



**COMMUNITY SERVICES
COMMITTEE MEETING**

MINUTES

27 NOVEMBER 2019

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**REPORT OF THE COMMUNITY SERVICES COMMITTEE MEETING
HELD AT COUNCIL CHAMBERS, 232 BOLSOVER STREET, ROCKHAMPTON ON
WEDNESDAY, 27 NOVEMBER 2019 COMMENCING AT 9.01AM**

1 OPENING

2 PRESENT

Members Present:

Councillor R A Swadling (Chairperson)
The Mayor, Councillor M F Strelow
Councillor N K Fisher
Councillor C R Rutherford
Councillor M D Wickerson

In Attendance:

Ms C Worthy – General Manager Community Services (Executive Officer)
Mr E Pardon – Chief Executive Officer
Mr P Kofod – General Manager Regional Services
Mr T Cullen – General Manger Advance Rockhampton
Mr J Webb – Manager Communities and Culture
Mr R Dunkley – Manager Community Assets and Facilities
Mr D Morrison – Executive Coordinator to the Mayor
Ms N Brownless – Coordinator Library and Child Services
Ms L Hales - Development and Programs Officer
Ms K Dorman - Administration Supervisor
Ms D Bulman – Administration Officer
Ms D Richardson – PA to Manager Community Assets and Facilities
Mr G Dwyer – Media Officer
Ms K Walsh – Committee Support Officer

3 APOLOGIES AND LEAVE OF ABSENCE

Councillor Tony Williams tendered his apology.

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETING

COMMITTEE RESOLUTION

THAT the minutes of the Community Services Committee held on 30 October 2019 be taken as read and adopted as a correct record.

Moved by: Councillor Rutherford

Seconded by: Councillor Fisher

MOTION CARRIED

5 DECLARATIONS OF INTEREST IN MATTERS ON THE AGENDA

9:02 AM

Councillor Rose Swadling informed the meeting of a material personal interest in Item 8.3 – Sole Source Supplier – Berserker News, and declared the following:

“I declare that I have a material personal Interest in this matter as my son and daughter-in-law, Darren Swadling and Barbara Swadling are the business owners of Berserker News, located at the corner of Berserker and Elphinstone Street North Rockhampton and I will be dealing with this material personal interest by leaving the meeting while this matter is discussed and voted on.”

9:03AM Councillor Wickerson attended the meeting.

9:03 AM

The Mayor Councillor Strelow informed the meeting of a material personal interest in Item 8.8 - Project Delivery Monthly Report – October 2019 – Pilbeam Theatre Redevelopment.

“I declare that I have a material personal interest in this matter due to owning property in the vicinity and will leave the meeting when the matter is discussed and voted on.”

6 BUSINESS OUTSTANDING

Nil

7 PUBLIC FORUMS/DEPUTATIONS

Nil

8 OFFICERS' REPORTS

8.1 ELFIN HOUSE COMMUNITY CHILD CARE CENTRE INC. LEASE RENEWAL

File No: 4234
Attachments: 1. Lease A - Lot 706 on R26291
Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services
Author: Joanne Stratford - Supervisor Community Assets
Brianna Jahnke - Coordinator Community Assets

SUMMARY

That Council renew freehold lease on Lot 16 on R26291 and trustee lease on Lot 706 on R26291 with Elfin House Child Care Centre Inc.

COMMITTEE RECOMMENDATION

THAT:

- (i) Pursuant to section 236(1)(c)(iii) of the Local Government Regulation 2012, Council approve the renewal of a Freehold Lease to the Elfin House Child Care Centre Inc. for the whole of Lot 16 on R26291, as outlined in the report;
- (ii) Pursuant to section 263(1)(c)(iii) of the Local Government Regulation 2012, Council approve the renewal of a Trustee Lease to the Elfin House Child Care Centre Inc. for part of Lot 706 on R26291, as outlined in the report.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

8.2 SOLE SOURCE SUPPLIER FOR ARCADE NEWS & CASKET

File No: 164
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Colleen Worthy - General Manager Community Services
Author: Naomi Brownless - Coordinator Library and Child Services

SUMMARY

The purpose of this report is to seek a Council resolution that the nominated Rockhampton Regional Council Libraries supplier can be deemed a Sole Supplier in accordance with Section 235 (a) of the Local Government Regulation 2012.

