUSINESS ENTERPRISE COMMITTEE****File No:** 10097**Attachments:** 1. **Business Outstanding Table for Business Enterprise Committee****Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** Robert Holmes - Acting Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Business Enterprise Committee is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Business Enterprise Committee be received.

**Recommendation of the Business Enterprise Committee, 4 November 2015****9.4.2 WASTE REDUCTION AND RECYCLING PLAN - REQUEST FOR COUNCILLOR WORKSHOP**

**File No:** 7927  
**Attachments:** 1. Draft WRRP - Theme - Objectives and Targets  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

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**SUMMARY**

*A draft Waste Reduction and Recycling Plan (WRRP) has been developed in accordance with the requirements of the Waste Reduction and Recycling Act and will provide positive guidance to Council and the community for the future management of their waste until 2024. This report outlines the requirements and is seeking a Councillor workshop to review the draft Waste Reduction and Recycling Plan (WRRP) 2015 – 2024 prior to the compulsory 28 day public display / advertising of the Plan seeking community / stakeholder comments.*

**COMMITTEE RECOMMENDATION**

THAT a Councillor workshop be held as soon as practical to review the draft Waste Reduction and Recycling Plan 2015 – 2024 to enable the Plan to be advertised for public consultation.

**Recommendation of the Business Enterprise Committee, 4 November 2015****9.4.3 ROCKHAMPTON REGIONAL WASTE AND RECYCLING OPERATIONAL REPORT FOR PERIOD 1 SEPTEMBER TO 30 SEPTEMBER 2015**

**File No:** 7927  
**Attachments:** 1. RRWR Operations Report September 2015  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Craig Dunglison - Manager RRWR

---

**SUMMARY**

*The purpose of this report is to provide Council with an overview of Rockhampton Regional Waste and Recycling (RRWR) for the month of September 2015*

**COMMITTEE RECOMMENDATION**

THAT the RRWR Operations report for the period ended 30 September 2015 be received.

**Recommendation of the Business Enterprise Committee, 4 November 2015****9.4.4 CORPORATE SERVICES DEPARTMENT - ROCKHAMPTON AIRPORT -  
MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN REPORT**

**File No:** 7927

**Attachments:** 1. **Airport Monthly Operations & Annual  
Performance Plan Report**

**Authorising Officer:** **Evan Pardon - Chief Executive Officer**

**Author:** **Alicia Cutler - Acting General Manager Corporate  
Services**

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**SUMMARY**

*The monthly operations and annual performance plan report for the Rockhampton Airport as at 30 September 2015 is presented for Councillors information.*

**COMMITTEE RECOMMENDATION**

THAT the Corporate Services Departmental Operations and Annual Performance Plan Report for the Rockhampton Airport as at 30 September 2015 be "received".

THAT a workshop be convened to coincide with the Business Enterprise Committee meeting on 2 December 2015 to discuss the Waste and Recycling Plan, and Airport matters.

**Recommendation of the Business Enterprise Committee, 4 November 2015****9.4.5 BAD DEBT WRITE OFF**

**File No:** 1117  
**Attachments:** Nil  
**Authorising Officer:** Robert Holmes - Acting Chief Executive Officer  
**Author:** Alicia Cutler - Acting General Manager Corporate Services

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**SUMMARY**

*Manager presenting report in regards to Bad Debt Write Off due to Company being in Liquidation.*

**COMMITTEE RECOMMENDATION**

THAT Council agrees to write off bad debt of \$13,365 relating to outstanding aeronautical charges accrued by Polet Airlines.

**9.5 WATER COMMITTEE MEETING - 4 NOVEMBER 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Water Committee meeting, held on 4 November 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Belz

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)



**Recommendation of the Water Committee, 4 November 2015****9.5.1 BUSINESS OUTSTANDING TABLE FOR WATER COMMITTEE****File No:** 10097**Attachments:** 1. **Business Outstanding Table for Water Committee****Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** Robert Holmes - Acting Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Water Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Water Committee be received.