9:09AM Councillor Swadling left the room as a discussion regarding Sole Source Suppliers may also apply to both Item 8.2 – Sole Source Supplier for Arcade News & Casket and Item 8.3 – Sole Source Supplier – Berserker News, Councillor Swadling left the meeting room having earlier declared a material personal interest in Item 8.3.

COMMITTEE RECOMMENDATION

THAT pursuant to s235(a) of the *Local Government Regulation 2012* Council approve the nominated Rockhampton Regional Libraries supplier, known as Arcade News & Casket be approved as a Sole Supplier of magazines, newspapers and locally published content for the Southside Library.

Moved by: Councillor Wickerson

Seconded by: Councillor Fisher

MOTION CARRIED

8.3 SOLE SOURCE SUPPLIER - BERSERKER NEWS

File No: 164
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Colleen Worthy - General Manager Community Services
Author: Naomi Brownless - Coordinator Library and Child Services

SUMMARY

The purpose of this report is to seek a Council resolution that the nominated Rockhampton Regional Council Libraries supplier can be deemed a Sole Supplier in accordance with Section 235 (a) of the Local Government Regulation 2012.

COMMITTEE RECOMMENDATION

THAT pursuant to s235(a) of the *Local Government Regulation 2012* Council approve the nominated Rockhampton Regional Libraries supplier, known as Berserker News be approved as a Sole Supplier of magazines and newspapers for the Northside Library.

Moved by: Councillor Wickerson

Seconded by: Councillor Fisher

MOTION CARRIED

9:14AM Councillor Swadling returned to the meeting room.

8.4 RECORDING RECOLLECTIONS OF FORMER MAYOR, R.B.J. (REX) PILBEAM

File No: 1578
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
Colleen Worthy - General Manager Community Services
Author: Naomi Brownless - Coordinator Library and Child Services

SUMMARY

A progress report on the recollections of former Mayor, R.B.J. (Rex) Pilbeam Oral History project during the time he raised funds and purchased the now highly valuable collection of artworks for the Rockhampton Art Gallery.

COMMITTEE RECOMMENDATION

THAT Library staff continue with the Oral History Project until completion.

Moved by: Mayor Strelow
Seconded by: Councillor Rutherford

MOTION CARRIED

8.5 COMMUNITY ASSISTANCE REPORT

File No: 12535
Attachments: Nil
Authorising Officer: Colleen Worthy - General Manager Community Services
Author: Kerri Dorman - Administration Supervisor

SUMMARY

Fourteen applications for funding were received for the second round of the Community Assistance Program for the current financial year. CQU Berserker Bears Football Club – CQU Berserker Bears Miniroos 5-A-Side Lightning Carnival application was deemed ineligible. Mount Morgan Golf Club Inc and Rockhampton & District Softball Association Inc did not have all the supporting documentation to be assessed in this round. Eleven applications have been assessed and recommendations for funding are presented for Council consideration.