**Recommendation of the Water Committee, 4 November 2015****9.5.2 WATER AND SEWERAGE ASSET MANAGEMENT PLANS****File No:** 5960**Attachments:**

1. Asset Management Planning
2. Asset Management Plan Water Supply 2015
3. Asset Management Plan Sewerage 2015

**Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** Alicia Cutler - Acting General Manager Corporate Services

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**SUMMARY**

*Two workshops were held during October to take Council through the detail of the plans however due to conflicting commitments they were not well attended. The Water and Sewerage Asset Plans are now presented to committee for adoption.*

**COMMITTEE RECOMMENDATION**

THAT in accordance with s104 of the Local Government Act 2009, Council adopt the Water Asset Management Plan.

THAT in accordance with s104 of the Local Government Act 2009, Council adopt the Sewerage Asset Management Plan.

**Recommendation of the Water Committee, 4 November 2015****9.5.3 FRW MONTHLY OPERATIONS AND ANNUAL PERFORMANCE PLAN AS AT 30 SEPTEMBER 2015****File No:** 1466**Attachments:**

1. **FRW Monthly Operations and Annual Performance as at 30 September 2015**
2. **Customer Service Standards as at 30 September 2015**
3. **Customer Service and Financial Targets as at 30 September 2015**
4. **Non Compliance Comments as at 30 September 2015**

**Authorising Officer:** Robert Holmes - General Manager Regional Services**Author:** Jason Plumb - Acting Manager Fitzroy River Water

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**SUMMARY**

*Fitzroy River Water's performance against financial and non-financial targets and key strategies is reported to Council on a quarterly basis in accordance with the adopted 2014/15 Performance Plan. This report as at 30 September 2015 is presented for the Committee's information.*

**COMMITTEE RECOMMENDATION**

THAT the Fitzroy River Water Monthly Operations Report and Annual Performance Plan quarterly report as at 30 September 2015 be received.

**9.6 INFRASTRUCTURE COMMITTEE MEETING - 4 NOVEMBER 2015****COUNCIL RESOLUTION**

THAT the Minutes of the Infrastructure Committee meeting, held on 4 November 2015 as circulated, be received and that the recommendations contained within these minutes be adopted.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**

(**Note:** The complete minutes are contained in the separate Minutes document)

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.1 BUSINESS OUTSTANDING TABLE FOR INFRASTRUCTURE COMMITTEE****File No:** 10097**Attachments:** 1. **Business Outstanding Table for Infrastructure Committee****Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** Robert Holmes - Acting Chief Executive Officer

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**SUMMARY**

*The Business Outstanding table is used as a tool to monitor outstanding items resolved at previous Council or Committee Meetings. The current Business Outstanding table for the Infrastructure Committee is presented for Councillors' information.*

**COMMITTEE RECOMMENDATION**

THAT the Business Outstanding Table for the Infrastructure Committee be received.

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.2 NAMING OF FLOODWAY AT STATION CREEK ON UPPER ULAM ROAD**

**File No:** 394

**Attachments:**

1. Asset Naming Request
2. Map of Location of Asset to be Named

**Authorising Officer:** Robert Holmes - General Manager Regional Services  
Martin Crow - Manager Engineering Services  
Angus Russell - Coordinator Strategic Infrastructure

**Author:** Stuart Singer - Technical Officer

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**SUMMARY**

*This report seeks to formalise the naming of a floodway and culvert infrastructure at Station Creek, 9.4km along Upper Ulam Road, Bajool.*

**COMMITTEE RECOMMENDATION**

THAT the floodway and culvert infrastructure at Station Creek crossing at 9.4km along Upper Ulam Road be formally named "Kanes Crossing".

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.3 NAMING OF TWO UN-NAMED ROADS 1.9KM AND 5.8KM ALONG OAKEY CREEK ROAD, OAKEY CREEK****File No:** 394**Attachments:**

1. Map location of Roads to be Named
2. Road Naming Submissions (included in Confidential)
3. Assessment criteria and results (included in Confidential)
4. Survey Plans

**Authorising Officer:** Robert Holmes - General Manager Regional Services  
Martin Crow - Manager Engineering Services  
Angus Russell - Coordinator Strategic Infrastructure**Author:** Stuart Singer - Technical Officer

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**SUMMARY**

*This report recommends the naming of two un-named roads, 1.9km and 5.8km along Oakey Creek Road, Oakey Creek.*

**COMMITTEE RECOMMENDATION**

THAT the un-named road 1.9km along Oakey Creek Road be named 'Halberstater Road' and the un-named road 5.8km along Oakey Creek Road be named 'Hick Road'.

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.4 DEAN STREET U-TURN FACILITY AT VALLIS STREET****File No: 5252****Attachments:**

1. Option 2 Drawings
2. Map of Properties Consulted and Responses
3. Business Owner 1 Survey response
4. Dean Street U-Turn Mitigation Options
5. Summary of U-Turn Mitigation Options
6. Business Owner 2 Survey Response
7. Option 2 Vehicle Turning Paths

**Authorising Officer: Martin Crow - Manager Engineering Services  
Robert Holmes - General Manager Regional Services****Author: Angus Russell - Coordinator Strategic Infrastructure**

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**SUMMARY**

*As part of the recommendations of the Infrastructure Committee Meeting on 8 April 2015, Council resolved to implement a median extension on Dean Street, to mitigate issues associated with U-Turning vehicles. As part of this resolution a final consultation with adjacent business owners and residents was implemented. Details of the results of this consultation are outlined below for the Committee's consideration.*

**COMMITTEE RECOMMENDATION**

THAT Council resolve to implement Option 2, a median extension on Dean Street on the basis that it is the most cost effective solution that achieves the desired traffic safety improvements for the intersection of Dean and Vallis Streets.



**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.5 VALLIS STREET SAFETY IMPROVEMENTS****File No: 5252****Attachments:**

1. Vallis Street One Way Option
2. Petition Against One Way Option
3. Vallis Street Option 3 - Configuration
4. Vallis Street Option 3 - Turn Paths
5. Letter from Business Owner
6. Vallis Street Option 3 - U-turn Turn Path

**Authorising Officer: Martin Crow - Manager Engineering Services  
Robert Holmes - Acting Chief Executive Officer****Author: Angus Russell - Coordinator Strategic Infrastructure**

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**SUMMARY**

*In response to representations received by Council regarding the traffic safety issues associated with congestion and unsafe vehicle movements at the intersection of Dean and Vallis Streets, three options have been identified to improve the safety and operation of this street and intersection. Details of each option and the pros and cons associated with each option are outlined for consideration.*

**COMMITTEE RECOMMENDATION**

THAT Council resolve to implement Option 3, prohibition of a right turn movement on Vallis Street on the basis that it is the most cost effective solution that achieves the desired traffic safety improvements for the intersection of Dean and Vallis Streets and on Vallis Street itself.

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.6 JOHNSON ROAD (BETWEEN RANGER STREET AND BLAND STREET)  
REQUEST FOR STREET LIGHTING**

**File No:** 383

**Attachments:**

1. Johnson Road Existing Conditions
2. Johnson Road Proposed Design

**Authorising Officer:** Robert Holmes - General Manager Regional Services

**Author:** David Bremert - Manager Civil Operations

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**SUMMARY**

*The Gracemere Community Voice has requested (Pathway 392056) additional lighting on the eastern footpath along Johnson Road, between Ranger Street and Bland Street.*

*Council has investigated the existing street lighting and has recommended an additional two lights be installed.*

**COMMITTEE RECOMMENDATION**

1. THAT the street lighting on Johnson Road between Ranger Street and Bland Street be upgraded as outlined in this report.
2. THAT funds be transferred from the budget allocation in Line 465 Urban Street Lighting Improvement Program – Budget - \$40,000 to Line 303 Urban West Street Lighting Improvement Program.