COMMITTEE RECOMMENDATION

THAT Council consider and approve the allocation of funding from the Community Assistance Program for the following Round Two eligible applications for the 2019/2020 financial year:

Applicant	Project	Amount
Alton Downs Polocrosse & Sports Club Inc	Purchase of Irrigator & Commercial Dishwasher	\$ 6,214.50
CQ Capras Rugby League Limited	Broncos Rugby League Weekend	\$10,000.00
Depot Hill State School P & F	Centenary Garden	\$ 2,200.00
Rock Covenant Love Ministries Ltd	Installation of Fence & Construction of Shed	\$10,812.50
Rockhampton BMX Club	Rockhampton BMX Club Open Day "Rocky Rumble 2020"	\$ 6,500.00
Rockhampton Clay Target Club	Central Zone Clay Target Championships	\$ 6,500.00
Rockhampton Eisteddfod Association Inc	85th Rockhampton Eisteddfod	\$20,000.00
Rockhampton Radio Control Car Club	Equipment purchase for Track Maintenance	\$ 1,000.00
Rockhampton South Kindergarten	Community Fence	\$ 8,500.00
Stitch and Chat Inc	Quilt and Craft Expo 2020	\$ 2,000.00
Women's Health Centre, Rockhampton	2020 Women's Wellness Expo	\$ 2,721.10
		\$76,448.10

Moved by: Councillor Swadling
Seconded by: Councillor Rutherford
MOTION CARRIED

8.6 REGIONAL ARTS DEVELOPMENT FUND 2019-20 ROUND 1 FUNDING RECOMMENDATIONS

File No: 8944
Attachments: Nil
Authorising Officer: John Webb - Manager Communities and Culture
 Colleen Worthy - General Manager Community Services
Author: Louise Hales - Programs and Development Officer

SUMMARY

Applications received for round one of the 2019/20 Regional Arts Development Fund have been assessed by the RADF Committee and eight are recommended for funding.

9:30AM Chief Executive Officer left the meeting room.

COMMITTEE RECOMMENDATION

THAT Council approves the following applications for funding from the Regional Arts Development Fund:

Applicant	Purpose of Grant	Grant Recommended
Shelley Pisani	CQ Shop Front is a project that aims to support CQ artists, designers and makers to build sustainable business models and create commercially viable products.	\$3500
Elizabeth Simard	The Generations of Men film development celebrates the diverse history of pre-federation Central Queensland by adapting Judith Wright's historical investigation.	\$7610
Janet Stevenson	Individual professional development to attend the World Symposium of Choral Music July 11-18, 2020 in Auckland, New Zealand.	\$2819
Jacob McQuire	Darumbal Artist, Jacob McQuire returning to Darumbal Country to undertake an on Country residency to strengthen connection to Country and culture. This will take place at the Rockhampton Heritage Village.	\$6083
Rockhampton Art Gallery	The Brisbane Art Industry Immersion Program seeks to enrich participating Rockhampton-based artists' awareness of metropolitan art industries through travel.	\$14000
Kellie O'Dempsey, Catherine O'Donnell, Todd Fuller	Kellie O'Dempsey, Catherine O'Donnell, Todd Fuller undertake an artist in residence at the Rockhampton Heritage Village in 2020 to develop new work.	\$9388
Mount Morgan Promotion and Development Inc	This project will engage consultancy to develop an Interpretive Plan of the Historic Mount Morgan Rail and its significance in the development of the town.	\$4950
Nellie Lovegrove	The completion of the Fitzroy Bridge Underpass Mural, to continue the mural on the ceiling and southern side of the underpass.	\$10840
	total	\$59190

Moved by: Councillor Wickerson

Seconded by: Mayor Strelow

MOTION CARRIED

8.7 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - CBD CULTURAL PRECINCT - CUSTOMS HOUSE DESIGN

File No: 7028
Attachments: 1. CBD Cultural Precinct - Customs House Design
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for October 2019 – CBD Cultural Precinct – Customs House Design be received.

Moved by: Councillor Wickerson

Seconded by: Councillor Rutherford

MOTION CARRIED

8.8 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - PILBEAM THEATRE REDEVELOPMENT

9:30AM Mayor Strelow left the meeting room having earlier declared a material personal interest in this matter.

File No: 7028
Attachments: 1. Pilbeam Theatre Redevelopment
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for October 2019 – Pilbeam Theatre Redevelopment be received.