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.7 PRESENTATION OF PETITION - SHELDRAKE ROAD, ALTON DOWNS****File No:** 8054**Attachments:**

1. Policy to upgrade gravel roads to sealed roads
2. Petition on Sheldrake Road Alton Downs (included in Confidential)

**Authorising Officer:** Robert Holmes - Acting Chief Executive Officer**Author:** David Bremert - Manager Civil Operations

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**SUMMARY**

*The residents have presented a petition to Council on the condition of Sheldrake Road, Alton Downs. This petition requests that Council determines a permanent solution for the ongoing condition of the road.*

**COMMITTEE RECOMMENDATION**

1. THAT funds be allocated in the 2016/17 Budget to carry out earthworks to improve visibility and safety at the intersection.
2. THAT a traffic count be undertaken on Sheldrake Road to confirm traffic volumes and should the traffic count be above the thresholds in the Council policy, then the sealing of the road be placed on the 2016/17 budget program for consideration.

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.8 PRELIMINARY INVESTIGATION - WACKFORD STREET DRAINAGE**

**File No:** 5783  
**Attachments:** 1. Options Comparison  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Martin Crow - Manager Engineering Services

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**SUMMARY**

*A preliminary drainage investigation has been completed into the stormwater drainage issues that are being experienced in Wackford Street, Park Avenue.*

**COMMITTEE RECOMMENDATION**

THAT the residents who were signatories to the Wackford Street petition be provided a project update based on the results of the preliminary investigation and advised of the proposed strategic direction currently being further investigated by Council.

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.9 STORMWATER DRAINAGE INVESTIGATIONS UPDATE**

**File No:** 5783  
**Attachments:** Nil  
**Authorising Officer:** Robert Holmes - Acting Chief Executive Officer  
**Author:** Martin Crow - Manager Engineering Services

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**SUMMARY**

*Council officers are providing a brief update on current stormwater drainage and flood management investigations being undertaken.*

**COMMITTEE RECOMMENDATION**

THAT the report entitled Stormwater Drainage Investigations Update be received.

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.10 POLICY UPDATE - ROADSIDE MEMORIALS POLICY**

**File No:** 5250  
**Attachments:** 1. Roadside Memorials Policy  
**Authorising Officer:** Evan Pardon - Chief Executive Officer  
**Author:** Robert Holmes - General Manager Regional Services

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**SUMMARY**

*An updated Roadside Memorials Policy was put to the Infrastructure Committee for consideration on 4 February 2015. The meeting resolved to not adopt the policy, and requested it be reviewed to be more 'user friendly'. A review has now occurred, and this report seeks Council approval to adopt the Roadside Memorials Policy as attached to the report and rescind the previous Roadside Memorials Procedure.*

**COMMITTEE RECOMMENDATION**

THAT Council adopt the revised Roadside Memorials Policy as attached to this report and rescind the Roadside Memorials Procedure which has been amalgamated into the Policy.

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.11 CIVIL OPERATIONS MONTHLY OPERATIONS REPORT - NOVEMBER 2015****File No: 7028****Attachments:**

1. **Monthly Operations Report - Civil Operations - 30 September 2015**
2. **Works Program - October - November 2015**

**Authorising Officer: Robert Holmes - General Manager Regional Services****Author: Cornelius Claassen - Civil Works Manager**

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**SUMMARY**

*This report outlines Civil Operations Monthly Operations Report 30 September 2015 (attachment 1), and also Works Program of planned projects for the months October - November 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Civil Operations Monthly Operations Report for November be received.

**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.12 ENGINEERING SERVICES MONTHLY OPERATIONS REPORT - NOVEMBER 2015**

**File No:** 7028  
**Attachments:** 1. Monthly Operations Report - Engineering Services - 30 September 2015  
**Authorising Officer:** Robert Holmes - Acting Chief Executive Officer  
**Author:** Martin Crow - Manager Engineering Services

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**SUMMARY**

*This report outlines Engineering Services Monthly Operations Report for the period to the end of September 2015.*

**COMMITTEE RECOMMENDATION**

THAT the Engineering Services Monthly Operations Report for November 2015 report be received.