Moved by: Councillor Swadling
Seconded by: Councillor Wickerson
MOTION CARRIED

9:33AM Mayor Strelow returned to the meeting room.

8.9 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - VISITOR INFORMATION CENTRE UPGRADE (W4Q)

9:34AM Chief Executive Officer returned to the meeting room.

File No: 7028
Attachments: 1. Visitor Information Centre Upgrade (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

1. THAT the Project Delivery Monthly Report for October 2019 – Visitor Information Centre Upgrade (W4Q) be received and the project not be progressed any further at this stage.
2. THAT officers present a further report.

Moved by: Mayor Strelow
Seconded by: Councillor Swadling

MOTION CARRIED

8.10 PROJECT DELIVERY MONTHLY REPORT - OCTOBER 2019 - HERITAGE VILLAGE LIGHTING UPGRADE (W4Q)

File No: 7028
Attachments: 1. Heritage Village Lighting Upgrade (W4Q)
Authorising Officer: Peter Kofod - General Manager Regional Services
Author: Andrew Collins - Manager Project Delivery

SUMMARY

Monthly reports on the projects currently managed by Project Delivery.

COMMITTEE RECOMMENDATION

THAT the Project Delivery Monthly Report for October 2019 – Heritage Village Lighting Upgrade (W4Q) be received.

Moved by: Councillor Swadling

Seconded by: Councillor Fisher

MOTION CARRIED

8.11 COMMUNITY ASSETS AND FACILITIES MONTHLY OPERATIONAL REPORT - OCTOBER 2019

File No: 1464
Attachments: 1. Community Assets and Facilities Monthly Operational Report - October 2019
Authorising Officer: Richard Dunkley - Manager Community Assets and Facilities
Colleen Worthy - General Manager Community Services
Author: Sophia Czarkowski - Coordinator Facilities

SUMMARY

This report provides information on the activities of Community Assets and Facilities for the month of October 2019.

9:41AM Chief Executive Officer left the meeting room.

COMMITTEE RECOMMENDATION

THAT the Community Assets and Facilities monthly operational report for October 2019 be received.

Moved by: Councillor Rutherford
Seconded by: Councillor Fisher

MOTION CARRIED

8.12 COMMUNITIES & CULTURE OPERATIONAL REPORT OCTOBER 2019

File No: 1464
Attachments: 1. **Communities & Culture Operations Report October 2019**
Authorising Officer: **Colleen Worthy - General Manager Community Services**
Author: **John Webb - Manager Communities and Culture**

SUMMARY

The report provides information on the programs and activities of the Communities and Culture Section for October 2019

COMMITTEE RECOMMENDATION

THAT the Communities and Culture Operational Report of October 2019 be 'received'

Moved by: **Councillor Swadling**
Seconded by: **Councillor Wickerson**
MOTION CARRIED

9 NOTICES OF MOTION

Nil

10 URGENT BUSINESS QUESTIONS**10.1 REQUEST FOR FINANCIAL ASSISTANCE FROM COUNCILLOR SWADLING'S
COUNCILLOR DISCRETIONARY FUND (CDF) - RED ROSE FOUNDATION****File No: 8295****Responsible Officer: Lyn Brill – Executive Support Officer**

SUMMARY

Councillor Rose Swadling is seeking approval to donate \$950.00 from her Councillor Discretionary Fund to install a “Red Chair” outside the Rockhampton Regional Library. The “Red Chair” represents the community’s support to call a stop to domestic and family violence.

COMMITTEE RECOMMENDATION

THAT approval be granted to donate \$950.00 from Councillor Swadling’s Councillor Discretionary Fund to the Red Rose Foundation to install a “Red Chair” outside the Rockhampton Regional Library.

Moved by: Mayor Strelow
Seconded by: Councillor Wickerson

MOTION CARRIED

11 CLOSURE OF MEETING

There being no further business the meeting closed at 9:54am.

SIGNATURE

CHAIRPERSON

DATE