**Recommendation of the Infrastructure Committee, 4 November 2015****9.6.13 MARINE INFRASTRUCTURE PLAN AND STRATEGY****File No: 54****Responsible Officer: Robert Holmes – General Manager Regional Services**

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**SUMMARY**

*It was reported that following discussions with a range of stakeholders, it was important that an overarching marine plan / strategy with a framework be created that directs:*

- *Marine infrastructure (On the Fitzroy River and other appropriate places)*
- *Marketing efforts (In two+ years' time when it is envisaged that Barramundi stocks will rebound)*
- *Businesses development (What businesses could be influenced to develop along/using the Fitzroy River or within our Region)*
- *Improvements in marine ecology*

*It was considered that a succinct draft plan be created in-house with some assistance from external stakeholders, with this to be subsequently presented to Council seeking endorsement to undertake full community consultation on the proposed draft plan.*

**COMMITTEE RECOMMENDATION**

That Committee recommends Council proceed with the preparation of a Marine Infrastructure and Development Plan / Strategy.

## 10 COUNCILLOR/DELEGATE REPORTS

### 10.1 LEAVE OF ABSENCE FOR COUNCILLOR NEIL FISHER - 13 DECEMBER 2015 TO 19 DECEMBER 2015 INCLUSIVE

**File No:** 8294  
**Attachments:** Nil  
**Authorising Officer:** Robert Holmes - General Manager Regional Services  
**Author:** Megan Careless - Executive Support Officer

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#### SUMMARY

*Councillor Neil Fisher is seeking leave of absence from Sunday 13 December 2015 to Saturday 19 December 2015 inclusive.*

#### COUNCIL RESOLUTION

THAT Councillor Fisher be granted leave of absence from Sunday 13 December 2015 to Saturday 19 December 2015 inclusive.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 11 OFFICERS' REPORTS

### 11.1 COUNCILLOR ACCEPTABLE REQUEST GUIDELINES POLICY

**File No:** 2562

**Attachments:**

1. Existing Advice Guidelines for Councillor Requests For Advice To Help A Councillor Make A Decision policy
2. Existing Guidelines For Councillor Requests For Information policy
3. Draft Councillor Acceptable Request Guidelines policy

**Authorising Officer:** Evan Pardon - Chief Executive Officer

**Author:** Shane Turner - Manager Governance Support

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#### SUMMARY

*The Advice Guidelines for Councillor Requests for Advice to Help a Councillor Make a Decision Policy and Guidelines for Councillor Requests for Information Policy have been reviewed. From that review a new policy has been developed and the Councillor Acceptable Requests Guidelines Policy is now presented to Council to be considered for adoption.*

#### COUNCIL RESOLUTION

THAT Council adopt the Councillor Acceptable Request Guidelines Policy.

**Moved by:** Mayor Strelow

**Seconded by:** Councillor Fisher

**MOTION CARRIED**

**11.2 ROCKHAMPTON RIVER FESTIVAL FEES & FINANCE**

**File No:** 6097  
**Attachments:** 1. Concept Site Map for the 2016 River Festival  
**Authorising Officer:** Russell Claus - Executive Manager Regional Development  
Evan Pardon - Chief Executive Officer  
**Author:** Sarah Reeves - Manager Regional Promotions

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**SUMMARY**

*Additional revenue needs to be raised to continue delivering the Rockhampton River Festival at the standard of 2015. This report outlines the avenues for achieving this.*

**COUNCIL RESOLUTION**

THAT Council receive this report and adopt the option to increase revenue via the suggested fee and revenue structure for 2016.

**Moved by:** Mayor Strelow  
**Seconded by:** Councillor Fisher

**MOTION CARRIED**

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**11.3 REVISED COUNCIL MEETING PROCEDURES POLICY AND REVISED AUDIT AND BUSINESS IMPROVEMENT COMMITTEE POLICY****File No:** 2562**Attachments:**

1. Draft Council Meeting Procedures Policy
2. Existing Council Meeting Procedures Policy
3. Existing Audit and Business Improvement Committee policy with Changes marked up
4. Draft Audit and Business Improvement Committee Policy

**Authorising Officer:** Evan Pardon - Chief Executive Officer**Author:** Shane Turner - Manager Governance Support

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**SUMMARY**

*In the process of reviewing Council's policies and procedures it has been identified that changes were required to be made to the Council Meeting Procedures Policy. A new policy has been developed and the Draft Council Meeting Procedures Policy is presented to Council to be considered for adoption. As a consequence on the changes to the Council Meeting Procedures policy we have had to make some minor amendments to the Audit and Business Improvement Committee policy and its Terms of Reference, contained in the Audit and Business Improvement Committee policy*

**COUNCIL RESOLUTION**

THAT Council adopt both the Council Meeting Procedures Policy and the Audit & Business Improvement Committee Policy.

**Moved by:** Mayor Strelow**Seconded by:** Councillor Fisher**MOTION CARRIED**

**12 STRATEGIC REPORTS**

Nil

**13 NOTICES OF MOTION**

**14 QUESTIONS ON NOTICE**

Nil



**15 URGENT BUSINESS\QUESTIONS**

## 16 CLOSED SESSION

In accordance with the provisions of section 275 of the *Local Government Regulation 2012*, a local government may resolve to close a meeting to the public to discuss confidential items, such that its Councillors or members consider it necessary to close the meeting.

### COUNCIL RESOLUTION

THAT the meeting be closed to the public to discuss the following items, which are considered confidential in accordance with section 275 of the *Local Government Regulation 2012*, for the reasons indicated.

#### 17.1 Art Acquisition for the Rockhampton Art Gallery Fund

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Rutherford

**MOTION CARRIED**

### COUNCIL RESOLUTION

**10:48AM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves into Closed Session and be closed to the public.

**Moved by:** Councillor Swadling

**Seconded by:** Councillor Williams

**MOTION CARRIED**

### COUNCIL RESOLUTION

**11:17AM**

THAT pursuant to s34(1)(k) and s44 *Council Meeting Procedures* the meeting moves out of Closed Session and be opened to the public.

**Moved by:** Councillor Williams

**Seconded by:** Councillor Smith

**MOTION CARRIED**

## 17 CONFIDENTIAL REPORTS

### 17.1 ART ACQUISITION FOR THE ROCKHAMPTON ART GALLERY FUND

<b>File No:</b>	<b>465</b>
<b>Attachments:</b>	<b>Nil</b>
<b>Authorising Officer:</b>	<b>Peter Owens - Manager Arts and Heritage Michael Rowe - General Manager Community Services</b>
<b>Author:</b>	<b>Tracy Cooper-Lavery - Gallery Director</b>
<b>Previous Items:</b>	<b>9.2.4 - Acquisition for the Rockhampton Art Gallery Gift Fund - Communities Committee - 06 Oct 2015 12.30 pm</b>

This report is considered confidential in accordance with section 275(1)(e), of the *Local Government Regulation 2012*, as it contains information relating to contracts proposed to be made by it.

#### SUMMARY

*Additional information is provided to Council on potential funding sources for the acquisition of a significant artwork to commemorate the 50<sup>th</sup> anniversary of Rockhampton Art Gallery.*

#### COUNCIL RESOLUTION

THAT Council agrees to acquire the work on behalf of the Rockhampton Art Gallery Gift Fund with funds raised through the Rockhampton Art Gallery Gift Fund, Council's regular annual grant and various external funding sources as outlined in this report; and resolve that 'it is satisfied that there is only one supplier who is reasonably available' and that 'because of the specialised nature of the services that are sought, it would be impractical for Council to invite quotes for the supply of the artwork' as detailed in the report.

**Moved by: Councillor Swadling**

**Seconded by: Mayor Strelow**

**MOTION CARRIED UNANIMOUSLY**

**18 CLOSURE OF MEETING**

There being no further business the meeting closed at 11:17am.

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
CHAIRPERSON

\_\_\_\_\_  
DATE